

APENDIX A

BOULDER COUNTY JAIL VISITATION RULES

Visitation is a privilege, not a right. The Boulder County Jail reserves the right to deny entrance to the facility to any persons believed to be a threat to the safety, security, and good order of the jail.

These rules will be posted and made available to visitors and inmates.

1. At least one visitor entering the Visitation Room for each inmate must be eighteen (18) years of age or older. A parent or legal guardian must accompany those under eighteen, unless it is pursuant to a valid court order. Emancipated minors, including spouses, will be approved for visitation in the same manner as adult visitors.
2. The victim of a sex crime may not schedule a visit (Security or Video) with the inmate alleged or convicted of perpetrating the sex offense against them. The only exception will be if a court order is issued and the Jail Division Chief or a Commander has prior knowledge of the arrangement.
3. Visitors under the age of 18 may not visit with an inmate who has been convicted of sexual assault on a child, incest, or aggravated incest. The only exception will be if a court order is issued and the Jail Division Chief or a Commander has prior knowledge of the arrangement.
4. A person taking part in an alternative sentence (Day Reporting, Home Detention, Work Release, etc.) or other form of conditional release, i.e., community programs, furloughs from custody, wearing an electronic monitoring device, etc., will not be approved to have a Security Visit an inmate. The Jail Division Chief, or designee, may consider immediate family with a verifiable relationship with an inmate for visits. A person requesting to visit an inmate, who is still under the supervision, or other recognized authority, or any company contracted to supervise them for a correctional authority, may not visit without a letter from the agency granting approval to do so. Also, anyone having been incarcerated in a correctional facility within the past six months may not schedule a visit.
5. Former inmates must have been out of custody for six months before being permitted to visit an in-custody inmate.
6. Current or former employees and contract workers are not permitted to visit an inmate within one (1) year of separation of employment, unless they are an immediate family member and were such before their employment.
7. Volunteers approved to take part in jail programs will not ordinarily be approved to visit inmates. In some circumstances, volunteers may be approved for a one-time visit at the discretion of the Jail Division Chief, or a Commander. Volunteers terminating their position with the jail may not visit non-family inmates for ninety (90) days.
8. A person may not visit with more than one inmate, except in those cases where they can demonstrate an immediate family relationship.
9. If we determine that a person is likely to have a detrimental influence on an inmate, or is a threat to security, a supervisor may deny the visit.
10. Visitors appearing to be under the influence of alcohol or drugs will be denied admittance into the Visitation Room.
11. Visitors who take prescribed medications on a strict schedule should notify Reception upon arriving for the visit. Asthmatic Inhalers, nitroglycerin, or other such essential prescriptions, may be left with Reception in the event there is an immediate need. They may not be taken into the Visitation Room.
12. A visitor demonstrating any potential health hazards will not be allowed to enter the Visitation Room, so that other visitors, employees, contract workers, or inmates are not unduly exposed to illness.
13. Because of contraband concerns, visitors entering the facility with casts, bandages, slings, dressings, etc., are subject to being searched when feasible. Care will be exercised not to contaminate wounds, damage dressings, cause further injury, or expose the employee or others. Medical may be consulted or asked to check the injury prior to a visit. If a proper search cannot be conducted, the visitor may be denied entry.
14. Inmates and visitors engaging in activity that appears aimed at aiding an escape, or attempt to escape, will be separated immediately and criminal charges may be filed. If verified, the visitor will be permanently banned from visiting in the facility and the inmate may not have further visitors while in custody.

15. If there is a court-ordered, no contact condition between an inmate and a visitor, it is the responsibility of the inmate to inform the Visitation Officer. Violations will be reported to the courts for follow-up.
16. Visitors may not bring any item into the Visitation Room that has not been approved. This includes purses, diaper bags, and other items as determined by the jail. We will immediately seize any unauthorized items and the Visitation Officer will ask the visitor to leave.
17. Documents requiring an inmate's signature may be brought into the Visitation Room with prior approval and they must leave with the visitor at the conclusion of the visit.
18. No beverages, food, or gum of any kind may be taken into the Visitation Room.
19. Inmates are not permitted to take anything from the Visitation Room.
20. A visitor caught attempting to introduce, or introducing contraband into the jail will be banned from visiting.
21. Animals are strictly prohibited from entering the Visitation Room except for those that are service-related and prior approval must be obtained by the Jail Division Chief or a Commander.
22. Inmates and visitors will obey all staff instructions while in the Visitation Room.
23. Inmates and visitors are responsible for conducting themselves in a manner that does not bring suspicion or discredit, upon them, or disrupt or offend other visitors.
24. All visitors will be dressed appropriately, which means:
 - Conventional clothing that is not tight-fitting, provocative, suggestive, revealing, or designed to accent the body. This includes any see-through material.
 - No clothing that exposes breasts or genitalia is acceptable. Undergarments are required, but should not be visible.
 - Clothing that exposes the shoulders, chest, back, stomach or midriff, or the underarms is not acceptable.
 - No controversial or objectionable designs, messages, or profanity may appear on clothing. This includes gang symbols, anything obscene, or other pictures or representations considered inappropriate by the jail.
 - Headgear is not acceptable, unless religious in nature.
 - Shoes will be worn at all times.
 - Clothing that resembles inmate uniforms is unacceptable.
 - Any clothing, jewelry, or other personal item that requires extra security screening time will require the visitor to be screened last. Extra screening time may cause a reduction in the visitor's visit time.
25. It is the responsibility of visitors to supervise and maintain control over their minor children. If a minor becomes disruptive or annoys others during the visit and is not controlled the adult visitor, the Visitation Officer may terminate the visit. Physical discipline may not be used to control the minor child.
26. Visitors may leave the Visitation Room at any time, but cannot return.
27. The Visitation Officer will arrange the seating in the Visitation Room and visitors are not to reposition them.
28. During an emergency or disturbance, visitors may be asked to leave the facility immediately.
29. At the conclusion of the visit, inmates and visitors share a responsibility for cleaning up the immediate area used for their visit.
30. No changes will be allowed once a visit is scheduled. All scheduled visits will count towards the inmate's allotted visits per week. This includes no shows, cancellations, and visitors denied because of tardiness or a dress code violation.
31. The Boulder County Sheriff's Office is not responsible for lost, stolen, or damaged personal possessions, including automobiles and other forms of transportation, belonging to visitors while they are on the premises of the Boulder County Jail.