



Boulder County Land Use Department

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Office Hours: Mon., Wed., Thurs., Fri. 8 a.m. to 4:30 p.m.

Tuesday 10 a.m. to 4:30 p.m.

Permits can be applied for until 4 p.m.

Intake Stamp

Permit Tech

Window and Door Replacement Submittal Form

Submit this form with your Building Permit Application.

Owner's Name

Property Address

Wildfire Zone Property Location

If you are uncertain, please refer to the Boulder County Wildfire Zone Map (Wildfire Zone 1 is west of Hwy. 36 and 93).

Wildfire Zone 1 (mountains)

Wildfire Zone 2 (plains)

Note: Unreinforced vinyl frames or sashes are not permitted

Please keep the following requirements in mind while planning your window application:

- Windows replaced in bedrooms must meet current IRC Section 310 Emergency Escape and Rescue Opening requirements.
- If a room has a closet or a bathroom open directly to the bedroom, it WILL be considered a bedroom and WILL require a code compliant Emergency Escape and Rescue Opening. Cutting the existing foundation requires an engineer design that is signed and sealed.
- Indicate if the existing opening will be used: Yes No (If no, attach the engineering for the project.)
- New window and door openings, or size changes to an existing opening WILL require an engineer design that is signed and sealed structural information.
- Bay or bow window units placed in an existing or new opening require a site plan.
- Safety Glazing as required per IRC Section R308 and R308.4.

Examples of Required Information:

Room Use:

- Kitchen
- Recreation Room
- Bedroom

Note: Loft, Bonus Room, or Lower Level are not room uses.

Location:

- 1st Floor
- Basement
- Bedroom 2nd floor

Floor Level:

- Below Grade Level
- Grade Level
- Above Grade Level

Type:

- Casement
- Double Hung
- Slider
- Fixed
- New Bay or Bow Yes No

Material:

- Vinyl
- Solid Wood
- Wood Metal Clad
- Metal
- Fiberglass
- Other: _____

U-Value *Please do not remove window stickers that state the listed U-Value until after the building inspection.

Maximum U-Factor for windows 0.30.

Maximum U-Factor for skylights 0.43.

Label each window individually:

Room Use**	Proximity to Doors	Sill Height From Floors (for bedroom only)	Floor Level	Window Size	Window Type	Egress	Safety Glazing***

** Please use the assessor's described use of the room, not the room's current usage. An example of this is if the room is used as a home office, but the assessed use is a bedroom. NOTE: An egress window is required in all bedrooms.
 *** Replacement windows that are located within 60" of the shower or tub must be safety glazed per the International Residential Code (IRC). See the Boulder County Land Use publication **Safety Glazing** when replacing windows in a bathroom or wet area.