

Colorado State University, Boulder County
Advisory Committee Meeting, February 12, 2015
Natural Resources Building, Extension Meeting

Attendees: Kevin Miller, Sherri Rasmussen, Dan Wolford, Kristin Lopez, Glen Schultz, Cheryl Christensen, Jay Ruggeri, Sara Ann Urbanek, Roberta Johnston, and candidate – Arlan Dohrmann

Absent: Annie Conry, Tiana Smith, DeAnna Cassidy, Rob Alexander

- 1.) Presenters: Horticulture - Deryn Davidson and Carol O’Meara regarding Jamestown Project and helping flood victims with landscaping. (See attachment for details.) Advisory Committee wanted to know how they could be a link or help with Horticulture projects in general.
- 2.) Next Meeting of Advisory: Anne Zander, Family and Consumer Sciences, and Maria Aldaba, SNAP nutrition education program, will be talking about projects up-coming.
- 3.) 100 year celebration – Kevin said it went well and wanted any input. Roberta noted that a quilt is being made to commemorate our anniversary. Annie Conry has made a beautiful square regarding the Boulder County area. Roberta described the quilt logos, the connection to the quilt hanging in the courthouse commemorating the flood of 2013, and mentioned that Sharon Bokan is coordinating this project. (Arlan Dohrmann said his wife is a quilter and may like to contribute.)
- 4.) New Staff intro: Deryn Davidson, CSU Horticulture agent, and Lisa Wallace is 4-H, 30 hrs. per week with benefits as of Jan. 2015.
- 5.) Bouldercounty.org is the general public web page for the county. If you click on the “boards and committees” it will open all boards (about 60) and on the 3rd page you will be able to click open the Extension Advisory Committee. Our last meeting was in Aug. with the BOCC and the minutes are there.
- 6.) Bylaws were passed out for review by the committee:

The question had been asked, “Can anyone come in and sit in on our board” – Roberta related to the committee in that Carrie Haverfield, representative for advisory to the commissioners, says that the public is welcome to sit through the meeting but must sign-in. They also can be given an opportunity to speak at the beginning or ending of the meeting for just a few minutes. Bylaws must have a 14 day prior to the meeting notice of any change to our minutes. We would discuss tonight and then present to the commissioners for approval in 14 days.

Kevin related that our programs are to have the chairperson of their advisory councils sit in on our committee and this has not happened, but we would like to have some of these sit in. The youth council could be more than one representative so the different youth could attend – Sherri had several suggestions for additional youth that may be available and volunteered to contact them. (Kevin will speak to Kim/Nicolette and get back to her.)

Question asked whether we have dates set for future meetings. May 14, Thursday, is the next advisory meet and we have June 15 for the BOCC lunch meeting based on response from the advisory committee and the staff.

Section 4 – Kevin indicated that if we want to bring something up to the commissioners outside of our meeting we need to talk to Ron. Roberta said in order to change the bylaws, you all have to agree, and then it is brought up to the commissioners. Extension is part of Parks and Open Space so we are under that department.

Article 6, Section 3 – Sherri pointed out that officers are to change every three years? This has not happened on our committee. Roberta stated that the period can be extended by commissioners if we do not have enough people on our committee; we also wanted people to stay for our 100 year anniversary as well. Exceptions can be and were made by the commissioners.

Article 3, Section 2 – Dan questioned whether the committee is to evaluate effectiveness of newsletters that go to the public? Do we evaluate since we meet only 4 times per year. CSU Extension puts out so much info that the committee feels they do not have the expertise to evaluate. Discussion followed – it may be that the board needs to be aware of what is going out to the public so that they can inform others. There is an orientation by the commissioners, but not by Extension. Roberta talked about Extension 101 based on Parks and Open Space, Agriculture 101, and is in the planning stages. We will have different stations that will present at this event – Sept. 23. We will send the committee the notice so they can join Parks and Open Space for this event. The suggestion was that we may want to extend this to the public or to public groups. (Kevin will follow up regarding language of this section and e-mail it out.)

Jay - what is a quorum was the question – Kevin says representation from 15 – 20 members is usual; so it is a majority of the committee. We clarified the program one year appointees and the three year appointees by the commissioners. Presently we have 11 members so 6 would be a quorum or majority.

Kevin will e-mail to the committee the suggested changes based on the present discussion and at the next meeting we will vote on the changes and then they will be presented to the commissioners for approval before the next advisory meeting.

7.) Goals for 2015 and 2016 for the advisory committee and for Extension programming -

- A. Jay Ruggeri - Identify resources and a plan to achieve that.
- B. Dan Wolford -Extension 101 and the possibility of making that public in the future.
- C. Glen Schultz - Food Safety for farmers – cottage industry training. Health Dept. and CSU is disconnected in how this all works – need to better define the risk and how we could help producers by clarifying the procedures and the players. (Discussion followed.)
- D. Cheryl Christensen – Asked about putting the committee members on the various program lists so that they can receive information to be better informed. Suggested that the

committee contact the various agents so that they can be on list-serve for areas they are interested in.

- E. Dan Wolford - What does FAIR stand for that Rich Koopman is involved in? It is an Agriculture Program that started three years ago with the GMO discussions. Dan and Sherri wanted to know if we are involved, or are interfacing with them and more information. (Probably Adrian will need to define for us - Discussion followed regarding our roles in “hot topics”.)

8.) Commissioners Meeting in Feb. that Roberta attended as liaison to the committee for Extension:

She passed out: Commissioners Task Force on Inclusivity in 2014 specific to Boulder County as a whole and explained -

Diversity and Inclusivity – difference is the “doing” that causes the board to work together. Demographics into chart – Longmont compared to Boulder County – participation is not equivalent to our population within the county. They want our boards to recruit other board members. The commissioners will create a brochure to pass out to members to help recruit. We can recruit from over-all advisory to another advisory board within Extension.

Co-chairman position is suggested that they interview an applicant to the board and then recommend to the committee based on how that person could contribute to our board. We have to agree on the person and vote that they can be on the committee. We can have a working group of the public to help with an event to come up with ideas, plans, and facilitate. Orientation will be coming up in April so new people and those that have not attended can learn. The commissioners appreciate everything our advisory committee is doing – they made this very clear.

9.) Election of Officers:

Arlan Dohrmann - Approval of committee appointment: Cheryl moved and Jay seconded – passed.

Cheryl Christensen volunteered to be the vice-chairperson and it was seconded by Dan.

Chairperson – Dan Wolford nominated by Sherri, seconded by several.

Secretary –Kristin Lopez nominated by Dan and seconded by several.

All nominations were approved by the committee.