



Transportation Department

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Adopt-A-County Road Policies and Procedures

1. Each all participants cleaning up the roadway will be required to sign a “Waiver and Release Agreement”.
2. Part of the Waiver and Release Agreement Form consists of everyone viewing the Methamphetamine lab waste video. This is a short 7-minute video explaining the hazards that may be found along side roadways. There are two ways to view this video:
 - Check out a copy of the VHS Tape or DVD from the Boulder County Transportation Department. Our office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. The VHS Tape or DVD must be returned after viewing.
 - If your organization has web access, go to: <http://www.dot.state.co.us/AdoptAHighway/> and click on the Meth Lab Waste Recognition Video link.
3. The adopting organization will commit to a one-year period of adoption. At the end of one year, the adopting organization may renew or terminate the adoption. Road adoptability is subject to this criteria and availability.
 - A 2-mile section of roadway is preferred between road intersections or a logical ending point.
 - The adopted road segment must have a minimum traffic volume of 1,000 cars per day as measured by the Boulder County Transportation Department.
 - The adopting organization must notify the Boulder County Transportation Department if they decide to terminate their commitment.
 - While an adopting organization may request to adopt a particular road segment, availability is often limited and the Boulder County Transportation Department may need to assign a road segment other than the one requested.
4. During the one-year commitment, the adopting organization will remove trash from the designated roadway a minimum of twice a year. This will occur between the first weekends of April through mid October. The weekends are the choice of the groups and just need to notify the Transportation Department of their dates.
5. The Transportation Department will provide the adopting organization with the following:
 - Necessary quantity of trash bags, which generally equates to 12 bags per mile of adopted road.
 - Orange safety vests for the participants.
6. The Transportation Department will be responsible for collection and disposal of the trash bags along the roadside.

7. The Transportation Department will install a standard information sign at each end of the adopted roadway segment acknowledging the adopting organization. **Phone numbers or website addresses are not allowed on the signs.** The signs will remain in place throughout the adoption period.
8. The adopting organization agrees to participate in the Boulder County Recycling Program by separating recycle materials prior to removal by the County.
9. The Adopt-A-County Road participants must be aware of the hazardous nature of the work, which is to be performed and take full responsibility for any injury that could occur while working along the roadway.
10. Application to the Adopt-A-County Road Program is open to any group, family or single individual within Boulder County. Boulder County reserves the right to use its discretion in selecting adopting organizations.
11. Participants must be at least 12 years old. Groups with members less than 16 years old must be supervised by an adult (18 years or older). At least one adult is required for every 5 participants less than 16 years old.
12. A designated Group Leader will be required for each organization to serve as the liaison with the Boulder County Adopt-A-County Road Program Coordinator. The Group Leader will be responsible for signing the application, scheduling cleanup dates, obtaining supplies from the Transportation Department and ensuring compliance with the Cleanup and Safety Procedures.
13. Team Leaders should be designated at each cleanup event and are responsible for ensuring that participants in his/her team complies with the Cleanup and Safety Procedures.
14. Completion of an Accomplishment Form is required after each cleanup. This assists Transportation Department staff in monitoring the success of the program and maintaining an appropriate level of supplies.