



**Boulder County
Land Use Department
Publications**

Inspection Coordination & Scheduling

Land Use Department
Courthouse Annex Building
2045 13th Street
PO Box 471
Boulder, CO 80302

**Building Safety &
Inspection Services:**

EZBP & License Applications,
Reports & Letters
ezbp@bouldercounty.org
303-441-3926

Plan Review & Building Code Questions
building_official@bouldercounty.org
720-564-2640

www.bouldercounty.org/lu

Office Hours:

Mon., Wed., Thurs., Fri. 8 a.m. to 4:30 p.m.
Tuesday 10 a.m. to 4:30 p.m.

Building Permits can be applied for
and issued until 4 p.m.

Inspection Coordination & Scheduling

Boulder County Building Safety & Inspection Services performs inspections Monday through Friday throughout the unincorporated areas of Boulder County (which includes the mountains and the plains).

Inspection Requests

All inspection requests must be received by Building Safety & Inspection Services before 3:30 p.m. (Monday through Friday) in order to be scheduled for the following business day. All requests received after 3:30 p.m. on weekdays or during weekends will be scheduled for the day after the following business day. The time of the inspection cannot be pre-arranged or guaranteed. No exceptions can be made.

Scheduled inspections **MUST BE READY** on the day requested, or a **RE-INSPECTION FEE** may be charged. The re-inspection fee must be paid before re-scheduling the inspection. If you find that you will not be ready for a scheduled inspection, please call and cancel the inspection as soon as possible.

All required inspections must be performed by Building Safety & Inspection Services with the exception of caisson, footing, and foundation wall inspections. These inspections may be performed by a qualified, state-licensed engineer.

Engineer's inspections require an original signed and sealed inspection report submitted to the Boulder County Building Safety & Inspection Services office or by email at ezbp@bouldercounty.org prior to the rough inspections.

Please check the back of your permit card for all other requirements for your project.

To Schedule an Inspection: Please Call 303-441-3925, then Press "1"

The permit number and inspection code are required to schedule inspections. The permit number can be found on the top right hand corner of the permit card and begins with "BP." The inspection codes can be found on the inspection card, as well as on the back of this publication. Unfortunately, we are not able to accommodate requests for specific inspection times.

To Find Out if Your Inspection is in the AM or PM: Please call 303-441-3925, then press "2"

This information is updated at 9 AM on the day of your inspection. Please note that the AM or PM designation is approximate and subject to change due to circumstances that may cause inspectors to fall behind or get ahead of schedule. If this happens, we will make every effort to contact you. The inspection list is also available on our website at www.bit.ly/bocoinspect

To Cancel or Reschedule an Inspection: Please call 303-441-3925, then press "3"

To Obtain Inspection Results: Please call 303-441-3925, then press "4"

Inspection Results and Correction Notices are also available on our website at www.bit.ly/lurecordsearch by clicking on the "Building Permits" search tab.

Automated Phone Inspection Codes

Use the following codes when using the Automated Phone Inspection Scheduling system. Codes are listed in the usual order of inspection:

11 Silt Barriers	52 Wallboard
12 Footings, Pads	60 Complete Final
14 Foundation Walls-Reinforcing	61 Final Grading & Drainage
15 Concrete Encased Electrode	62 Final Framing (Siding, Window Replacement)
21 Underground Electric	63 Final Heat & Ventilation (AC, Evaporative Cooler, Furnace)
22 Underground Plumbing	64 Final Electric
23 Underground Gas Piping	65 Final Plumbing (Boiler, Water Heater)
40 Complete Rough	66 Final Roof (Reroof)
41 Rough Framing	67 Final Wildfire
42 Rough Heating & Ventilation	68 Planning/SPR
43 Rough Electric	69 Final Other
44 Rough Plumbing	71 Temporary Electric Meter
45 Rough Gas Piping	72 Electric Meter Release
49 Rough Other	73 Gas Meter Release
51 Insulation	74 Solar PV Net Meter

Boulder County Building Safety & Inspection Services Staff

Personnel	Phone #
Ron Flax — Chief Building Official	720-564-2643
Michelle Huebner — Plans Examiner Supervisor	720-564-2616
Bryon Bennett — Plans Examiner	303-441-1373
Heather Dodge — Plans Examiner	720-564-2602
Chad Hagen — Plans Examiner	720-564-2610
Dan Mastin — Plans Examiner/Building Inspector	720-564-2612
Jon Rasmussen — Plans Examiner	720-564-2637
Brian Nye — Building Inspector Supervisor	720-564-2615
Patrick Delumpa — Building Inspector	720-564-2606
Cary Gaynor — Building Inspector	720-564-2617
Taj Yelton — Building Inspector	720-564-2639
Kathy Gissel — Permit Specialist Supervisor	720-564-2626
Alicia Lombardi — Lead Permit Specialist	303-441-4788
Chuck Ludwig — Permit Specialist	303-441-1401
April McKinstry — Permit Specialist	720-564-2631
Kyle McCatty — Wildfire Mitigation Specialist	720-564-2625
Ben Yellin — Wildfire Mitigation Specialist	720-564-2641