



Department of Housing & Human Services

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**Human Services Board
MONTHLY BOARD MEETING
Tuesday, January 29, 2013 2:00 p.m.
Commissioners' Hearing Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) **Call to Order**
- 2) **Approval of Minutes from December 11, 2012**
- 3) **Director's Report**
 - a) **Monthly Statistical Update: Select Data Review and Select Indicator Review**
 - b) **TSN Update**
 - c) **Self-Sufficiency and Community Support Division Update**
 - d) **Family and Children Services Division Update**
 - e) **CCI/CHSDA Updates**
 - i) **Medicaid Expansion**
 - ii) **APS Mandatory Reporting**
 - iii) **Pending legislation**
 - iv) **Child Welfare legislative forum**
- 4) **Financial Report**
 - a) **Review of Financials through November 2012**
 - b) **Final adopted budget book**
- 5) **Matters from Members of the Board**
- 6) **Matters from Members of the Public****
- 7) **Next Meeting is February 26, 2013 at 2:00 p.m. ***Please note proposed location change: Dickey Lee Hullinghorst Room, 3rd Floor, Boulder County Courthouse, Boulder, CO***
- 8) **Adjourn**

**BOULDER COUNTY HUMAN SERVICES BOARD
MEETING MINUTES
December 11, 2012**

Members Present: Commissioner Domenico
Commissioner Toor

Member Excused: Commissioner Gardner

Staff Present: Frank Alexander, DHHS Director, Richard Sosa, DHHS Director of Finance and Operations, Willa Williford, DHHS Housing Division Director, Shirley Holt, BCHA Finance Manager, DHHS, Jim Williams, DHHS Communications Specialist

APPROVAL OF MINUTES

Motion was made by Commissioner Gardner to approve the October 30, 2012 Human Services Board minutes as written. The Motion was seconded by Commissioner Domenico and subsequently passed unanimously.

DIRECTOR'S REPORT

**Note that because the Housing Authority Board meeting and public hearing will take up additional time, this Human Services Board meeting will be abbreviated.

Monthly Statistical Update: Select Data Review and Select Indicator Review

Director Alexander discussed select data and indicators that illustrate the impact of DHHS services to our clients. The format for the data is one that we are improving to be more correlative and to track to outcomes for our clients. As we move toward a data dashboard approach to management, these reports will be more visual.

Additionally, a report was included for the DHHS Family and Resident Support Services unit which encompasses after school programming, the child care assistance program, the family self-sufficiency program, the child support services program, the housing counseling program, and the tenant-based rental assistance program amongst other programs.

FINANCIAL REPORT:

HUMAN SERVICES BOCC FINANCIAL REPORT 12-11-12

COMPARISON OF COUNTY BUDGET TO ACTUAL (Calendar Year)

Allocated Sources Budgeted is \$34.4M. Total sources drawn for utilization through October are \$26.7M or 78% compared to 83% of calendar year complete. The remaining Sources budget is \$7.6M.

Beginning with “Sources of Funds”, there is some revenue lag as TSN Fund 032 revenues (2010 1A Ballot Initiative) reflect revenue as a function of reimbursement of invoices through June. Activity from July through October, totaling \$1,438,000, is not yet included in the year-to-date figure.

Similarly, HHS Fund 020 revenues (2005 1A Ballot Initiative) reflect only six months’ billing and so, on an accrual basis, are understated by \$471k (four months from July to October).

Conversely, Property Tax is 99.7% receipted which “overstates” the projected revenues by approximately \$998,000. Revenues will, for the most part, match budget and over under budget is less useful at this juncture.

SOURCES

	Year Budget	Jan- Mar	Apr-May	Jun	Jul	Aug	Sep	Oct
Intergovernmental	20,156,836	4,527,318	3,876,592	(345,273)	3,866,495	1,862,384	1,931,793	1,900,971
Property Taxes	6,084,992	1,914,264	2,682,318	1,313,695	103,587	37,397	-	18,411
Private Grants	-	10,872	9,869	7,390	6,757	8,792	6,169	2,600
2005 1A	1,412,286	-	-	706,143	-	-	-	-
2010 1 A	4,992,245	-	538,309	868,711	-	-	891,591	-
Other- TSN FB	1,062,419	-	-	-	-	-	-	-
Other - Fund 12 FB	666,594	-	-	-	-	-	-	-
Total sources	34,375,372	6,452,454	7,107,088	2,550,666	3,976,839	1,908,573	2,829,553	1,921,982

Expenditures plus encumbrances are running slightly over budget at 85%, whereas – looking at expenditures only – they are 75% of the budget. Two significant components of the “actuals-only” underspend are in Child Care and TSN. For Child Care, beginning in August, we began realizing the expected shortfall in allocation, and in TSN/county-only spending, TSN is also picking up its pace and at year-end is projected to be \$556,000 under budget.

Fund 012 Fund Balance will be reduced by \$350k in Tenant Based Rental Agreement (TBRA) funding to BCHA to be paid in 4th quarter 2012.

USES

	Year Budget	Jan- Mar	Apr - May	Jun	Jul	Aug	Sep	Oct
County Admin.	6,744,170	1,817,564	1,466,829	545,954	951,680	700,581	666,470	549,869
TANF / CO Works	2,604,075	652,080	875,754	1,083,986	51,125	425,907	509,109	310,412
Child Support IV-D								

	3,173,667	377,969	309,329	154,254	124,867	139,844	156,727	143,817
Child Care	2,730,931	134,702	232,648	126,562	19,894	57,700	65,474	170,858
LEAP	372,319	65,885	23,724	9,376	5,668	3,959	13,582	23,004
Child Welfare	12,390,517	2,629,579	1,806,615	1,087,956	896,054	934,469	1,104,844	1,147,185
Old Age Pension Adm.	119,002	37,776	34,287	15,281	8,553	13,149	23,462	17,799
Core Services	1,033,261	215,191	150,879	77,355	58,959	58,987	77,088	49,154
ILA / Chafee	101,292	51,746	36,943	40,191	16,936	18,108	23,079	(80,598)
PSSF	103,561	22,787	25,353	21,403	12,835	12,253	13,377	12,749
IMPACT	428,750	12,331	32,506	83,499	57,044	41,933	3,148	36,672
SNAP	101,134	63,876	47,918	60,264	43,327	31,304	(2495)	8,660
County Only	4,471,757	213,631	436,151	142,674	246,461	230,723	133,914	244,515
Total Uses	34,374,436	6,295,117	5,478,936	3,448,755	2,493,403	2,668,917	2,787,779	2,634,096

Sources for year to date less Uses year to date results in net positive to Fund 012 Fund Balance of **\$940k**.

The non-county portion of EBT/EFT services to Boulder County HS clients from federal and state benefits / transfers not reflected above, total \$151.3M.

BCHS TEMPORARY SAFETY NET (TSN) BUDGET TO ACTUAL

While contract and program expenditures are running under budget through October, it is anticipated that the \$2.0M budget for “non-profit contracts and other programs” will be overspent by \$356,000 by year-end.

“Non-contract and administrative benefits access”, is projecting to overspend personnel budget by 49%. However, we will not spend any of the “offset to reductions in TANF” line item of \$300,000 and we are projecting to use only \$488,000 of the \$1.7M Child Care line. The effect of these yields is a net underspend in this category, and it’s the primary driver in the current overall \$556,000 projected TSN underspend.

New TSN year-end initiatives that are not yet reflected as of October spending include the 4th quarter “Local Health Funding” RFP awards, with \$154,000 projected spending, and approximately \$300,000 to support the Housing Stabilization Program. Ultimately, we need to reserve \$1,019,700 in TSN fund balance (cumulative years 2011 and 2012) for our 2013 appropriation.

COMPARISON OF MAJOR STATE BLOCK ALLOCATIONS (SFY 33% OF SFY YEAR COMPLETED)

HHS manages five “block” allocations through IFAS detail program and financial data analysis that roll up to this report, representing a total of \$29,451,415 in pass through allocation for Human Services in Boulder County for SFY 12-13.

The one-time September bonus payment added eight months of merit increase (January to August) into the September salary expense (which also affected FICA at 7.065% and PERA at 13.38%). The impact of doing a straight-line projection that included this extra 8 months of the salary increase in four months' data (July to October) over the remaining eight months projection inappropriately inflates the year-end projections. The straight-line projected expenditures are reduced by the estimated impact of the September payment in the Child Welfare and Core. The CO Works and County Administration projections are built based on budgeted expenditures, not adjustments to straight-line. Child Care had only one FTE in October, and the nominal impact of the bonus impact was not included as an adjustment.

Child Welfare

A straight-line projection has Child Welfare at a year-end overspent position of \$1,159,000 over its allocation. The bonus adjustment brought the initial overspend down significantly by \$987,000. Conversely, contract spending through October is not reflective of the average monthly spending rate, so that amount is adjusted up. Finally, three budgeted positions, with an assumed start date of 1-1-13, have not yet been hired which is a reduction of planned burn rate of roughly two FTE for two months \$14,400 total. The adjusted projected year-end overage is \$619,000. Whatever the final overspend may be, it can be covered by possible surplus distribution at year-end; TANF reserves and/or Fund 012 balance.

CO Works

The current underspend, based on prorated allocation and actuals-to-date is expected to reverse over time so that TANF will be overspent by \$376k (close to its CY2013 budgeted \$404,000 over spend level). The primary reason for the current position is due to a slow start in invoicing. Only one month's Workfirst contract work at approximately \$80,000 per month was reported as of October. The SFY13 year-end projection was derived using a zero-base approach that builds the spending components, including personnel, operating costs, contracts, BCA, diversion, MOE and allocation of indirect administration expenses via Random Moment Sampling (RMS), into the projection. Any overspend at year-end would be covered by TANF reserves.

CCAP

The Child Care projection takes a modified zero-base approach that is based on year-to-date EBT expenditures plus projected expenditures on current month budgeted contract and personnel expenditures; RMS (allocation of indirect costs) based on an estimated 15.3% of administrative costs and Maintenance of Effort (MOE). Under this approach, Child Care spending is projected to be \$992,000 over SFY13 allocations. Currently, spending over prorated allocation is billed to TSN. Additionally, there could be year-end surplus distribution available at the State year-end closeout.

County administration, Food Assistance and Fraud Investigations

Inherent in our strategic approach to leverage eligible expenditures for Federal pass-through funding, County Administration is overspent based on actuals-to-date compared to prorated allocation (73% spent, 33% through the SFY13). The projection is a straight-line of four months' actuals less the payroll bonus adjustment and additional known contracting costs not reflected in the actuals. The \$3.3M projected overspend approximates the 2013 budgeted overage of \$3.6M, which is comprised of County Administration overage at \$.4M plus expected overage to be partially covered in county year-end pass through of \$3.2M. The primary reason for this small difference is the budgeted overage includes an 11.66% allocation additive for surplus distribution, based on SFY12 closeout, totaling \$419k, whereas the projected overage does not.

Core Services

There are no known timing differences, other than payroll bonus adjustment because contracts are paid through TRAILS and current and there are no one-time expenditures in October. The Core projection is therefore a simple straight-line calculation based on actuals through October with a small adjustment for the bonus piece. The projected \$159k overspend could be covered by surplus distribution at year-end, TANF reserves and/or Fund 012 balance or possible excess Child Welfare allocation.

NON-MAJOR ALLOCATION AND NON-ALLOCATED STATE PROGRAM EXPENDITURES (SFY 2012-2013)

The Non-major and Non-Allocated State Programs Expenditures indicate that four months into the new SFY13, there is total non-allocated program spending of \$12.9M. Of this amount, \$11.7M is State and Federal funding and \$1.2M is county funding.

MATTERS FROM MEMBERS OF THE BOARD

None.

MATTERS FROM MEMBERS OF THE PUBLIC

None.

Meeting Adjourned.

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

***The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**



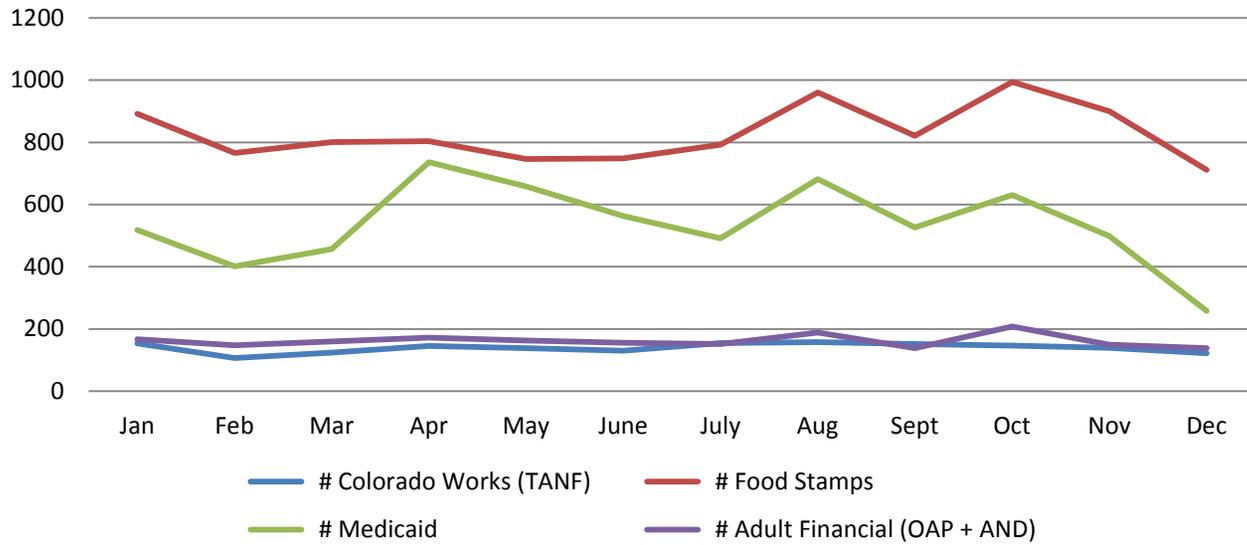
"New Activity"

The data below snapshots important information about incoming workload to the Department for Benefit Programs, Child Welfare and Seasonal Low-Income Energy Assistance (LEAP) benefits.

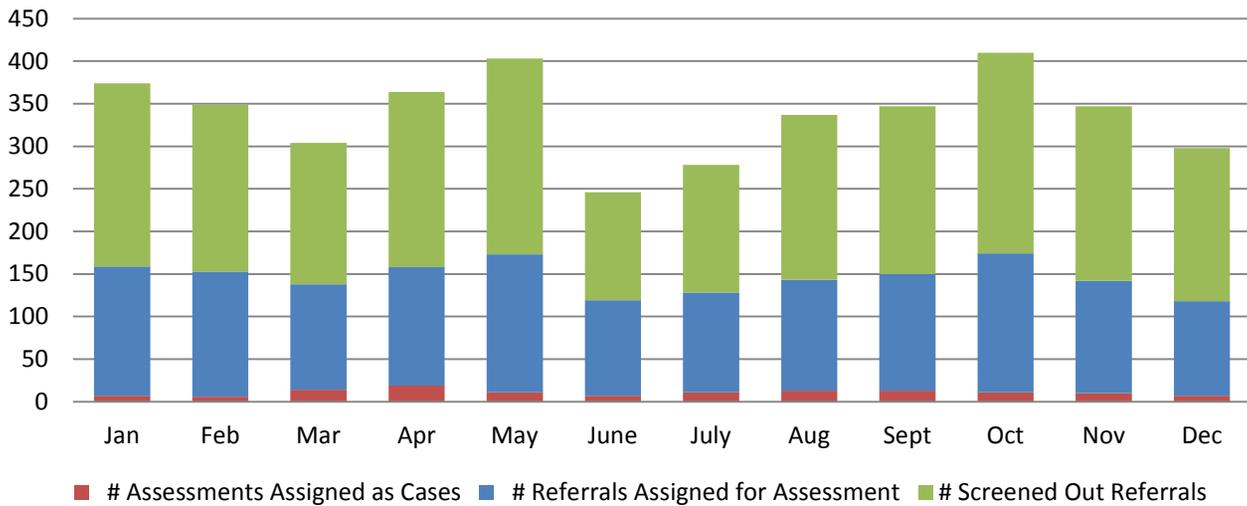
	YTD												
	Average												
	2011	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
CARS Benefit Applications													
# Colorado Works (TANF)	135	154	107	124	146	138	130	155	158	152	147	140	122
# Food Stamps	677	892	766	801	804	746	748	792	960	821	994	900	712
# Medicaid	461	518	401	457	736	658	563	492	682	526	631	499	258
# CHP+ (Children's Health Plan Plus) ¹	284	274	451	575	357	348	526	366	478	491	402	377	364
# CHP+ Applicants ¹	695	689	1,224	1,675	950	937	1,518	1,053	1,318	1,387	1,093	1,029	872
# Adult Financial (OAP + AND)	136	167	148	160	172	163	156	152	189	139	208	150	139
Child Welfare Referral and Assessment													
# Referrals Received	337	374	349	304	364	403	246	278	337	347	410	347	298
# Referrals Assigned for Assessment	150	152	147	124	139	162	112	117	130	137	163	132	111
% Referrals Received Assigned for Assessment	45%	41%	42%	40%	38%	40%	45%	42%	42%	39%	40%	38%	37%
# Assessments Assigned as Cases	11	7	6	14	19	11	7	11	13	13	11	10	7
% Assessments Assigned as Cases	7%	5%	4%	11%	14%	7%	6%	9%	10%	9%	7%	8%	6%
LEAP Applications													
# Applications Received in Month	258	501	346	312	227	77	0	2	1	52	675	1353	688
# Applications Approved in Month	396	697	532	375	182	100	0	0	0	4	399	746	710
# Applications Pending as of End of Month	476	721	330	61	54	0	0	0	0	48	313	777	523
¹ Effective February 2012 CHP+ now assigned to Boulder County instead of vendor Maximus, resulting in increased applications/applicants.													
		215	196	166	206	230	127	150	194	197	236	205	180



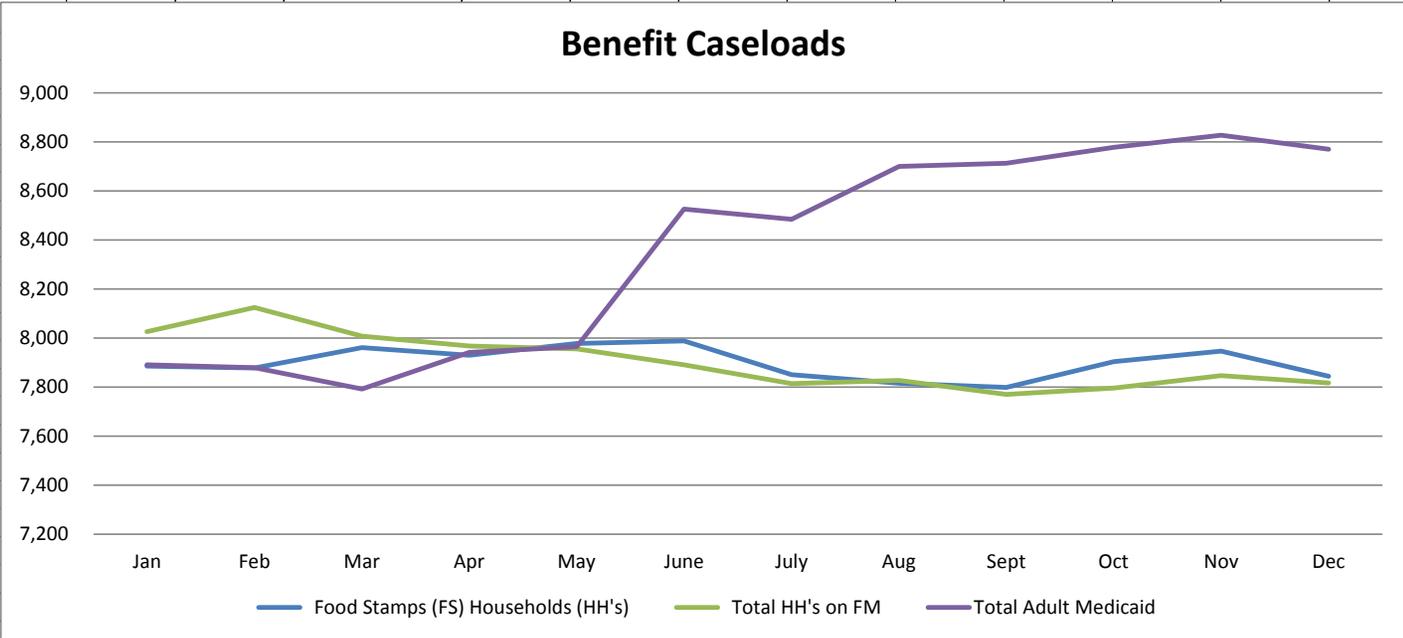
2012 YTD Benefit Applications



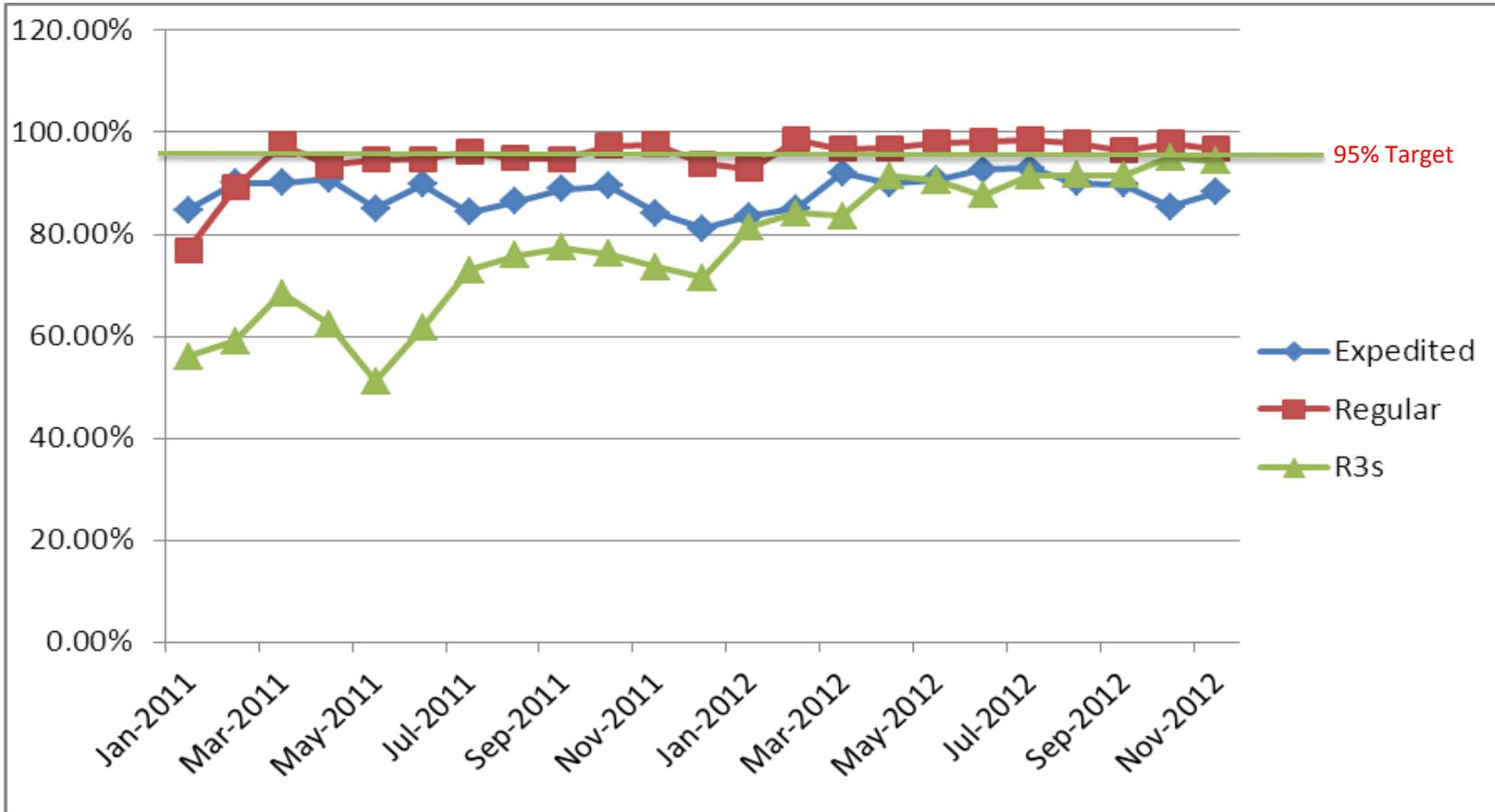
Child Welfare Intake Data



Caseload and Workloads																
The data below highlights information about program and benefit caseloads.																
	YTD Average														YTD Average	% Δ
	2011	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2012	2011	
CARS DIVISION - DETAIL																
Family Programs																
Food Stamps (FS) Households (HH's)	7,657	7,885	7,877	7,961	7,930	7,978	7,988	7,850	7,815	7,798	7,904	7,946	7,844	7,898	3%	
Colorado Works (TANF) Households (HH's)	419	404	368	380	357	362	357	347	347	332	342	343	360	358	-15%	
Colorado Works Adults	298	305	263	265	253	261	257	245	244	231	238	242	267	256	-14%	
Colorado Works Children	758	729	660	685	651	654	668	655	659	626	643	646	654	661	-13%	
HH's on 1931 Family Medical Assistance (FM)	5,160	5,360	5,441	5,406	5,402	5,381	5,362	5,382	5,442	5,407	5,447	5,481	5,418	5,411	5%	
HH's on Other FM	2,667	2,666	2,683	2,602	2,565	2,575	2,528	2,432	2,385	2,363	2,349	2,365	2,399	2,493	-7%	
FM - # of Adults	8,877	9,134	9,253	9,348	9,094	9,085	8,973	8,943	8,981	8,844	8,836	8,905	8,851	9,021	2%	
FM - # of Children	14,940	15,675	15,808	15,489	15,389	15,419	15,289	15,179	15,277	15,169	15,201	15,323	15,221	15,370	3%	
Total HH's on FM	7,827	8,026	8,124	8,008	7,967	7,956	7,890	7,814	7,827	7,770	7,796	7,846	7,817	7,903	1%	
Adult Programs																
State Aid to the Needy/Disabled (AND)	325	322	304	322	321	332	338	341	346	356	357	364	362	339	4%	
AND/Supplemental Security Income (SSI)	78	46	46	46	46	41	68	73	68	66	67	66	73	59	-24%	
Home and Community Based Services (HCBS)	1,331	1,349	1,345	1,251	1,385	1,400	1,928	1,965	1,987	1,996	2,031	2,059	2,020	1,726	30%	
Nursing Facility/30 Days	508	482	431	465	475	488	503	519	511	507	518	534	522	496	-2%	
Old Age Pension (OAP)	1,116	1,131	1,132	1,109	1,117	1,129	1,133	1,147	1,153	1,149	1,151	1,144	1,136	1,136	2%	
Adult Medicaid OAP	657	700	702	725	713	691	686	679	706	695	670	695	682	695	6%	
Pickle	9	17	19	19	19	19	18	21	24	26	26	25	26	22	140%	
Medical Savings Plan	1,278	1,343	1,392	1,355	1,357	1,367	1,362	1,244	1,400	1,408	1,440	1,434	1,439	1,378	8%	
SSI Mandatory	2,739	2,823	2,812	2,822	2,829	2,829	2,828	2,836	2,851	2,866	2,874	2,870	2,871	2,843	4%	
Total Adult Medicaid	7,717	7,891	7,879	7,792	7,941	7,964	8,526	8,484	8,700	8,713	8,777	8,827	8,769	8,355	8%	
Child Welfare																
# Total Open Cases	713	720	708	712	719	725	713	716	710	702	667	674	706	706	-1%	
# Total Children in Open Involvements	1,110	1,118	1,111	1,112	1,108	1,123	1,133	1,118	1,106	1,118	1,067	1,033	1,032	1,098	-1%	
# Children in Program Area 4 (Youth In Conflict)	101	114	115	118	116	113	115	107	101	107	95	87	84	106	5%	
# Children in Program Area 5 (Child Welfare)	296	288	287	287	292	311	320	338	333	338	317	301	306	310	5%	
# Children in Program Area 6 (Adoption)	632	621	619	622	623	624	612	600	601	600	598	600	600	610	-3%	
% Remain Home	83%	85%	86%	85%	85%	85%	85%	85%	84%	83%	83%	83%	83%	84%	2%	
% Return Home	7%	6%	5%	5%	7%	7%	7%	7%	8%	9%	9%	9%	10%	7%	9%	
% Adoption	6%	5%	5%	5%	5%	5%	4%	4%	4%	4%	4%	4%	3%	4%	-32%	
% Other Planned Perm Living Arrangements (OP)	4%	4%	4%	5%	3%	3%	4%	4%	4%	4%	4%	2%	4%	4%	-1%	
Child Support Enforcement																
# Open Child Support Cases	5,166	5,165	5,134	5,086	5,098	5,141	5,166	5,171	5,165	5,196	5,245	5,250	5,248	5,172	0%	
# Open Foster Care Fee Cases	267	250	236	230	228	228	233	228	224	224	226	225	228	230	-14%	
% Payors in Foster Care Fee Cases	38%	42%	46%	40%	36%	37%	36%	37%	39%	37%	37%	40%	40%	39%	2%	
Total Child Support Collections in Month	\$ 938,906	\$ 854,549	\$ 1,041,473	\$ 1,174,542	\$ 951,208	\$ 1,061,331	\$ 923,405	\$ 886,623	\$ 941,722	\$ 841,971	\$ 924,887	\$ 909,828	\$ 917,972	\$ 952,459	1%	
Total FC Fee Collections in Month	\$ 13,651	\$ 9,055	\$ 16,748	\$ 24,780	\$ 11,211	\$ 13,568	\$ 7,012	\$ 8,995	\$ 9,607	\$ 8,480	\$ 6,826	\$ 7,959	\$ 8,108	\$ 11,029	-19%	
# Total Open IV-E/Non-IV-E Cases Determined*	0	5	7	6	9	19	8	12	13	18	13	9	1	10.00	500%	
# Diligent Searches-Kin Located in the Month**	2.80	0	2	1	2	0	2	3	2	1	0	0	0	0	-100%	



Food Assistance Application and Recertification (R3) Compliance 2011-2012



Type of Application	Jan-2011	Dec-2012		% Increase in Timely Processing
Expedited Applications	84.70%	91.67%	●	6.97%
Regular Applications	76.90%	97.66%	●	20.76%
Recertifications	56%	95.01%	●	39.01%

Child Welfare Compliance Data

Based on federal standards for AFCARS and CFSR data.

Absence of Abuse/Neglect Recurrence **Goal: >94.6%**
Children do not experience repeat maltreatment within 6 months of a confirmed report of abuse or neglect.

Q1 2012	Q2 2012	Q3 2012	Q4 2012	Avg
90.2%	96.8%	95.3%	95.4%	94.4%



Absence of Abuse in Care **Goal: >99.68%**
Children will not experience confirmed abuse or neglect in foster care.

Q1 2012	Q2 2012	Q3 2012	Q4 2012	Avg
99.0%	100.0%	98.5%	100.0%	99.4%



Absence of Re-Entry into Placement **Goal: >90.1%**
Children reunified during date range who do not re-enter out of home placement within 12 months.

Q1 2012	Q2 2012	Q3 2012	Q4 2012	Avg
85.7%	76.5%	84.2%	93.3%	84.9%



Abuse After Services **Goal: >95%**
Children whose case closed within period, what % did not have subsequent founded abuse within 6 months.

Q1 2012	Q2 2012	Q3 2012	Q4 2012	Avg
100.0%	97.7%	98.3%	100.0%	99.0%



Case Re-Involvement **Goal: >90%**
Children whose case involvement closed within period, what % did not have subsequent case involvement in 12 months.

Q1 2012	Q2 2012	Q3 2012	Q4 2012	Avg
93.1%	92.9%	90.6%	92.5%	92.3%



BOULDER COUNTY HUMAN SERVICES (BCHS) 1-29-2013
FINANCIAL REPORT FOR NOVEMBER 30, 2012

Overview

This report as of November takes us 92% (11 months) through the calendar year and 42% (5 months) through the State fiscal year. Calendar Year 2012 detailed Reports following the narrative include:

Comparison of County Budget to Actual

Presents beginning 012 Fund Balance, cash-basis year-to-date sources and uses of funds, net expenditures and revenues through month reported, and adjusted 012 Fund Balance based on case-basis actual-to-date. This report also includes 2012 budget, prorated budget and budget status based on month reported. Section VI reports the Federal and State portions of Electronic Benefit Transfers (EBT) assistance payments and Electronic Funds Transfer (EFT) payments to providers that are not included in Section III "Uses of Funds" actual, providing a more complete accounting of the value of benefits provided to Boulder County.

Temporary Safety Net (TSN) Comparison of Budget to Actuals

This report reflects the appropriated budget, actuals, variances over/under budget, and projected year-end over/under budget for the 2012 TSN funding.

State fiscal Year 2012-13 detail Reports following the narrative include:

Comparison of Major State Allocations and County Expenditures (for Five Months Ending November 2012)

For the five major State programs, this report presents allocations, prorated allocations, and State fiscal year-to-date expenditures. It also includes projections based on expected expenditures at year-end.

Non-major Allocated and Non-allocated State Program Expenditures (for Five Months ending November 2012)

This report shows State fiscal year-to-date Federal/State, County and total expenditures through the month reported for non-major allocated and non-allocated State programs. It also reflects quarterly Federal reimbursements to Boulder County through the County's Cost Allocation Plan.

COMPARISON OF COUNTY BUDGET TO ACTUAL (Calendar Year)

Allocated Sources Budgeted is \$34.4M. Total use of sources through November is \$28.6M or 83% compared to 92% of calendar year completed. The remaining Sources budget is \$5.8M.

Sources of Funds

Transfers in from Temporary Safety Net (TSN) Fund 032 and HHS Fund 020 reflect revenues earned through June. There are five months of TSN revenues (July to November) totaling \$1.876M not transferred and recorded in as of 11/30 and five prorated months of HHS funding totaling \$588k not yet reflected in the "Sources" total. HHS Finance focused on billing and posting and funds have had transfers in transactions that will be reported in December totaling \$2.4M.

Property tax is 99% receipted through November.

SOURCES

	Year	Jan- Mar	Apr-Jun	Jul-Sep	Oct	Nov	Dec	Total
	Budget							
Intergovernmental	20,156,836	4,527,318	3,531,319	7,660,672	1,900,971	1,812,097	-	19,432,377
Property Taxes	6,084,992	1,914,264	3,996,013	140,984	18,411	17,020	-	6,086,692
Private Grants	-	10,872	17,259	21,718	2,600	12,269	-	64,718
2005 1A	1,412,286	-	706,143	-	-	-	-	706,143
2010 1 A	4,992,245	-	1,407,020	891,591	-	-	-	2,298,611
Other- TSN FB	1,062,419	-	-	-	-	-	-	-
Other - Fund 12 FB	666,594	-	-	-	-	-	-	-
Total sources	34,375,372	6,452,454	9,657,754	8,714,965	1,921,982	1,841,386	-	28,588,541

Uses of Funds

At 32% spent, Child Care is reflecting a significant under-spend position year-to-date at \$886,000. However, since this is a calendar report format for State funds, beginning in August, Child Care began to realize the anticipated 2012 shortfall in allocation. At the current rate of spending, the 2012 gap will decrease. Reviewing 2013, Child Care is on track to spend as budgeted.

At 163% of actual to budget, TANF/CO Works is overspent. This is primarily due to a considerable effort in 2nd quarter 2012 to invest available TANF funds by the State's June 2012 close.

Fund 012 fund balance was reduced by \$350,000 in November due to county-only funding to BCHA for Tenant-based Rental Assistance program (TBRA).

USES

	Year	Jan- Mar	Apr - Jun	Jul-Sep	Oct	Nov	Dec	Total
	Budget							
County Admin.	6,744,170	1,817,564	2,012,783	2,318,731	549,869	660,824	-	7,359,771
TANF / CO Works	2,604,075	652,080	1,959,740	986,141	310,412	346,910	-	4,255,283
Child Support IV-D	3,173,667	377,969	463,583	421,438	143,817	134,840	-	1,541,647
Child Care	2,730,931	134,702	359,210	143,068	170,858	78,163	-	886,001
LEAP	372,319	65,885	33,100	23,209	23,004	25,696	-	170,894
Child Welfare	12,390,517	2,629,579	2,894,571	2,935,367	1,147,185	977,332	-	10,584,034
Old Age Pension								
Adm.	119,002	37,776	49,568	45,164	17,799	19,913	-	170,220

Core Services	1,033,261	215,191	228,234	195,034	49,154	45,866	-	733,470
ILA / Chafee	101,292	51,746	77,134	58,123	(80,598)	8,034	-	114,439
PSSF	103,561	22,787	46,756	38,465	12,749	13,906	-	134,663
IMPACT	428,750	12,331	116,005	102,125	36,672	-	-	267,133
SNAP	101,134	63,876	108,182	72,136	8,660	7,761	-	260,615
County Only	4,471,757	213,631	578,825	611,098	244,515	487,253	-	2,135,331
Total Uses	34,374,436	6,295,117	8,927,691	7,950,099	2,634,096	2,806,498	-	28,613,501

Overall Expenditures and Revenues

92% through the year, both expenditures and revenues are running 83% of budget. It is anticipated that a considerable decrease in this lag will occur in December, as Human Services Finance has taken significant steps to catch-up on payments to capture all 2012 transactions by year-end.

Sources for year to date less Uses year to date results in net negative to Fund 012 Fund Balance of \$24,961. The "Sources of Funds" note above indicates that November sources of 2.46M will be recorded in December, which offsets the negative November presentation significantly.

The non-county portion of EBT/EFT services to Boulder County Human Services clients (Section VI in the report) shows federal and state benefits / transfers totaling \$165.3M, in addition to the total uses of \$28.6M reflected in the County Budget to Actual report. Both combined, \$165.3 and \$28.6 comprise the total value of services to Boulder county citizens for all sources, County, State and Federal, which totals \$193.9M year-to-date.

BCHS TEMPORARY SAFETY NET (TSN) BUDGET TO ACTUAL

While contract and program expenditures are running under budget through November, it is anticipated that the \$2.0M budget for "non-profit contracts and other programs" will be overspent by \$265,000 by year-end. This is also due to the year-end effort to catch-up on lagging 2012 payments and to new programming that began in the 4th quarter.

"Non-contract and administrative benefits access", is projecting to overspend personnel budget by 41%. However, will not spend any of the "offset to reductions in TANF" line item of \$300,000 and is projected to use only \$693,000 of the \$1.7M Child Care line. The effect of these yields a net under-spend in this category and it is the primary driver in the total projected TSN under-spend.

The reported "under-spend" through November actual of \$556,000 reflects the amount required to fund a portion of the appropriated 2013 budget. Any additional remaining 2012 balance will be spent as partial 2012 support for the Housing Stabilization Program.

New TSN year-end initiatives that are reflected as of November include the 4th quarter "Local Health Funding" RFP awards, with \$151,000 projected spending, and approximately \$300,000 to support the Housing Stabilization Program.

COMPARISON OF MAJOR STATE BLOCK ALLOCATIONS (SFY 42% OF SFY YEAR COMPLETED)

HHS manages five “block” allocations through Human Services Integrated Financial and Administrative Software (IFAS) with detail program and financial data analysis that roll up to this report, representing a total of \$29,451,415 in pass through allocations for Human Services in Boulder County for SFY 12-13.

The impact of the one-time September bonus payment, making a lump sum payment for nine months (January to September) of merit/bonus over what is reported as a four month (July to September) period, diminishes with full year of actual cost. The impact of the payment is accounted for and adjusted in the Child Welfare and Core projections. The CO Works and County Administration projections are built based on budgeted expenditures, not adjustments to straight-line. Child Care had only one FTE when the payment was made in September, and the nominal impact of the bonus impact was not included as an adjustment.

Child Welfare

A straight-line projection shows that Child Welfare will be in a year-end overspent position. Adjustments to a straight line projection are the impact of the bonus adjustment, which reduces the straight-line overspend; adjusting for slower-than-budgeted contract spending and two budgeted, but not yet hired positions, factors into the projected over-spend. The adjusted projected year-end overage is \$1.6M, still under the budgeted 2013 overage of \$1.9M. The final overspend total will be covered by surplus distribution at year-end, TANF reserves and/or Fund 012 balance.

CO Works / TANF

Colorado Works Program management is taking purposeful steps to overspend the SFY12-13 allocation by \$1.4M. This target is reflective in the goal to manage reserve balances and to support new or expanded services in some TANF program areas. While the current straight-line projection indicates a year-end under-spend, expenditures will pick up as a result of the December initiative to capture the full six months of SFY13 activity and as new programming begin to incur costs. Any excess of TANF expenditures over allocation could be covered by TANF reserves.

In this section a “note” is added to report TANF reserve balance and reserve cap. This is useful information in understanding management’s intention to overspend this year's allocation and manage the balance and the reserve cap amount.

CCAP

The Child Care projection takes a modified zero-base approach that is based on year-to-date Electronic Benefit Transfer (EBT) expenditures plus projected expenditures on current month budgeted contracts and personnel expenditures and Random Moment Sampling (RMS), which is an allocation of indirect costs based on an estimated 15.3% of administrative costs and Maintenance of Effort (MOE). Under this approach, Child Care spending is projected to be \$1.2M over SFY13 allocations. Currently, spending over prorated allocation is billed to Temporary Safety Net (TSN), which has a 2013 calendar year budget of \$1.2M. In addition to TSN support, there will be year-end surplus distribution available through the State year-end closeout process to cover excess expenditures over allocation.

County Administration, Food Assistance and Fraud Investigations

Inherent in BCHS strategic approach to leverage eligible expenditures for Federal pass-through funding, County Administration is overspent based on actuals-to-date compared to prorated allocation (90% spent with 42% through SFY13). The projected overspend is a straight-line of five months’ actual less the payroll bonus adjustment and additional known contracting costs not reflected in the actuals. The \$4.1M projected overspend does not factor in expected pass-through funding leveraged, which is budgeted at

\$968,000 using a very conservative 30% pass-through rate. The pass-through rate for the last three year closeouts has ranged from 52% to 59%. Assuming a 52% rate, the budgeted pass-through yields \$1.7M of additional funding. Additionally, the budgeted overage includes an 11.66% allocation additive totaling \$419,000 for surplus distribution based on the SFY12 closeout. The projected overage in this report conservatively does not include the allocation additive. The remaining balance after leverage of \$1.9M is covered by HS Fund Balance and County sources from property tax.

Core Services

Other than the payroll bonus adjustment, there are no known timing differences to account for in the projected balance. Contracts paid through the TRAILS system and are substantially current and there are no one-time expenditures in November. The Core projection through November is therefore a simple straight-line calculation based on actual with a small adjustment for the bonus adjustment. The projected \$153,000 overspend will be covered by surplus distribution at year-end, TANF reserves and/or Fund 012 balance.

NON-MAJOR ALLOCATION AND NON-ALLOCATED STATE PROGRAM EXPENDITURES (SFY 2011-2012)

The Non-major and Non-Allocated State Programs Expenditures indicate that five months into the new SFY13, there is total non-allocated program spending of \$16.6M. \$14.8M is State and Federal funding and \$1.8M is Boulder County funding.

**Boulder County Human Services
Comparison of County Budget to Actuals
For Eleven Months Ending November 2012**

I. FUND 012 BALANCE AT 1-1-2012									
		\$ 8,304,233							
	Current 2012 Budget	(A) YTD Actuals 11/30/2012	% Spent 92% Thru Year	(B) Encumbered 11/30/2012	(A) + (B) Actuals+Encum 11/30/2012	% Spent+Encm 92% Thru Year	Remaining / Unencumb budg @ 11/30/2012	YTD Budget as of 11/30/2012	Amount (Over)/Under YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438 as of 7/31/12)									
Intergovernmental Revenue	\$ 20,156,836	\$ 19,432,377	96.4%	n/a	\$ 19,432,377	96.4%	\$ 724,459	\$ 18,477,100	\$ (955,277)
Property Tax	6,084,992	6,086,692	100.0%	n/a	6,086,692	100.0%	(1,700)	5,577,909	(508,782)
Private Grant Funds	-	64,718	n/a	n/a	64,718	n/a	(64,718)	-	(64,718)
HHS Funding (2005 1A ballot initiative)	1,412,286	706,143	50.0%	n/a	706,143	50.0%	706,143	1,294,596	588,453
TSN Funding (2010 1A ballot initiative)	4,992,245	2,298,611	46.0%	n/a	2,298,611	46.0%	2,693,634	4,576,225	2,277,614
Other Sources : Use of 2011 TSN Fund Balance	1,062,419	-	0.0%	n/a	-	0.0%	1,062,419	973,884	973,884
Other Sources : Use of 012 Fund Balance	666,594	-	0.0%	n/a	-	0.0%	666,594	611,045	611,045
Total Sources of Funds	\$34,375,373	\$28,588,540	83.2%		\$ 28,588,540	83.2%	\$ 5,786,833	\$31,510,759	\$ 2,922,218
III. USES OF FUNDS (Source: IFAS JL9107 as of 7/31/12)									
County Admin	\$ 6,744,170	7,359,771	109.1%	304,257	\$ 7,664,028	113.6%	\$ (919,858)	\$ 6,182,156	\$ (1,481,872)
TANF /CO Works	2,604,075	4,255,283	163.4%	1,226,022	5,481,305	210.5%	(2,877,230)	2,387,069	(3,094,237)
Child Support IV-D	3,173,667	1,541,647	48.6%	29,798	1,571,445	49.5%	1,602,222	2,909,195	1,337,750
Child Care	2,730,931	886,001	32.4%	155,467	1,041,468	38.1%	1,689,463	2,503,353	1,461,885
LEAP	372,319	170,894	45.9%	1,775	172,669	46.4%	199,650	341,292	168,624
Child Welfare	12,390,517	10,584,034	85.4%	527,191	11,111,225	89.7%	1,279,292	11,357,974	246,749
Old Age Pension Admin	119,002	170,220	143.0%	-	170,220	143.0%	(51,218)	109,085	(61,134)
Core Services	1,033,261	733,470	71.0%	-	733,470	71.0%	299,791	947,156	213,686
ILA/Chafee	101,292	114,439	113.0%	-	114,439	113.0%	(13,148)	92,851	(21,589)
PSSF (actuals include match; budget does not)	103,561	134,663	130.0%	1,155	135,818	131.1%	(32,257)	94,931	(40,887)
IMPACT	428,750	267,133	62.3%	247,385	514,517	120.0%	(85,767)	393,021	(121,496)
SNAP	101,134	260,615	257.7%	-	260,615	257.7%	(159,481)	92,706	(167,909)
County Only	4,471,757	2,135,331	47.8%	487,935	2,623,266	58.7%	1,848,490	4,099,110	1,475,844
Total Uses of Funds by Program	\$ 34,374,435	\$ 28,613,501	83.2%	\$ 2,980,984	\$ 31,594,485	91.9%	\$ 2,779,950	\$ 31,509,899	\$ (84,587)
(Budget and actuals include RMS redistributions)		(C)							
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE									
		\$ (24,961)							
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS									
		\$ 8,279,272							

Note 1: Core "Encumbered" excludes contracts in Trails.

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of	11/30/2012		Year-to-date as of	11/30/2012		Year-to-date as of	11/30/2012	
Colorado Works Block	\$953,511		Low Energy Assistance Program	\$ 993,013		Food Assistance Benefits	\$ 24,884,311		
Child Care Block	2,934,778		Aid To Needy Disabled	549,479		Other Programs	1,982		
Child Welfare Block	3,231,087		Home Care Allowance	274,138		Medicaid Benefits	125,470,399		
Core Services Block	1,457,448		Old Age Pension	4,605,824					
						Total Fed/State Portion of EBT/EFT (D)	165,355,969		
						Total authorized expenditures (C) + (D)	\$193,969,470		

Boulder County Human Services Temporary Safety Net (TSN)

Comparison of Budget to Actuals

For Eleven Months Ending November 2012

	2012 Appropriated Budget	1st Quarter Actuals	2nd Quarter Actuals	3rd Quarter Actuals	Oct-2012 Actuals	Nov-2012 Actuals	YTD Actuals	YTD Budget as of 11/30/12	(Over)/Under YTD Budget	Projected Year- End Spending	Projected (Over)/Under Appropriated Budget
Non-Profit Contracts & Other Programs	2,000,000										
Parent Education		0	0	0	0	0	0	22,917	22,917	0	
Parenting Education Services of Longmont		0	0	0	0	0	0	46,462	46,462	0	
Parenting Place		0	0	5,991	20,710	0	26,701	68,121	41,420	74,314	
Transition Aged Youth		0	0	0	0	0	0	137,500	137,500	0	
Non-Profit Contracts - Round II							0	0			
Boulder Shelter for the Homeless		1,119	22,405	15,870	3,893	4,036	47,323	67,218	19,894	73,328	
City of Boulder - Child Care		0	3,056	3,139	0	0	6,195	32,083	25,889	35,000	
City of Boulder - FRS		0	34,159	41,084	0	37,967	113,210	170,792	57,582	186,319	
Clinica Family Health Services		0	11,219	0	0	0	11,219	10,284	(935)	11,219	
Dental Aid		0	7,910	10,880	2,720	2,720	24,230	36,246	12,016	39,541	
Early Childhood Council		832	29,440	19,919	2,512	2,538	55,240	55,000	(240)	60,000	
Mental Health Partners - Community Based		23,849	21,789	80,431	19,655	0	145,724	314,500	168,776	201,559	
Mental Health Partners - Senior Reach		8,248	8,896	15,037	7,129	0	39,310	75,950	36,640	54,134	
Sister Carmen Community Center, Inc.		55,801	52,773	39,318	38,009	12,505	198,406	208,323	9,917	227,261	
Non-Profit Contracts - Round III							0	0			
Boulder Outreach for Homeless Overflow		0	13,747	0	0	0	13,747	18,333	4,586	20,000	
Boulder Shelter for the Homeless		0	25,781	20,599	6,683	6,781	59,844	68,750	8,906	75,000	
Bridge House		0	6,356	5,064	1,702	2,677	15,800	18,333	2,534	20,000	
Emergency Family Assistance Association		0	21,560	25,567	8,597	10,288	66,012	68,750	2,738	75,000	
Outreach United Resource Center, Inc.		0	35,754	13,208	7,899	0	56,862	68,750	11,889	75,000	
Safehouse Progressive Alliance for Nonviolence		0	24,828	21,607	6,545	5,351	58,331	68,750	10,419	75,000	
Sister Carmen Community Center, Inc.		0	22,998	16,342	12,083	8,848	60,271	68,750	8,479	75,000	
Other Programs							0	0			
Emergency Hotel Vouchers		0	85	1,192	0	2,289	3,566	13,750	10,184	5,566	
Heating Plus 2012-13 season		0	0	0	0	280	280	60,892	60,613	66,428	
Housing Stabilization Program		0	303,215	0	0	0	303,215	536,672	233,457	538,675	
IMPACT		0	0	0	0	0	0	183,333	183,333	11,250	
Senior Heat Administration		2,262	2,546	0	0	0	4,807	9,167	4,359	4,807	
Senior Heat Direct Benefits		1,882	52,876	0	0	0	54,757	68,750	13,993	54,757	
The Work Number (Talx Corp)		0	17,000	12,750	0	8,500	38,250	50,417	12,167	55,000	
RFP 5693-12 Local Health Funding		0	0	0	0	0	0	0			
Boulder Valley Women's Health Center		0	0	0	0	0	0	25,208	25,208	27,500	
Clinica Family Health Services		0	0	0	0	0	0	0	0	0	
Dental Aid		0	0	0	0	0	0	29,945	29,945	49,000	
Mental Health Partners		0	0	0	0	0	0	68,370	68,370	74,585	
SubTotal: Non-Profit Contracts & Other Programs	2,000,000	93,993	718,391	347,998	138,137	104,779	1,403,298	2,672,316	1,269,018	2,265,244	(265,244)
Administrative Benefits Access							0	0			
Personnel (Salary & Benefits)	1,356,928	400,142	481,919	517,339	179,199	165,567	1,744,167	1,243,851	(500,316)	1,916,588	
TSN Administration	100,000	16,483	20,614	15,721	1,724	2,075	56,617	80,781	24,164	61,764	
Alison Smith Birchard		0	1,875	0	0	0	1,875	1,719	(156)	1,875	
Social Interest Solutions		0	9,998	0	0	0	9,998	9,167	(831)	9,998	
Offset reduction in Child Welfare allocation	500,000	0	499,702	0	0	0	499,702	458,333	(41,369)	499,702	
Offset reduction in TANF allocation	300,000	0	0	0	0	0	0	275,000	275,000	0	
Child Support Enforcement	49,439	11,805	11,815	12,510	4,008	4,010	44,148	45,319	1,171	49,439	
Child Care	1,748,298	15,887	15,987	58,246	163,048	161,573	414,741	763,624	348,882	693,811	
SubTotal: Administrative Benefits Access	4,054,665	444,317	1,041,910	603,816	347,980	333,225	2,771,247	2,877,793	106,546	3,233,176	821,489
Total	6,054,665	538,309	1,760,301	951,814	486,117	438,005	4,174,546	5,550,110	1,375,564	5,498,421	556,244

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Five Months Ending November 2012

MAJOR STATE PROGRAM AREA	Full Year State Allocation	YTD Expenditures Including EBT as of 11/30/2012	% Expended 42% Through Year	Remaining Allocation as of 11/30/2012	YTD State Allocation as of 11/30/2012	Amount (Over)/Under YTD Allocation	Projected (Over)/Under State Year-end
Child Welfare							
CDHS allocation	\$ 14,144,156	\$ 6,547,463		\$ 7,596,693	\$ 5,893,398	\$ (654,064)	
Medicaid allocation	665,091	171,685		493,406	277,121	105,436	
Total Child Welfare	\$ 14,809,247	\$ 6,719,147	45%	\$ 8,090,100	\$ 6,170,520	\$ (548,628)	\$ (1,597,000)
Colorado Works / TANF							
Administration and Contracts		\$ 902,283					
Benefits and Support Services		875,207					
Total Colorado Works / TANF	\$ 5,662,486	\$ 1,777,489	31%	\$ 3,884,997	\$ 2,359,369	\$ 581,880	\$ (700,000)
Note: Boulder's TANF reserve balance , which is available for funding TANF spending in excess of allocation and for limited Child Welfare and Child Care overages, is \$2,150,947 as of the State Fiscal Year 2011-12 close. The reserve is capped at 40% of the prior state fiscal year's allocation, so at \$2,384,205 for SFY12-13. Any unspent allocation exceeding this amount would revert to the State.							
Child Care Assistance Program							
Administration Programs		\$ 271,329					
		1,457,051					
Total Child Care Assistance Program	\$ 3,229,232	\$ 1,728,380	54%	\$ 1,500,852	\$ 1,345,514	\$ (382,867)	\$ (1,191,000)
County Admin and Food Assist Fraud							
County Administration	\$ 3,592,997	\$ 3,236,304	90%	\$ 356,693	\$ 1,497,082	\$ (1,739,222)	\$ (4,067,000)
Core Services							
80/20 & 100% Funding	\$ 1,685,326	\$ 674,350		\$ 1,010,976	\$ 702,219	\$ 27,869	
Mental Health	396,351	208,774		\$187,577	165,146	(43,628)	
Alcohol & Drug Abuse/Family Issues	57,776	72,577		(14,801)	24,073	(48,503)	
Special Economic Assistance	18,000	11,534		\$6,466	7,500	(4,034)	
Total Core Services	\$ 2,157,453	\$ 967,235	45%	\$ 1,190,218	\$ 898,939	\$ (68,296)	\$ (153,000)
Summary: Five months into SFY13, the one of the five programs is spending within prorated State allocations. Our projection is that all programs' spending will exceed allocations at State fiscal year-end. Surplus distributions and/or use of TANF reserves may be alternatives to county funding.							

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Five Months Ending November 2012

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMs	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 11,013,798	\$ 11,013,798	\$ -
Old Age Pension	2,240,586	2,240,586	-
IV- D Child Support Enforcement Admin	787,764	479,170	308,593
Low-income Energy Assistance Program	297,242	297,242	-
Non-allocated Programs	83,971	58,924	25,047
Non-reimbursables in County Admin	2,404	-	2,404
Aid to Needy Disabled	329,485	263,588	65,897
Home Care Allowance	124,803	118,563	6,240
IV-B Promoting Safe and Stable Families	58,207	44,932	13,276
IV-E Independent Living	45,557	45,557	-
Automated Data Processing Pass-Through	318,948	105,253	213,695
Colorado Works / TANF Collections	(12,251)	(9,801)	(2,450)
Total State Incentives	-	67,569	(67,569)
Total Federal Incentives	-	12,795	(12,795)
Excess Parental Fees SB-94	-	-	-
IV-D Child Support - TANF Collections	(118,262)	(94,609)	(23,652)
Medicaid Collections	(5,261)	(5,261)	-
Other Local Sources/Expenditures	1,271,805	-	1,271,805
Integrated Care Management Incentive	187,158	187,158	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 16,625,953	\$ 14,825,462	\$ 1,800,491
Cost Allocation Plan (see note)	\$ 730,034	\$ 240,911	\$ 489,123

Summary: Through November 2012, Boulder County spent \$16.6M on non-allocated programs and received revenue of \$14.8M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.



Department of Housing & Human Services

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**Human Services Board
MONTHLY BOARD MEETING
Tuesday, February 26, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) **Call to Order**
- 2) **Approval of Minutes from January 29, 2013**
- 3) **Director's Report**
 - a) **Monthly Statistical Update**
 - i) **Data Management Dashboard Preview: Outcome and Performance Reporting**
 - b) **TSN Update**
 - i) **Community Report**
 - c) **Self-Sufficiency and Community Support Division Update**
 - i) **Analysis of Division Functioning and Structure**
 - ii) **Family and Resident Support Services Year-End Report**
 - d) **CCI/CHSDA Updates**
 - i) **Healthcare Expansion: Navigator RFP**
 - ii) **Pending Legislation**
 - e) **Family and Children Services Division Update**
 - i) **Update from Kit Thompson, FCS Division Director; Terrie Ryan-Thomas, FCS Division Manager; and Megan Davis, BOCC Policy Analyst**
- 4) **Financial Report**
 - a) **Review of Financials through December 2012**
- 5) **Matters from Members of the Board**
- 6) **Matters from Members of the Public****
- 7) **Next Meeting is Thursday, March 21, 2013 at 2:00 p.m.**
- 8) **Adjourn**

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

***The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD
MEETING MINUTES
January 29, 2013**

Members Present: **Commissioner Domenico
Commissioner Gardner
Commissioner Jones**

Staff Present: **Frank Alexander, DHHS Director, Richard Sosa, DHHS Director of Finance and
Operations, Willa Williford, DHHS Housing Division Director, Shirley Holt, BCHA
Finance Manager, DHHS, Jim Williams, DHHS Communications Specialist**

APPROVAL OF MINUTES

Motion was made by Commissioner Gardner to approve the December 11, 2012 Human Services Board minutes as written. The Motion was seconded by Commissioner Jones and subsequently passed unanimously.

DIRECTOR'S REPORT

Monthly Statistical Update: Select Data Review and Select Indicator Review

Director Alexander discussed select data and indicators that illustrate the impact of DHHS services to our clients. The format for the data is one that we are improving to be more correlative and to track to outcomes for our clients. As we move toward a data dashboard approach to management, these reports will be more visual.

TSN Update

In December 2012, DHHS and the Housing & Human Services Advisory Committee held a community focus group to look at a draft of a TSN Community Report (inception-to-date report on the TSN investments, impacts, and outcomes). About 40 community members attended. This is a much consolidated presentation of the TSN accomplishments.

Self-Sufficiency and Community Support Division Update

The Colorado Child Care Assistance Program (CCAP) has fully transitioned in-house to DHHS. Staff have made tremendous progress on this transition and we are excited with the opportunities that lie ahead for providing a necessary front-end support to families.

Family and Children Services Division Update

Differential Response (D.R.) preparations and strategic planning are well down the road internally. We are still awaiting the official letter from the state Department of Human Services naming DHHS as a participant in the second D.R. pilot. Assessments continue in terms of staffing needs and process improvements. The data from Arapahoe County say that nearly 70% of all child welfare intakes can be handled in the family assessment response manner (outside of the investigative model). Notably, the outcomes of families who enter this track (family assessment response) are better than the traditional investigative track.

CCI/CHSDA Updates

- **Healthcare Expansion:** We are anticipating that up to 25-35,000 people will now have access to health insurance between the Medicaid expansion population and those who are eligible for the Colorado Health Exchange. This will mean a lot of work coming up in the next year. Assessments continue on how to handle that internally and with the community.
- **APS Mandatory Reporting:** We are preparing for this legislation to pass and are staffing up to handle the increase in APS cases. Additional resources will come to the county to reach this population.

BOULDER COUNTY HUMAN SERVICES (BCHS) 1-29-2013 FINANCIAL REPORT FOR NOVEMBER 30, 2012

Overview

This report as of November takes us 92% (11 months) through the calendar year and 42% (5 months) through the State fiscal year. Calendar Year 2012 detailed Reports following the narrative include:

Comparison of County Budget to Actual

Presents beginning 012 Fund Balance, cash-basis year-to-date sources and uses of funds, net expenditures and revenues through month reported, and adjusted 012 Fund Balance based on case-basis actual-to-date. This report also includes 2012 budget, prorated budget and budget status based on month reported. Section VI reports the Federal and State portions of Electronic Benefit Transfers (EBT) assistance payments and Electronic Funds Transfer (EFT) payments to providers that are not included in Section III "Uses of Funds" actual, providing a more complete accounting of the value of benefits provided to Boulder County.

Temporary Safety Net (TSN) Comparison of Budget to Actuals

This report reflects the appropriated budget, actuals, variances over/under budget, and projected year-end over/under budget for the 2012 TSN funding.

State fiscal Year 2012-13 detail Reports following the narrative include:

Comparison of Major State Allocations and County Expenditures (for Five Months Ending November 2012)

For the five major State programs, this report presents allocations, prorated allocations, and State fiscal year-to-date expenditures. It also includes projections based on expected expenditures at year-end.

Non-major Allocated and Non-allocated State Program Expenditures (for Five Months ending November 2012)

This report shows State fiscal year-to-date Federal/State, County and total expenditures through the month reported for non-major allocated and non-allocated State programs. It also reflects quarterly Federal reimbursements to Boulder County through the County's Cost Allocation Plan.

COMPARISON OF COUNTY BUDGET TO ACTUAL (Calendar Year)

Allocated Sources Budgeted is \$34.4M. Total use of sources through November is \$28.6M or 83% compared to 92% of calendar year completed. The remaining Sources budget is \$5.8M.

Sources of Funds

Transfers in from Temporary Safety Net (TSN) Fund 032 and HHS Fund 020 reflect revenues earned through June. There are five months of TSN revenues (July to November) totaling \$1.876M not transferred and recorded in as of 11/30 and five prorated months of HHS funding totaling \$588k not yet reflected in the "Sources" total. HHS Finance focused on billing and posting and funds have had transfers in transactions that will be reported in December totaling \$2.4M.

Property tax is 99% receipted through November.

SOURCES

	Year	Jan- Mar	Apr-Jun	Jul-Sep	Oct	Nov	Dec	Total
	Budget							
Intergovernmental	20,156,836	4,527,318	3,531,319	7,660,672	1,900,971	1,812,097	-	19,432,377
Property Taxes	6,084,992	1,914,264	3,996,013	140,984	18,411	17,020	-	6,086,692
Private Grants	-	10,872	17,259	21,718	2,600	12,269	-	64,718
2005 1A	1,412,286	-	706,143	-	-	-	-	706,143
2010 1 A	4,992,245	-	1,407,020	891,591	-	-	-	2,298,611
Other- TSN FB	1,062,419	-	-	-	-	-	-	-
Other - Fund 12 FB	666,594	-	-	-	-	-	-	-
Total sources	34,375,372	6,452,454	9,657,754	8,714,965	1,921,982	1,841,386	-	28,588,541

Uses of Funds

At 32% spent, Child Care is reflecting a significant under-spend position year-to-date at \$886,000. However, since this is a calendar report format for State funds, beginning in August, Child Care began to realize the anticipated 2012 shortfall in allocation. At the current rate of spending, the 2012 gap will decrease. Reviewing 2013, Child Care is on track to spend as budgeted.

At 163% of actual to budget, TANF/CO Works is overspent. This is primarily due to a considerable effort in 2nd quarter 2012 to invest available TANF funds by the State's June 2012 close.

Fund 012 fund balance was reduced by \$350,000 in November due to county-only funding to BCHA for Tenant-based Rental Assistance program (TBRA).

USES

	Year Budget	Jan- Mar	Apr - Jun	Jul-Sep	Oct	Nov	Dec	Total
County Admin.	6,744,170	1,817,564	2,012,783	2,318,731	549,869	660,824	-	7,359,771
TANF / CO Works	2,604,075	652,080	1,959,740	986,141	310,412	346,910	-	4,255,283
Child Support IV-D	3,173,667	377,969	463,583	421,438	143,817	134,840	-	1,541,647
Child Care	2,730,931	134,702	359,210	143,068	170,858	78,163	-	886,001
LEAP	372,319	65,885	33,100	23,209	23,004	25,696	-	170,894
Child Welfare	12,390,517	2,629,579	2,894,571	2,935,367	1,147,185	977,332	-	10,584,034
Old Age Pension Adm.	119,002	37,776	49,568	45,164	17,799	19,913	-	170,220
Core Services	1,033,261	215,191	228,234	195,034	49,154	45,866	-	733,470
ILA / Chafee	101,292	51,746	77,134	58,123	(80,598)	8,034	-	114,439
PSSF	103,561	22,787	46,756	38,465	12,749	13,906	-	134,663
IMPACT	428,750	12,331	116,005	102,125	36,672	-	-	267,133
SNAP	101,134	63,876	108,182	72,136	8,660	7,761	-	260,615
County Only	4,471,757	213,631	578,825	611,098	244,515	487,253	-	2,135,331
Total Uses	34,374,436	6,295,117	8,927,691	7,950,099	2,634,096	2,806,498	-	28,613,501

Overall Expenditures and Revenues

92% through the year, both expenditures and revenues are running 83% of budget. It is anticipated that a considerable decrease in this lag will occur in December, as Human Services Finance has taken significant steps to catch-up on payments to capture all 2012 transactions by year-end.

Sources for year to date less Uses year to date results in net negative to Fund 012 Fund Balance of \$24,961. The “Sources of Funds” note above indicates that November sources of 2.46M will be recorded in December, which offsets the negative November presentation significantly.

The non-county portion of EBT/EFT services to Boulder County Human Services clients (Section VI in the report) shows federal and state benefits / transfers totaling \$165.3M, in addition to the total uses of \$28.6M reflected in the County Budget to Actual report. Both combined, \$165.3 and \$28.6 comprise the total value of services to Boulder county citizens for all sources, County, State and Federal, which totals \$193.9M year-to-date.

BCHS TEMPORARY SAFETY NET (TSN) BUDGET TO ACTUAL

While contract and program expenditures are running under budget through November, it is anticipated that the \$2.0M budget for “non-profit contracts and other programs” will be overspent by \$265,000 by year-end. This is also due to the year-end effort to catch-up on lagging 2012 payments and to new programming that began in the 4th quarter.

“Non-contract and administrative benefits access”, is projecting to overspend personnel budget by 41%. However, will not spend any of the “offset to reductions in TANF” line item of \$300,000 and is projected to use only \$693,000 of the \$1.7M Child Care line. The effect of these yields a net under-spend in this category and it is the primary driver in the total projected TSN under-spend.

The reported "under-spend" through November actual of \$556,000 reflects the amount required to fund a portion of the appropriated 2013 budget. Any additional remaining 2012 balance will be spent as partial 2012 support for the Housing Stabilization Program.

New TSN year-end initiatives that are reflected as of November include the 4th quarter “Local Health Funding” RFP awards, with \$151,000 projected spending, and approximately \$300,000 to support the Housing Stabilization Program.

COMPARISON OF MAJOR STATE BLOCK ALLOCATIONS (SFY 42% OF SFY YEAR COMPLETED)

HHS manages five “block” allocations through Human Services Integrated Financial and Administrative Software (IFAS) with detail program and financial data analysis that roll up to this report, representing a total of \$29,451,415 in pass through allocations for Human Services in Boulder County for SFY 12-13.

The impact of the one-time September bonus payment, making a lump sum payment for nine months (January to September) of merit/bonus over what is reported as a four month (July to September) period, diminishes with full year of actual cost. The impact of the payment is accounted for and adjusted in the Child Welfare and Core projections. The CO Works and County Administration projections are built based on budgeted expenditures, not adjustments to straight-line. Child Care had only one FTE when the payment was made in September, and the nominal impact of the bonus impact was not included as an adjustment.

Child Welfare

A straight-line projection shows that Child Welfare will be in a year-end overspent position. Adjustments to a straight line projection are the impact of the bonus adjustment, which reduces the straight-line overspend; adjusting for slower-than-budgeted contract spending and two budgeted, but not yet hired positions, factors into

the projected over-spend. The adjusted projected year-end overage is \$1.6M, still under the budgeted 2013 overage of \$1.9M. The final overspend total will be covered by surplus distribution at year-end, TANF reserves and/or Fund 012 balance.

CO Works / TANF

Colorado Works Program management is taking purposeful steps to overspend the SFY12-13 allocation by \$1.4M. This target is reflective in the goal to manage reserve balances and to support new or expanded services in some TANF program areas. While the current straight-line projection indicates a year-end under-spend, expenditures will pick up as a result of the December initiative to capture the full six months of SFY13 activity and as new programming begin to incur costs. Any excess of TANF expenditures over allocation could be covered by TANF reserves.

In this section a “note” is added to report TANF reserve balance and reserve cap. This is useful information in understanding management’s intention to overspend this year's allocation and manage the balance and the reserve cap amount.

CCAP

The Child Care projection takes a modified zero-base approach that is based on year-to-date Electronic Benefit Transfer (EBT) expenditures plus projected expenditures on current month budgeted contracts and personnel expenditures and Random Moment Sampling (RMS), which is an allocation of indirect costs based on an estimated 15.3% of administrative costs and Maintenance of Effort (MOE). Under this approach, Child Care spending is projected to be \$1.2M over SFY13 allocations. Currently, spending over prorated allocation is billed to Temporary Safety Net (TSN), which has a 2013 calendar year budget of \$1.2M. In addition to TSN support, there will be year-end surplus distribution available through the State year-end closeout process to cover excess expenditures over allocation.

County Administration, Food Assistance and Fraud Investigations

Inherent in BCHS strategic approach to leverage eligible expenditures for Federal pass-through funding, County Administration is overspent based on actuals-to-date compared to prorated allocation (90% spent with 42% through SFY13). The projected overspend is a straight-line of five months’ actual less the payroll bonus adjustment and additional known contracting costs not reflected in the actuals. The \$4.1M projected overspend does not factor in expected pass-through funding leveraged, which is budgeted at \$968,000 using a very conservative 30% pass-through rate. The pass-through rate for the last three year closeouts has ranged from 52% to 59%. Assuming a 52% rate, the budgeted pass-through yields \$1.7M of additional funding. Additionally, the budgeted overage includes an 11.66% allocation additive totaling \$419,000 for surplus distribution based on the SFY12 closeout. The projected overage in this report conservatively does not include the allocation additive. The remaining balance after leverage of \$1.9M is covered by HS Fund Balance and County sources from property tax.

Core Services

Other than the payroll bonus adjustment, there are no known timing differences to account for in the projected balance. Contracts paid through the TRAILS system and are substantially current and there are no one-time expenditures in November. The Core projection through November is therefore a simple straight-line calculation based on actual with a small adjustment for the bonus adjustment. The projected \$153,000 overspend will be covered by surplus distribution at year-end, TANF reserves and/or Fund 012 balance.

NON-MAJOR ALLOCATION AND NON-ALLOCATED STATE PROGRAM EXPENDITURES (SFY 2011-2012)

The Non-major and Non-Allocated State Programs Expenditures indicate that five months into the new SFY13, there is total non-allocated program spending of \$16.6M. \$14.8M is State and Federal funding and \$1.8M is Boulder County funding.

MATTERS FROM MEMBERS OF THE BOARD

None.

MATTERS FROM MEMBERS OF THE PUBLIC

None.

Meeting Adjourned.



FCS

Data Comparisons for Prior Periods

Financial Stability

Qualitative

Total Open IV-E/Non-IV-E Cases Determined*

Target	This Month	Last Month	%C	6 Mths Ago	%C	1 Year Ago	%C
	1.00	9.00	89% ▲	8.00	88% ▲	4.00	75% ▲

Other

Process

Total FC Fee Collections in Month

	\$8,108.00	\$7,959.00	-2% ▬	\$7,012.00	-16% ▼	\$6,419.00	-26% ▼
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Safety

Demographic

% Adoption

	3%	4%	25% ▲	4%	25% ▲	5%	40% ▲
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% Remain Home

	83%	83%	0% ▬	85%	2% ▬	86%	3% ▬
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% Return Home

	10%	9%	-11% ▼	7%	-43% ▼	6%	-67% ▼
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Process

Adoptions Finalized in Month

	2.00	2.00	0% ▬	0.00	0% ▬	2.00	0% ▬
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Assessments Assigned as Cases

	7.00	10.00	30% ▲	7.00	0% ▬	7.00	0% ▬
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Children Available for Adoption

	11.00	15.00	27% ▲	8.00	-38% ▼	7.00	-57% ▼
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Children in Out of Home (OOH) Placement, DSS Custody

	102.00	102.00	0% ▬	88.00	-16% ▼	80.00	-28% ▼
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Children in Program Area 4 (Youth In Conflict)

	84.00	87.00	3% ▬	115.00	27% ▲	108.00	22% ▲
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Children in Program Area 5 (Child Welfare)

	306.00	301.00	-2% ▬	320.00	4% ▬	302.00	-1% ▬
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FCS

Process

# Children in Program Area 6 (Adoption)	600.00	600.00	0%	612.00	2%	628.00	4%
# Children in Subsidized Adoption	542.00	542.00	0%	610.00	11%	627.00	14%
# Children Placed In Month	16.00	20.00	20%	17.00	6%	14.00	-14%
# Children Returned Home (from OOH Placement)	8.00	1.00	700%	3.00	167%	1.00	700%
# Children/Parental Rights Terminated in Month	1.00	1.00	0%	2.00	50%	2.00	50%
# D & N's Open/Ongoing, Pending with Court	131.00	131.00	0%	133.00	2%	138.00	5%
# Referrals Assigned for Assessment	37.00	132.00	72%	112.00	67%	119.00	69%
# Referrals Received	298.00	347.00	14%	246.00	-21%	314.00	5%
# Total Children in Open Involvements	1032.00	1033.00	0%	1133.00	9%	1133.00	9%
# Total Open Cases	706.00	674.00	-5%	713.00	1%	724.00	2%
% Referrals Received that were Assigned for Assessment	37%	38%	3%	45%	18%	38%	2%
Qualitative							
# Children Legally Free Not in Fost-Adopt Placement	3.00	3.00	0%	2.00	-50%	3.00	0%
% Assessments Assigned as Cases	10%	8%	-25%	6%	-67%	6%	-70%



SSCS

Data Comparisons for Prior Periods

Employment

Demographic

Colorado Works (TANF) Adults

Target	This Month	Last Month	%C	6 Mths Ago	%C	1 Year Ago	%C
	264.00	242.00	-9%	257.00	-3%	287.00	8%

Colorado Works (TANF) Children

	654.00	646.00	-1%	668.00	2%	711.00	8%
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Colorado Works Adults

	267.00	242.00	-10%	257.00	-4%	287.00	7%
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Process

Colorado Works (TANF)

	122.00	140.00	13%	130.00	6%	131.00	7%
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Colorado Works (TANF) Households

	360.00	343.00	-5%	357.00	-1%	395.00	9%
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Colorado Works (TANF) Households (HH's)

	360.00	343.00	-5%	357.00	-1%	395.00	9%
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Financial Stability

Demographic

Colorado Works Children

	654.00	646.00	-1%	668.00	2%	711.00	8%
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Process

Adult Financial (OAP + AND)

	139.00	150.00	7%	156.00	11%	140.00	1%
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AND Adults

	435.00	430.00	-1%	406.00	-7%	389.00	-12%
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Applications Approved in Month

	710.00	746.00	5%	0.00	0%	735.00	3%
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Applications Pending as of End of Month

	523.00	777.00	33%	0.00	0%	5.00	-
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Applications Received in Month

	688.00	1353.00	49%	0.00	0%	691.00	0%
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SSCS

Process

# Open Child Support Cases	5476.00	5475.00	0%	5166.00	-6%	5203.00	-5%
% Payors in Foster Care Fee Cases	40%	40%	0%	36%	-11%	40%	0%
AND/Supplemental Security Income (SSI)	73.00	66.00	11%	68.00	-7%	52.00	-40%
Old Age Pension (OAP)	1136.00	1144.00	1%	1133.00	0%	1159.00	2%
State Aid to the Needy/Disabled (AND)	362.00	364.00	1%	338.00	-7%	337.00	-7%
Total Child Support Collections in Month	\$917,972.00	\$909,828.00	-1%	\$923,404.69	1%	\$0.00	0%

Food & Nutrition

Process

# Food Stamps	712.00	900.00	21%	748.00	5%	747.00	5%
# Total Food Stamp Clients	16680.00	16383.00	-2%	15724.00	-6%	16801.00	1%
Food Stamps (FS) Households (HH's)	7844.00	7946.00	1%	7988.00	2%	7864.00	0%
SSI Mandatory	2871.00	2870.00	0%	2828.00	-2%	2844.00	-1%

Health & Well Being

Demographic

# Family Medicaid Adults	8851.00	8905.00	1%	8973.00	1%	9066.00	2%
# Medicaid Adults (without Children)	8769.00	8827.00	1%	8526.00	-3%	7963.00	-10%
# OAP Adults	1136.00	1144.00	1%	1133.00	0%	1159.00	2%
FM - # of Adults	8851.00	8905.00	1%	8973.00	1%	9066.00	2%



SSCS

Demographic

FM - # of Children

15221.00	15323.00	1%		15289.00	0%		0.00	0%	
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Process

CHP+ (Children's Health Plan Plus)

364.00	377.00	3%		526.00	31%		274.00	-33%	
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CHP+ Applicants

872.00	1029.00	15%		1518.00	43%		689.00	-27%	
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Family & Adult Medicaid Households

16586.00	16673.00	1%		16416.00	-1%		15911.00	-4%	
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Family Medicaid Children

15221.00	15323.00	1%		15289.00	0%		15463.00	2%	
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Medicaid

258.00	499.00	48%		563.00	54%		417.00	38%	
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Total Medicaid Clients

32841.00	33055.00	1%		32788.00	0%		32492.00	-1%	
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Adult Medicaid OAP

682.00	695.00	2%		686.00	1%		703.00	3%	
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HH's on 1931 Family Medical Assistance (FM)

5418.00	5481.00	1%		5362.00	-1%		5253.00	-3%	
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HH's on Other FM

2399.00	2365.00	-1%		2528.00	5%		2695.00	11%	
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Home and Community Based Services (HCBS)

2020.00	2059.00	2%		1928.00	-5%		1345.00	-50%	
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Medical Savings Plan

1439.00	1434.00	0%		1362.00	-6%		1342.00	-7%	
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Nursing Facility/30 Days

522.00	534.00	2%		503.00	-4%		500.00	-4%	
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Pickle

26.00	25.00	-4%		18.00	-44%		18.00	-44%	
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Total Adult Medicaid

8769.00	8827.00	1%		8526.00	-3%		7963.00	-10%	
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Draft



SSCS	Process	Total HH's on FM	7817.00	7846.00	0%	7890.00	1%	7948.00	2%
	Other Process	# Total Open Claims	3608.00	3591.00	0%	3482.00	-4%	2777.00	-30%
		# Total Open Fraud/Non-Fraud Investigations	460.00	452.00	-2%	434.00	-6%	368.00	-25%
		Total Funds Collected in the Month	\$49,696.00	\$78,166.00	36%	\$47,524.00	-5%	\$33,089.00	-50%
	Qualitative	# Overdue Applications (as of end of month)	13400%	19400%	31%	30900%	57%	14700%	9%
	Safety Process	# Diligent Searches-Kin Located in the Month**	0.00	0.00	0%	2.00	100%	0.00	0%
		# Foster Family Homes	88.00	89.00	1%	92.00	4%	100.00	12%

Draft



Hope & help



Boulder County's
Temporary
Human Services
SAFETY NET

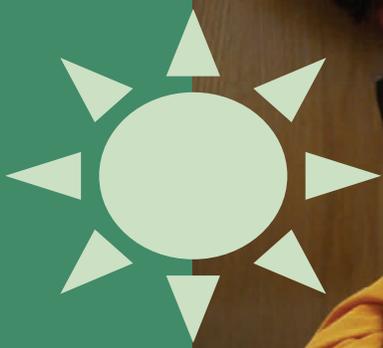
Our community's
visionary response
to the economic crisis

www.BoulderCountyTSN.org
www.BoulderCountyHHS.org



HUMAN
HOUSING & SERVICES

Hope for the future, help when you need it. **Page 16 of 62**



Hope & help

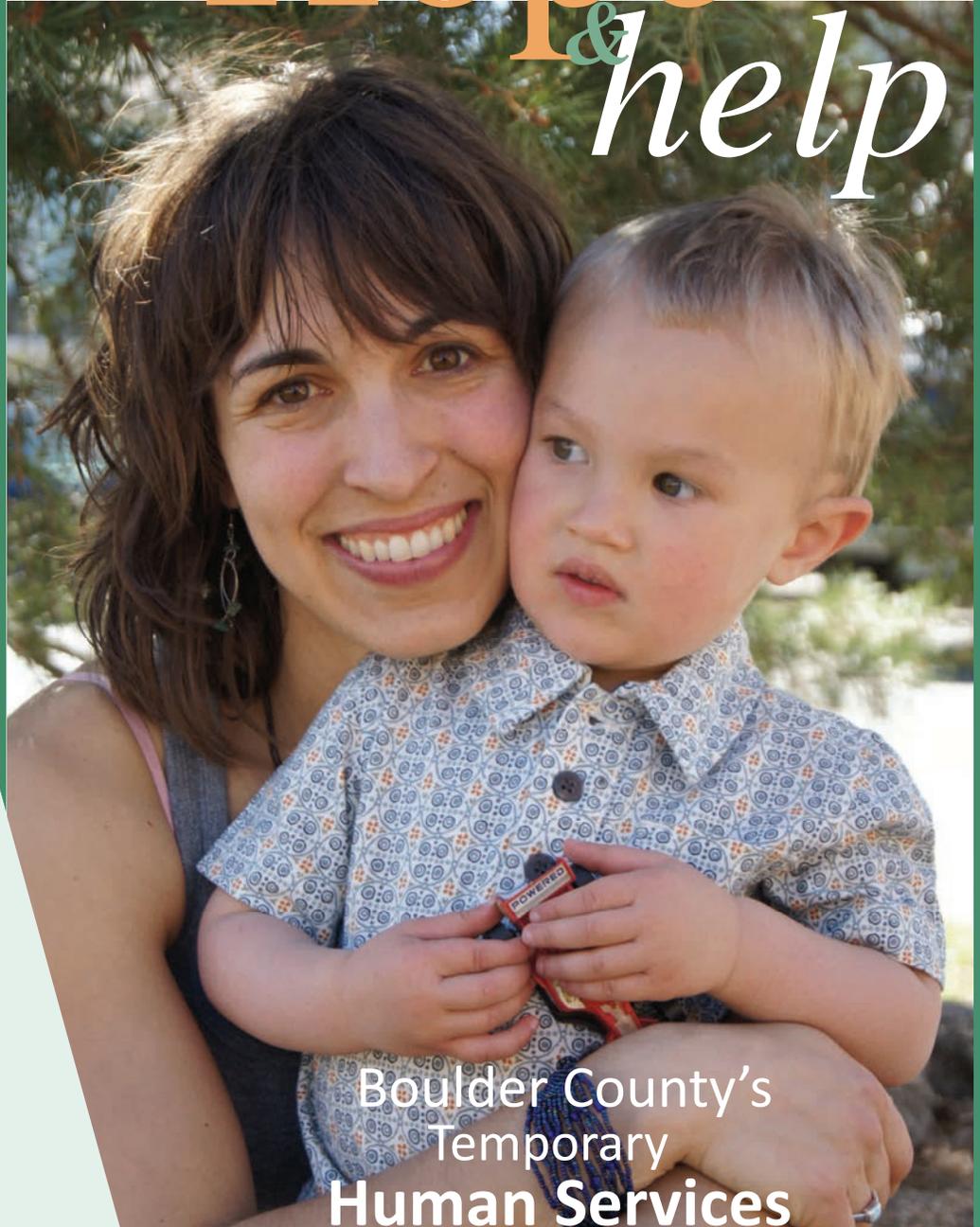
Crisis 4

Response 5

TSN Focus
& Investments 6

Return on
Investments 10

Ahead 20



Boulder County's
Temporary
Human Services
SAFETY NET



From the DHHS Director

Hope & help

Dear friends,

Four years ago we formed a vision of a new safety net for our community. We knew we'd be seeing a rapid increase in need for assistance due to the worst economic recession since the Great Depression. So we set out to be proactive, to **prevent people from falling** into that coming crisis, in part because we knew that not doing so would assist the erosion of our community and create much more difficult –and expensive– problems down the road.

We wanted to shift our community toward a more effective and sustainable safety net. We knew that focusing on **early intervention and prevention** would help people stay on their feet and would help keep families together. We also knew this focus would generate savings that could be reinvested right back into these very services that are working.

We owe a debt of gratitude to the voters and taxpayers in Boulder County for approving the Temporary Human Services Safety Net (TSN) in November 2010. Because of your willingness to respond to economic crisis with vision and compassion, our community is in a much better place in 2013.

As you'll see in this report, substantial TSN investments have been made in critical areas of assistance all over Boulder County, and the results are clear.

- We've gotten ahead of the curve to meet people earlier in their need.
- Significant savings have been generated by avoiding deeper crisis.
- These savings are being reinvested into early intervention and prevention.
- We've strengthened Boulder County's safety net of community partners, agencies, and services.

While there are signs of an economic recovery, the impacts of this downturn are likely to be with us for some time. The TSN's temporary property tax increase will continue to boost Boulder County's safety net through the end of 2015. We can all be proud of the fact that in the years ahead, we'll be able to reflect on how, together, we met this economic crisis proactively and strengthened our human services safety net for the next generation.

Sincerely,

Frank Alexander
DHHS Director



HUMAN HOUSING & SERVICES

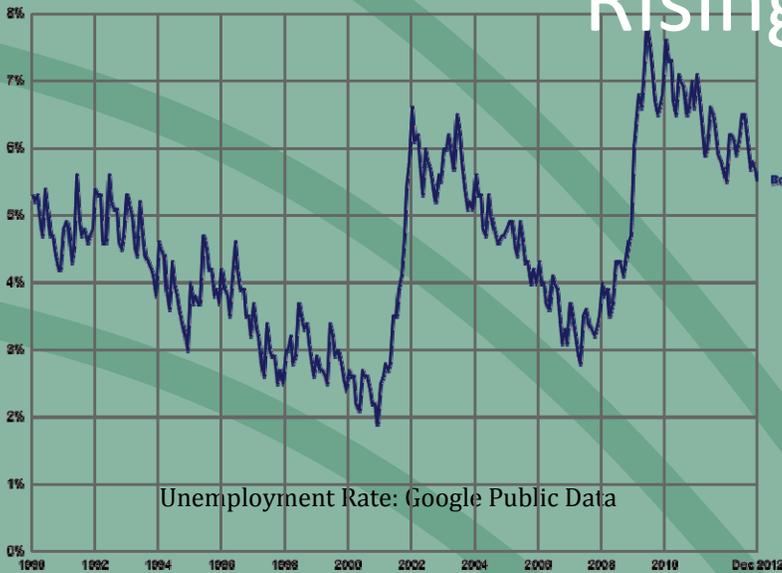
Hope for the future, help when you need it

Unemployment

Crisis

+ Rising Need

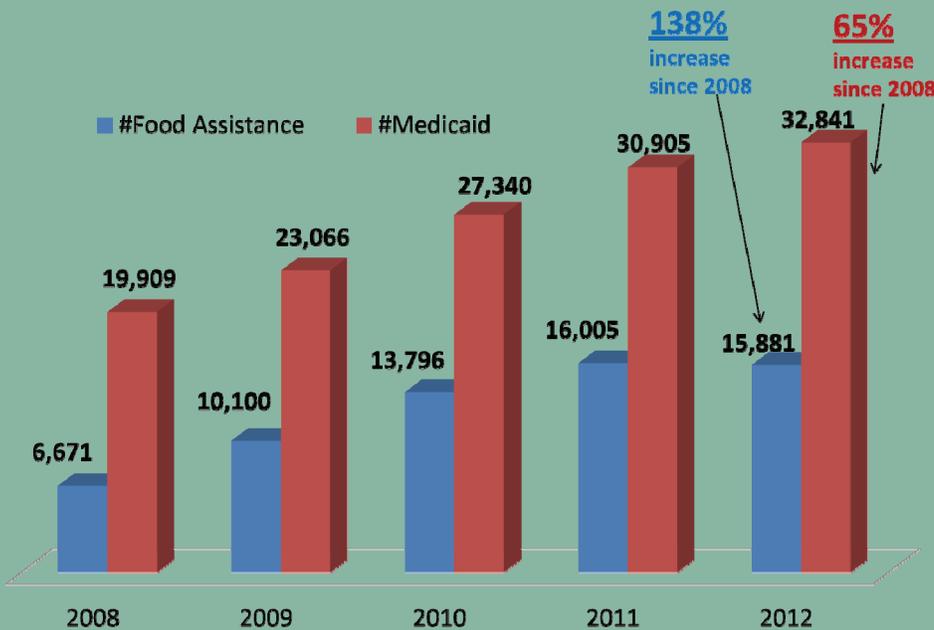
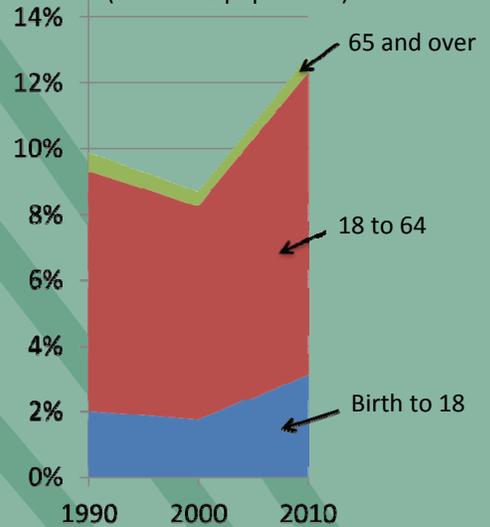
+ Budget Cuts



2008 to today:

- **135 percent increase** in applications for **food assistance**
- **64 percent increase** in applications for **Medicaid**
- Significant cuts to health and human services programs across the county
- Resulting cuts to programs that combat child abuse and neglect, offer assistance to job-seekers, and provide early intervention and prevention supports, and child care assistance
- **10,000 people remain unemployed** in Boulder County

Poverty in Boulder County
(% of total population)



Response

work with the community to
strengthen the safety net

Boulder County Commissioners worked with the community to ask the residents of Boulder County to help backfill the budget cuts so services could be restored.

Through the collaboration of the commissioners and community partners, a ballot initiative was crafted to address the budget cuts and increased caseloads.

Ballot Initiative 1A, the Temporary Human Services Safety Net (TSN):

- was passed by voters in November 2010
- is a 5-year 0.9 mill property tax increase
- raises about \$5 million per year
- costs about \$21 per year for a person with a \$300,000 home in Boulder County



& get help to people earlier

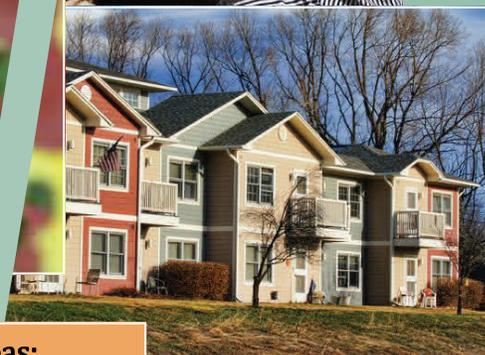


The TSN was coupled with a philosophy of **investing in families early**, before they hit a crisis.

By stabilizing families, not only do we help them get back on their feet, but we also keep them out of high-cost interventions later.

TSN FOCUS

*early intervention and prevention
strengthening the community safety net
& family stabilization*



TSN funding was prioritized by our community for several key areas:

- Strengthening early intervention and prevention services
- Investing in community-based safety net services
- Promoting individual and family stabilization

Specifically, the TSN funding was used to:

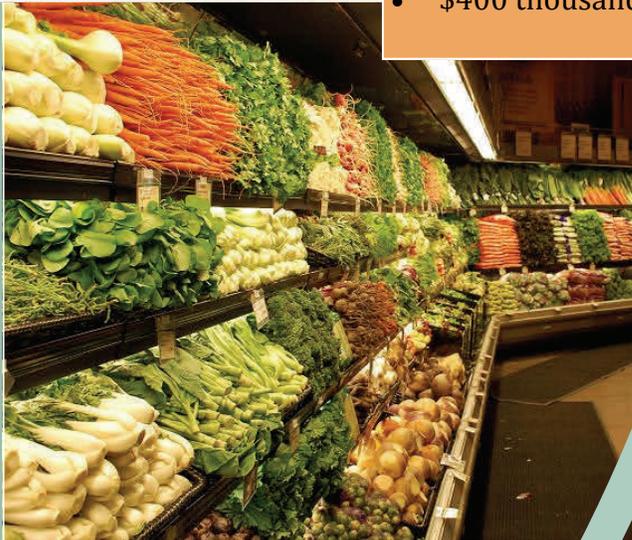
- Expand our ability to provide stabilizing services like food and financial assistance for families, children, and individuals
- Extend our ability to help with housing and rent
- Increase access to health care
- Provide more help for families to access quality childcare
- Boost job training and employment supports
- Create and support community-based Family Resource Centers
- Increase access to mental health and substance abuse services

TSN Investment



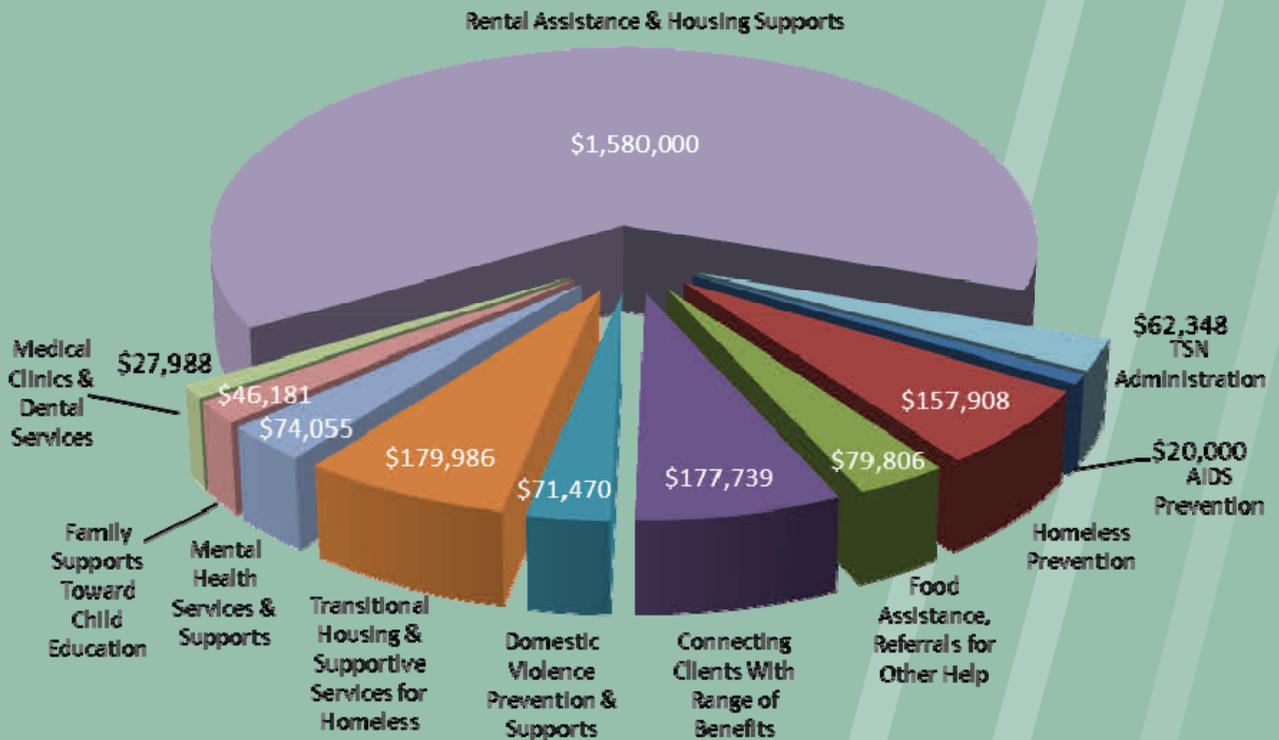
Since January 2011, the TSN has invested over \$9 million into our human services safety net in Boulder County, including:

- \$1.3 million into Housing Stabilization services
- \$2.16 million into quality childcare, health services, mental health, and Family Resource Centers
- \$1.2 million into boosting access to food, financial, and healthcare assistance
- \$415 thousand into emergency services, Parent Education, and Transition-Aged Youth supports
- \$377 thousand into Parents As Teachers family supports
- \$400 thousand into additional health care supports



TSN Investment

2011 TSN Investments by Category



Almost immediately after its passage by voters, the TSN led to significant investments in many critical supports for those in Boulder County most in need of help.

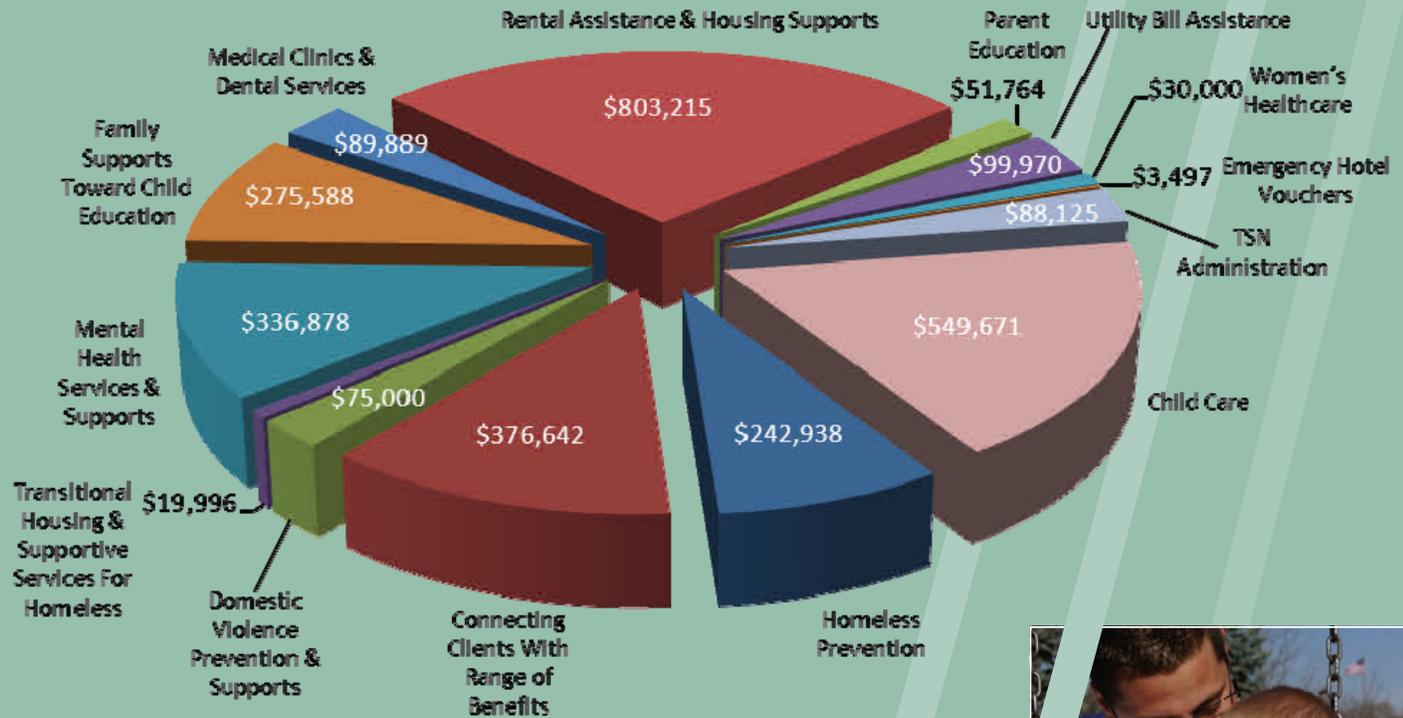
2011 TSN Community partners included:

- Boulder County AIDS Project
- Boulder Shelter for the Homeless
- Bridge House
- City of Boulder Family Resource Schools
- Clinica Family Health Services
- Community Food Share
- Dental Aid
- Early Childhood Council of Boulder County
- Emergency Family Assistance Association (EFAA)
- The Inn Between of Longmont
- Mental Health Partners
- Outreach United Resource Center (OUR Center)
- Safehouse Progressive Alliance for Nonviolence (SPAN)
- Sister Carmen Community Center



TSN Investment

2012 TSN Investments By Category

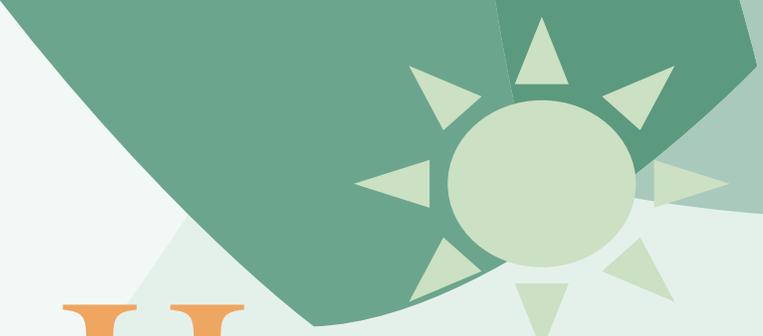


Primarily through contract awards with community partners, significant investments were made in many of the same critical services in 2012, with the addition of Parent Education, women's healthcare, and child care.

2012 TSN Community partners:

- Boulder Outreach for Homeless Overflow
- Boulder Shelter for the Homeless
- Boulder Valley Women's Health Center
- Bridge House
- City of Boulder Family Resource School
- Clinica Family Health Services
- Dental Aid
- Early Childhood Council
- Emergency Family Assistance Association (EFAA)
- Mental Health Partners
- Outreach United Resource Center (OUR Center)
- Parenting Place
- Safehouse Progressive Alliance for Nonviolence (SPAN)
- Sister Carmen Community Center





Hope
& *help*



food and healthcare
ASSISTANCE

Your TSN at work

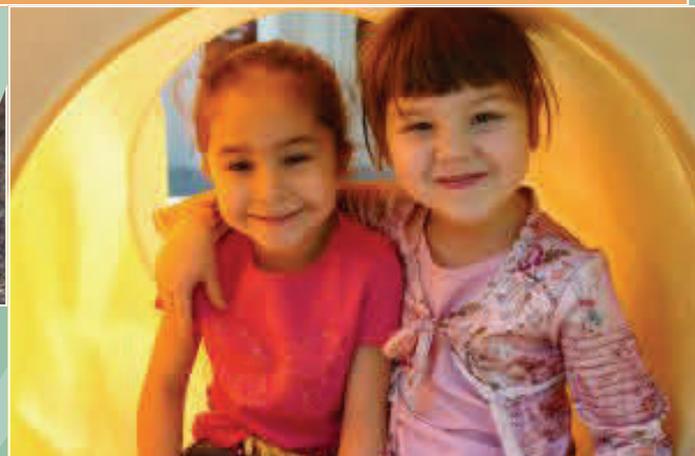
Return on Investment



\$300,000 in TSN investments have supported a **doubling of clients** at OUR Center in Longmont, which helps at-risk families move toward self-sufficiency by bringing together resources like housing, food, healthcare, clothing and transportation.



With a \$300,000 investment, the TSN also helped support a **doubling of clients** at Sister Carmen Community Center in Lafayette. During 2011, Sister Carmen distributed nearly 1.3 million pounds of food to 1,545 households and provided 834 households with one-on-one support to help them become economically stable.



Return on Investment

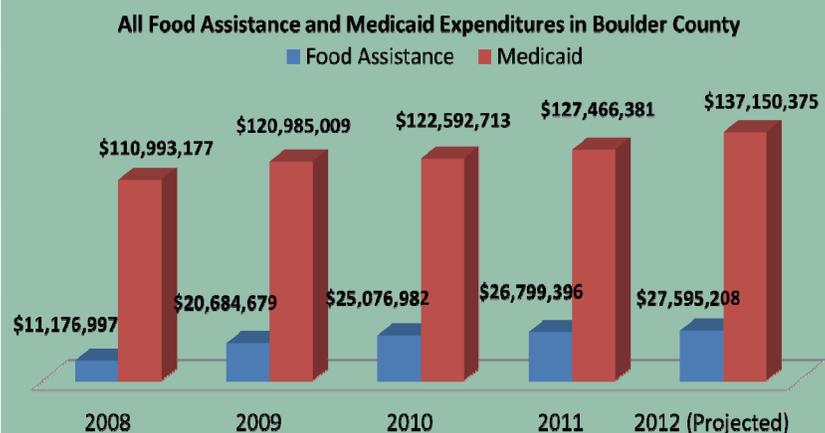
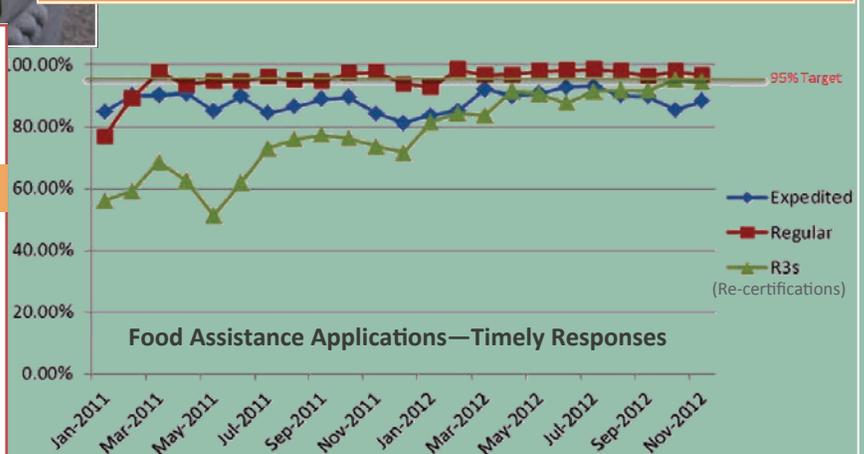


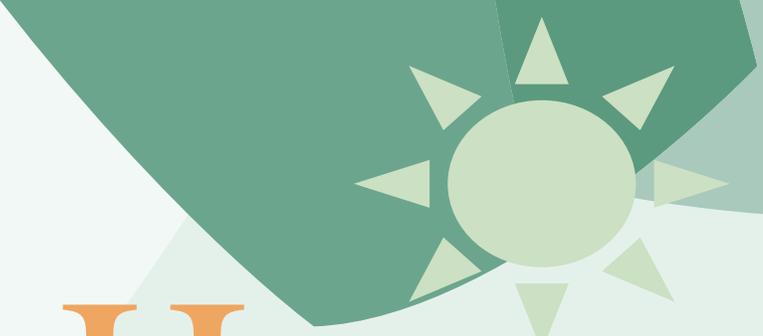
- Since early 2011, \$1.5 million in TSN funding has been invested into boosting our ability to connect those in need with services they're seeking.
- These investments have helped improve turnaround times on application processing.
- Our capacity to process new applications has increased as need has skyrocketed.
- In two years, total Medicaid and food assistance spending has increased 12 percent and 10 percent, respectively, an influx of an additional \$17 million into Boulder County.



OUR GUIDING PHILOSOPHY

All families and individuals have the right to easy access to health care, food and economic security that lead to self-sufficiency and financial stability.





Hope

& help
Child Care
& Parenting
SUPPORTS

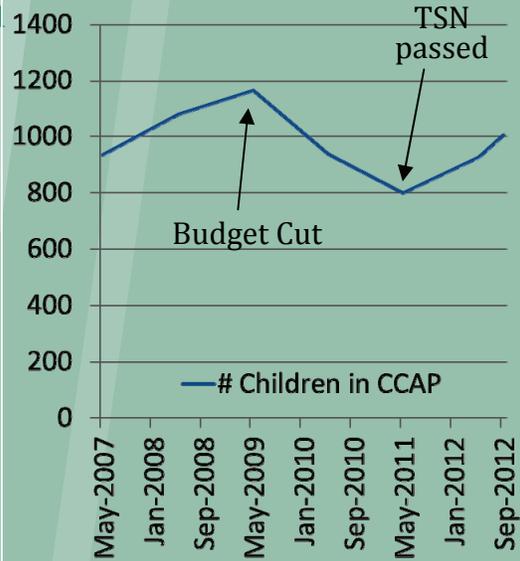


Your TSN at work

TSN Investment

Child Care Assistance Program

The Child Care Assistance Program (CCAP) helps qualifying families pay for quality childcare while parents work, look for a job, or get an education. In 2009, the program's wait list was closed and income limits were lowered due to budget cuts. The TSN not only led to the **reopening of the waitlist and a return to higher income limits**, but it has also (in just a year and a half) boosted the number of children receiving care to **Jan. 2008 levels**. The increased availability of childcare assistance means more parents are able to find jobs and keep them.



PARENTING PLACE

In 2012, Boulder County awarded \$377,000 in TSN funding to Parenting Place in Boulder to help **at-risk parents** provide a stable, supportive environment for the development of their children and to prevent involvement in the child welfare system. The "Parents As Teachers" program will give parents **training and resources** to continue to grow and support their children in the years beyond the program. TSN funding means Parenting Place will **provide in-home support twice a month for two years to 83 families**, most of them in east Boulder County.



OUR GUIDING PHILOSOPHY

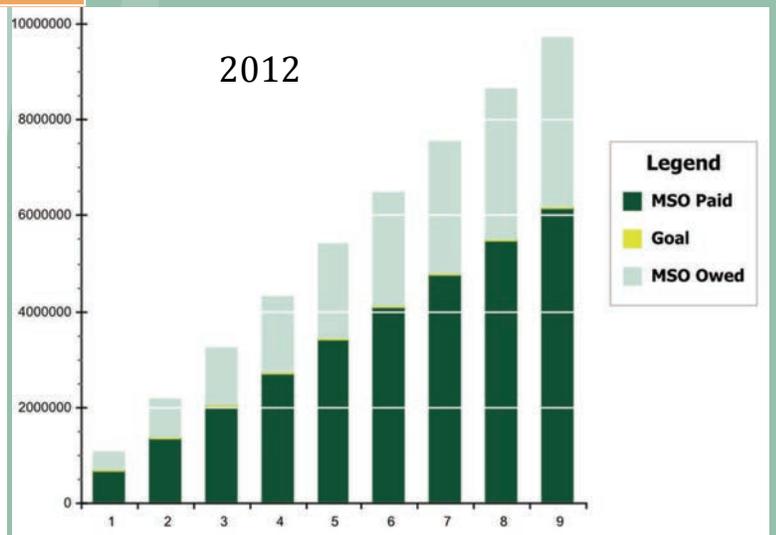
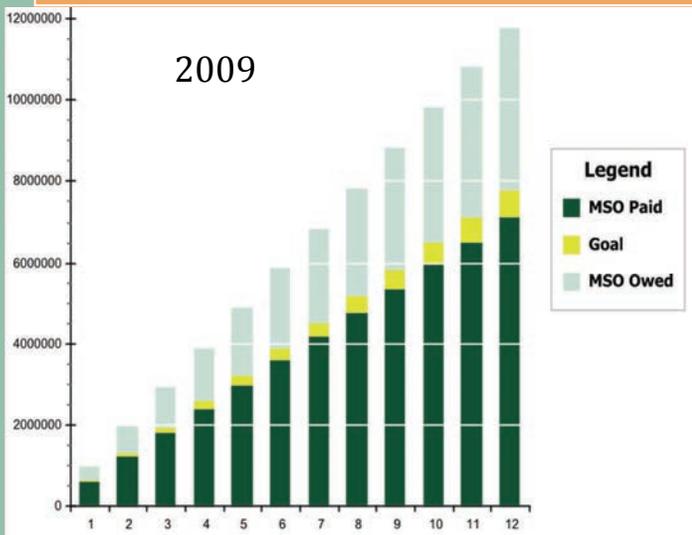
All of Boulder County's human services programs work to strengthen families and support their efforts to care for their children.



TSN Investment

Child Support: Responsible Payers

Boulder County's Child Support Services teams have been working to make it easier for parents to help support their children. Through a new initiative known as the Responsible Payers Program, parents who are struggling to make child support payments are given the tools they need to stabilize their lives, find long-term employment, and manage their finances to become more self-sufficient. This is enhancing not only the quality of the children's lives but also of the parents.



The charts above indicate child support payments owed, and payments collected in Boulder County. Note the **closing of the gap** between payments collected and the collection goals for each month. Much of this is due to our collaborative approach to working with parents to help stabilize them and assist them in their efforts to support their children. Investment in Boulder County's Child Support Services initiatives is yet another way that the TSN has helped improve the lives of children and families in Boulder County.





Hope & help



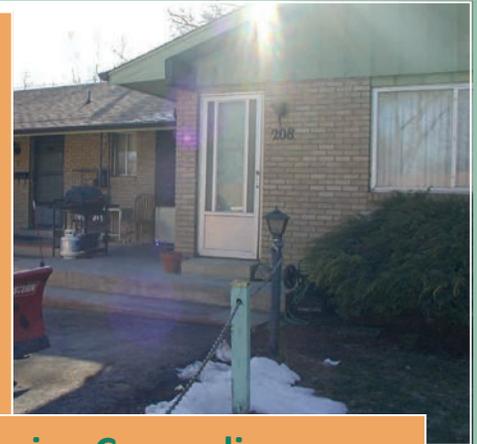
Safe and Stable
HOUSING

Your TSN at work

Return on Investment

Housing Stabilization Program

In its first two years, the TSN has invested \$2.2 million into the Housing Stabilization Program (HSP), a community-wide partnership that provides rental assistance and other supports to qualifying families. To date, through referrals from community partners like Sister Carmen, OUR Center, Bridge House, and DHHS' Family and Children Services Division, the HSP has helped 1,335 households with an average of \$2,813 toward their rent. A significant percentage of these families were at risk of being homeless without this support.



OUR GUIDING PHILOSOPHY

Every family, child, and individual has the right to live in a safe, affordable, and stable home.

Housing Counseling and Financial Stability

Over the past year, \$150,000 in TSN funding has been invested in providing Financial Stability classes for clients who are in our Housing Stabilization Program.

These classes are crucial supports for people who are in financial crisis and need immediate help getting back on their feet. Thus far, over 350 people have benefited from these classes.

These numbers will increase dramatically in 2013. The TSN will continue to support this initiative in the coming year.



The Housing Stabilization Program and its supports have helped **reduce shelter need by 67 percent** at Longmont's OUR Center since 2009.

"You made it possible for us to stay in our home. It's that simple. My family is together today because you helped us with rental assistance and financial stability in a critical time."

- Floyd, Boulder County Housing Stabilization and Financial Stability Counseling client



Hope & help

Child
PROTECTION



Your TSN at work

Return on Investment

Child Welfare and Protection

In recent years, there have been significant reductions in Boulder County's federal Child Welfare Allocation, which helps fund many of our child protection programs. The TSN has replaced much of this lost funding, and has in fact allowed us to **expand our increasingly successful family-collaborative approach** to child protection.



OUR GUIDING PHILOSOPHY

No child will be removed from a family due to a lack of financial resources and housing.

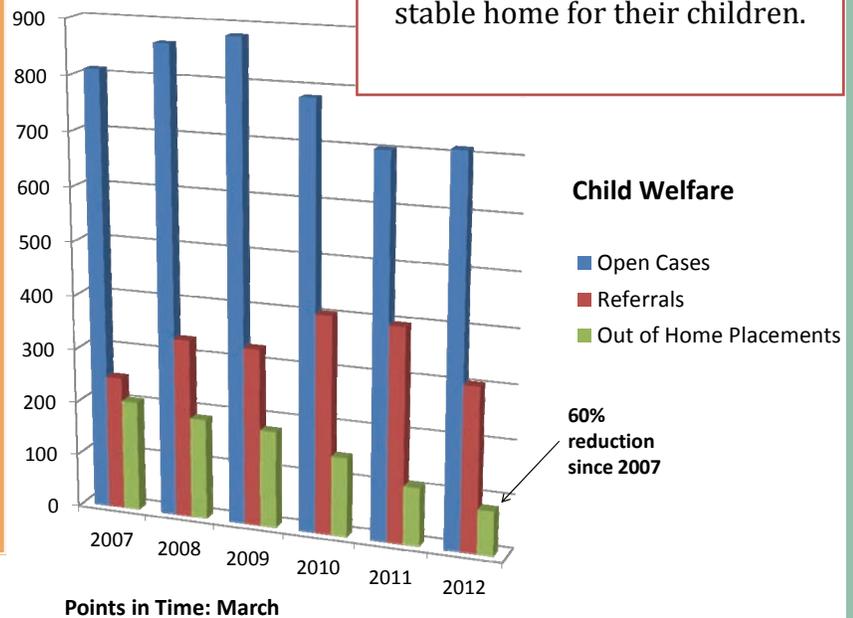
Every family deserves the chance to provide a safe and stable home for their children.

Our child welfare teams work closely with families to identify their needs and develop safety plans for them in partnership with the people in their own communities.

This approach has led to a **60 percent reduction** in out-of-home placements since 2007, even as caseloads remained fairly constant.

Foster care placement costs, on average, \$5,500 per month per child. Intensive family preservation services run about \$1,400 per month. With the out-of-home placement reduction of 110 children, we can estimate the savings at **about \$450,000 per month** in Boulder County.

But it's the children and families who benefit most: stabilized, together, and safe.





Hope & *help*



What's
AHEAD

Your TSN at work

What's Ahead

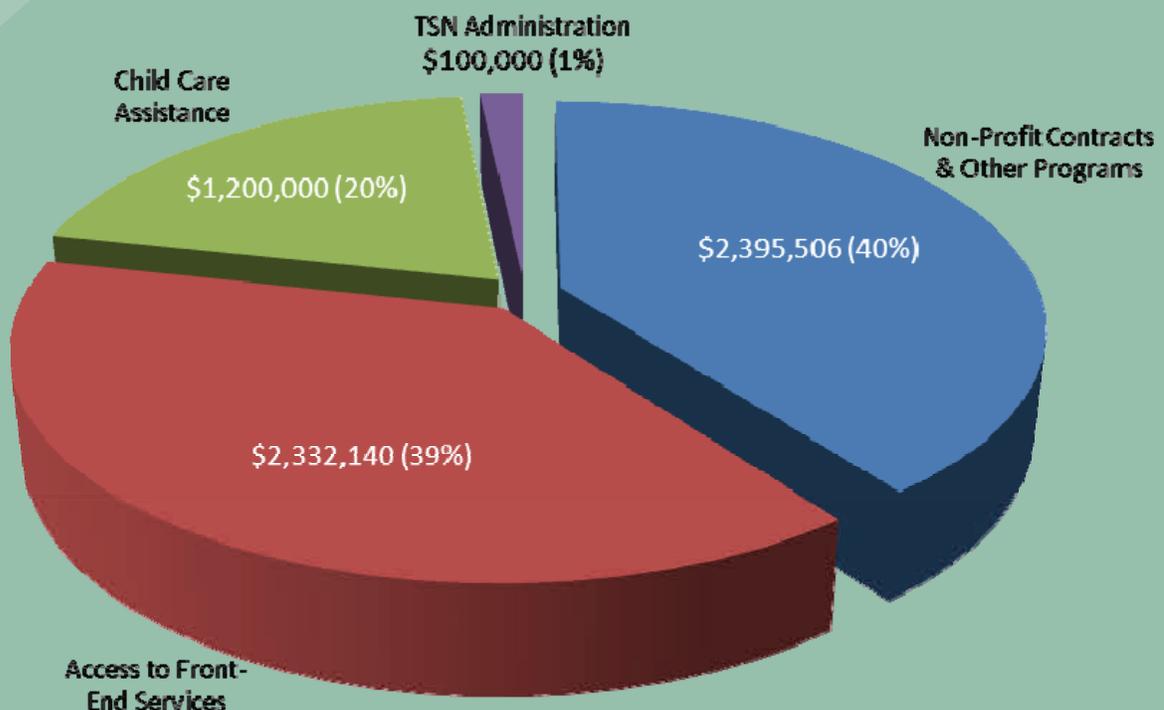


Over the next three years, the Temporary Human Services Safety Net will continue to fund critical services like childcare, parent education, programs for transition-age youth, housing supports, and food, healthcare, and financial assistance.

We are committed to continuing to move the system upstream by investing in prevention-based services and re-investing the savings generated by this early intervention approach back into the system. The TSN is truly helping us create a safety net that sustains –and strengthens– itself.

TSN 2013 Budgeted Expenditures

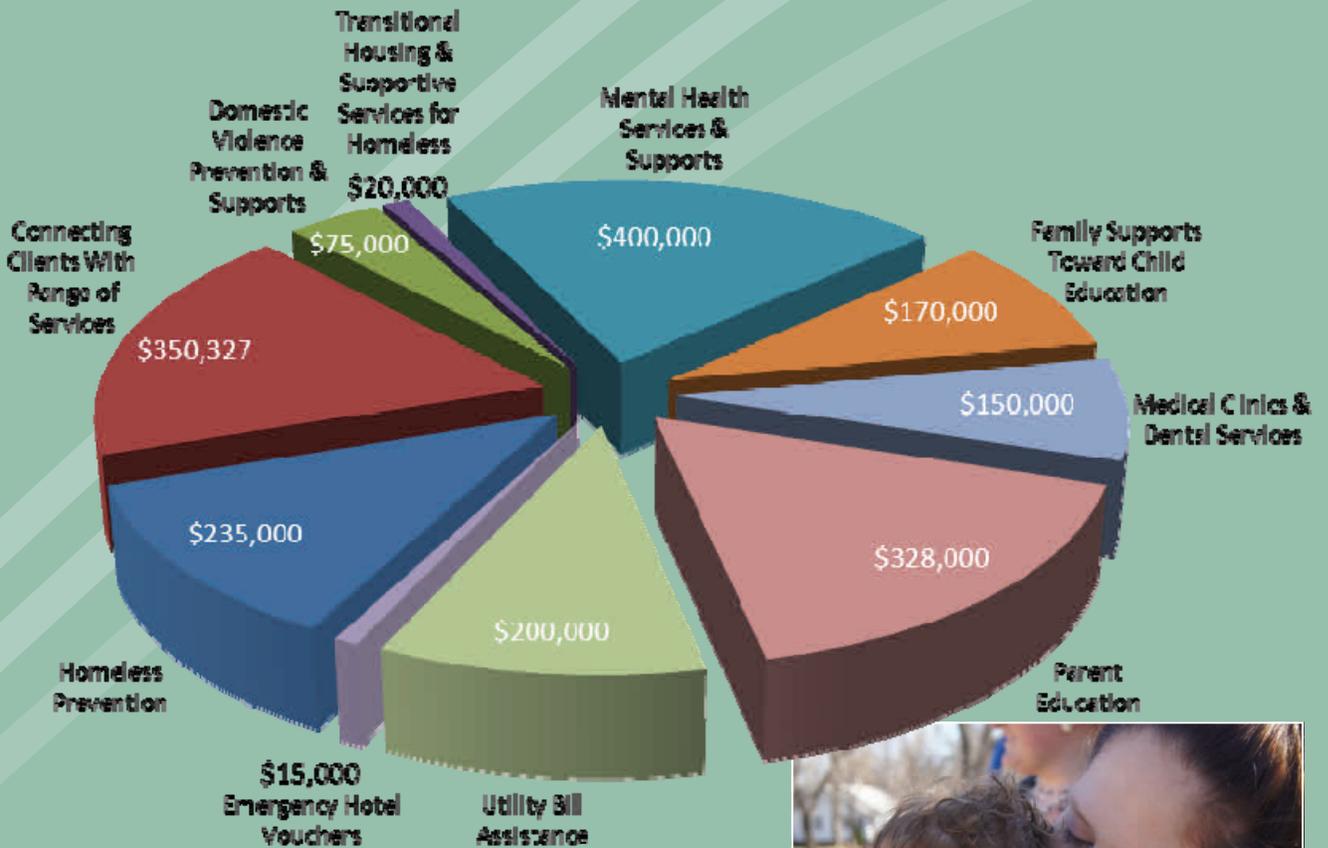
Total = \$6,027,646



What's Ahead

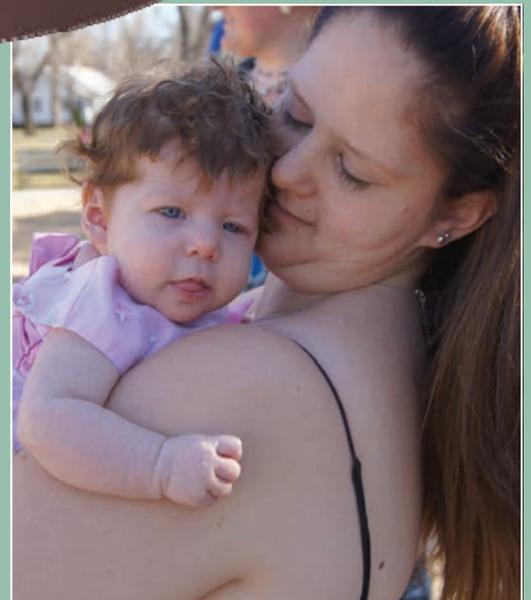
Some specifics on some of the planned TSN spending in 2013:

2013 Emergency & Front-End Services, Community Partner Contracts (partial)



2013 TSN Community partners include:

- Boulder Outreach for Homeless Overflow
- Boulder Shelter for the Homeless
- Bridge House
- City of Boulder—Family Resource Center
- Boulder Valley Women’s Health Center
- Clinica Family Health Services
- Emergency Family Assistance Association (EFAA)
- Mental Health Partners
- Outreach United Resource Center (OUR Center)
- Safehouse Progressive Alliance for Nonviolence (SPAN)
- Sister Carmen Community Center
- Parenting Place
- Parent Education Services of Longmont





Hope & help

TSN: The Light in the Tunnel

Only three years ago, the tunnel was very dark, indeed. We were facing extreme uncertainty as a community. Job losses were mounting, foreclosure rates rising, grocery and healthcare bills were a bigger and bigger piece of each family's financial pie.

The tunnel had formed quickly around us, and there was little light to give us hope that we might soon emerge from it.

We set out as a community not just to get through the tunnel, but to also generate more fuel for the journey that we know will continue on the other side. We began to create our own vision for who we want to be as a community, so that the tunnel itself would not define us. We have, through the vision of our community, crafted a more sustainable way to move forward. We lit up the tunnel from the inside.

There is still plenty of uncertainty ahead, and our community will continue to face challenges unlike any we've seen in recent memory.

But the lesson of the TSN is that there is strength in working together.

In the TSN, we have demonstrated how a community can embrace the notion that we are all diminished when one among us is suffering. It's vital that we continue to look ahead and support our neighbors in challenging times and otherwise, to help people *before* they are knocked down by the instability that seems to now be the norm.

Thanks for your engagement during this difficult time in this economic downturn. Please stay involved, set out into your community, and continue to make a difference.

Together, we are the light in the tunnel.

www.BoulderCountyTSN.org

www.BoulderCountyHHS.org



HUMAN
HOUSING & SERVICES

Hope for the future, help when you need it.

FAMILY & RESIDENT SUPPORT SERVICES

BOARD REPORT 2012 YEAR END

Casa de la Esperanza
Child Care Assistance Program
Child Support Services
Family Self Sufficiency
Housing Counseling Program
Housing Stabilization Program
Investigations & Recovery
Senior Services
Tenant Based Rental Assistance

Christina Ostrom
Division Manager

Casa De La Esperanza

As of June 2012, the Casa de la Esperanza Learning Center has served immigrant families in the Boulder County community for 18 years. During this time, hundreds of families have lived in this community. In the first 15 years of the community's development, over 50 families were able to purchase their own home.

In 2012, programming included dozens of enrichment activities and daily academic support. Casa students went camping at Calwood Education Center this summer with the Cottonwood Institute, they watched the Buffs in action at a University of Colorado basketball game in Boulder, visited the Rocky Mountain Air Show, and listened to President Obama at a campaign speech in Boulder. These events are made possible through multiple community collaborations and funding from several foundations. The Casa Robotics Academy will commence its seventh year of STEM (Science, Technology, Engineering, and Mathematics) projects that provide innovative, educational programming to immigrant youth.

Mission: Casa de la Esperanza's educational center is a state-of-the-art learning center providing opportunities and resources toward excellence and self-empowerment through collaboration and programming that nurture each individual's potential.

Program Highlights

The Casa community was fortunate to benefit from the generosity of a number of donors for the annual holiday party. Corporate sponsors for the Christmas party contributed hundreds of gifts to over 60 children. Corporate sponsors included Case Logic – a Thule Company, Hover Road King Soopers, and Zoll Data. Gift requests included clothing, shoes, educational toys and gift cards.

Casa celebrated the graduation of three students and a volunteer on May 26th. Over 130 guests recognized the notable achievements of the Casa students and affiliate. Alejandro Morales earned his high school diploma from Longmont High School. He received the Esperanza Scholars Award which is a \$500 scholarship provided by program volunteer Mr. Joseph Gomez. Two outstanding young women from the Casa community earned their Masters degrees from the University of Colorado in Boulder, Reyna Mares, MA in Education and Marisol Lozano, MS in Engineering. Chris Arellano is a volunteer of the Casa Robotics Academy and participated in the community graduation celebration. He received his PhD, also from CU-Boulder.

Program Challenges

The current Casa Program Coordinator will retire in the summer of 2014. While Casa funding has historically come through fundraising, revenue for the 2013 program budget will be provided through the Boulder County Housing Corporation, which will allow the current coordinator to focus on documenting program policies and procedures in the coming year.

Program Components

Fall Programming:

STEM (*Science, Technology, Engineering, Mathematics*) Program and Robotics Academy:

- JR LEGO Robotics- for 18 children aged 6-9 years of age
- LEGO Robotics- for 12 children aged 9-12 years of age
- VEX Robotics- for 13 students in grades 5-8th grade
- Physics science class (CU PISEC)- 23 students in 3-8th grade
- Commence FIRST Robotics teamwork – 10 high school students

Early Learning Program: 19 children aged 3-7 years old received literacy & numeracy instruction

Esperanza Scholars- Academic and Enrichment Support:

- Daily academic support with 21 volunteers providing academic assistance which benefit 57 children in Kindergarten to 12th grade.
- Art classes at the Firehouse Art Center, 15 students

Adult Program:

- English classes with Intercambio- twice weekly, 8 participants
- Computer class- 12 participants
- Regular resident meetings to provide information and resources from program partners

DEMOGRAPHICS

Number of families served:	35
Number of Children aged 3-18 years:	76
Number of Adults:	<u>52</u>
TOTAL number of individuals impacted by Casa Learning Center:	128

Volunteer Contributions

Volunteers are essential to the program’s success and greatly enhanced staff efforts. During the summer, volunteers assisted with the summer activities and Early Learning Program. During the fall semester, they mentored robotics teams and provided academic assistance. The Casa parents are also an integral aspect of the program’s implementation and special events. A total of **127** volunteers provided **2,282** hours.

<u>Volunteer Type</u>	<u>Number</u>	<u>Hours</u>
Robotics Mentors	17	712
Tutors/Mentors	86	1,209
Parent Volunteers	24	361

Fundraising - 2012

Source	Amount	Status	Allocation
Boulder Community Trust Fund	\$6,000	Awarded	General Operating
Boulder County Volunteer Grant	\$500	Awarded	Bilingual texts for Nook eReaders
Ball Aerospace	\$2,488	Awarded	Robotics Academy
Operational Systems, Inc	\$1,000	Awarded	Robotics Academy
JCPenny	\$1,000	Awarded	Robotics Academy
Interactive Intelligence	\$2,000	Awarded	Robotics Academy
Longmont Community Foundation (LCF)	\$2,500	Awarded	General Operating
Jared Polis Foundation	\$5,000	Awarded	General Operating
The April Fund	\$2,000	Awarded	General Operating
Volunteer donor	\$500	Awarded	Esperanza Scholars Fund-graduation
St. Vrain Education Foundation	\$2,500	Awarded	Early Learning Program
Longmont Latino Business donations	\$300	Awarded	Graduation party expenses
Weibel Family Foundation-LCF	\$250	Awarded	General Operating
Barry Family Charitable Fund-LCF	\$5,000	Awarded	General Operating
Wells Fargo Community Assistance Fund	\$650	Awarded	General Operating
Seagate Corporation	\$1,500	Awarded	Robotics Academy
4-H Club STEM Program	\$5,000	Awarded	FIRST Robotics Team registration fee
Google Community Impact Fund	\$10,000	Awarded	STEM Programming
Brett Family Foundation	\$3,000	Awarded	Esperanza Scholars & Robotics
Comcast Foundation	\$1,500	Awarded	Robotics Academy
NASA Grant	\$5,000	Awarded	Robotics Academy
\$57,688			

Child Care Assistance Program

The Child Care Assistance Program provides subsidized child care for county residents living at or below the 225% FPL rate, involved in an eligible activity, and with children under 13-years-old. As of September 2012, there are 180 providers in Boulder County contracted with CCAP.

Child Care Provider Outreach

Outreach this quarter included connecting with families visiting the Sister Carmen food bank, teen parents at Old Columbine High School, a dental screening held at Manhattan Middle school, and Keeping Kids Safe program at a KIA dealership in Boulder. Staff also co-presented with Medicaid and Housing counseling to employees at Albeo Technologies and Aspen Media Market Research- both large companies located in east Boulder. Outreach staff met with a group of BVSD educators and child care providers during an evening outreach event. CCAP was highlighted at this quarter's Longmont Mega Meeting to an audience of community partners and county employees.

With the transition of CCAP services back to Boulder County, the Outreach Coordinator spent many hours this month translating documents and informational letters into Spanish and updating the website. In person outreach to 80 providers was completed throughout December to deliver a token

thank you gift and a letter highlighting upcoming Question and Answer sessions and new CCAP intake information.

The Coordinator continued to work closely with individuals applying for CCAP and families needing help submitting missing documents to their caseworkers. Staff assisted in tracking down payroll information, birth certificates and verifications for these families in order to help them meet deadlines. Outreach also focused on supporting several families struggling to understand how to use their CCAP cards and creating customized “cheat sheets” for enrollees. The Coordinator engages both clients and providers to ensure swiping lessons are reinforced at the child care centers.

Boulder County CCAP services officially moved in house on December 31, 2012 with new applications accepted at the county on January 2nd.

Child Support Services

Child Support Services provides services to residents and assists in many areas of child support collection. CSS locates parents, establishes paternity, and establishes and enforces child support orders.

Managers in CSS participated in the Statewide Strategic Planning session to review the current statewide goals and to set goals for the next three years. Collection numbers are lower for 2012 across the board and State CSE management and the State IV-D taskforce have not decided for 2013 if they will adopt the strategic plan system currently in place to lower the statewide goal because of the deficiency at this time.

	Statewide Goal	BCCSS Current
1) Paternity Establishment Percentage	90%	98.2%
2) Percent of Caseload with Orders	80%	85.7%
3) Percent of current Support Paid	64.3%	63.2%
4) Percent of arrears cases with a payment	71.4%	70.2%*

* *Percent of arrears cases with a payment has a 71.4% cumulative goal over 12 months.*

Additional Program Information

- Boulder County intercepted 37% less unemployment benefits in 2012 from 2011, continuing a statewide trend. Interceptions from employment garnishments however have increased by only 9%.
- The percentage of order modifications increased dramatically over 2012 by 16% from 2011. The CSS program of automatically activating a modification process for clients receiving unemployment benefits has been an important enhancement to helping our at risk payers

avoid the accumulation for insurmountable arrears, rather than wait for one party or the other to request a modification on their own.

- From January - December 2012, CSS collected \$10,800,539.77 directly for custodial parties.
- From January – December 2012, CSS has collected \$628,969.98 in reimbursements for public assistance expenditures.
- Combined collections for custodial parties and TANF arrears represent a three percent (2%) increase over this time last year.

New CSE Goal

As part of the State’s ongoing process improvement program (called C-Stat), senior management in CDHS worked with County IV-D administrators to develop a new arrears management goal that more closely reflects the efficiency by which arrears are collected each month. This new goal called “cases with arrears with a payment towards arrears in the month” measures cases with arrears, how many cases did counties collect the required amount on a monthly basis. The goal was set at 41.3% starting in November 2012. No large County met this new goal; however Boulder County came to closest with 41%, meeting 99.4% in November and the second highest in December.

County	CASES WITH ARREARS WITH A PAYMENT TOWARD ARREARS IN THE MONTH - GOAL = 41.3%									
	Nov 2012		2012 Goal	Percent of Goal Met	Numerator		Percent Change	Denominator		Percent Change
	Pcnt 11/11	Pcnt 11/12			Cases with a Payment Nov11	Nov12		Cases with Arrears Due Nov11	Nov12	
Adams	41.3%	40.4%	41.3%	97.9%	4,243	4,358	3%	10,275	10,779	5%
Arapahoe	40.2%	40.7%	41.3%	98.5%	4,100	4,242	3%	10,199	10,429	2%
Boulder	39.6%	41.0%	41.3%	99.4%	1,449	1,506	4%	3,661	3,669	0%
Denver	39.0%	39.3%	41.3%	95.2%	7,968	8,248	4%	20,456	20,972	3%
El Paso	37.8%	37.9%	41.3%	91.7%	5,022	5,289	5%	13,271	13,965	5%
Jefferson	39.4%	39.7%	41.3%	96.2%	3,622	3,621	0%	9,192	9,118	-1%
Larimer	39.7%	40.0%	41.3%	96.8%	1,910	2,014	5%	4,810	5,038	5%
Mesa	38.1%	37.0%	41.3%	89.6%	1,813	1,794	-1%	4,754	4,849	2%
Pueblo	38.0%	37.4%	41.3%	90.4%	2,207	2,244	2%	5,811	6,008	3%
Weld	39.7%	39.2%	41.3%	95.0%	1,945	2,014	4%	4,900	5,134	5%
Total Large	39.3%	39.3%	41.3%	95.1%	34,279	35,330	3%	87,329	89,961	3%

MONTHLY MONITORING REPORT

County	CASES WITH ARREARS WITH A PAYMENT TOWARD ARREARS IN THE MONTH							
	Dec 2012		Numerator		Percent Change	Denominator		Percent Change
	Pcnt 12/11	Pcnt 12/12	Cases with a Payment Dec11	Dec12		Cases with Arrears Due Dec11	Dec12	
Adams	43.4%	40.7%	4,493	4,286	-5%	10,359	10,523	2%
Arapahoe	42.2%	40.5%	4,357	4,088	-6%	10,321	10,087	-2%
Boulder	41.1%	40.6%	1,514	1,439	-5%	3,682	3,544	-4%
Denver	40.6%	39.6%	8,340	8,118	-3%	20,563	20,499	0%
El Paso	39.1%	38.2%	5,250	5,202	-1%	13,415	13,631	2%
Jefferson	42.6%	40.2%	3,873	3,525	-9%	9,094	8,761	-4%
Larimer	40.8%	38.7%	1,995	1,914	-4%	4,885	4,943	1%
Mesa	39.6%	36.3%	1,893	1,742	-8%	4,785	4,796	0%
Pueblo	39.1%	37.7%	2,281	2,217	-3%	5,833	5,878	1%
Weld	40.8%	37.6%	2,020	1,898	-6%	4,954	5,048	2%
Total Large	41.0%	39.3%	36,016	34,429	-4%	87,891	87,710	0%

Boulder County Piloting new ACSES system

The State CSE section is preparing to roll out a new updated platform for ACSES and several staff from Boulder County CSS participated in the design and testing phases of the new system earlier in 2012.

The feedback staff provided in several system enhancement areas has helped the State develop a more stable, and accessible system for all Counties. The new ACSES system goes on-line for Boulder County on February 12th.

Federal Demonstration Grant CO-PEP

Planning on the Federal Demonstration grant continues. State and Federal evaluators are in the process of scheduling site visits to evaluate each County’s assets, community partner options and to discuss what programs to invest in for the future of the grant. Areas still under review include:

- Employment services and training
- Financial responsibility training
- Personal counseling services (substance abuse, mental health)
- Domestic violence training for County staff
- Parenting and fatherhood initiatives
- Proactive case management with Colorado works and child welfare issues

The grant participants have reduced to five Counties and the total budget allocation set aside for County use is \$1,414,929 to split among the five Counties over the entire grant period (2013-2017). Specific funding amounts by county are still under review and have not been announced. The initial suggestion was to split this money evenly based on caseload size, however Boulder County’s recommendation to make an assessment based on each county’s actual needs (depending on current existing resources) is being strongly considered and the site assessments will influence that decision.

CO-PEP Overall Budget

Total grant all 5 years: \$2,276,276

State costs: contracts, training, project management = \$861,347

Total available for services: \$1,414.929

Split between 5 demonstration sites. Case load sizes below:

Percentage of Caseload	CO-PEP Participant Requirement 3 Over Years
Arapahoe: 27.4%	206 participants
Boulder: 9.3%	70 participants
El Paso: 36.8%	276 participants
Jefferson: 23.5%	176 participants
Prowers: 3.0%	22 participants

Factors to determine – basic cost to adequately provide the administrative functions and the work of recruitment, referral, MIS, and employment costs for NCPs. Cases to be served – 1,500 in both the control and experimental (750 experimental over 3 years) split by caseload size.

Family Self- Sufficiency Program

Family Self-Sufficiency (FSS), a program of the Boulder County Housing Authority, is a 5-year academic, employment, case management and savings incentive program designed to help low income families, who have a Section 8 voucher or reside in public housing, gain education and career skills to improve their family's financial situation and move towards self-sufficiency.

The FSS program helps participants set training and educational goals that will lead to better- paying jobs. Participants work closely with a FSS case manager to determine an educational plan that fits in with the goals of each family. FSS is a five-year program, giving participants the opportunity to access supportive services on an ongoing basis and receive long-term support in achieving their goals. FSS helps participant's access services such as: Childcare Assistance, Parenting Classes, Career Counseling and Job Search Assistance, Academic Advising, Financial Aid, Transportation, Emergency Financial Help and First-time Home-buying.

Escrow Account Distributions

At the end of the 2012, there were 20 FSS graduates and 15 of those graduates had escrow accounts which totaled \$53,021.32.

From 1/1/2004-12/31/2011, the FSS program distributed \$256,813.39 in escrow to BCHA FSS participants and distributed \$296,017.03 in escrow to BHP FSS participants that lived at the Woodlands site.

Current FSS Statistics

At the beginning of January 2013 there were 110 FSS participants, representing Boulder County Housing Authority (BCHA), Boulder Housing Partners (BHP), and Longmont Housing Authority (LHA):

- BCHA: 86
- BHP: 23
- LHA: 1

Of these 110 FSS participants, 86 are single-parent families (78%). The caseload demographics as of January 2013 are:

<u>Race</u>	<u>Ethnicity</u>	<u>Gender</u>	<u>Residence</u>
Caucasian: 67%	Hispanic: 32%	Male: 8%	Boulder:20%
Multi-racial: 3%	Non-Hispanic: 68 %	Female: 92%	Lafayette: 25%
African American: 8%			Longmont: 40%
Native American: 1%			Louisville: 15%
Asian: 2%			
Other: 18%			
Bi-racial:1%			

The program has 40 applicants on their waitlist and 8 individuals on the provisional waitlist.

Government Accountability Office Interview

On December 17, 2012, the FSS program coordinator was contacted by Geoffrey King, from the Government Accountability Office. The GOA sent a list of questions and a conference call was conducted on January 10, 2012. The GAO also contacted other staff and divisions including CARS and Workforce to inquire about collaboration efforts. A report will be generated by the GAO in June of 2013.

FSS Thanksgiving and Holiday Program

A number of FSS families from both the BCHA and BHP programs received assistance over this past holiday season helping alleviate both emotional and financial stress.

Thanksgiving Basket Final numbers: 106 BCHA and 13 BHP FSS families received nonperishable food items along with a gift card.

FSS Holiday Program Final numbers: 90 FSS families were matched with donors for gifts, \$3971.63 was received in cash donations and \$2180.00 was received in gift cards.

HUD FY 2012 Award

In September 2012, the FSS program received the FY 2012 award letter from HUD which reduced funding for case management. HUD awarded the BCHA FSS program \$69,000 for one HCV FSS case manager position, rather than the 3 expected positions that were awarded in FY 2011. The BCHA requested a debriefing hearing that occurred on November 5, 2012 in which HUD acknowledged the joint application BCHA has with Boulder Housing Partners was overlooked. The debriefing officer indicated BCHA would get additional funding for a second FSS case manager position and the funding amount will not be released until after the holidays.

On December 4, 2012 the BCHA was notified by mail of an error by HUD in the calculation of the FY 2012 FSS funding award for some PHAs due to an error with the PIC calculations. Staff submitted a letter to HUD requesting a review and correction and requested funding be returned to the previous year's level of 3 FSS case manager positions.

FSS Participant Accomplishments

FSS participants continued to move forward in reaching their goals in both the educational and career fields.

- A FSS participant was approved for homeownership through the Rural Development loan program and another FSS participant started working on her hours for her Habitat of Humanity home.

- One participant completed her Expanded Duty Dental Assistant certificate and got a \$2 raise at work.
- A participant graduated from UNC with her Bachelor's in History, one participant graduated in December with a BA in Behavioral Human Resources from Metro and another graduated with her Associate's degree in Criminal Justice from Everest College.
- One participant passed her Pharmacy Technician Exam and another passed her practical's for a Cosmetology License
- A participant finished his dissertation and submitted it for review to set a defense date
- Several FSS participants located full time employment at Boulder Community Hospital, one participant located part-time employment at Kay's Jewelers and another got a part-time position at Northern Colorado Medical Center
- A participant was accepted to the Platte College Nursing program

One FSS participant who is interested in applying for Law School got an internship position at Boulder County Probation.

FSS Program Data

School Participants	Baseline	Current
In School	43	51
Not in School	57	48
Employment Status	Baseline	Current
Employed	72	70
Unemployed	29	29

Current Employment Demographics		
Employed Full Time	37	34%
Part-Time - Regular	30	28%
Part-Time - Sporadic	5	5%
Unemployed	37	34%
Self-Employed	0	0%

Degrees Completed	Baseline	Current
Associates	4	9
Bachelor's	10	12
Certificate Program	12	23
GED	18	20
High School Diploma	63	63

FSS Program Data (cont.)

Budgeting & Finances	Baseline	Current
In-Crisis	11	12
Vulnerable	68	30
Stable	22	45
Secure	1	12
Thriving	0	3

Career Goals & Advancement	Baseline	Current
In-Crisis	9	9
Vulnerable	67	31
Stable	22	50
Secure	4	10
Thriving	0	2

Childcare Arrangements	Baseline	Current
In-Crisis	2	4
Vulnerable	44	13
Stable	52	65
Secure	4	17
Thriving	0	3

Community & Social Support	Baseline	Current
In-Crisis	5	5
Vulnerable	70	43
Stable	26	47
Secure	1	6
Thriving	0	1

Educational Progress	Baseline	Current
In-Crisis	8	7
Vulnerable	47	22
Stable	26	32
Secure	18	35
Thriving	3	6

Involve w/Community Agencies	Baseline	Current
In-Crisis	1	2
Vulnerable	47	22
Stable	51	71
Secure	2	6
Thriving	1	1

FSS Program Data (cont.)

Job Skills & Work History	Baseline	Current
In-Crisis	4	4
Vulnerable	46	30
Stable	42	37
Secure	9	26
Thriving	1	5

Personal Effectiveness	Baseline	Current
In-Crisis	3	6
Vulnerable	46	26
Stable	46	44
Secure	4	21
Thriving	3	5

Transportation Arrangements	Baseline	Current
In-Crisis	5	4
Vulnerable	27	14
Stable	60	58
Secure	9	20
Thriving	1	6

Housing Counseling and Stabilization Programs

Housing Counseling Program Highlights

- HCP secured all class locations for 266 (and counting) classes in 2013 (classes include Financial Stability Workshops (both public and onsite), Financial Foundations Classes and Workgroups, and Homeownership Training Class)
- The HCP Spanish Homeownership Training Class became CHFA certified (passed audit), which means HCP will generate more revenue
- HCP piloted the Financial Stability workshops in Spanish
- HCP is in process of preparing online class registration database for all classes
- HCP arranged a child care contract with The Parenting Place for 2013 evening Financial Stability Workshops

Housing Counseling Program Data Points

HCP Individual Appointment Outputs, Q4	
Type of Appointment:	Number of Clients:
Budget & Credit	9
Building Homeowners	8
Foreclosure Prevention	46
Reverse Mortgage	19
Post Purchase	3
Pre Purchase	0
TOTAL	85

HCP Individual Appointment Outputs, 2012	
Type of Appointment:	Number of Clients:
Budget & Credit	53
Building Homeowners	36
Foreclosure Prevention	231
Reverse Mortgage	80
Post Purchase	30
Pre Purchase	21
TOTAL	451

Classes by Type Outputs, Q4	
Type of Class	Number of Clients
Financial Foundations	57
Financial Stability	252
Homeownership Training	109
TOTAL	418

Classes by Type Outputs, 2012	
Type of Class	Number of Clients
Financial Foundations	360
Financial Stability	350
Homeownership Training	335
TOTAL	1045

Housing Stabilization Program

- Secured Human Service TSN Funding for 2013; funds secured will allow HSP to operate with the same capacity as in 2012
- Fully prepared for HPRP Audit to occur during Q1 2013

- Implemented Supportive Housing Case Manager “break out” sessions during monthly meetings, enhancing and creating consistency in service delivery across the County

During the 4th quarter of 2012, **126** clients were served for a total of **310** YTD.

Quarter 4 10/1/2012-12/6/2012		
Type of Assistance	# of Clients	% of Total
On going	84	67%
One time payments	42	33%
TOTAL	126	

YTD 01/01/2012-12/6/2012		
Type of Assistance	# of Clients	% of Total
On going	210	68%
One time payments	100	32%
TOTAL	310	

Investigations and Recovery

Reviewing all claims created by CBMS has been a challenge for I&R staff. Claims technicians assigned to I&R are providing one-on-one training to all CARS IMT’s who indicate the need for additional coaching and education based on review of these claims. Due to the increased number of calls coming in regarding CBMS generated claims, a phone line was installed that is directed to I&R technicians in order to better assist clients who have questions about their claims.

The I&R team received much needed hourly help with the workload over the summer months. This was extremely beneficial and helped reduce overall workload while allowing the team to focus on the highest priority work.

I&R staff are working closely with the CARS Program Integrity Manager to develop concise and thorough training to new and ongoing CARS technicians. The new training program will begin in December 2012.

I&R staff have been working with the staff of the Work Supports unit in order to provide training and assistance in areas that the Work Supports staff have requested. We are confident that this will help build a strong relationship with the Work Supports staff and enable the I&R team to reduce the likelihood of fraud within the Work Supports Unit programs. I&R staff continue to provide group and one-on-one training to all eligibility staff members throughout the agency in order to reduce the fraud potential. In 2012, I&R staff worked closely with the County Attorney’s office to update the Housing and Human Services information sharing release as well as providing input and support to attorneys as they crafted the dispute resolution manual.

In the third quarter of 2012, 22 individuals were disqualified for Intentional Program Violations, resulting in the establishment of over \$66,000.00 in claims. \$186,614.00 was recovered across all programs in the third quarter.

Senior Services Program

The Senior Services Program works with seniors at Boulder County housing sites, and utilizes the strengths-based perspective to develop and implement care coordination services. The Senior Services Coordinator is responsible for assisting seniors with a wide variety of needs including:

- Information and referral resources
- Applying on behalf of needy seniors for financial assistance to various community grants for eyeglasses, hearing aids, emergency rent assistance, etc.
- Helping seniors fill out paperwork (tax forms, Medicare forms, etc.)
- Resolving problems with providers (Meals on Wheels, doctor offices, etc.)
- Advocating on behalf of seniors
- Supporting seniors in meeting their life goals and interests

In addition, the Senior Services Coordinator establishes monthly events at each of three senior living sites. These include speakers on various educational topics (local wildflowers, how to organize paperwork, how to cook small nutritious meals, learning the internet, and many health topics). Each month the coordinator publishes a newsletter tailored specifically to each site, with resident news, listings of community events, tips for healthier living and updates pertinent to particular residents.

	Seniors Assisted 4th Quarter
Contacts through Case Management	143
Contacts through Resident Lunches/classes	181
# Contacts with family members	9
Financial Assistance from Senior Assistance Fund	\$1,025
Other Grants Received on behalf of Tenants	\$1,915

Activities – Weekly, Monthly and Periodic

- Exercise classes (currently at Lydia Morgan only)
- Game days/ Card games
- Louisville Library Book Drop-Off Service
- Periodic Educational Seminars
- Periodic Health and Wellness activities (in-house flu shots, speaker on depression, etc.)
- Holiday events at all 4 locations

Tenant Based Rental Assistance

Tenant Based Rental Assistance (TBRA) provides housing vouchers and intensive case management to homeless families with school-aged children who are currently attending BVSD or SVVSD schools. The TBRA housing vouchers will be for a maximum of 2 years, and families who complete the requirements may be eligible for Section 8 vouchers upon exit.

Program metrics focus on school-based outcomes for the children and self-sufficiency matrix measures for the adults in the household. Caseworkers are working closely with McKinney-Vento liaisons from both school districts to track the progress of students' attendance and grades. By working with parents and schools, TBRA caseworkers will focus on empowering parents to support their children's academic success. The TBRA program is currently screening applicants and assisting with the lease-up process.

Lease Up

Number of Families	BVSD	SVVSD	Totals
Awaiting Vouchers/Orientation	0	0	0
Looking for Housing (have voucher)	0	0	0
Awaiting Inspection	0	2	2
Leased Up & Moved In	14	17	31

Total number of households leased up and awaiting inspection: **33**

At least half of the TBRA families are coming into the application process with no resources other than their clothes and their personal belongings. The family living situations from which they are transferring include Boulder Valley shelters, doubled-up with friends or family, split families, living in vehicles, and staying at motels. Factors contributing to families' homeless status include job losses, medical conditions, divorce, mental health issues, substance abuse and domestic violence.

TBRA case workers are working closely with the BVSD and SVVSD McKinney Vento liaisons to expedite the application and lease-up process.

The Efforts to Outcomes (ETO) tracking database is complete and staff have started entering data for children and parents.

HUMAN SERVICES BOARD 2-26-2013
FINANCIAL REPORT FOR DECEMBER 31, 2012

There are four detailed reports, following this narrative, covering calendar fiscal year and State fiscal year through December 2012.

Report 1 - COMPARISON OF COUNTY BUDGET TO ACTUAL (Calendar Year)

Sources of Funds

* Revenues came in at 101% above the budget. The largest driver of this small overage is the intergovernmental revenues, which was at 108% above the budget, primarily due to receiving higher than budgeted pass-through revenues at State fiscal year-end.

* In addition to fully spending 2012 TSN funding of \$4.992M, Human Services spent \$486,000 of the budgeted \$1M in TSN reserves.

Uses of Funds

* Expenditures came in at 96% of budget, primarily due to under spending budgeted TSN and non-TSN county-only contracts and under spending budgeted 2012 TSN Child Care allowance.

Fund Balance

* As of early February, there is a preliminary increase in Fund 012 balance of \$1.87M, rendering an adjusted preliminary year-end balance of \$10.17M.

The following provides detail of the last four quarters:

SOURCES

	Year Budget	Jan- Mar	Apr-Jun	Jul-Sep	Oct-Dec	Total	(Over) under Budget
Intergovernmental	20,156,836	4,527,318	3,531,319	7,660,672	6,024,334	21,743,643	(1,586,807)
Property Taxes	6,084,992	1,914,264	3,996,013	140,984	67,270	6,118,531	(33,539)
Private Grants	-	10,872	17,259	21,718	39,512	89,361	(89,361)
2005 1A	1,412,286	-	706,143	-	706,143	1,412,286	-
2010 1 A	4,992,245	-	1,407,020	891,591	2,693,634	4,992,245	-
Other- TSN FB	1,062,419	-	-	-	486,300	486,300	579,119
Other - Fund 12 FB	666,594	-	-	-	-	-	666,594
Total Sources	34,375,372	6,452,454	9,657,754	8,714,965	10,017,193	34,842,366	(466,993)

USES

	Year	Jan- Mar	Apr - Jun	Jul-Sep	Oct-Dec	Total Actual	Budget to Actual
	Budget						
County Admin.	6,744,170	1,817,564	2,012,783	2,318,731	1,887,598	8,036,676	(1,292,506)
TANF / CO Works	2,604,075	652,080	1,959,740	986,141	1,422,249	5,020,210	(2,416,135)
Child Support IV-D	3,173,667	377,969	463,583	421,438	429,451	1,692,441	1,481,226
Child Care	2,730,931	134,702	359,210	143,068	434,542	1,071,522	1,659,409
LEAP	372,319	65,885	33,100	23,209	73,464	195,658	176,661
Child Welfare	12,390,517	2,629,579	2,894,571	2,935,367	3,389,298	11,848,815	541,702
Old Age Pension Adm.	119,002	37,776	49,568	45,164	63,639	196,147	(77,145)
Core Services	1,033,261	215,191	228,234	195,034	142,560	781,010	252,251
ILA / Chafee *	101,292	51,746	77,134	58,123	(63,250)	123,753	(22,461)
PSSF	103,561	22,787	46,756	38,465	38,541	146,549	(42,988)
IMPACT	428,750	12,331	116,005	102,125	110,601	341,062	87,688
SNAP	101,134	63,876	108,182	72,136	22,367	226,561	(165,427)
County Only	4,471,757	213,631	578,825	611,098	1,851,392	3,254,955	1,216,802
Total Uses	34,374,436	6,295,117	8,927,691	7,950,099	9,802,452	32,975,359	1,399,076

*In October \$80,600 of Chafee expenses moved to Child Welfare for designated expenses that the State captures in their system for Federal Funds allocation creating a negative balance.

Report 2 - BCHS TEMPORARY SAFETY NET (TSN) BUDGET TO ACTUAL (Calendar Year)

* "Non-profit Contracts and Other Programs" year-end expenditures totaled \$2.45M, which was \$450,000 over the original \$2M budget, but \$746,000 under the adjusted ("YTD") budget.

* "Administrative Benefits Access", which includes Human Services program direct and indirect payroll, administrative costs, offsets for TANF and Child Welfare reductions, and an allowance for Child Care direct spending over allocation, was \$1M under its original budget, and \$170,000 over the "adjusted" YTD budget. No spending occurred of any TANF offset funds and under utilization of Child Care allowance are the primary drivers in the under spent actual to the YTD budget. The total of these two lines, which is \$1.2M, is partially offset by overspending the original personnel budget by \$542k.

* Preliminary 2012 TSN expenditures totaled \$5.479M, which utilized \$486,000 of TSN reserves (fund balance). Of the remaining projected fund balance as of 12/31/12, which is \$1.225M, a portion is budgeted for 2013 TSN spending that totals \$1.019M. If this balance is fully expended in 2013, TSN projected reserve balance, as of 12/31/13, will be \$205,000.

Report 3 - COMPARISON OF MAJOR STATE BLOCK ALLOCATIONS (State Fiscal Year)

- * Child Welfare uses a straight-line projection its Child Welfare program costs that indicates a year-end overspent of the allocation by \$1.53M. However, correcting for the September bonuses and actual expense burn rates, the adjusted projected year-end overage is \$1.46M. This is still under the budgeted 2013 overage target of \$1.9M. The final overspend leverages for coverage, possible surplus distribution at year-end; TANF reserves and Fund 012 balance.

- * Colorado Works TANF is the only program of the five major programs that is running under allocation as of December. Program Management and Finance are taking purposeful steps to reduce the TANF reserve balance from \$2.1M to \$1.4M by SFY13 year-end. One of several possible approaches, with identified community need, will be to overspend our current allocation by \$700,000. Other possibilities include overspending TANF combined with using reserve balance to cover the potential Child Welfare overages at year-end close-out.

- * Child Care CCAP has expended 65% of its allocation through December. The year-end projection takes a modified zero-base approach using year-to-date Electronic Benefit Transfer (EBT) expenditures plus projected expenditures derived using the average 4Q12 EBT amount of \$299,000. Also factored in are budgeted 1Q13 AFS contracts and 2013 personnel expenditures, Random Moment Sampling (RMS) or allocation of indirect costs and Maintenance of Effort (MOE). These metrics capture Child Care spending. Child Care is projected to be \$1.13M over the SFY13 allocation. Child care program spending over the prorated allocation is billed to TSN, which has a 2013 calendar year budget of \$1.2M. In addition to TSN support, there may be year-end surplus distribution at closeout to cover excess expenditures over allocation.

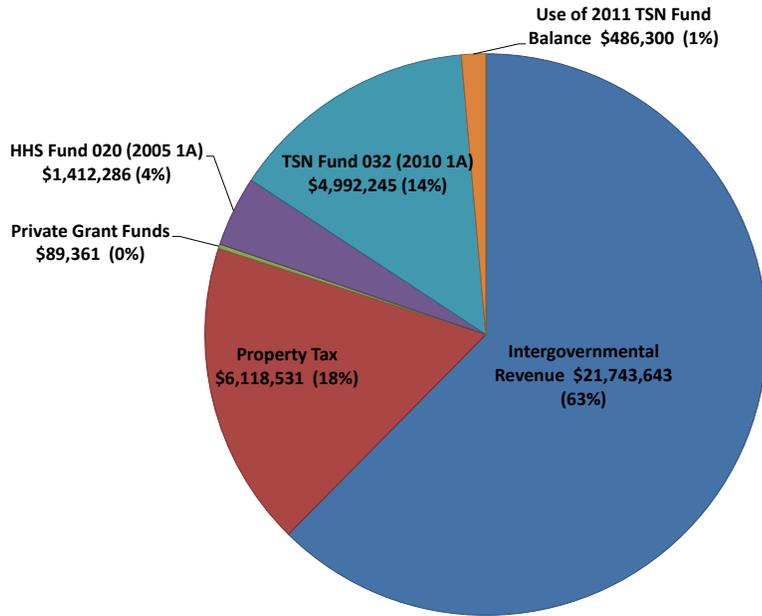
- * County Administration is overspent based on actual-to-date compared to prorated budget allocation (106% spent half way through the SFY13) and this is intrinsic to Human Services approach to leverage eligible expenditures for Federal pass-through funding. The projected year-end overspend of \$4.0M is based on straight-line for six months' actual expense and decreased by the impact of September's payroll bonus and additional known contracting costs not reflected in the actual costs to date. While this projection exceeds the 2013 budgeted overage of \$3.6M, it excludes the pass-through additional funding, which is budgeted at \$968,000, using a 30% pass-through rate. The 30% pass-through rate is conservative, as the rate for the last three closeouts has ranged from 52% to 59%.

- * Core Services uses a straight-line calculation with a small decrease for the merit/bonus costs. The projected \$57,000 overspend could potentially be covered by excess Child Welfare allocation (unlikely), possible surplus distribution at year-end, TANF reserves and/or Fund 012 balance.

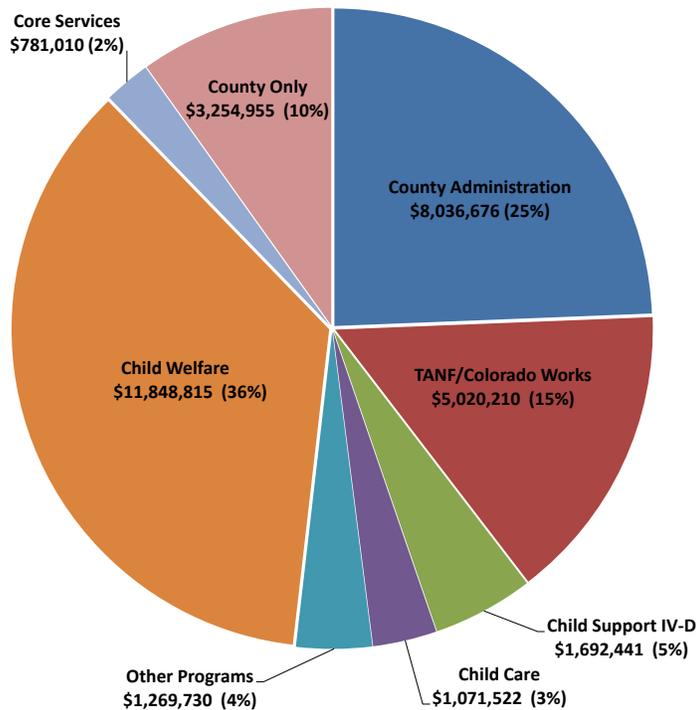
Report 4 - NON-MAJOR ALLOCATION AND NON-ALLOCATED STATE PROGRAM EXPENDITURES (State Fiscal Year)

Six months into SFY13, non-major and non-allocated State programs expenditures total \$20.8M. Of this amount, \$18.0M is State and Federal funding and \$2.8M is county funding.

Human Services: Sources of Funds
For Twelve Months Ending December 31, 2012
Total 2012 Sources = \$34,842,366 PRELIMINARY YEAR-END



Human Services: Uses of Funds
For Twelve Months Ending December 31, 2012
Total 2012 Uses = \$32,975,358 PRELIMINARY YEAR-END



Boulder County Human Services
Comparison of County Budget to Actuals
For Twelve Months Ending December 2012 - PRELIMINARY YEAR-END

I. FUND 012 BALANCE AT 1-1-2012									
	\$ 8,304,233								
	Current 2012 Budget	(A) YTD Actuals 12/31/2012	% Spent 100% Thru Year	(B) Encumbered 12/31/2012	(A) + (B) Actuals+Encum 12/31/2012	% Spent+Encm 100% Thru Year	Remaining / Unencumb budg @ 12/31/2012	YTD Budget as of 12/31/2012	Amount (Over)/Under YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438 as of 12/31/12)									
Intergovernmental Revenue	\$ 20,156,836	\$ 21,743,643	107.9%	n/a	\$ 21,743,643	107.9%	\$ (1,586,806)	\$ 20,156,836	\$ (1,586,806)
Property Tax	6,084,992	6,118,531	100.6%	n/a	6,118,531	100.6%	(33,539)	6,084,992	(33,539)
Private Grant Funds	-	89,361	n/a	n/a	89,361	n/a	(89,361)	-	(89,361)
HHS Funding (2005 1A ballot initiative)	1,412,286	1,412,286	100.0%	n/a	1,412,286	100.0%	-	1,412,286	-
TSN Funding (2010 1A ballot initiative)	4,992,245	4,992,245	100.0%	n/a	4,992,245	100.0%	-	4,992,245	-
Other Sources : Use of 2011 TSN Fund Balance	1,062,419	486,300	45.8%	n/a	486,300	45.8%	576,119	1,062,419	576,119
Other Sources : Use of 012 Fund Balance	666,594	-	0.0%	n/a	-	0.0%	666,594	666,594	666,594
Total Sources of Funds	\$34,375,373	\$34,842,366	101.4%		\$ 34,842,366	101.4%	\$ (466,993)	\$34,375,373	\$ (466,993)
III. USES OF FUNDS (Source: IFAS JL9107 as of 12/31/12)									
County Admin	\$ 6,744,170	8,036,676	119.2%	213,255	\$ 8,249,931	122.3%	\$ (1,505,761)	\$ 6,744,170	\$ (1,505,761)
TANF /CO Works	2,604,075	5,020,210	192.8%	542,918	5,563,127	213.6%	(2,959,052)	2,604,075	(2,959,052)
Child Support IV-D	3,173,667	1,692,441	53.3%	-	1,692,441	53.3%	1,481,226	3,173,667	1,481,226
Child Care	2,730,931	1,071,522	39.2%	-	1,071,522	39.2%	1,659,409	2,730,931	1,659,409
LEAP	372,319	195,658	52.6%	-	195,658	52.6%	176,661	372,319	176,661
Child Welfare	12,390,517	11,848,815	95.6%	1,159	11,849,974	95.6%	540,543	12,390,517	540,543
Old Age Pension Admin	119,002	196,147	164.8%	-	196,147	164.8%	(77,145)	119,002	(77,145)
Core Services	1,033,261	781,010	75.6%	-	781,010	75.6%	252,251	1,033,261	252,251
ILA/Chafee	101,292	123,753	122.2%	-	123,753	122.2%	(22,461)	101,292	(22,461)
PSSF (actuals include match; budget does not)	103,561	146,549	141.5%	-	146,549	141.5%	(42,988)	103,561	(42,988)
IMPACT	428,750	341,062	79.5%	56,020	397,082	92.6%	31,668	428,750	31,668
SNAP	101,134	266,561	263.6%	-	266,561	263.6%	(165,427)	101,134	(165,427)
County Only	4,471,757	3,254,955	72.8%	25,960	3,280,915	73.4%	1,190,842	4,471,757	1,190,842
Total Uses of Funds by Program	\$ 34,374,435	\$ 32,975,358	95.9%	\$ 839,312	\$ 33,814,670	98.4%	\$ 559,765	\$ 34,374,435	\$ 559,765
(Budget and actuals include RMS redistributions)		(C)							
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE									
		\$ 1,867,007							
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS									
		\$ 10,171,240							

Note 1: Core "Encumbered" excludes contracts in Trails.

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of	12/31/2012		Year-to-date as of	12/31/2012		Year-to-date as of	12/31/2012	
Colorado Works Block	\$1,175,992		Low Energy Assistance Program	\$ 1,094,723		Food Assistance Benefits		\$ 27,117,893	
Child Care Block	3,144,048		Aid To Needy Disabled	623,199		Other Programs		1,982	
Child Welfare Block	3,559,554		Home Care Allowance	308,652		Medicaid Benefits		136,192,418	
Core Services Block	1,577,318		Old Age Pension	5,044,225					
						Total Fed/State Portion of EBT/EFT (B)		179,840,005	
						Total authorized expenditures (C) + (D)		\$212,815,363	

Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Twelve Months Ended December 2012 - PRELIMINARY YEAR-END

	2012 Appropriated Budget	1st Quarter Actuals	2nd Quarter Actuals	3rd Quarter Actuals	4th Quarter Actuals	YTD Actuals	YTD Budget as of 12/31/12	(Over)/Under YTD Budget
Non-Profit Contracts & Other Programs	2,000,000							
Parent Education		-	-	-	-	-	25,000	25,000
Parenting Education Services of Longmont		-	-	-	-	-	50,686	50,686
Parenting Place		-	-	5,991	45,774	51,764	74,314	22,550
Transition Aged Youth		-	-	-	-	-	150,000	150,000
Non-Profit Contracts - Round II								
Boulder Shelter for the Homeless		1,119	22,405	15,870	33,544	72,938	73,328	390
City of Boulder - Child Care		-	3,056	3,139	23,074	29,269	35,000	5,731
City of Boulder - FRS		-	34,159	41,084	111,076	186,319	186,319	-
Clinica Family Health Services		-	11,219	-	-	11,219	11,219	-
Dental Aid		-	7,910	10,880	10,880	29,670	39,541	9,871
Early Childhood Council		832	29,440	19,919	9,810	60,000	60,000	-
Mental Health Partners - Community Based		23,849	21,789	80,431	93,720	219,789	343,091	123,301
Mental Health Partners - Senior Reach		8,248	8,896	15,037	37,238	69,419	82,854	13,435
Sister Carmen Community Center, Inc.		55,801	52,773	39,318	79,369	227,261	227,261	-
Non-Profit Contracts - Round III								
Boulder Outreach for Homeless Overflow		-	13,747	-	6,253	20,000	20,000	-
Boulder Shelter for the Homeless		-	25,781	20,599	28,619	75,000	75,000	-
Bridge House		-	6,356	5,064	8,576	19,996	20,000	4
Emergency Family Assistance Association		-	21,560	25,567	27,873	75,000	75,000	-
Outreach United Resource Center, Inc.		-	35,754	13,208	26,038	75,000	75,000	-
Safehouse Progressive Alliance for Nonviolence		-	24,828	21,607	28,565	75,000	75,000	-
Sister Carmen Community Center, Inc.		-	22,998	16,342	35,040	74,381	75,000	619
Other Programs								
Emergency Hotel Vouchers		-	85	1,192	2,220	3,497	15,000	11,503
Heating Plus 2012-13 season		-	-	-	40,416	40,416	66,428	26,012
Housing Stabilization Program		-	303,215	-	500,000	803,215	850,000	46,785
IMPACT		-	-	-	-	-	200,000	200,000
Senior Heat Administration		2,262	2,546	-	-	4,807	10,000	5,193
Senior Heat Direct Benefits		1,882	52,876	-	-	54,757	75,000	20,243
The Work Number (Talx Corp)		-	17,000	12,750	17,000	46,750	55,000	8,250
RFP 5693-12 Local Health Funding								
Boulder Valley Women's Health Center		-	-	-	30,000	30,000	30,000	-
Clinica Family Health Services		-	-	-	-	-	-	-
Dental Aid		-	-	-	49,000	49,000	49,000	-
Mental Health Partners		-	-	-	47,670	47,670	74,585	26,915
SubTotal: Non-Profit Contracts & Other Programs	2,000,000	93,993	718,391	347,998	1,291,757	2,452,139	3,198,627	746,488
Administrative Benefits Access								
Personnel (Salary & Benefits)	1,356,928	400,142	481,919	517,339	499,555	1,898,956	1,356,928	(542,028)
TSN Administration	100,000	16,483	20,614	15,721	6,657	59,474	88,125	28,651
Alison Smith Birchard		-	1,875	-	-	1,875	1,875	-
Social Interest Solutions		-	9,998	-	-	9,998	10,000	3
Offset reduction in Child Welfare allocation	500,000	-	499,702	-	-	499,702	500,000	298
Offset reduction in TANF allocation	300,000	-	-	-	-	-	300,000	300,000
Child Support Enforcement	49,439	11,805	11,815	12,510	12,026	48,156	49,439	1,283
Child Care	1,748,298	15,887	15,987	58,246	418,126	508,246	549,671	41,425
SubTotal: Administrative Benefits Access	4,054,665	444,317	1,041,910	603,816	936,364	3,026,406	2,856,038	(170,368)
Total	6,054,665	538,309	1,760,301	951,814	2,228,121	5,478,545	6,054,665	576,120

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Six Months Ending December 2012

MAJOR STATE PROGRAM AREA	Full Year State Allocation	YTD Expenditures Including EBT as of 12/31/2012	% Expended 50% Through Year	Remaining Allocation as of 12/31/2012	YTD State Allocation as of 12/31/2012	Amount (Over)/Under YTD Allocation	Projected (Over)/Under State Year-end
Child Welfare							
CDHS allocation	\$ 14,144,156	\$ 7,940,576		\$ 6,203,580	\$ 7,072,078	\$ (868,498)	
Medicaid allocation	665,091	227,356		437,735	332,546	105,189	
Total Child Welfare	\$ 14,809,247	\$ 8,167,932	55%	\$ 6,641,315	\$ 7,404,624	\$ (763,309)	\$ (1,459,000)
Colorado Works / TANF							
Administration and Contracts		\$ 1,594,812					
Benefits and Support Services		1,066,105					
Total Colorado Works / TANF	\$ 5,662,486	\$ 2,660,917	47%	\$ 3,001,570	\$ 2,831,243	\$ 170,327	\$ (700,000)
Note: Boulder's TANF reserve balance , which is available for funding TANF spending in excess of allocation and for limited Child Welfare and Child Care overages, is \$2,150,947 as of the State Fiscal Year 2011-12 close. The reserve is capped at 40% of the prior state fiscal year's allocation, so at \$2,384,205 for SFY12-13. Any unspent allocation exceeding this amount would revert to the State.							
Child Care Assistance Program							
Administration		\$ 397,108					
Programs		1,693,879					
Total Child Care Assistance Program	\$ 3,229,232	\$ 2,090,987	65%	\$ 1,138,245	\$ 1,614,616	\$ (476,371)	\$ (1,131,000)
County Admin and Food Assist Fraud							
County Administration	\$ 3,592,997	\$ 3,825,874	106%	\$ (232,878)	\$ 1,796,498	\$ (2,029,376)	\$ (3,989,000)
Core Services							
80/20 & 100% Funding	\$ 1,685,326	\$ 761,816		\$ 923,510	\$ 842,663	\$ 80,847	
Mental Health	396,351	249,459		\$146,892	198,176	(51,284)	
Alcohol & Drug Abuse/Family Issues	57,776	87,092		(29,316)	28,888	(58,204)	
Special Economic Assistance	18,000	13,030		\$4,970	9,000	(4,030)	
Total Core Services	\$ 2,157,453	\$ 1,111,397	52%	\$ 1,046,056	\$ 1,078,727	\$ (32,671)	\$ (57,000)
Summary: Six months into SFY13, one of the five programs is spending within prorated State allocations. Our projection is that all programs' spending will exceed allocations at State fiscal year-end. Projected overages do not reflect possible surplus distributions and/or use of TANF reserves. These may be alternatives to county funding.							

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Six Months Ending December 2012

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMS	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 13,247,470	\$ 13,247,470	\$ -
Old Age Pension	2,698,229	2,698,229	-
IV- D Child Support Enforcement Admin	949,133	591,720	357,414
Low-income Energy Assistance Program	425,702	425,702	-
Non-allocated Programs	92,643	64,354	28,289
Non-reimbursables in County Admin	2,404	-	2,404
Aid to Needy Disabled	421,635	337,308	84,327
Home Care Allowance	161,134	153,077	8,057
IV-B Promoting Safe and Stable Families	69,074	54,496	14,577
IV-E Independent Living	71,977	71,977	-
Automated Data Processing Pass-Through	416,609	137,481	279,128
Colorado Works / TANF Collections	(15,331)	(12,265)	(3,066)
Total State Incentives	-	84,136	(84,136)
Total Federal Incentives	-	15,295	(15,295)
Excess Parental Fees SB-94	17,413	17,413	-
IV-D Child Support - TANF Collections	(140,309)	(112,247)	(28,062)
Medicaid Collections	(6,393)	(6,393)	-
Other Local Sources/Expenditures	2,171,814	-	2,171,814
Integrated Care Management Incentive	262,189	262,189	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 20,845,393	\$ 18,029,942	\$ 2,815,451
Cost Allocation Plan (see note)	\$ 1,454,693	\$ 480,049	\$ 974,644

Summary: Through December 2012, Boulder County spent \$20.8M on non-allocated programs and received revenue of \$18.0M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.



Department of Housing & Human Services

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**Human Services Board
MONTHLY BOARD MEETING
Thursday, March 21, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) Call to Order
- 2) Approval of Minutes from February 26, 2013
- 3) Director's Report
 - a) Healthcare Expansion: Colorado Health Benefit Exchange (COHBE) Navigator RFA
 - i) Projected proposal for Boulder County
 - ii) Due Date of April 8, 2013
 - b) CCI/CHSDA Updates
 - i) Legislation
 - ii) State Budget
- 4) Financial Report
 - a) Review of Financials through January 2013
 - b) Sequestration impacts
- 5) Matters from Members of the Board
- 6) Matters from Members of the Public**
- 7) Next Meeting is Tuesday, April 30, 2013 at 2:00 p.m.
- 8) Adjourn

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, él

condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

***The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD
MEETING MINUTES
February 26, 2013**

Members Present: Commissioner Domenico
Commissioner Gardner
Commissioner Jones

Staff Present: Frank Alexander, DHHS Director, Richard Sosa, DHHS Director of Finance and Operations, Willa Williford, DHHS Housing Division Director, Kit Thompson, FCS Division Director, Terrie Ryan Thomas, FCS Division Manager, Megan Davis, BOCC Policy Analyst, Aaron Martinez, LPEC Program Manager, Chris Campbell, DHHS Assistant to the Director

APPROVAL OF MINUTES

Motion was made by Commissioner Gardner to approve the January 26, 2013 Human Services Board minutes as written. The Motion was seconded by Commissioner Jones and subsequently passed unanimously.

DIRECTOR'S REPORT

Monthly Statistical Update: Data Management Dashboard Preview: Outcome and Performance Reporting

Director Alexander discussed select data and indicators that illustrate the impact of DHHS services to our clients. The format for the data is one that we are improving to be more correlative and to track to outcomes for our clients. The performance dashboard is evolving however; the department is very excited to see this point-in-time data and indicators.

TSN Update: 2013 TSN Community Report

Director Alexander presented a newly created TSN Community Report. The HHS Advisory Committee spearheaded this effort along with Jim Williams, DHHS Communications Specialist. The goal of this report is to present a concise, approachable report of the TSN investments to date and to present the message that data-driven, smart investments are good for the whole community. They lead to positive outcomes and provide a strong return on investment of limited community resources.

Update from Kit Thompson, FCS Division Director; Terrie Ryan-Thomas; FCS Division Manager; and Megan Davis, BOCC Policy Analyst on Child Welfare Policy Issues

Terrie Ryan Thomas presented on the evidence-based screening system that FCS is currently implementing. A highly skilled, highly educated team of social workers are part of this team. This process is extremely effective and keeps the family and children at the forefront. Outcomes for families and children have been excellent with the process.

Differential Response (D.R.) preparations and strategic planning are well down the road internally. DHHS is now official part of the second D.R. pilot. Assessments continue in terms of staffing needs and process improvements. The data from Arapahoe County say that nearly 70% of all child welfare intakes can be handled in the family assessment response manner (outside of the investigative model). Notably, the outcomes of families who enter this track (family assessment response) are better than the traditional investigative track.

The final discussion revolved around proposal for a statewide child welfare hotline and strategy for either killing or improving the legislation.

HUMAN SERVICES BOARD 2-26-2013
FINANCIAL REPORT FOR DECEMBER 31, 2012

There are four detailed reports, following this narrative, covering calendar fiscal year and State fiscal year through December 2012.

Report 1 - COMPARISON OF COUNTY BUDGET TO ACTUAL (Calendar Year)

Sources of Funds

* Revenues came in at 101% above the budget. The largest driver of this small overage is the intergovernmental revenues, which was at 108% above the budget, primarily due to receiving higher than budgeted pass-through revenues at State fiscal year-end.

* In addition to fully spending 2012 TSN funding of \$4.992M, Human Services spent \$486,000 of the budgeted \$1M in TSN reserves.

Uses of Funds

* Expenditures came in at 96% of budget, primarily due to under spending budgeted TSN and non-TSN county-only contracts and under spending budgeted 2012 TSN Child Care allowance.

Fund Balance

* As of early February, there is a preliminary increase in Fund 012 balance of \$1.87M, rendering an adjusted preliminary year-end balance of \$10.17M.

The following provides detail of the last four quarters:

SOURCES

Year	Jan- Mar	Apr-Jun	Jul-Sep	Oct-Dec	Total	(Over) under Budget
------	----------	---------	---------	---------	-------	---------------------------

	Budget						
Intergovernmental	20,156,836	4,527,318	3,531,319	7,660,672	6,024,334	21,743,643	(1,586,807)
Property Taxes	6,084,992	1,914,264	3,996,013	140,984	67,270	6,118,531	(33,539)
Private Grants	-	10,872	17,259	21,718	39,512	89,361	(89,361)
2005 1A	1,412,286	-	706,143	-	706,143	1,412,286	-
2010 1 A	4,992,245	-	1,407,020	891,591	2,693,634	4,992,245	-
Other- TSN FB	1,062,419	-	-	-	486,300	486,300	579,119
Other - Fund 12 FB	666,594	-	-	-	-	-	666,594
Total Sources	34,375,372	6,452,454	9,657,754	8,714,965	10,017,193	34,842,366	(466,993)

USES

	Year	Jan- Mar	Apr - Jun	Jul-Sep	Oct-Dec	Total Actual	Budget to Actual
	Budget						
County Admin.	6,744,170	1,817,564	2,012,783	2,318,731	1,887,598	8,036,676	(1,292,506)
TANF / CO Works	2,604,075	652,080	1,959,740	986,141	1,422,249	5,020,210	(2,416,135)
Child Support IV-D	3,173,667	377,969	463,583	421,438	429,451	1,692,441	1,481,226
Child Care	2,730,931	134,702	359,210	143,068	434,542	1,071,522	1,659,409
LEAP	372,319	65,885	33,100	23,209	73,464	195,658	176,661
Child Welfare	12,390,517	2,629,579	2,894,571	2,935,367	3,389,298	11,848,815	541,702
Old Age Pension Adm.	119,002	37,776	49,568	45,164	63,639	196,147	(77,145)
Core Services	1,033,261	215,191	228,234	195,034	142,560	781,010	252,251
ILA / Chafee *	101,292	51,746	77,134	58,123	(63,250)	123,753	(22,461)
PSSF	103,561	22,787	46,756	38,465	38,541	146,549	(42,988)
IMPACT	428,750	12,331	116,005	102,125	110,601	341,062	87,688
SNAP	101,134	63,876	108,182	72,136	22,367	226,561	(165,427)
County Only	4,471,757	213,631	578,825	611,098	1,851,392	3,254,955	1,216,802
Total Uses	34,374,436	6,295,117	8,927,691	7,950,099	9,802,452	32,975,359	1,399,076

*In October \$80,600 of Chafee expenses moved to Child Welfare for designated expenses that the State captures in their system for Federal Funds allocation creating a negative balance.

Report 2 - BCHS TEMPORARY SAFETY NET (TSN) BUDGET TO ACTUAL (Calendar Year)

- * "Non-profit Contracts and Other Programs" year-end expenditures totaled \$2.45M, which was \$450,000 over the original \$2M budget, but \$746,000 under the adjusted ("YTD") budget.
- * "Administrative Benefits Access", which includes Human Services program direct and indirect payroll, administrative costs, offsets for TANF and Child Welfare reductions, and an allowance for Child Care direct spending over allocation, was \$1M under its original budget, and \$170,000 over the "adjusted" YTD budget. No spending occurred of any TANF offset funds and under utilization of Child Care allowance are the primary drivers in the under spent actual to the YTD budget. The total of these two lines, which is \$1.2M, is partially offset by overspending the original personnel budget by \$542k.
- * Preliminary 2012 TSN expenditures totaled \$5.479M, which utilized \$486,000 of TSN reserves (fund balance). Of the remaining projected fund balance as of 12/31/12, which is \$1.225M, a portion is budgeted for 2013 TSN spending that totals \$1.019M. If this balance is fully expended in 2013, TSN projected reserve balance, as of 12/31/13, will be \$205,000.

Report 3 - COMPARISON OF MAJOR STATE BLOCK ALLOCATIONS (State Fiscal Year)

- * Child Welfare uses a straight-line projection its Child Welfare program costs that indicates a year-end overspent of the allocation by \$1.53M. However, correcting for the September bonuses and actual expense burn rates, the adjusted projected year-end overage is \$1.46M. This is still under the budgeted 2013 overage target of \$1.9M. The final overspend leverages for coverage, possible surplus distribution at year-end; TANF reserves and Fund 012 balance.
- * Colorado Works TANF is the only program of the five major programs that is running under allocation as of December. Program Management and Finance are taking purposeful steps to reduce the TANF reserve balance from \$2.1M to \$1.4M by SFY13 year-end. One of several possible approaches, with identified community need, will be to overspend our current allocation by \$700,000. Other possibilities include overspending TANF combined with using reserve balance to cover the potential Child Welfare overages at year-end close-out.
- * Child Care CCAP has expended 65% of its allocation through December. The year-end projection takes a modified zero-base approach using year-to-date Electronic Benefit Transfer (EBT) expenditures plus projected expenditures derived using the average 4Q12 EBT amount of \$299,000. Also factored in are budgeted 1Q13 AFS contracts and 2013 personnel expenditures, Random Moment Sampling (RMS) or allocation of indirect costs and Maintenance of Effort (MOE). These metrics capture Child Care spending. Child Care is projected to be \$1.13M over the SFY13 allocation. Child care program spending over the prorated allocation is billed to TSN, which has a 2013 calendar year budget of \$1.2M. In addition to TSN support, there may be year-end surplus distribution at closeout to cover excess expenditures over allocation.
- * County Administration is overspent based on actual-to-date compared to prorated budget allocation (106% spent half way through the SFY13) and this is intrinsic to Human Services approach to leverage eligible expenditures for Federal pass-through funding. The projected year-end overspend of \$4.0M is based on straight-line for six months' actual expense and decreased by the impact of

September's payroll bonus and additional known contracting costs not reflected in the actual costs to date. While this projection exceeds the 2013 budgeted overage of \$3.6M, it excludes the pass-through additional funding, which is budgeted at \$968,000, using a 30% pass-through rate. The 30% pass-through rate is conservative, as the rate for the last three closeouts has ranged from 52% to 59%.

* Core Services uses a straight-line calculation with a small decrease for the merit/bonus costs. The projected \$57,000 overspend could potentially be covered by excess Child Welfare allocation (unlikely), possible surplus distribution at year-end, TANF reserves and/or Fund 012 balance.

Report 4 - NON-MAJOR ALLOCATION AND NON-ALLOCATED STATE PROGRAM EXPENDITURES (State Fiscal Year)

Six months into SFY13, non-major and non-allocated State programs expenditures total \$20.8M. Of this amount, \$18.0M is State and Federal funding and \$2.8M is county funding.

MATTERS FROM MEMBERS OF THE BOARD

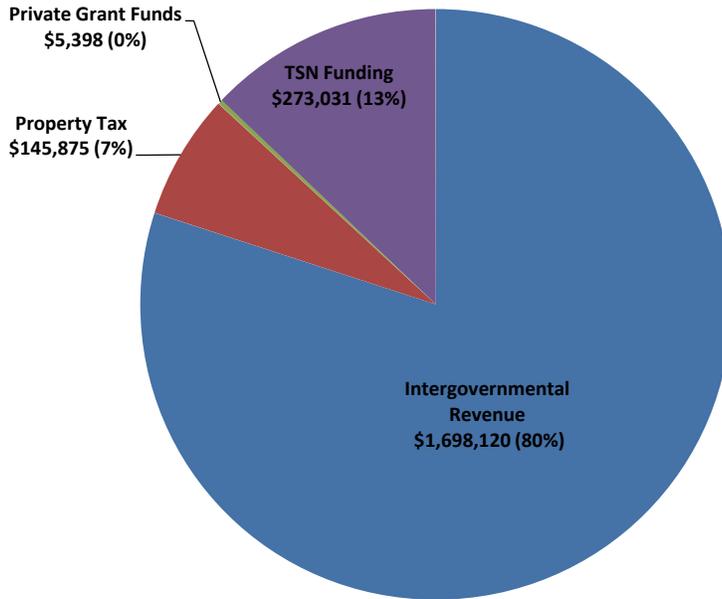
None.

MATTERS FROM MEMBERS OF THE PUBLIC

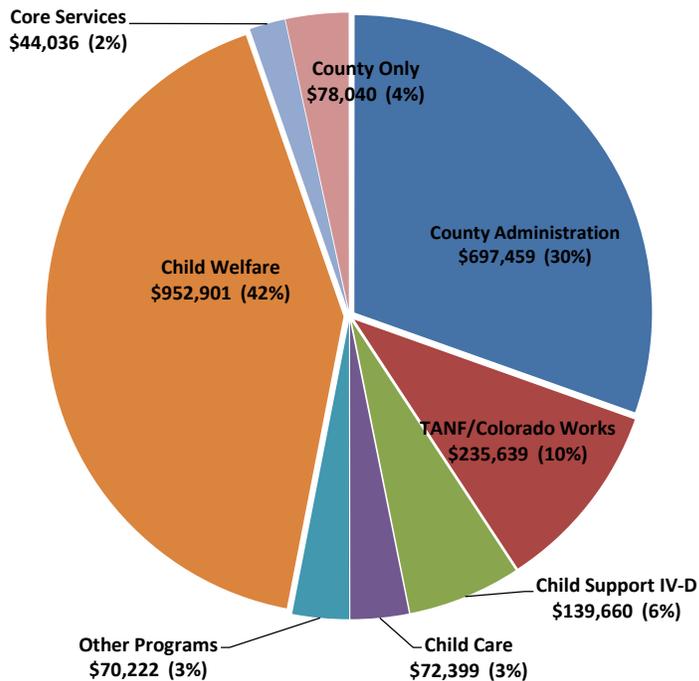
None.

Meeting Adjourned.

**Human Services: Sources of Funds
For One Month Ending January 31, 2013
Total 2013 Sources = \$2,122,424**



**Human Services: Uses of Funds
For One Month Ending January 31, 2013
Total 2013 Uses = \$2,290,356**



**Boulder County Human Services
Comparison of County Budget to Actuals
For One Month Ending January 2013**

I. FUND 012 BALANCE AT 1-1-2013 (preliminary as of 3/2013) \$ 10,146,443									
	Current 2012 Budget	(A) YTD Actuals 1/31/2013	% Spent 8% Thru Year	(B) Encumbered 1/31/2013	(A) + (B) Actuals+Encum 1/31/2013	% Spent + Encumb 8% Thru Year	Remaining / Unencumb budg @ 1/31/2013	YTD Budget as of 1/31/2013	YTD Actuals (Over)/Under YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438)									
Intergovernmental Revenue	\$ 21,737,468	\$ 1,698,120	7.8%	n/a	\$ 1,698,120	7.8%	\$ 20,039,348	\$ 1,811,456	\$ 113,336
Property Tax	6,100,327	\$ 145,875	2.4%	n/a	145,875	2.4%	5,954,452	508,361	362,486
Private Grant Funds	-	\$ 5,399	n/a	n/a	5,399	n/a	(5,399)	-	(5,399)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ -	0.0%	n/a	-	0.0%	1,412,286	117,691	117,691
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 273,031	5.5%	n/a	273,031	5.5%	4,734,896	417,327	144,297
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	84,977	84,977
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	70,568	70,568
Total Sources of Funds	\$36,124,548	\$2,122,424	5.9%		\$ 2,122,424	5.9%	\$ 34,002,124	\$3,010,379	\$ 887,955
III. USES OF FUNDS (Source: IFAS JL9107)									
County Admin	\$ 8,859,233	697,459	7.9%	253,709	\$ 951,169	10.7%	\$ 7,908,064	\$ 738,269	\$ 40,810
TANF /CO Works	4,107,868	235,639	5.7%	1,409,137	1,644,776	40.0%	2,463,092	342,322	106,683
Child Support IV-D	1,767,276	139,660	7.9%	16,783	156,443	8.9%	1,610,833	147,273	7,613
Child Care	2,321,342	72,398	3.1%	197	72,595	3.1%	2,248,747	193,445	121,047
LEAP	121,978	21,789	17.9%	-	21,789	17.9%	100,189	10,165	(11,624)
Child Welfare	13,369,804	952,901	7.1%	392,840	1,345,741	10.1%	12,024,063	1,114,150	161,250
Old Age Pension Admin	211,603	21,297	10.1%	-	21,297	10.1%	190,306	17,634	(3,663)
Core Services	926,762	44,036	4.8%	-	44,036	4.8%	882,726	77,230	33,194
ILA/Chafee	130,309	8,972	6.9%	-	8,972	6.9%	121,337	10,859	1,887
PSSF (actuals include match; budget does not)	111,689	12,336	11.0%	-	12,336	11.0%	99,353	9,307	(3,029)
IMPACT	250,623	-	0.0%	124,832	124,832	49.8%	125,791	20,885	20,885
SNAP	145,320	5,828	4.0%	-	5,828	4.0%	139,492	12,110	6,282
County Only	3,800,741	78,040	2.1%	456,466	534,506	14.1%	3,266,235	316,728	238,689
Total Uses of Funds by Program	\$ 36,124,548	\$ 2,290,356	6.3%	\$ 2,653,964	\$ 4,944,320	13.7%	\$ 31,180,228	\$ 3,010,379	\$ 720,023
(Budget and actuals include RMS redistributions)		(c)							
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE		\$ (167,931)							
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS		\$ 9,978,511							

Note 1: Core "Encumbered" excludes contracts in Trails.

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of 1/31/2013		Year-to-date as of 1/31/2013		Year-to-date as of 1/31/2013		Year-to-date as of 1/31/2013		Year-to-date as of 1/31/2013
Colorado Works Block	\$107,021	Low Energy Assistance Program	\$ 139,907	Food Assistance Benefits	\$ 2,243,693				
Child Care Block	235,729	Aid To Needy Disabled	63,173	Other Programs	-				
Child Welfare Block	335,822	Home Care Allowance	23,238	Medicaid Benefits	11,759,721				
Core Services Block	124,385	Old Age Pension	448,340						
				Total Fed/State Portion of EBT/EFT (D)	15,481,029				
				Total authorized expenditures (C) + (D)	\$17,771,385				

Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For One Month Ended January 2013

	2013 Appropriated Budget	Jan-2013 Actuals	YTD Actuals	YTD Budget as of 01/31/13
TSN Administration	100,000	1,040	1,040	8,333
Non-Profit Contracts & Other Programs				
TBD	326,100	-	-	27,175
Parent Education Services of Longmont	170,000	-	-	14,167
Parenting Place	158,914	-	-	13,243
Non-Profit Contracts - Round II				-
Boulder Shelter for the Homeless	65,000	-	-	5,417
City of Boulder - FRS	170,000	-	-	14,167
Dental Aid	35,000	-	-	2,917
Mental Health Partners - Community Based	320,000	-	-	26,667
Mental Health Partners - Senior Reach	80,000	-	-	6,667
Sister Carmen Community Center, Inc.	200,327	-	-	16,694
Emergency Services 2013				-
Boulder Outreach for Homeless Overflow	20,000	-	-	1,667
Boulder Shelter for the Homeless	75,000	-	-	6,250
Bridge House	20,000	-	-	1,667
Emergency Family Assistance Association	75,000	-	-	6,250
Outreach United Resource Center, Inc.	75,000	-	-	6,250
Safehouse Progressive Alliance for Nonviolence	75,000	-	-	6,250
Sister Carmen Community Center, Inc.	75,000	-	-	6,250
RFP 5693-12 Local Health Funding				-
Clinica Family Health Services	150,000	-	-	12,500
Mental Health Partners	26,915	-	-	2,243
Other Programs				-
Emergency Hotel Vouchers	15,000	120	120	1,250
Heating Plus 2012-13 season	200,000	23,749	23,749	16,667
The Work Number (Talx Corp)	63,250	-	-	5,271
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	23,869	199,626
Administrative Benefits Access				
Personnel (Salary & Benefits)	2,332,140	174,091	174,091	194,345
Child Care	1,200,000	74,032	74,032	100,000
Total	6,027,646	273,031	273,031	502,304

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Seven Months Ending January 2013

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Monthly Expenditures							YTD Expenditures as of Jan 2012	Remaining Allocation as of Jan 2012	% Expended 58% Thru Year	Projected (Over)/Under State Year-end
		Jul	Aug	Sep	Oct	Nov	Dec	Jan				
Child Welfare												
CDHS allocation	14,144,156	1,179,990	1,252,606	1,399,912	1,352,846	1,362,108	1,393,114	1,277,262	9,217,838	4,926,318		
Medicaid allocation	665,091	26,499	29,395	40,356	41,295	34,140	55,671	37,245	264,601	400,490		
Total Child Welfare	14,809,247	1,206,489	1,282,002	1,440,269	1,394,141	1,396,247	1,448,785	1,314,507	9,482,440	5,326,807	64%	(1,394,000)
Projected Overspend: As of January 2013, the State as a whole is running at 58% of allocation, which is on pace with percent of year expended. This apparent 100% coverage doesn't take into account that (1) end of year expenditures are typically higher as programs are fully operating and timing lags in reporting are caught up, and (2) "managed care" counties keep their underspent amounts, reducing available surplus distribution to overspent counties. Sources of funding for projected over-expenditure include surplus distribution, available TANF reserves, and Fund 012 fund balance.												
Colorado Works / TANF												
Administration and Contracts		(49,369)	347,017	214,157	168,269	222,210	692,529	165,990	1,760,801			
Benefits and Support Services		171,858	174,773	165,354	180,206	183,016	190,898	177,342	1,243,446			
Total Colorado Works / TANF	5,662,486	122,488	521,790	379,511	348,475	405,225	883,427	343,331	3,004,248	2,658,239	53%	(700,000)
Projected Overspend: Boulder's TANF reserve balance, which is available for funding TANF spending in excess of allocation and for limited Child Welfare and Child Care overages, is \$2,150,947 as of the State Fiscal Year 2011-12 close. The reserve is capped at 40% of the prior state fiscal year's allocation, or \$2,384,205 for SFY12-13. Any unspent allocation exceeding this amount would revert to the State.												
Child Care Assistance Program												
Administration		(1,614)	29,451	41,117	148,248	54,127	125,779	86,207	483,315			
Programs		248,985	317,126	230,489	283,903	376,549	236,828	262,426	1,956,306			
Total Child Care Assistance Program	3,229,232	247,371	346,577	271,606	432,151	430,676	362,607	348,634	2,439,621	789,611	76%	(969,000)
Projected Overspend: HHS has expended 76% of the allocation, 58% into SFY13, which is addressed in the budget for \$1.2M of TSN funds to cover Child Care expenditures in excess of allocation. Additionally, at the State level, spending is only at 52% of allocation. Although the State will likely encourage counties to spend down excess available funds, it is likely there will be significant surplus distribution to help cover those counties with overages. In SFY12, State spending was at 52.7% through January, and all county Child Care overages were covered at closeout.												
County Admin and Food Assist Fraud												
County Administration	3,592,997	570,822	680,384	672,482	683,642	628,975	589,570	621,216	4,447,090	(854,093)	124%	(3,985,000)
Projected Overspend: The \$4M projected overspend does not reflect anticipated year-end pass-through funding, which is conservatively estimated at 30%. A recent historical estimate using the past 3 years of pass-through rates is closer to 51% to 53%. In addition to pass-through funding, Fund 012 fund balance is available to cover overages.												
Core Services												
80/20 & 100% Funding	1,685,326	137,689	140,445	161,071	119,985	115,160	87,466	109,716	871,532	813,794		
Mental Health	396,351	46,192	45,832	38,774	39,558	38,418	40,685	44,444	293,904	102,447		
Alcohol & Drug Abuse/Family Issues	57,776	14,515	14,516	14,515	14,515	14,515	14,515	14,515	101,607	(43,831)		
Special Economic Assistance	18,000	1,960	2,369	1,702	2,735	2,769	1,495	1,352	14,382	3,618		
Total Core Services	2,157,453	200,355	203,163	216,063	176,793	170,862	144,162	170,027	1,281,424	876,029	59%	(39,000)
Projected Overspend: Through January, Core spending at the State level is running slightly under pace (56.7%) for the year (58%), indicating there will be sufficient surplus distribution to cover the fairly small projected overage at year-end. While there most likely will not be any surplus Child Welfare allocation available should Core surplus not cover any/all overage, TANF reserves and/or Fund 012 fund balance are additional backup resources.												
Summary: Seven months into SFY13, one of the five programs is spending within prorated State allocations. Our projection is that all programs' spending will exceed allocations at State fiscal year-end. Projected overages do not reflect possible surplus distributions and/or use of TANF reserves. These may be alternatives to county funding.												

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Seven Months Ending January 2013

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMs	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 15,491,163	\$ 15,491,163	\$ -
Old Age Pension	3,156,304	3,156,304	-
IV- D Child Support Enforcement Admin	1,104,609	683,642	420,967
Low-income Energy Assistance Program	587,518	587,518	-
Non-allocated Programs	103,430	70,047	33,384
Non-reimbursables in County Admin	11,613	-	11,613
Aid to Needy Disabled	500,601	400,481	100,120
Home Care Allowance	185,595	176,315	9,280
IV-B Promoting Safe and Stable Families	81,966	64,362	17,603
IV-E Independent Living	81,249	81,249	-
Automated Data Processing Pass-Through	542,829	179,134	363,696
Colorado Works / TANF Collections	(17,914)	(14,331)	(3,583)
Total State Incentives	-	85,191	(85,191)
Total Federal Incentives	-	17,348	(17,348)
Excess Parental Fees SB-94	17,413	17,413	-
IV-D Child Support - TANF Collections	(159,663)	(127,731)	(31,933)
Medicaid Collections	(6,908)	(6,908)	-
Other Local Sources/Expenditures	2,448,571	-	2,448,571
Integrated Care Management Incentive	240,135	240,135	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 24,368,511	\$ 21,101,332	\$ 3,267,179
Cost Allocation Plan (see note)	\$ 1,454,693	\$ 480,049	\$ 974,644

Summary: Through January 2013, Boulder County spent \$24.4M on non-allocated programs and received revenue of \$21.1M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

HUMAN SERVICES BOARD 3-21-13
FINANCIAL REPORT FOR JANUARY 31, 2013

REPORT 1: CALENDAR YEAR 2013 COUNTY BUDGET TO ACTUAL

The pie charts reflect the allocations of sources and uses for Boulder County Human Services.

Sources of Funds - \$2,122,000 total revenues are 5.9% of budget. Revenues do not reflect prorated monthly funding from the HHS Fund 20 of \$118,000. Additionally, property taxes, which provide the majority of revenues, are coming in \$113,000 under budget through January.

Uses of Funds – \$2,290,000 of expenditures are 6.3% of budget. Several programs are running near 1/12 of budget but County-Only spending is running low, at 2.1%. The primary driver behind this lag is that no activity has posted on TSN contracts with our non-profit partners, which if prorated to 1/12 of budget, would be \$176,000.

Fund Balance – As 2012 is not yet closed, the beginning fund balance is preliminary. HHS is anticipating additional 2012 transactions, potentially up until the close of the 2012 audit. One month into 2013, the fund balance registers a small decrease due to expenditures in excess of revenues of \$168,000.

Report 2 - BCHS TEMPORARY SAFETY NET (TSN) BUDGET TO ACTUAL (Calendar Year)

“TSN Administration” and “Non-profit Contracts and Other Programs” are well-under a 1/12 spending pace (both are at 1% of their budgets) due to the gradual start-up that is typical at the beginning of the year.

“Administrative Benefits Access”, which comprises TSN-funded staffing-related costs, and “Child Care” are both running close to an 8% spend rate, at 7.5% and 6.2%, respectively. January Child Care actuals did not include an expected January invoice from Aspen Family Services, estimated at \$22k, and reflected only about 60% of full staffing, and so was about \$20k less than the fully staffed February amount.

Summary: At this time, we are not anticipating significant over or under spend in any of the TSN budget categories, and expect to expend the entire \$6.028M budget by year-end.

Report 3 - COMPARISON OF MAJOR STATE BLOCK ALLOCATIONS (State Fiscal Year)

This January report includes modifications that enrich the breadth of information presented. Most notable, rather than showing a single year-to-date actuals amount, it will present monthly detail for each major program area. Additionally, as each program is projecting year-

end spending in excess of allocation, which occurs with leveraged and strategic use of funds, this month's report will address each program's anticipated available sources to cover the overages.

Child Welfare

Child Welfare has reported expenditures at 64% of its allocation and currently project a year-end overspent position of \$1.4M. This is down slightly from the \$1.5M projected last month, and still under the budgeted 2013 overage of \$1.9M. The final overage likely will not be completely covered by year-end surplus distribution, and secondary sources of coverage will be TANF reserves and/or Fund 012 balance.

Colorado Works

At 53% of allocation spent through January, TANF is the only program that is running under allocation. Program management is taking purposeful steps to reduce TANF reserve balance from \$2.1M to \$1.4M by SFY13 year-end, and is holding to last month's projection of overspending allocation by \$700,000. In addition to TANF spending in excess of allocation, overspent Child Welfare and Child Care could potentially draw on available TANF reserves.

Child Care (CCAP)

CCAP has expended 76% of its allocation through January. The year-end projection put this program at \$969,000 over allocation, which is less than the \$1.2M budgeted in TSN funding, but is not firm enough at this point to reduce our TSN Child Care coverage spending projection. In addition to TSN support, year-end surplus distribution at closeout will cover excess expenditures over allocation.

County Administration

That County Administration has expended 124% of allocation is reflective of our deliberate approach to leverage eligible costs that would otherwise be 100% County dollars with available Federal pass-through funding. The projected year-end over spend of \$4.0M is a straight-line calculation using the seven months' actuals with adjustments for known timing and one-time differences. The projection does not include anticipated pass-through funding, which would be \$1.2M, assuming a conservative 30% pass-through rate. If the SFY13 rate is more in-line with the past three years, approximately \$2.1M - \$2.4M will be passed back to the County on a \$4M overspend.

Core Services

Projected year-end Core Services, which at 59% spent, is trending closer to allocation each month (projecting \$39,000 over as of January's report versus \$57,000 over in December's). The State as a whole is currently running under allocation, at 56.7%, so there is the likelihood of surplus distribution covering some or all of the projected overage for Core Services. Other potential available sources of coverage are TANF reserves and/or Fund 012 balance.

Summary: Seven months into SFY13, one of the five programs is spending within prorated State allocations. Our projection is that all programs' spending will exceed allocations at State fiscal year-end. Projected overages do not reflect possible surplus distributions and/or use of TANF reserves. These may be alternatives to county funding.

Report 4 - NON-MAJOR ALLOCATION AND NON-ALLOCATED STATE PROGRAM EXPENDITURES (State Fiscal Year 6/30/13)

Seven months into SFY13, non-major and non-allocated State programs expenditures total \$24.4M. Of this amount, \$21.1M is State and Federal funding and \$3.3M is county funding.



Department of Housing & Human Services

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www.bouldercounty.org

**Human Services Board
MONTHLY BOARD MEETING
Thursday, April 30, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) Call to Order
- 2) Healthcare Expansion: Update on Colorado Health Benefit Exchange (COHBE) Navigator Funding Application
- 3) DHHS Performance Management Update
- 4) Financial Report
 - a) Review of Financials through February 2013
 - b) Sequestration impacts
- 5) CCI/CHSDA Updates
 - i) Legislation
 - ii) State budget
- 6) Matters from members of the Board
- 7) Matters from members of the Public**
- 8) Next Meeting is Tuesday, May 28, 2013 at 2:00 p.m.
- 9) Adjourn

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.

March 2013 DHHS Business Meetings Items:

1. *March 19, 2013:* Housing and Human Services Department: Request for a bid waiver for Boulder County Community Services to provide mentoring services (\$33,904), with attached contract.

ACTION: Approved

2. *March 21, 2013:* Human Services Division: Request for a bid waiver for Savio House for multisystemic therapy, day treatment and community based services from June 1, 2012 through May 31, 2013 (not to exceed \$100,000), with attached contract.

ACTION: Approved

Year-to-date (2013) DHHS Executed Contracts:

Boulder County Human Services					
Contracts Executed	Jan - Feb 2013				
Execution Date	Contractor	Services	Amount	Term Begins	Term Ends
1/25/13	CPR Colorado	Homestudies for foster care and adoption	\$ 10,000	1/1/13	12/31/13
1/29/13	Flatirons Inc		\$ 11,050	1/1/13	12/31/13
1/29/13	Workforce Boulder County		\$ 1,216,164	1/1/13	12/31/13
2/1/13	Community Justice Services	Secure Juvenile transport	\$ 10,000	1/1/13	6/30/13
2/5/13	Boulder County Community Services	TANF Headstart	\$ 50,000	1/1/13	6/30/13
2/5/13	Clinica	Local Health Funding	\$ 150,000	2/1/13	3/31/13
2/5/13	Sister Carmen	Emergency Services	\$ 75,000	1/1/13	12/21/13
2/5/13	Mental Health Partners	Senior Care	\$ 80,000	1/1/13	12/31/13
2/6/13	Sister Carmen	Family Resource Center	\$ 200,381	1/1/13	12/31/13
2/7/13	TALX Corporation	Universal Membership	\$ 26,000	2/1/13	12/31/13
2/11/13	Public Health	Vital Records	\$ -	1/1/13	6/30/13
2/11/13	Victor Cordero	Psychological Evaluation Services	\$ 15,000	6/1/12	5/31/13
2/12/13	Sweepstakes	Process of service	\$ 14,999	1/1/13	12/31/13
2/13/13	Boulder Valley School District	School District Truancy Mediation Program	\$ 8,539	1/1/13	6/30/13
2/21/13	Early Childhood Council of Boulder County	TANF	\$ 60,000	1/1/13	12/31/13

Boulder County Human Services					
Contracts Executed	Feb to Mar 2013				
Execution Date	Contractor	Services	Amount	Term Begins	Term Ends
02/25/13	Bruce Gottlieb	Therapeutic Services	\$ 10,000	11/1/12	5/31/13
03/07/13	Pivot Communications	Marketing and Public Outreach	\$ 66,420	2/4/13	2/3/14
03/07/13	Rex Sawdy	Process of service	\$ 15,000	1/1/13	12/31/13
03/08/13	Irene McGaughey	Home Studies	\$ 10,000	1/1/13	12/31/13
03/12/13	Dental Aid	Early Intervention	\$ 35,000	1/1/13	12/31/13
03/19/13	PCG Public Consulting Group	Revenue maximization consulting	\$ 74,695	4/1/13	6/30/13
03/19/13	Boulder County community Services	CJS Mentoring	\$ 33,904	1/1/13	6/30/13
03/20/13	BCHA d/b/a LPEC	WX Contract with Colorado Energy Office	\$ 62,891	4/1/13	6/30/13
03/21/13	Savio House	Multisystematic Therapy, Day Treatment	\$ 100,000	6/1/12	5/31/13

Boulder County Human Services					
Contracts Executed	Mar to Apr 2013				
Execution Date	Contractor	Services	Amount	Term Begins	Term Ends
3/26/13	Haven Corp	Virtual Residential	\$ 17,500	01/01/13	12/31/13
3/26/13	Reflections for Youth	Virtual Residential	\$ 17,500	01/01/13	12/31/13
4/3/13	David Kalis	Therapeutic Services	\$ 45,000	07/01/12	06/30/13
4/3/13	Maple Star	Vital Records	\$ 100,000	01/01/13	12/31/13
4/3/13	Aspen Family	Child Care Assistance	\$ 66,385	01/01/13	03/31/13
4/4/13	Housing Financial Stability Counseling	Housing Counseling	\$ 150,000	01/01/13	12/31/13
4/11/13	D A Price dba Home Instead Senior Care	Senior Care	\$ 1,500	01/01/13	12/31/13
4/15/13	Omni Review of Boulder County Self-Sufficiency Matrix	Consulting Services	\$ 6,000	01/15/13	04/30/13
4/16/13	City of Boulder	FRC	\$ 170,000	01/01/13	12/31/13
4/16/13	State Public Defender	1 FTE JITC	\$ 30,681	01/01/13	06/30/13
4/16/13	City of Boulder	Children and Youth and Families	\$ 35,730	01/01/13	12/31/13
4/18/13	Boulder County District Attorney	JITC	\$ 25,257	01/01/13	06/30/13
4/19/13	Homewatch Caregivers	Emergency short term HC	\$ 1,500	01/01/13	12/31/13

Boulder County Human Services					
Contracts Executed	January (to 1/17/13)				
Execution Date	Contractor	Services	Amount	Term Begins	Term Ends
1/3/13	Bridge House	Emergency Human Services	\$ 20,000	1/1/2013	12/31/2013
1/3/13	Boulder Outreach for the Homeless Overflow	Emergency Human Services	\$ 20,000	1/1/2013	12/31/2013
1/7/13	Lorraine Kroehl	Home Studies	\$ 24,999	1/1/2013	12/31/2013
1/7/13	Lab Corp	Genetic Testing	\$ 14,999	1/1/2013	12/31/2013
1/8/13	Boulder Shelter for the Homeless	Emergency Services	\$ 75,000	1/1/2013	12/31/2013
1/8/13	EFAA	Emergency Human Services	\$ 75,000	1/1/2013	12/31/2013
1/8/13	Our Center	Emergency Services	\$ 75,000	1/1/2013	12/31/2013
1/8/13	Safehouse Progressive	Emergency Services	\$ 75,000	1/1/2013	12/31/2013
1/8/13	Lynn Parrish	Home study	\$ 45,000	1/1/2013	12/31/2013
1/8/13	Karen Murphy	Home Study	\$ 50,000	1/1/2013	12/31/2013
1/8/13	Jennifer Sardinia	Home Study	\$ 60,000	1/1/2013	12/31/2013
1/9/13	State of CO Judicial Department	.5 FTE REACH School Liaison	\$ 16,685	1/1/2013	6/30/2013
1/15/13	Boulder shelter for the Homeless	Benefits Acquisition Collaborative	\$ 65,000	1/1/2013	12/31/2013
1/15/13	State of CO State Public Defender	.5FTE Juvenile Integrated Treatment Court	\$ 25,160	1/1/2013	6/30/2013
1/15/13	State of CO Judicial Department	1 FTE GANG Specialist Dreamcatcher's Program	\$ 53,978	1/1/2013	6/30/2013
1/15/13	State of CO Judicial Department	Cognitive Behavior therapy	\$ 29,000	1/1/2013	6/30/2013
1/17/13	Helene Wurth	Home Studies	\$ 24,999	12/15/2012	12/31/2013
1/17/13	State of CO State Public Defender	Bilingual Family Court Advocate	\$ 25,446	1/1/2013	6/30/2013

MEMORANDUM

To: Frank Alexander, DHHS Director and Michele Krezek, BOCC Deputy

From: Chris Campbell, DHHS Assistant to the Director

Re: Policy and Process Guidance for BCHA Board and HS Board Meetings

Date: April 1, 2013

Background:

To facilitate more discussion and open dialogue at the monthly Housing Authority Board and Human Services Board meetings, the BOCC made the decision to move the meetings from the BOCC Hearing Room to the Dickey Lee Hullinghorst room—a more intimate setting.

A few procedural issues arose from this move of venue, including: Meetings, when held in the Hearing Room, are videotaped and posted at the BoulderCounty.org website; however, video capability is currently unavailable in the Dickey Lee Room. When official action is taken by the BOCC—resolutions, contract approvals, etc.—the video acts as the official record and is archived for retrieval when needed.

The following memo provides policy and procedure guidance to ensure that staff are clear on expectations for meetings, to ensure that meetings are in compliance with all State and County policies, and to ensure that meetings continue to be open and transparent to for Boulder County residents.

Procedure/Policy Guidance:

1. **Meeting Notification:** These meetings will still be posted to the public following the current posting policies. Board packets will be provided to BOCC staff by 12 noon on the Thursday prior to the meeting—similar to the Business meeting process.
2. **Official Action/Business:** Any official action taken by the Board of County Commissioners (either sitting as the Human Services Board or as the Housing Authority Board) will occur in the regular business meeting setting. Staff will continue follow the normal procedure for placing items on the business meeting agenda (see the attached Business Meeting frequently asked questions document).
3. **Audio Recordings:** Regular Board meetings will be recorded by DHHS staff (as an audio recording) and stored internally. Additionally, a copy will be given to the Commissioner's office on a quarterly basis to ensure redundancy in capturing recordings.
4. **Monthly Meeting Agenda Format:** Each month, agendas will include a section highlighting any official action taken by the Boards at the previous month's business meetings, including (but not limited to) official resolutions, contract approvals, RFP/RFA/RFQ approvals, grant applications, grant awards, and grant-funded contracts, purchasing bid-waivers, and memorandums for the

record. This is for internal DHHS historical purposes—Board packets are often reviewed by external auditors. The monthly agendas will act as the record for the meeting.

5. **Minutes:** Truncated minutes will be taken by DHHS staff for both the Human Services and Housing Authority Boards—currently taken by the DHHS Assistant to the Director, Chris Campbell or his backup. These minutes will be kept internally by DHHS and will refer to the audio recording for more detailed recount of the meeting. They will be made available to the public upon request.

Next Steps:

Once approved by Frank, Michele, and the Commissioners, this memo will be sent to all DHHS staff and all BOCC staff.

BUSINESS MEETING ITEM COVER SHEET

DEPARTMENT Housing and Human Services

DIVISION

TITLE Request to seek Colorado Health Benefit Exchange grant funding.

DOCUMENT TYPE Grant

SUBTYPE New

BUSINESS MEETING DATE 04/18/13

COMMISSIONERS' ACTION

Approved

Denied

Other

ORIGINAL(S) RETURNED TO Chris Campbell

AGENDA ITEM NUMBER

6

COMMENTS



Department of Housing & Human Services

Housing Office: 2525 13th Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax: 720.564.2283
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax 303.441.1289
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000

www.bouldercountyhhs.org

MEMORANDUM

To: The Boulder County Board of County Commissioners (BOCC)

From: Frank Alexander, Department of Housing & Human Services Director (DHHS)

Date: April 15, 2013

Re: Approval to Seek Colorado Health Benefit Exchange (COHBE) Funding Opportunity

As we have recently discussed, the Colorado Health Benefit Exchange (COHBE) has recently invited organizations to apply for funding to provide impartial assistance to consumers seeking health coverage through the newly created health insurance marketplace. DHHS intends to submit an application to act in the capacity of a Regional Assistance Hub.

Recognized as a pillar to achieving a healthy and productive life, DHHS continues to innovate in the area of healthcare and healthcare needs. A key component of DHHS' strategic plan is to stabilize families through the delivery of housing, food, medical, and employment supports—a prevention and early intervention approach. Administering a Regional Hub to supervise Health Coverage Guides who will provide public education, outreach, and application support for clients seeking health coverage, as well as providing additional training, outreach, information sharing, and mentoring support for other community-based partners and other partner counties, closely aligns with DHHS's vision for the Boulder County community.

It is anticipated that the annual grant award/annual budget for the program will be approximately \$1,917,890.43. Details of the proposed overall budget are attached to this memorandum for your reference.

Details of the proposed staffing needed for this grant opportunity are as follows:

BCDHHS will recruit, hire, train and supervise the **Health Care Outreach Team**. Health Coverage Guides, Leads, Data Analyst, Manager and Administrative Support positions would be recruited and hired by BCDHHS. The positions proposed in this application will all be new positions, although it is likely that some internal staff would apply. The proposed program structure and FTE details are listed below:

- One (1) FTE Program Manager
- Two (2) FTE Health Coverage Guide Leads
- Twelve (12) FTE Health Coverage Guides
- One (1) FTE Data Outreach Analyst
- One (1) FTE Administrative Technician

The Program Manager, Data Analyst, and Administrative Support positions will have offices on-site at BCDHHS. The Leads and Health Coverage Guides will be co-located throughout Boulder County at community partner locations, and will have docking and /or drop-in station locations at BCDHHS Boulder and Longmont offices.

For the Hub, BCDHHS is proposing to hire the following:

One Half (0.5) FTE Project Administrator (existing staff)

One (1) FTE Administrative Technician

Four (4) FTE Trainers

We therefore ask for the BOCC to approve DHHS's grant application to administer and provide impartial assistance to consumers seeking health coverage through the new health insurance marketplace that will open in October 2013.

Once awarded the grant, we will come before you in a future Business Meeting for approval of the grant agreement, and approval of additional staffing and resource needs, all funded by COHBE.

Boulder County Assistance Network Total Proposed Budget

Boulder County Assistance Site

Program Expense	Total Expense - Annual	Total Expense - Grant Period
Personnel	\$ 1,271,221.20	\$ 1,906,831.80
Travel	\$ 5,400.00	\$ 8,100.00
Supplies	\$ 39,753.33	\$ 59,630.00
Other	\$ 141,122.12	\$ 211,683.18
Total	\$ 1,457,496.65	\$ 2,186,244.98

Regional Hub (with 4 Trainers)

Program Expense	Total Expense - Annual	Total Expense - Grant Period
Personnel	\$ 379,849.50	\$ 569,774.25
Travel	\$ 25,740.00	\$ 38,610.00
Supplies	\$ 16,113.33	\$ 24,170.00
Other	\$ 38,690.95	\$ 58,036.43
Total	\$ 460,393.78	\$ 690,590.68



HUMAN
HOUSING & SERVICES
"Promoting safe, healthy and thriving communities."

Housing and **H**uman **S**ervices **S**TAT
H²S²

Boulder County Board Presentation
4/30/2013

Presentation Outline

- ▶ What is “Stat”?
 - ▶ Purpose and Background
- ▶ Performance Reporting Model
- ▶ Performance Report Example

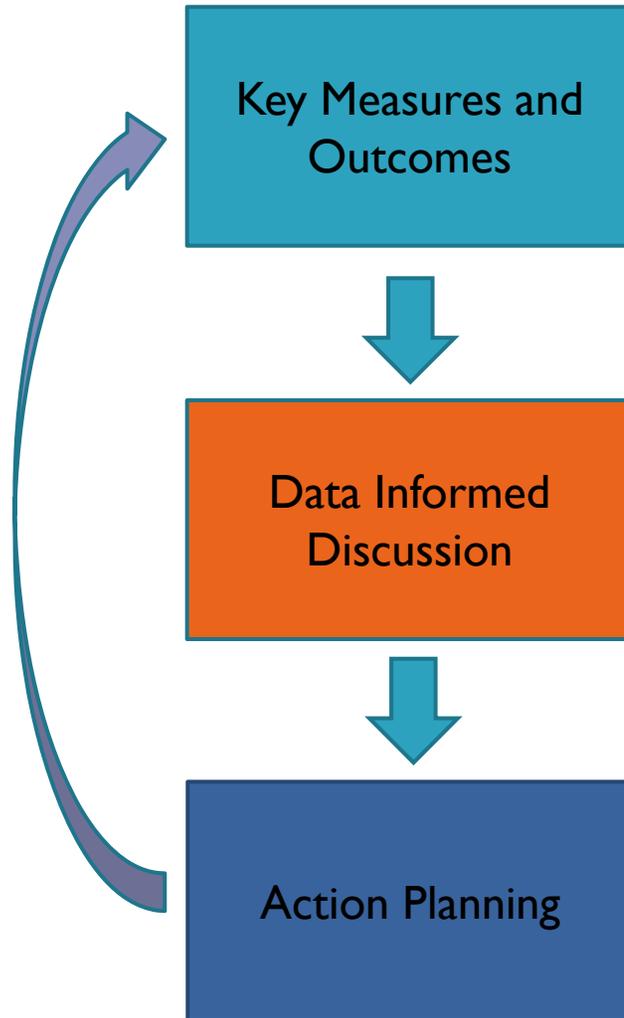
What is “Stat”?



Stat Is...

- ▶ **Data informed** *“In God we trust; all others must bring data.” W. Edwards Deming*
 - ▶ Conversations are rooted in an understanding of different data elements.
- ▶ **Tactical** *“We have to grasp not only the Know-How but also “Know Why.”” Shigeo Shingo*
 - ▶ Use data as a springboard into deeper, tactical conversations.
- ▶ **Collaborative** *“Successful innovation is a team sport, it’s a relay race.” Quyen Nguyen*
 - ▶ Involve key participants from across the organization to help make strategic decisions regarding resources and priorities.
- ▶ **Action oriented** *“If you always do what you always did, you will always get what you always got.” Albert Einstein*
 - ▶ Discussions culminate in the production of specific action plans.
- ▶ **Iterative** *“We cannot become what we want to be by remaining what we are.” Max DePree*
 - ▶ Change will be deliberate and iterative, emblematic of our 20 mile march.

High Level Stat Process

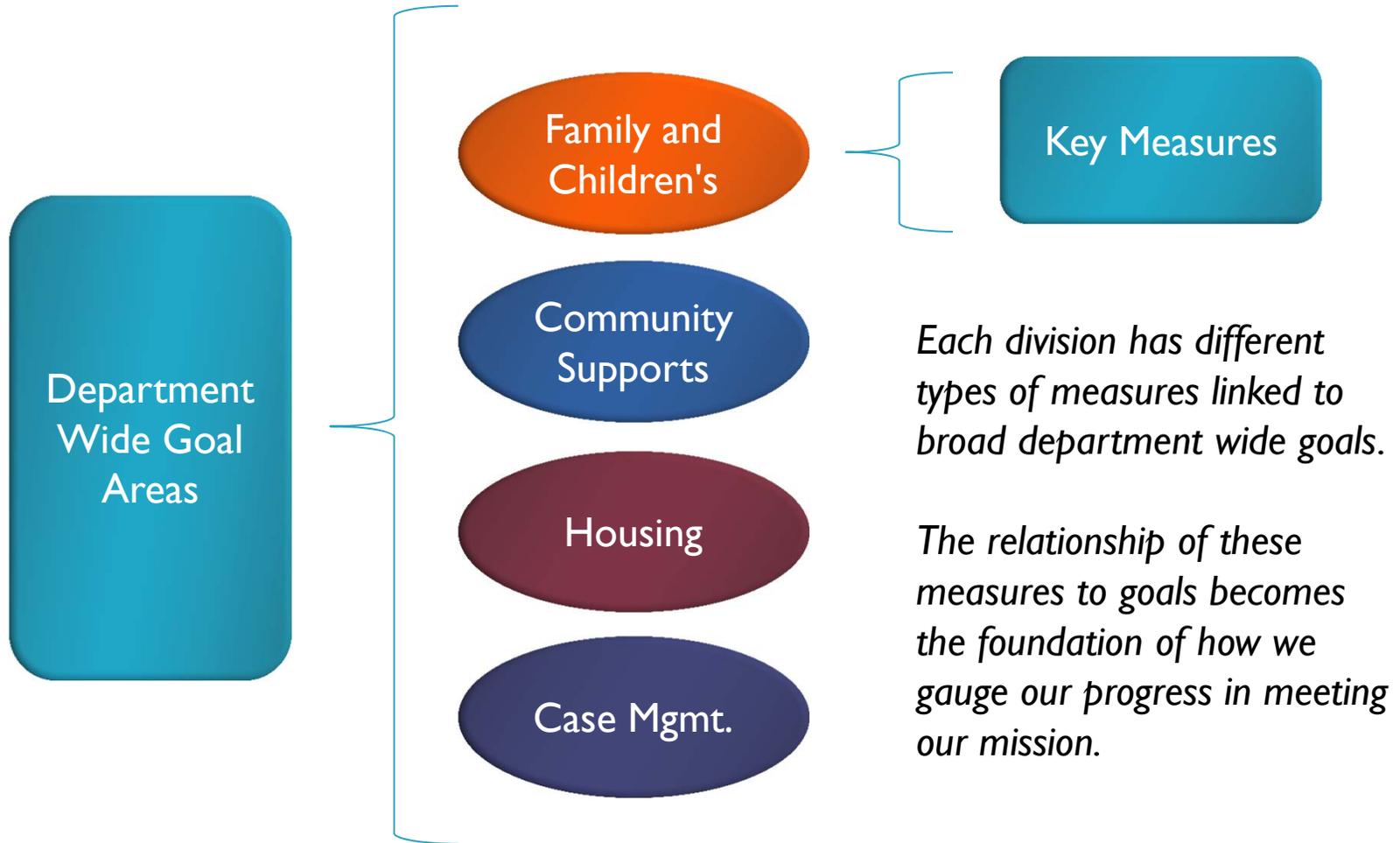


Performance and data dashboards are generated once a month for each division.

Each division has a monthly session to review the data and discuss the implications of what is telling us about our operations and performance.

Each 'Stat' session culminates in the identification of specific action steps and strategies to improve outcomes.

H²S² Performance Model



Goal Areas



Community Based: speak to targeted areas of need across the entire county.

Broad Spectrum: span the entire scope of service for the department.

Foundational: serve as the basis on which our entire performance model is oriented.

Goals Areas Tied to Community Indicators

- Reduce child abuse and neglect
- Reduce acts of crime and violence within the community
- Reduce adolescent criminality

Safety



- Reduce the population of Eligible But Not Enrolled for Medicaid
- Increase utilization of preventative care
- Decrease the un-insured/ under-insured population

Health & Well Being



- Reduce the population of Eligible But Not Enrolled for Medicaid

Food & Nutrition



- Reduce homelessness in Boulder County
- Increase the supply of affordable housing units
- Increase the number of families transitioning from temporary to permanent housing

Housing Stability



- Reduce unemployment
- Improve starting wages for individuals transitioning to employment

Employment



- Increase the rate of savings for households below FPL
- Increase income retained in households below FPL

Financial Stability



- Increase high school graduation rates
- Decrease the achievement gap for low-income and minority students
- Reduce truancy rates for adolescent youth

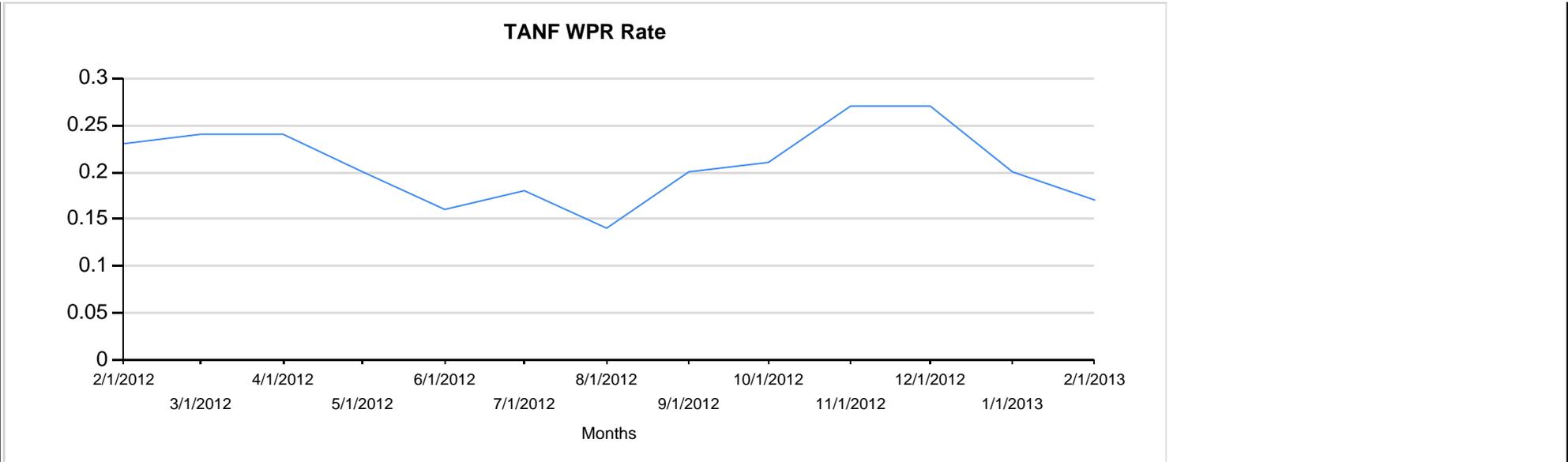
Education



HHS Combined Data

Summary of division performance on key outcome or qualitative measures. Data below is grouped by HHS strategic goal area and evaluates the current month's performance with the designated target as well as performance for historical periods.

Key Outcomes by HHS Goal Area	Target	Actual	Goal Indicator	Prior Month	%C	6 Mths Prior	%C	1 Year Prior	%C
Financial Stability									
Adult Financial % Timely Apps (3/1/2013)	95%	99%		100%	-1%	95%	4%	98%	1%
Adult Financial % Timely RRRs (3/1/2013)	95%	80%		87%	-8%	84%	-4%	66%	22%
Colorado Works % Timely Apps (2/1/2013)	95%	100%		99%	1%	98%	2%	98%	2%
Colorado Works % Timely RRRs (3/1/2013)	95%	100%		100%	0%	83%	21%	93%	7%
Food & Nutrition									
Expedited Food % Timely Apps (3/1/2013)	95%	94%		94%	0%	90%	5%	92%	2%
Regular Food % RRR Timely (3/1/2013)	95%	92%		95%	-3%	92%	0%	83%	11%
Regular Food % Timely Apps (3/1/2013)	95%	97%		97%	0%	96%	1%	97%	0%
Health & Well Being									
All Medical % Timely Apps (3/1/2013)	95%	94%		96%	-2%	93%	1%	91%	4%
All Medical % Timely RRR (3/1/2013)	95%	96%		95%	1%	95%	1%	88%	9%
Safety									
Absence of Abuse in Care (3/1/2013)	100%	100%		100%	0%	100%	0%	99%	1%
Absence of Abuse/Neglect Recurrence (3/1/2013)	95%	100%		100%	0%	89%	13%	100%	0%



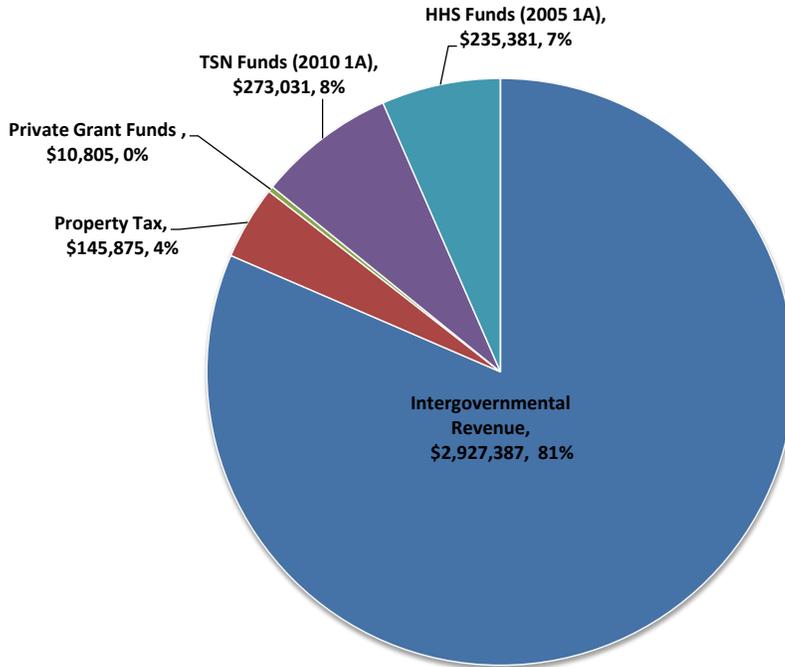
Boulder County Human Services

Financial Data as of February 2013

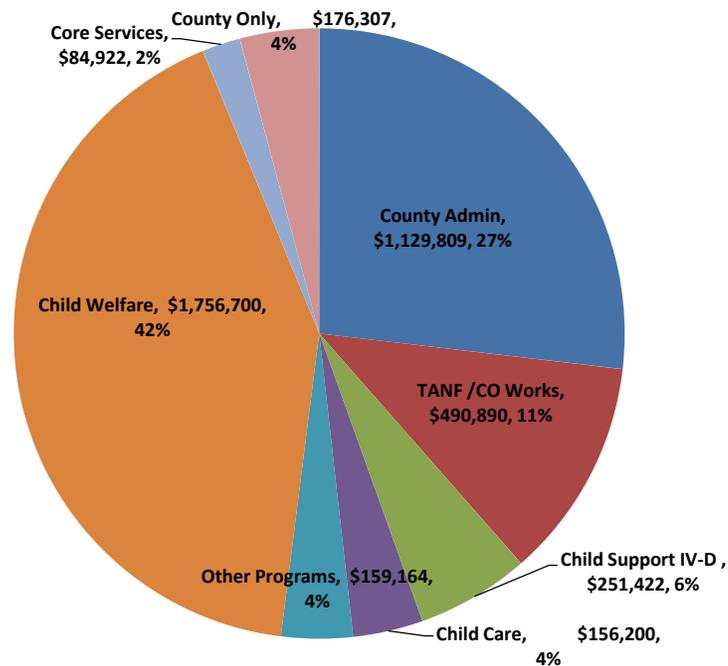
Actuals through February bring us two months into the County's calendar year and eight months into the State's fiscal year. The attached statements are intended to provide a snapshot of our current financial position, along with some insight for analysis and planning our path going forward.

- As depicted in the "Sources" and "Uses" pie charts and the "Comparison of County Budget to Actuals", calendar year expenditures are exceeding revenues by approximately \$600k. Two primary drivers in the difference are lags in property tax receipts and TSN reimbursements through February.
- TSN spending is deflated due to an early-year slow start in contractor/non-profit partner billing. This lag is typical, and it diminishes as the year unfolds.
- With two-thirds of the State fiscal year behind us, we're getting a clear picture of projected year-end spending and are using this analysis to identify optimal areas of investment to State year-end.

**Human Services: Sources of Funds
For Two Months Ending February 2013
Total 2013 Sources = \$3,592,478**



**Human Services: Uses of Funds
For Two Months Ending February 2013
Total 2013 Uses = \$4,205,414**



**Boulder County Human Services
Comparison of County Budget to Actuals
For Two Months Ending February 2013**

I. FUND 012 BALANCE AT 1-1-2013 (preliminary as of 4/5/13)									
	Current 2012 Budget	(A) YTD Actuals 2/28/2013	% Spent 17% Thru Year	(B) Encumbered 2/28/2013	(A) + (B) Actuals+Encum 2/28/2013	% Spent + Encumb 17% Thru Year	Remaining / Unencumb budg @ 2/28/2013	(C) YTD Budget at 2/28/2013	(C) - (A) YTD Actuals (+)/- YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438)									
Intergovernmental Revenue	\$ 21,737,468	\$ 2,927,387	13.5%	n/a	\$ 2,927,387	13.5%	\$ 18,810,081	\$ 3,622,911	\$ 695,524
Property Tax	6,100,327	\$ 145,875	2.4%	n/a	145,875	2.4%	5,954,452	1,016,721	870,846
Private Grant Funds	-	\$ 10,805	n/a	n/a	10,805	n/a	(10,805)	-	(10,805)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ 235,381.0	16.7%	n/a	235,381	16.7%	1,176,905	235,381	-
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 273,031	5.5%	n/a	273,031	5.5%	4,734,896	834,655	561,624
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	169,953	169,953
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	141,137	141,137
Total Sources of Funds	\$36,124,548	\$3,592,478	9.9%		\$ 3,592,478	9.9%	\$ 32,532,070	\$6,020,758	\$ 2,428,280
III. USES OF FUNDS (Source: IFAS JL9107)									
County Admin	\$ 8,859,233	1,129,809	12.8%	88,943	\$ 1,218,753	13.8%	\$ 7,640,480	\$ 1,476,539	\$ 346,729
TANF /CO Works	4,107,868	490,890	12.0%	2,010,468	2,501,358	60.9%	1,606,510	684,645	193,754
Child Support IV-D	1,767,276	251,422	14.2%	31,587	283,009	16.0%	1,484,267	294,546	43,124
Child Care	2,321,342	156,200	6.7%	197	156,397	6.7%	2,164,945	386,890	230,691
LEAP	121,978	38,662	31.7%	-	38,662	31.7%	83,317	20,330	(18,332)
Child Welfare	13,369,804	1,756,700	13.1%	425,592	2,182,291	16.3%	11,187,513	2,228,301	471,601
Old Age Pension Admin	211,603	42,855	20.3%	-	42,855	20.3%	168,748	35,267	(7,587)
Core Services	926,762	84,922	9.2%	-	84,922	9.2%	841,840	154,460	69,538
ILA/Chafee	130,309	15,581	12.0%	-	15,581	12.0%	114,728	21,718	6,137
PSSF (actuals include match; budget does not)	111,689	22,606	20.2%	-	22,606	20.2%	89,083	18,615	(3,992)
IMPACT	250,623	-	0.0%	190,062	190,062	75.8%	60,561	41,771	41,771
SNAP	145,320	39,460	27.2%	-	39,460	27.2%	105,860	24,220	(15,240)
County Only	3,800,741	176,307	4.6%	1,228,802	1,405,109	37.0%	2,395,632	633,457	457,150
Total Uses of Funds by Program	\$ 36,124,548	\$ 4,205,414	11.6%	\$ 3,975,651	\$ 8,181,064	22.6%	\$ 27,943,484	\$ 6,020,758	\$ 1,815,344
(Budget and actuals include RMS redistributions)									
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE									
\$ (612,935)									
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS									
\$ 10,781,185									

Note 1: Core "Encumbered" excludes contracts in Trails.

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of 2/28/2013		Year-to-date as of 2/28/2013		Year-to-date as of 2/28/2013		Year-to-date as of 2/28/2013		Year-to-date as of 2/28/2013
Colorado Works Block	\$211,862	Low Energy Assistance Program	\$ 434,406	Food Assistance Benefits	\$ 4,422,431				
Child Care Block	478,035	Aid To Needy Disabled	115,054	Other Programs	-				
Child Welfare Block	614,989	Home Care Allowance	46,198	Medicaid Benefits	23,559,917				
Core Services Block	242,266	Old Age Pension	890,946						
				Total Fed/State Portion of EBT/EFT (E)	31,016,105				
				Total authorized expenditures (D) + (E)	\$35,221,519				

Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Two Months Ended February 2013

	2013 Appropriated Budget	Jan-2013 Actuals	Feb-2013 Actuals	YTD Actuals	YTD Budget as of 02/28/2013
TSN Administration	100,000	1,040	1,014	2,053	16,667
Non-Profit Contracts & Other Programs					
TBD	338,822	-	-	-	56,470
Parent Education Services of Longmont	170,000	-	-	-	28,333
Parenting Place	146,192	-	-	-	24,365
Non-Profit Contracts - Round II					-
Boulder Shelter for the Homeless	65,000	-	-	-	10,833
City of Boulder - FRS	170,000	-	-	-	28,333
Dental Aid	35,000	-	-	-	5,833
Mental Health Partners - Community Based	320,000	-	-	-	53,333
Mental Health Partners - Senior Reach	80,000	-	-	-	13,333
Sister Carmen Community Center, Inc.	200,327	-	-	-	33,388
Emergency Services 2013					-
Boulder Outreach for Homeless Overflow	20,000	-	-	-	3,333
Boulder Shelter for the Homeless	75,000	-	-	-	12,500
Bridge House	20,000	-	1,523	1,523	3,333
Emergency Family Assistance Association	75,000	-	11,365	11,365	12,500
Outreach United Resource Center, Inc.	75,000	-	3,675	3,675	12,500
Safehouse Progressive Alliance for Nonviolence	75,000	-	6,969	6,969	12,500
Sister Carmen Community Center, Inc.	75,000	-	-	-	12,500
RFP 5693-12 Local Health Funding					-
Clinica Family Health Services	150,000	-	-	-	25,000
Mental Health Partners	26,915	-	-	-	4,486
Other Programs					-
Emergency Hotel Vouchers	15,000	120	-	120	2,500
Heating Plus 2012-13 season	200,000	23,749	11,519	35,268	33,333
The Work Number (Talx Corp)	63,250	-	-	-	10,542
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	35,051	58,920	399,251
Administrative Benefits Access					
Personnel (Salary & Benefits)	2,332,140	174,091	187,981	362,072	388,690
Child Care	1,200,000	74,032	67,040	141,072	200,000
Total	6,027,646	273,031	291,087	564,117	1,004,608

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Eight Months Ending February 2013

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Monthly Expenditures								YTD Expenditures as of Feb 2013	Remaining Allocation as of Feb 2013	% Expended 66.7% Thru Year	Projected (Over)/Under State Year-end
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb				
Child Welfare													
CDHS allocation	14,144,156	1,179,990	1,252,606	1,399,912	1,352,846	1,362,108	1,393,114	1,277,262	1,208,431	10,426,269	3,717,888		
Medicaid allocation	665,091	26,499	29,395	40,356	41,295	34,140	55,671	37,245	32,878	297,479	367,612		
Total Child Welfare	14,809,247	1,206,489	1,282,002	1,440,269	1,394,141	1,396,247	1,448,785	1,314,507	1,241,308	10,723,748	4,085,499	72.4%	(1,234,000)
Notes on Projected Overspend: Through February, the State has expended 65.4% of allocation, which is slightly under pace with percent of year expended (66.7%). This apparent 100% coverage doesn't take into account that (1) end of year expenditures are typically higher as programs are fully operating and lags in reporting get caught up, and (2) "managed care" counties can elect to keep some or all of their unspent allocation, reducing available surplus distribution to overspent counties. Analysis of TLC (Ten Large Counties - which are closed out together) expenditures through February indicates that there could be close to sufficient closeout funds to cover our projected overage. Otherwise, sources of coverage could be TANF/TANF reserves and/or county-only funding.													
Colorado Works / TANF													
Administration and Contracts		(49,369)	347,017	214,157	168,269	222,210	692,529	165,990	152,465	1,913,266			
Benefits and Support Services		171,858	174,773	165,354	180,206	183,016	190,898	177,342	170,051	1,413,498			
Total Colorado Works / TANF	5,662,486	122,488	521,790	379,511	348,475	405,225	883,427	343,331	322,516	3,326,764	2,335,723	58.8%	(700,000)
Notes on Projected Overspend: Boulder's TANF reserve balance, which is available for funding TANF spending in excess of allocation and for limited Child Welfare and Child Care overages, is \$2,150,947 as of the State Fiscal Year 2011-12 close. The reserve is capped at 40% of the prior state fiscal year's allocation, so at \$2,384,205 for SFY12-13. Any unspent allocation exceeding this amount would revert to the State. Our objective is to spend-down a portion of this reserve, not exceeding more than \$700k of the current year allocation. While this could be effectuated by overspending TANF, Child Welfare and/or Child Care allocations, the most likely avenues will be TANF and possibly Child Welfare spending.													
Child Care Assistance Program													
Administration		(1,614)	29,451	41,117	148,248	54,127	125,779	86,207	70,028	553,344			
Programs		248,985	317,126	230,489	283,903	376,549	236,828	262,426	271,761	2,228,067			
Total Child Care Assistance Program	3,229,232	247,371	346,577	271,606	432,151	430,676	362,607	348,634	341,790	2,781,411	447,822	86.1%	(1,082,000)
Notes on Projected Overspend: As of February, we have expended 86% of our allocation 67% into SFY13. The expected overage is addressed in our budgeting \$1.2M of TSN funds to help cover Child Care expenditures in excess of allocation. At the State level, spending is under-pace, at only 60.0% of allocation. Although the State will likely encourage counties to spend down excess available funds, it is likely there will be sufficient surplus distribution to cover those counties with overages. In SFY12, State spending was at 59.5% through February, and all counties with Child Care overages were covered at closeout.													
County Admin and Food Assist Fraud													
County Administration	3,592,997	570,822	680,384	672,482	683,642	628,975	589,570	621,216	568,635	5,015,725	(1,422,728)	139.6%	(3,909,000)
Notes on Projected Overspend: The \$3.9M projected overspend does not reflect anticipated year-end pass-through funding, which if conservatively estimated at 30%, reduces the projected overage to \$2.74M. Using recent historical rates, which have ranged from 51% to 53%, our estimated reduced projected overage is \$1.95M. In addition to pass-through funding, Fund 012 fund balance is available to cover overages.													
Core Services													
80/20 & 100% Funding	1,685,326	137,689	140,445	161,071	119,985	115,160	87,466	109,716	108,235	979,766	705,560		
Mental Health	396,351	46,192	45,832	38,774	39,558	38,418	40,685	44,444	38,705	332,609	63,742		
Alcohol & Drug Abuse/Family Issues	57,776	14,515	14,516	14,515	14,515	14,515	14,515	14,515	14,515	116,123	(58,347)		
Special Economic Assistance	18,000	1,960	2,369	1,702	2,735	2,769	1,495	1,352	1,150	15,532	2,468		
Total Core Services	2,157,453	200,355	203,163	216,063	176,793	170,862	144,162	170,027	162,605	1,444,029	713,424	66.9%	(9,000)
Notes on Projected Overspend: Through February, Core spending at the State level is running a bit under pace (65.0%) for the year (66.7%). As Boulder is running just very slightly over pace at 66.9%, there may be possibility to transfer eligible costs to Core for extended surplus coverage.													
Summary: Eight months into SFY13, two of the five programs are spending within prorated State allocations. Our intention is that TANF spending will exceed allocation by State fiscal year-end and our expectation is that Core will close very close to allocation. Projected overages do not reflect possible surplus distributions and/or use of TANF reserves (Child Welfare and Child Care). These may be alternatives to county funding.													

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Eight Months Ending February 2013

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMs	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 17,669,902	\$ 17,669,902	\$ -
Old Age Pension	3,607,585	3,607,585	-
IV- D Child Support Enforcement Admin	1,262,887	774,083	488,804
Low-income Energy Assistance Program	903,201	903,201	-
Non-allocated Programs	121,611	84,592	37,020
Non-reimbursables in Cnty Admin & Child Welfare	11,875	-	11,875
Aid to Needy Disabled	565,453	452,362	113,091
Home Care Allowance	209,766	199,275	10,491
IV-B Promoting Safe and Stable Families	95,747	71,770	23,977
IV-E Independent Living	90,994	90,994	-
Automated Data Processing Pass-Through	617,161	203,663	413,498
Colorado Works / TANF Collections	(25,583)	(20,467)	(5,117)
Total State Incentives	-	88,174	(88,174)
Total Federal Incentives	-	25,298	(25,298)
Excess Parental Fees SB-94	17,413	17,413	-
IV-D Child Support - TANF Collections	(205,686)	(164,549)	(41,137)
Medicaid Collections	(8,038)	(8,038)	-
Other Local Sources/Expenditures	2,571,361	-	2,571,361
Integrated Care Management Incentive	242,753	242,753	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 27,748,400	\$ 24,238,011	\$ 3,510,389
Cost Allocation Plan (see note)	\$ 1,454,693	\$ 480,049	\$ 974,644

Summary: Through February 2013, Boulder County spent \$27.7M on non-allocated programs and received revenue of \$24.2M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.



Department of Housing & Human Services

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Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • 303.441.1000
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000

www.bouldercounty.org

**Human Services Board
MONTHLY BOARD MEETING
Thursday, May 28, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) **Call to Order**
- 2) **Healthcare Expansion**
 - a) **Update on Connect for Health Colorado RFP Navigator Funding Application**
 - b) **Medicaid expansion planning and DHHS impacts**
 - c) **CBMS update**
- 3) **Financial Report**
 - a) **Review of Financials through March 2013**
 - b) **Update on budget for 2014**
- 4) **Family and Children Services Update**
 - a) **IV-E Waiver application**
 - b) **Differential Response planning and implementation**
- 5) **CCI/CHSDA Updates**
 - a) **CWAC update and planning**
 - b) **WAC meeting and CCI**
 - c) **Legislation**
 - d) **State budget**
- 6) **Matters from members of the Board**
- 7) **Matters from members of the Public****
- 8) **Next Meeting is Tuesday, June 25, 2013 at 2:00 p.m.**
- 9) **Adjourn**

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.

April 2013 DHHS Business Meetings Items:

1. *Thursday, April 4, 2013:* Department of Housing and Human Services: Agreement with the Housing Authority for the housing counseling program (\$150,000). ACTION REQUESTED: Approval / Signature

ACTION: Approved

2. *Thursday, April 4, 2013:* Human Resources Division: Request from Frank Alexander, Director of Housing and Human Services, for two temporary term Program Specialist II positions for the PEAK program (\$202,500 for two positions over 18 months). ACTION REQUESTED: Approval

ACTION: Approved

3. *Thursday, April 18, 2013:* Department of Housing and Human Services: Request to seek Colorado Health Benefit Exchange grant funding. ACTION REQUESTED: Approval

ACTION: Approved

4. *Thursday, April 18, 2013:* Human Services Division: Request for a bid waiver for the District Attorney's Office to provide the services of a .5 FTE Juvenile Integrated Treatment Court attorney (\$25,256.50), with attached contract. ACTION REQUESTED: Approval / Signature

ACTION: Approved

DHHS Executed Contracts April 19, 2013-Present:

Boulder County Human Services					
Contracts Executed	April 19-Present				
Execution Date	Contractor	Services	Amount	Term Begins	Term Ends
4/30/2013	Woodlands Housing	Low income Housing	\$19,797.12	1/1/2013	12/31/2015
4/30/2013	Terracon	Geotechnical Testing	\$20,000.00	1/1/2013	12/31/2014
5/20/2013	Brighten the Brain	Neurofeedback	\$4,999.00	7/1/2012	6/30/2013
5/16/2013	Colorado Housing and Finance Authority	Grant	\$22,522.92	1/1/2013	12/31/2013
5/16/2013	Studio Harris	PEAK Outreach Material Design	\$4,750.00	5/1/2013	12/31/2013
5/16/2013	E.J. Arheteecture	Aspin Wall	\$177,020.00	3/13/2013	12/31/2014
5/15/2013	Graig Crawford	Design and programing, and maintenance for CW ICM	\$10,000.00	1/1/2013	12/31/2013
5/16/2013	BCHA d/b/a LPEC - WX Contract with Colorado Energy Office - REVENUE	This contract funds 2013-2014 LPEC Weatherization Activities	\$1,181,935.00	7/1/2013	6/30/2014
5/15/2013	Administrative Services Department	Security Services	\$143,064.00	1/1/2013	12/31/2013

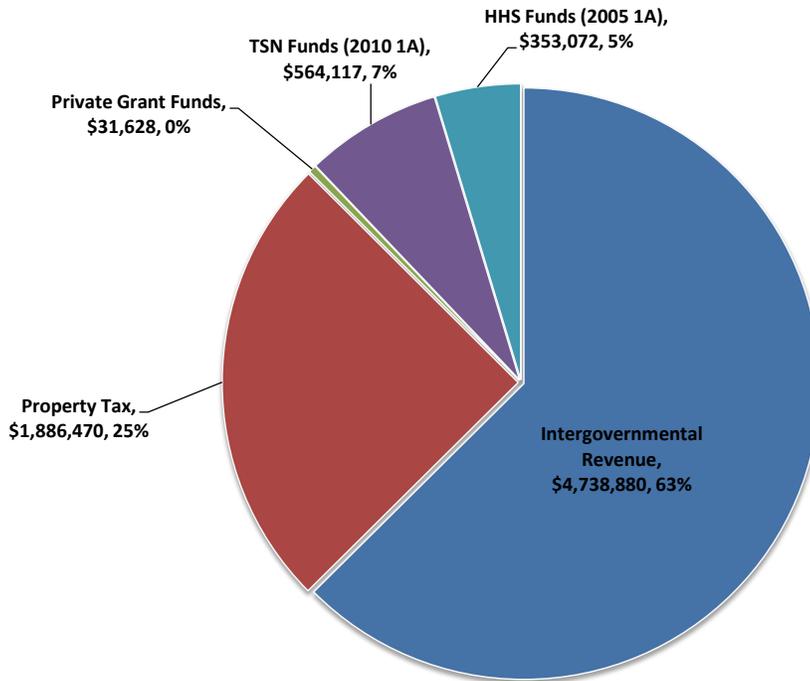
Boulder County Human Services

Financial Data as of March 2013

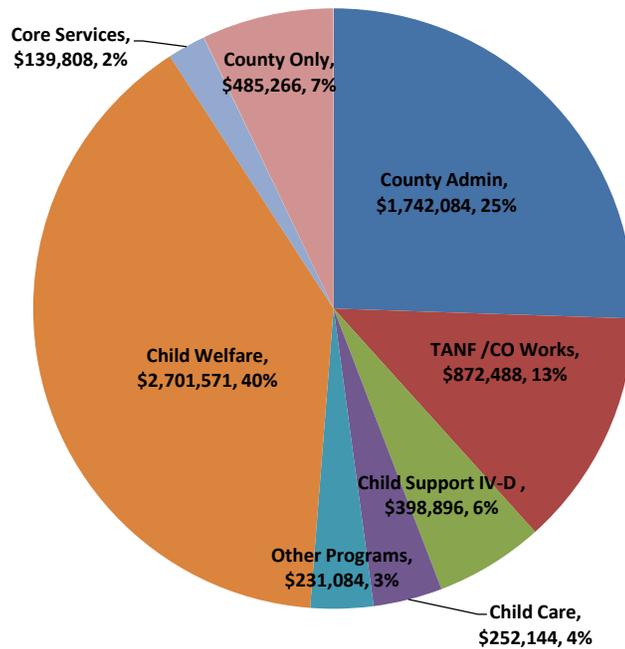
Through March actuals, we are three months into the County's calendar year and nine months into the State's fiscal year. The attached statements are intended to provide a snapshot of our current financial position, as well as give some insight for analysis and planning our path going forward.

- While year-to-date expenditures through February exceeded revenues by approximately \$600k, heavy receipting of property taxes and catch-up of TSN reimbursements turned the difference around as year-to-date revenues now exceed expenditures by \$751,000. The primary drivers in the difference are that property tax receipts now exceed a straight-line annualized pace (30% received 25% through the year) and total expenditures are pacing slower than total revenues through March as property taxes and HHS Fund 020 revenues are not expenditure-driven.
- The initial lag in TSN spending is closing in as contractor/non-profit partner billing is picking up. While a relatively small underspend is projected based on spending to date, we anticipate that the entire appropriation will be spent as we are looking at new opportunities for investing the funds in our community.
- With three quarters of the State fiscal year behind us, we are focusing on year-end investment strategies, particularly in the TANF and Child Welfare programs as these have the most potential to impact management of our TANF reserve balance.

**Human Services: Sources of Funds
For Three Months Ending March 2013
Total 2013 Sources = \$7,574,166**



**Human Services: Uses of Funds
For Three Months Ending March 2013
Total 2013 Uses = \$6,823,342**



**Boulder County Human Services
Comparison of County Budget to Actuals
For Three Months Ending March 2013**

I. FUND 012 BALANCE AT 1-1-2013 (preliminary as of 5/3/13) \$ 11,394,120									
	Current 2013 Budget	(A) YTD Actuals 3/31/2013	% Spent 25% Thru Year	(B) Encumbered 3/31/2013	(A) + (B) Actuals+Encum 3/31/2013	% Spent + Encmb 25% Thru Year	Remaining / Unencumb budg @ 3/31/2013	(C) YTD Budget at 3/31/2013	(C) - (A) YTD Actuals (+)/- YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438)									
Intergovernmental Revenue	\$ 21,737,468	\$ 4,738,880	21.8%	n/a	\$ 4,738,880	21.8%	\$ 16,998,588	\$ 5,434,367	\$ 695,487
Property Tax	6,100,327	\$ 1,886,470	30.9%	n/a	1,886,470	30.9%	4,213,857	1,525,082	(361,388)
Private Grant Funds	-	\$ 31,628	n/a	n/a	31,628	n/a	(31,628)	-	(31,628)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ 353,072	25.0%	n/a	353,072	25.0%	1,059,215	353,072	-
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 564,117	11.3%	n/a	564,117	11.3%	4,443,810	1,251,982	687,864
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	254,930	254,930
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	211,705	211,705
Total Sources of Funds	\$36,124,548	\$7,574,166	21.0%		\$ 7,574,166	21.0%	\$ 28,550,382	\$9,031,137	\$ 1,456,971
III. USES OF FUNDS (Source: IFAS JL9107)									
County Admin	\$ 8,859,233	1,742,084	19.7%	198,428	\$ 1,940,512	21.9%	\$ 6,918,721	\$ 2,214,808	\$ 472,724
TANF /CO Works	4,107,868	872,488	21.2%	2,300,698	3,173,186	77.2%	934,682	1,026,967	154,479
Child Support IV-D	1,767,276	398,896	22.6%	49,097	447,993	25.3%	1,319,283	441,819	42,923
Child Care	2,321,342	252,144	10.9%	197	252,341	10.9%	2,069,001	580,336	328,191
LEAP	121,978	56,094	46.0%	-	56,094	46.0%	65,884	30,495	(25,599)
Child Welfare	13,369,804	2,701,571	20.2%	456,217	3,157,788	23.6%	10,212,016	3,342,451	640,880
Old Age Pension Admin	211,603	61,172	28.9%	-	61,172	28.9%	150,431	52,901	(8,271)
Core Services	926,762	139,808	15.1%	-	139,808	15.1%	786,954	231,691	91,883
ILA/Chafee	130,309	24,780	19.0%	-	24,780	19.0%	105,529	32,577	7,797
PSSF (actuals include match; budget does not)	111,689	33,471	30.0%	-	33,471	30.0%	78,218	27,922	(5,549)
IMPACT	250,623	4,719	1.9%	166,055	170,774	68.1%	79,849	62,656	57,937
SNAP	145,320	50,848	35.0%	-	50,848	35.0%	94,472	36,330	(14,518)
County Only	3,800,741	485,266	12.8%	1,242,204	1,727,470	45.5%	2,073,271	950,185	464,919
Total Uses of Funds by Program	\$ 36,124,548	\$ 6,823,342	18.9%	\$ 4,412,896	\$ 11,236,237	31.1%	\$ 24,888,311	\$ 9,031,137	\$ 2,207,795
(Budget and actuals include RMS redistributions)		(D)							
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE	\$ 750,824								
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS	\$ 12,144,944								

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of 3/31/2013		Year-to-date as of 3/31/2013		Year-to-date as of 3/31/2013		Year-to-date as of 3/31/2013		Year-to-date as of 3/31/2013
Colorado Works Block	\$329,249	Low Energy Assistance Program	\$ 501,697	Food Assistance Benefits	\$ 6,639,213				
Child Care Block	716,878	Aid To Needy Disabled	169,461	Other Programs	-				
Child Welfare Block	903,972	Home Care Allowance	69,484	Medicaid Benefits	34,062,922				
Core Services Block	368,002	Old Age Pension	1,342,814						
				Total Fed/State Portion of EBT/EFT (E)	45,103,692				
				Total authorized expenditures (D) + (E)	\$51,927,033				

Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Three Months Ending March 2013

	2013 Appropriated Budget	Jan-2013 Actuals	Feb-2013 Actuals	Mar-2013 Actuals	YTD Actuals	YTD Budget as of 03/31/2013	Projected (Over)/Under Appropriated Budget
TSN Administration	94,000	1,040	1,014	2,370	4,423	23,500	76,307
Omni Consulting	6,000	-	-	-	-	1,500	-
Non-Profit Contracts & Other Programs							
TBD	338,822	-	-	-	-	84,706	
Parent Education Services of Longmont	170,000	-	-	-	-	42,500	
Parenting Place	146,192	-	-	12,088	12,088	36,548	
Non-Profit Contracts - Round II							
Boulder Shelter for the Homeless	65,000	-	-	4,778	4,778	16,250	
City of Boulder - FRS	170,000	-	-	-	-	42,500	
Dental Aid	35,000	-	-	2,970	2,970	8,750	
Mental Health Partners - Community Based	320,000	-	-	20,173	20,173	80,000	
Mental Health Partners - Senior Reach	80,000	-	-	5,404	5,404	20,000	
Sister Carmen Community Center, Inc.	200,327	-	-	13,625	13,625	50,082	
Emergency Services 2013							
Boulder Outreach for Homeless Overflow	20,000	-	-	5,333	5,333	5,000	
Boulder Shelter for the Homeless	75,000	-	-	6,500	6,500	18,750	
Bridge House	20,000	-	1,523	1,655	3,178	5,000	
Emergency Family Assistance Association	75,000	-	11,365	-	11,365	18,750	
Outreach United Resource Center, Inc.	75,000	-	3,675	3,894	7,569	18,750	
Safehouse Progressive Alliance for Nonviolence	75,000	-	6,969	-	6,969	18,750	
Sister Carmen Community Center, Inc.	75,000	-	-	6,370	6,370	18,750	
RFP 5693-12 Local Health Funding							
Clinica Family Health Services	150,000	-	-	150,000	150,000	37,500	
Mental Health Partners	26,915	-	-	26,915	26,915	6,729	
Other Programs							
Emergency Hotel Vouchers	15,000	120	-	-	120	3,750	
Heating Plus 2012-13 season	200,000	23,749	11,519	5,073	40,341	50,000	
The Work Number (Talx Corp)	63,250	-	-	4,250	4,250	15,813	
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	35,051	269,028	327,948	598,877	-
Administrative Benefits Access							
Personnel (Salary & Benefits)	2,332,140	174,091	187,981	171,573	533,645	583,035	197,559
Child Care	1,200,000	74,032	67,040	58,927	199,999	300,000	-
Total	6,027,646	273,031	291,087	501,897	1,066,015	1,506,912	273,866

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Nine Months Ending March 2013

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Monthly Expenditures									YTD Expenditures as of Mar 2013	Remaining Allocation as of Mar 2013	% Expended 75.0% Thru Year	Projected (Over)/Under State Year-end
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
Child Welfare		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
CDHS allocation	14,144,156	1,179,990	1,252,606	1,399,912	1,352,846	1,362,108	1,393,114	1,277,262	1,208,431	1,284,509	11,710,777.79	2,433,378		
Medicaid allocation	665,091	26,499	29,395	40,356	41,295	34,140	55,671	37,245	32,878	24,263	321,742.33	343,349		
Total Child Welfare	14,809,247	1,206,489	1,282,002	1,440,269	1,394,141	1,396,247	1,448,785	1,314,507	1,241,308	1,308,772	12,032,520	2,776,727	81.3%	(1,203,000)
Notes on Projected Overspend: Through March, the State has expended 73.2% of allocation, which is slightly under pace with percent of year expended (75%). As there are still three months for counties to "catch-up" any lagging payments and that some "managed care" counties have elected to keep a portion of their unspent allocation will reduce any available surplus distribution to overspent counties. Additionally, State Child Welfare indicated in early May that county SYF13 allocations may be reduced by a small percentage, further increasing Boulder's overage and decreasing potential surplus funding. It is expected that little, if any, of our overage will be covered in closeout. Other sources of possible coverage include TANF reserves and/or county-only funding.														
Colorado Works / TANF		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
Administration and Contracts		(49,369)	347,017	214,157	168,269	222,210	692,529	165,990	152,465	224,063	2,137,329			
Benefits and Support Services		171,858	174,773	165,354	180,206	183,016	190,898	177,342	170,051	170,559	1,584,056			
Total Colorado Works / TANF	5,662,486	122,488	521,790	379,511	348,475	405,225	883,427	343,331	322,516	394,621	3,721,385	1,941,101	65.7%	(373,000)
Notes on Projected Overspend: Boulder's TANF reserve balance, which is available for funding TANF spending in excess of allocation and for limited Child Welfare and Child Care overages, is \$2,150,947 as of the State Fiscal Year 2011-12 close. The reserve is capped at 40% of the prior state fiscal year's allocation, so at \$2,384,205 for SFY12-13. Any unspent allocation exceeding this amount would revert to the State. As of actuals through March, we estimate an overspend of \$373,000. With additional possibilities under consideration, our objective is to spend-down \$500,000 to \$700,000 of the reserve. The most likely avenues are additional TANF spending and coverage of anticipated Child Welfare overages.														
Child Care Assistance Program		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
Administration		(1,614)	29,451	41,117	148,248	54,127	125,779	86,207	70,028	67,666	621,010			
Programs		248,985	317,126	230,489	283,903	376,549	236,828	262,426	271,761	265,863	2,493,930			
Total Child Care Assistance Program	3,229,232	247,371	346,577	271,606	432,151	430,676	362,607	348,634	341,790	333,529	3,114,939	114,293	96.5%	(970,000)
Notes on Projected Overspend: 75% into SFY13, we have expended 86% of our Child Care allocation. The expected overage is addressed in our budgeting \$1.2M of TSN funds to help cover Child Care expenditures in excess of allocation. At the State level, spending is under-pace, at only 67% of allocation. Although the State will encourage counties to spend down excess available funds, it is likely there will be sufficient surplus distribution to cover overspent counties. In SFY12, State spending was at 68% through March and all counties with Child Care overages were covered at closeout.														
County Admin and Food Assist Fraud		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
County Administration	3,592,997	570,822	680,384	672,482	683,642	628,975	589,570	621,216	568,635	591,036	5,606,761	(2,013,764)	156.0%	(3,885,000)
Notes on Projected Overspend: The \$3.9M projected overspend does not reflect anticipated year-end pass-through funding, which if conservatively estimated at 30%, reduces the projected overage to \$2.74M. Using recent historical rates, which have ranged from 51% to 53%, our estimated reduced projected overage is \$1.95M. In addition to pass-through funding, Fund 012 fund balance is available to cover overages.														
Core Services		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
80/20 & 100% Funding	1,685,326	137,689	140,445	161,071	119,985	115,160	87,466	109,716	108,235	122,547	1,102,313	583,013		
Mental Health	396,351	46,192	45,832	38,774	39,558	38,418	40,685	44,444	38,705	42,722	375,330	21,021		
Alcohol & Drug Abuse/Family Issues	57,776	14,515	14,516	14,515	14,515	14,515	14,515	14,515	14,515	14,515	130,638	(72,862)		
Special Economic Assistance	18,000	1,960	2,369	1,702	2,735	2,769	1,495	1,352	1,150	919	16,451	1,549		
Total Core Services	2,157,453	200,355	203,163	216,063	176,793	170,862	144,162	170,027	162,605	180,703	1,624,732	532,721	75.3%	(9,000)
Notes on Projected Overspend: Through March, Core spending at the State level is running a bit under pace (73.4%) for the year (75%). As Boulder is running slightly above pace at 75.3%, there may be possibility to transfer eligible costs to Core for extended surplus coverage.														
Summary: Nine months into SFY13, two of the five programs are spending within prorated State allocations. Our intention is that TANF spending will exceed allocation by State fiscal year-end and our expectation is that Core will close very close to allocation. Projected overages do not reflect possible surplus distributions and/or use of TANF reserves (Child Welfare and Child Care). These may be alternatives to county funding.														

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Nine Months Ending March 2013

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMs	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 19,886,684	\$ 19,886,684	\$ -
Old Age Pension	4,073,680	4,073,680	-
IV- D Child Support Enforcement Admin	1,429,107	886,787	542,320
Low-income Energy Assistance Program	987,926	987,926	-
Non-allocated Programs	169,734	119,098	50,636
Non-reimbursables in Cnty Admin & Child Welfare	12,190	-	12,190
Aid to Needy Disabled	633,461	506,769	126,692
Home Care Allowance	234,275	222,561	11,714
IV-B Promoting Safe and Stable Families	106,672	79,570	27,103
IV-E Independent Living	100,193	100,193	-
Automated Data Processing Pass-Through	683,522	225,562	457,960
Colorado Works / TANF Collections	(29,064)	(23,251)	(5,813)
Total State Incentives	-	115,954	(115,954)
Total Federal Incentives	-	34,575	(34,575)
Excess Parental Fees SB-94	17,413	17,413	-
IV-D Child Support - TANF Collections	(283,562)	(226,850)	(56,712)
Medicaid Collections	(12,305)	(12,305)	-
Other Local Sources/Expenditures	2,869,114	-	2,869,114
Integrated Care Management Incentive	272,632	272,632	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 31,151,670	\$ 27,266,997	\$ 3,884,673
Cost Allocation Plan (see note)	\$ 2,182,540	\$ 720,238	\$ 1,462,302

Summary: Through March 2013, Boulder County spent \$31.2M on non-allocated programs and received revenue of \$27.3M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.



Department of Housing & Human Services

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Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000

www.bouldercounty.org

**Human Services Board
MONTHLY BOARD MEETING
Tuesday, June 25, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) **Call to Order**
- 2) **Case Management and Community Support Division update: Angela Lanci-Macris presentation**
 - a) **Update on Connect for Health Colorado RFP Navigator Funding Application**
 - b) **Medicaid expansion planning and DHHS impacts**
 - c) **CBMS update**
- 3) **Financial Report**
 - a) **Review of Financials through April 2013**
 - b) **Update on budget for 2014**
 - c) **2012 Audit update**
- 4) **Matters from members of the Board**
- 5) **Matters from members of the Public****
- 6) **Next Meeting is Tuesday, August 27, 2013 at 2:00 p.m. Note: July's meeting is canceled to allow for BCHA audit report.**
- 7) **Adjourn**

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

May 2013 DHHS Business Meetings Items:

1. *Thursday, May 23, 2013:* Building Services Division: Sub-lease agreement between Housing and Human Services and STMicroelectronics, Inc., for temporary office space at 1921 Corporate Circle, Longmont, during building construction at the HHS facility at 529 Coffman Street, Longmont (\$787,303). ACTION REQUESTED: Approval / Signature

ACTION: Approved

DHHS Executed Contracts April 2013 - Present

Boulder County Human Services		Contracts Executed April - May 2013				
Execution Date	Contractor	Services	Amount	Fund	Term Begins	Term Ends
4/30/2013	Woodlands Housing	Low-income Housing	\$19,797.12	098	1/1/2013	12/31/2015
4/30/2013	Terracon	Geotechnical Testing	\$20,000.00	098	1/1/2013	12/31/2014
5/20/2013	Brighten the Brain	Neurofeedback	\$4,999.00	012	7/1/2012	6/30/2013
5/16/2013	Colorado Housing and Finance Authority	Grant PEAK Outreach Material	\$22,522.92	018	1/1/2013	12/31/2013
5/16/2013	Studio Harris	Design	\$4,750.00	012	5/1/2013	12/31/2013
5/16/2013	E.J. Architecture	Aspinwall	\$177,020.00	018	3/13/2013	12/31/2014
5/15/2013	Graig Crawford	Design, programming, and maintenance for Child Welfare and ICM	\$10,000.00	012	1/1/2013	12/31/2013
5/16/2013	BCHA dba LPEC Weatherization Contract with Colorado Energy	This contract funds 2013-2014 for LPEC weatherization activities	\$1,181,935.00	098	7/1/2013	6/30/2014
5/15/2013	Office Revenue Administrative Services Department	Security Services	\$143,064.00	012	1/1/2013	12/31/2013

Boulder County Human Services		Contracts Executed May - June 15, 2013				
Execution Date	Contractor	Services	Amount	Fund	Term Begins	Term Ends
6/17/2013	Suzanne Pinto Milender White	Psychological Evaluation Services	\$15,000.00	012	6/1/2013	5/31/2014
6/14/2013	Construction	Aspinwall	\$66,846.00	098	12/13/2012	12/31/2014
6/14/2013	HB&A LLC	Aspinwall	\$575,000.00	098	12/13/2012	12/31/2014
6/17/2013	Debbie Riley	Adoption Consultation	\$1,500.00	012	1/1/2013	12/31/2013

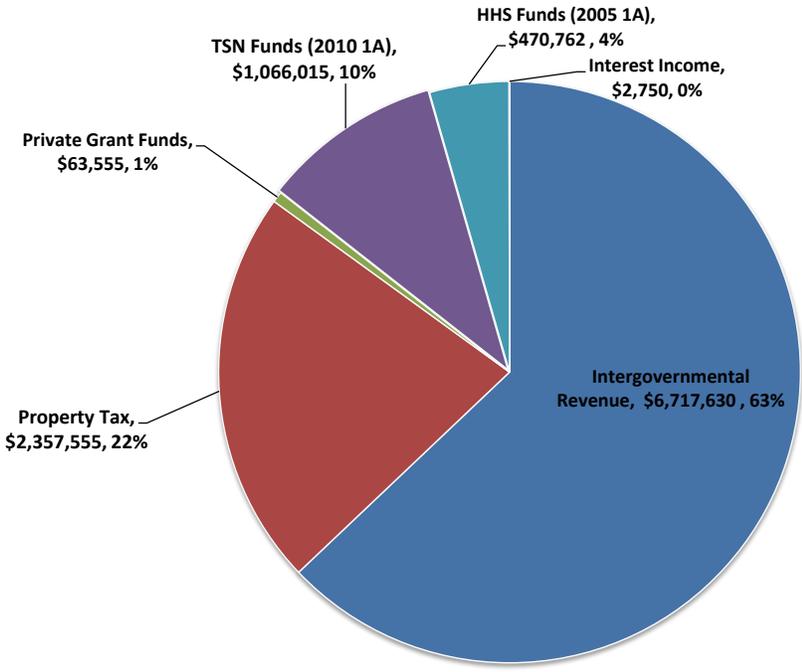
Boulder County Human Services

Financial Data as of April 2013

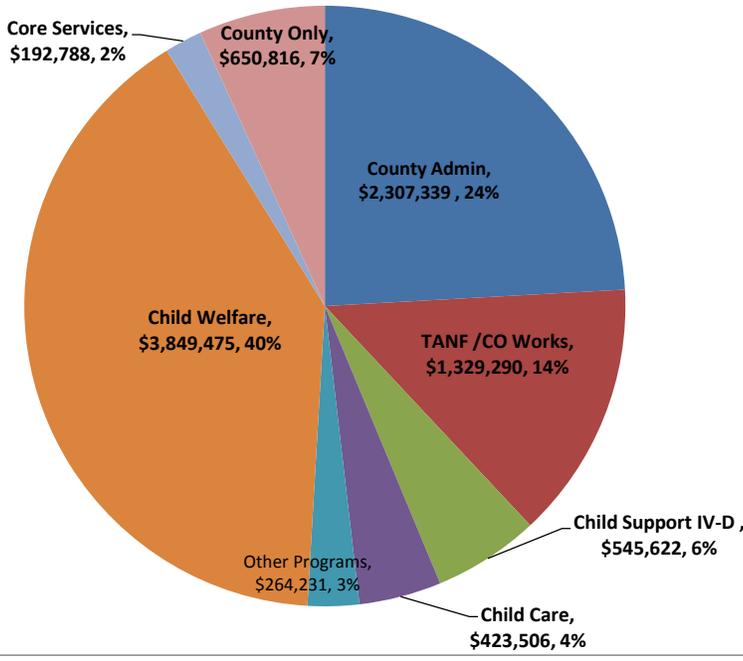
As of April actuals, we are four months into the County's calendar year and ten months into the State's fiscal year. The attached statements are intended to provide a snapshot of our current financial position, as well as give some insight for analysis and planning our path going forward.

- Percent of calendar budget reported as of April 2013 approximates the same rates of spend as reported as of April 2012; revenues at 29.6% of budget in 2013 and 28.6% of budget in 2012 (adjusted for a lag in posted 2005 HHS revenues) and expenditures at 26.5% in 2013 and 26.0% in 2012. A primary reason for the rate of revenues exceeding the rate of expenditures is that property tax receipts exceed a straight-line annualized pace (39% received 33% through the year). Related, total expenditures are coming in at a pace slower than percent of budget year expended. Whereas significant revenue streams (which in addition to property taxes includes the HHS Fund 020 monies) are not expenditure-driven and are coming in faster.
- There is a contract in process with Boulder County Housing Authority that will invest \$1.5M of Fund 012 balance in support of helping low-income families gain education and job skills, moving them toward self-sufficiency. This is expected to be executed and paid in the 3rd quarter of 2013.
- TSN spending is at 25% of budget through April. The pace is picking up, and while some budgeted work is expected to underspend, we anticipate that the entire appropriation will be spent as we are looking at new opportunities for investing the funds in our community.
- With the June State fiscal year close approaching, we are focusing on maximizing our year-end closeout position, including managing our TANF reserve balance. TANF and Child Welfare program spending have the most potential to reduce our reserve balance, with TANF currently expected to be approximately \$217,000 over allocation. Our current projected \$1.2M overspend in Child Welfare is expected to be mostly or completely covered by surplus distribution in the Child Welfare closeout based on recent analysis from the State.

**Human Services: Sources of Funds
For Four Months Ending April 2013
Total 2013 Sources = \$10,678,266**



**Human Services: Uses of Funds
For Four Months Ending April 2013
Total 2013 Uses = \$9,563,067**



**Boulder County Human Services
Comparison of County Budget to Actuals
For Four Months Ending April 2013**

I. FUND 012 BALANCE AT 1-1-2013 (preliminary as of 5/3/13)									
		\$ 11,394,120							
	Current 2013 Budget	(A) YTD Actuals 4/30/2013	% Spent 33% Thru Year	(B) Encumbered 4/30/2013	(A) + (B) Actuals+Encum 4/30/2013	% Spent + Encmb 33% Thru Year	Remaining / Unencumb budg @ 4/30/2013	(c) YTD Budget at 4/30/2013	(c) - (A) YTD Actuals (+/-) YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438)									
Intergovernmental Revenue	\$ 21,737,468	\$ 6,717,630	30.9%	n/a	\$ 6,717,630	30.9%	\$ 15,019,838	\$ 7,245,823	\$ 528,193
Property Tax	6,100,327	\$ 2,357,555	38.6%	n/a	2,357,555	38.6%	3,742,772	2,033,442	(324,113)
Private Grant Funds	-	\$ 63,555	n/a	n/a	63,555	n/a	(63,555)	-	(63,555)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ 470,762	33.3%	n/a	470,762	33.3%	941,524	470,762	-
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 1,066,015	21.3%	n/a	1,066,015	21.3%	3,941,912	1,669,309	603,294
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	339,906	339,906
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	282,274	282,274
Interest Income Investments	-	\$ 2,750	n/a	n/a	2,750	n/a	(2,750)	-	(2,750)
Total Sources of Funds	\$36,124,548	\$10,678,266	29.6%		\$ 10,678,266	29.6%	\$ 25,446,282	\$ 12,041,516	\$ 1,363,250
III. USES OF FUNDS (Source: IFAS JL9107)									
County Admin	\$ 8,859,233	2,307,339	26.0%	293,715	\$ 2,601,053	29.4%	\$ 6,258,180	\$ 2,953,078	\$ 645,739
TANF /CO Works	4,107,868	1,329,290	32.4%	2,173,844	3,503,133	85.3%	604,735	1,369,289	40,000
Child Support IV-D	1,767,276	545,622	30.9%	48,616	594,238	33.6%	1,173,038	589,092	43,470
Child Care	2,321,342	423,506	18.2%	197	423,702	18.3%	1,897,640	773,781	350,275
LEAP	121,978	65,483	53.7%	-	65,483	53.7%	56,495	40,659	(24,824)
Child Welfare	13,369,804	3,849,475	28.8%	661,018	4,510,493	33.7%	8,859,311	4,456,601	607,126
Old Age Pension Admin	211,603	47,229	22.3%	-	47,229	22.3%	164,374	70,534	23,305
Core Services	926,762	192,788	20.8%	-	192,788	20.8%	733,974	308,921	116,133
ILA/Chafee	130,309	34,608	26.6%	-	34,608	26.6%	95,701	43,436	8,828
PSSF (actuals include match; budget does not)	111,689	45,134	40.4%	-	45,134	40.4%	66,555	37,230	(7,904)
IMPACT	250,623	4,719	1.9%	196,735	201,454	80.4%	49,169	83,541	78,822
SNAP	145,320	67,057	46.1%	-	67,057	46.1%	78,263	48,440	(18,617)
County Only	3,800,741	650,816	17.1%	1,305,871	1,956,687	51.5%	1,844,054	1,266,914	616,098
Total Uses of Funds by Program	\$ 36,124,548	\$ 9,563,067	26.5%	\$ 4,679,995	\$ 14,243,062	39.4%	\$ 21,881,486	\$ 12,041,516	\$ 2,478,449
(Budget and actuals include RMS redistributions)		(D)							
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE		\$ 1,115,199							
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS		\$ 12,509,320							

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of 4/30/2013		Year-to-date as of 4/30/2013		Year-to-date as of 4/30/2013		Year-to-date as of 4/30/2013		Year-to-date as of 4/30/2013
Colorado Works Block	\$437,653	Low Energy Assistance Program	\$ 502,475	Food Assistance Benefits	\$ 8,885,701				
Child Care Block	946,568	Aid To Needy Disabled	211,684	Other Programs	-				
Child Welfare Block	1,223,050	Home Care Allowance	90,054	Medicaid Benefits	47,803,629				
Core Services Block	488,150	Old Age Pension	1,786,783						
				Total Fed/State Portion of EBT/EFT (E)	62,375,749				
				Total authorized expenditures (D) + (E)	\$71,938,815				

Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Four Months Ending April 2013

	2013 Appropriated Budget	Jan-2013 Actuals	Feb-2013 Actuals	Mar-2013 Actuals	Apr-2013 Actuals	YTD Actuals	Projected (Over)/Under Appropriated Budget
TSN Administration	94,000	1,040	1,014	2,370	2,238	6,662	74,015
Omni Consulting	6,000	-	-	-	-	-	-
Non-Profit Contracts & Other Programs							
TBD	338,822	-	-	-	-	-	
Parent Education Services of Longmont	170,000	-	-	-	-	-	
Parenting Place	146,192	-	-	12,088	7,993	20,082	
Non-Profit Contracts - Round II							
Boulder Shelter for the Homeless	65,000	-	-	4,778	8,676	13,454	
City of Boulder - FRS	170,000	-	-	-	-	-	
Dental Aid	35,000	-	-	2,970	5,940	8,910	
Mental Health Partners - Community Based	320,000	-	-	20,173	21,483	41,656	
Mental Health Partners - Senior Reach	80,000	-	-	5,404	6,351	11,755	
Sister Carmen Community Center, Inc.	200,327	-	-	13,625	29,921	43,546	
Emergency Services 2013							
Boulder Outreach for Homeless Overflow	20,000	-	-	5,333	2,667	8,000	
Boulder Shelter for the Homeless	75,000	-	-	6,500	12,278	18,778	
Bridge House	20,000	-	1,523	1,655	-	3,178	
Emergency Family Assistance Association	75,000	-	11,365	-	4,738	16,103	
Outreach United Resource Center, Inc.	75,000	-	3,675	3,894	-	7,569	
Safehouse Progressive Alliance for Nonviolence	75,000	-	6,969	-	6,326	13,295	
Sister Carmen Community Center, Inc.	75,000	-	-	6,370	12,286	18,656	
RFP 5693-12 Local Health Funding							
Clinica Family Health Services	150,000	-	-	150,000	-	150,000	
Mental Health Partners	26,915	-	-	26,915	-	26,915	
Other Programs							
Emergency Hotel Vouchers	15,000	120	-	-	434	554	
Heating Plus 2012-13 season	200,000	23,749	11,519	5,073	3,954	44,295	
The Work Number (Talx Corp)	63,250	-	-	4,250	8,500	12,750	
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	35,051	269,028	131,547	459,495	-
Administrative Benefits Access							
Personnel (Salary & Benefits)	2,332,140	174,091	187,981	171,573	170,601	704,246	219,401
Child Care	1,200,000	74,032	67,040	58,927	114,975	314,974	-
Total	6,027,646	273,031	291,087	501,897	419,362	1,485,377	293,416

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Ten Months Ending April 2013

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Actual Expenditures						YTD Expenditures as of Apr 2013	Remaining Allocation as of Apr 2013	% Expended 83.3% Thru Year	Projected (Over)/Under State Year-end
		3Q2012	4Q2012	Jan	Feb	Mar	Apr				
Child Welfare		3Q2012	4Q2012	Jan	Feb	Mar	Apr				
CDHS allocation	14,144,156	3,832,509	4,108,067	1,277,262	1,208,431	1,284,509	1,327,200	13,037,978	1,106,178		
Medicaid allocation	665,091	96,251	131,106	37,245	32,878	24,263	37,170	358,912	306,179		
Total Child Welfare	14,809,247	3,928,759	4,239,173	1,314,507	1,241,308	1,308,772	1,364,370	13,396,890	1,412,357	90.5%	(1,247,000)
<p>Notes on Projected Overspend: Through April, the State has expended 81.4% of allocation, which is slightly under pace with percent of year expended (83.3%). This gap may close in May and June as counties "catch-up" any lagging payments. Also, some Managed Care counties that have elected and are eligible to keep a portion of their unspent allocation will reduce any available surplus distribution to overspent counties. With these items in mind, the most recent insight (5/2013) from State Child Welfare indicated they expect counties with overages will likely be covered in the surplus distribution process. Any Boulder over-spend that is not covered by surplus distribution could be covered by TANF reserves and/or county-only funding.</p>											
Colorado Works / TANF		3Q2012	4Q2012	Jan	Feb	Mar	Apr	YTD	Remaining	% Expended	Projected
Administration and Contracts		511,804	1,083,008	165,990	152,465	224,063	360,101	2,497,429			
Benefits and Support Services		511,985	554,120	177,342	170,051	170,559	172,557	1,756,613			
Total Colorado Works / TANF	5,662,486	1,023,789	1,637,128	343,331	322,516	394,621	532,658	4,254,042	1,408,444	75.1%	(217,000)
<p>Notes on Projected Overspend: Boulder's TANF reserve balance, which is available for funding TANF spending in excess of allocation and for limited Child Welfare and Child Care overages, is \$2,150,947 as of the State Fiscal Year 2011-12 close. The reserve is capped at 40% of the prior state fiscal year's allocation, so at \$2,384,205 for SFY12-13. Any unspent allocation exceeding this amount would revert to the State. As of actuals through April, we are estimating an overspend of approximately \$217,000. This estimate does not incorporate the possibility of using TANF for possible uncovered Child Welfare overspend, which could significantly increase the use of TANF reserves.</p>											
Child Care Assistance Program		3Q2012	4Q2012	Jan	Feb	Mar	Apr	YTD	Remaining	% Expended	Projected
Administration		68,954	328,154	86,207	70,028	67,666	132,504	753,513			
Programs		796,600	897,280	262,426	271,761	265,863	255,982	2,749,912			
Total Child Care Assistance Program	3,229,232	865,554	1,225,434	348,634	341,790	333,529	388,486	3,503,425	(274,193)	108.5%	(892,000)
<p>Notes on Projected Overspend: 83.3% into SFY13, we have expended 108.5% of our Child Care allocation. The expected overage is addressed in our budgeting \$1.2M of TSN funds to help cover Child Care expenditures in excess of allocation. At the State level, spending is under-pace, at only 74.3% of allocation. Although the State will likely encourage counties to spend down excess available funds, it is likely there will be sufficient surplus distribution to cover overspent counties. In SFY12, State spending was at 75.8% through April and all counties with Child Care overages were covered at closeout.</p>											
County Admin and Food Assist Fraud		3Q2012	4Q2012	Jan	Feb	Mar	Apr	YTD	Remaining	% Expended	Projected
County Administration	3,592,997	1,923,688	1,902,186	621,216	568,635	591,036	583,382	6,190,143	(2,597,146)	172.3%	(3,863,000)
<p>Notes on Projected Overspend: The \$3.9M projected overspend does not reflect anticipated year-end pass-through funding, which if conservatively estimated at 30%, reduces the projected overage to \$2.74M. Using recent historical rates, which have ranged from 51% to 53%, our estimated reduced projected overage is \$1.95M. In addition to pass-through funding, Fund 012 fund balance is available to cover overages.</p>											
Core Services		3Q2012	4Q2012	Jan	Feb	Mar	Apr	YTD	Remaining	% Expended	Projected
80/20 & 100% Funding	1,685,326	439,205	322,611	109,716	108,235	122,547	121,545	1,223,858	461,468		
Mental Health	396,351	130,798	118,661	44,444	38,705	42,722	38,943	414,273	(17,922)		
Alcohol & Drug Abuse/Family Issues	57,776	43,546	43,546	14,515	14,515	14,515	14,515	145,153	(87,377)		
Special Economic Assistance	18,000	6,031	6,998	1,352	1,150	919	-	16,451	1,549		
Total Core Services	2,157,453	619,581	491,817	170,027	162,605	180,703	175,003	1,799,735	357,718	83.4%	(2,000)
<p>Notes on Projected Overspend: Through April, Core spending at the State level is running a bit under pace (82.8%) for the year (83.3%). As Boulder is running slightly above pace at 83.4%, and we expect to closeout very close to allocation.</p>											
<p>Summary: Ten months into SFY13, two of the five programs are spending within prorated State allocations. Our intention is that TANF spending will exceed allocation by State fiscal year-end and our expectation is that Core will close very close to allocation. Projected overages do not reflect possible surplus distributions and/or use of TANF reserves (Child Welfare and Child Care). These may be alternatives to county funding.</p>											

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Ten Months Ending April 2013

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMs	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 22,133,171	\$ 22,133,171	\$ -
Old Age Pension	4,528,100	4,528,100	-
IV- D Child Support Enforcement Admin	1,592,406	980,413	611,993
Low-income Energy Assistance Program	998,095	998,095	-
Non-allocated Programs	197,285	140,293	56,991
Non-reimbursables in Cnty Adm, Ch Wlf & Ch Care	15,144	-	15,144
Aid to Needy Disabled	686,240	548,992	137,248
Home Care Allowance	255,928	243,131	12,796
IV-B Promoting Safe and Stable Families	118,438	85,329	33,110
IV-E Independent Living	110,421	110,421	-
Automated Data Processing Pass-Through	748,629	247,047	501,581
Colorado Works / TANF Collections	(31,793)	(25,434)	(6,359)
Total State Incentives	-	117,959	(117,959)
Total Federal Incentives	-	38,700	(38,700)
Excess Parental Fees SB-94	17,413	17,413	-
IV-D Child Support - TANF Collections	(354,248)	(283,399)	(70,850)
Medicaid Collections	(12,855)	(12,855)	-
Other Local Sources/Expenditures	3,033,541	-	3,033,541
Integrated Care Management Incentive	272,632	272,632	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 34,308,545	\$ 30,140,007	\$ 4,168,538
Cost Allocation Plan (see note)	\$ 2,182,540	\$ 720,238	\$ 1,462,302

Summary: Through April 2013, Boulder County spent \$34.3M on non-allocated programs and received revenue of \$30.1M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.



Department of Housing & Human Services

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**Human Services Board
MONTHLY BOARD MEETING
Tuesday, August 27, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) Call to Order
- 2) Case Management and Community Support Division update: Angela Lanci-Macris, Division Director, presentation
 - a) 2nd quarter 2013 update
- 3) Financial Report, Richard Sosa, Division Director
 - a) Review of Financials through June 2013
 - b) 2014 Budget update
 - c) 2012 Audit update
- 4) DHHS Outreach and Marketing Campaign presentation: Jim Williams, Communications Specialist, presentation
 - a) Newly designed DHHS logo
 - b) Outreach and Marketing campaign
- 5) Matters from members of the Board
- 6) Matters from members of the Public**
- 7) Next Meeting is Tuesday, September 24, 2013 at 2:00 p.m.
- 8) Adjourn

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, él condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

For the record: June-July 2013 DHHS business meetings items

June 2013

1. *Tuesday, June 25, 2013:* Housing and Human Services Division: Revisions to the General Assistance Policy and the eye & dental fee schedules. ACTION REQUESTED: Approval

ACTION: Approved

2. *Tuesday, June 25, 2013:* Human Services Division: Contract with the Mental Health Center of Boulder County, Inc. dba Mental Health Partners, for Juvenile Integrated Treatment Court casework services through the IMPACT program (\$91,667 revenue). ACTION REQUESTED: Approval / Signature

ACTION: Approved

3. *Thursday, June 27, 2013:* Human Services Division: Contract amendment with the City of Boulder's Children, Youth & Families program to include providing gap payments to families in Longmont (additional \$44,000). ACTION REQUESTED: Approval / Signature

ACTION: Approved

July 2013

4. *Thursday, July 2, 2013:* Human Services Division: Contract renewal with Savio House to perform multisystemic therapy, day treatment and community-based services (not to exceed \$100,000). ACTION REQUESTED: Approval / Signature

ACTION: Approved

5. *Thursday, July 2, 2013:* Human Services Division: Award RFQ #5827-13, Evidence-based Parent Education in Longmont, to the lowest, most responsible bidder City of Longmont (\$93,616). ACTION REQUESTED: Approval / Signature

ACTION: Approved

6. *Thursday, July 2, 2013:* Housing and Human Services Department: Intergovernmental Agreement with the Housing Authority for the provision of housing units and community building for Boulder County's Family Self Sufficiently Program (\$1,500,000). ACTION REQUESTED: Approval / Signature

ACTION: Approved

7. *Thursday, July 23, 2013:* Human Services Division: Contract amendments:
- a. Reflections For Youth, for comprehensive in-home services via the Virtual Residential Program, to extend the term for six months (not to exceed \$30,000);
 - b. TALX Corporation, for The Work Number, a service used to verify employment-related information, to extend the term for seven months (not to exceed \$67,000).
- ACTION REQUESTED: Approval / Signature

ACTION: Approved

8. *Thursday, July 23, 2013:* Housing and Human Services Department: Request for a bid waiver for Crittenton Children's Center to provide therapeutic services to a child in the custody of the Housing and Human Services Department going through an out-of-state adoption in Missouri (\$30,000), with attached contract. ACTION REQUESTED: Approval / Signature

ACTION: Approved

9. *Thursday, July 23, 2013:* Housing and Human Services Department: Grant-funded agreement with Connect for Health Colorado, for the Boulder County Assistance Site and Regional Hub (\$750,000). ACTION REQUESTED: Approval / Signature

ACTION: Approved



HOUSING & HUMAN SERVICES

Case Management & Community Outreach (CMCO)

Board Report

2013 Second Quarter

Resident Services (FSS, Casa, Senior Services Case Management)

Child Support Services

Health Coverage Unit (Healthy Kids / Communities / Coverage)

Housing & Community Education Program

Colorado PEAK Initiative

Integrated Services & Community Partnerships

July 2013

Angela Lanci-Macris, Case Management & Community Outreach Division Director

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Resident Services

Family Self-Sufficiency, Casa de la Esperanza, Senior Services Case Management Ann Harris, Resident Services Program Coordinator

Family Self-Sufficiency (FSS), a program of the Boulder County Housing Authority, is a 5-year academic, employment, case management and savings incentive program designed to help low income families, who have a Section 8 voucher or reside in public housing, gain education and career skills to improve their family’s financial situation and move towards self-sufficiency.

The FSS program helps participants set training and educational goals that will lead to better- paying jobs. Participants work closely with a FSS case manager to determine an educational plan that fits in with the goals of each family. FSS is a five-year program, giving participants the opportunity to access supportive services on an ongoing basis and receive long-term support in achieving their goals. FSS helps participant’s access services such as: Childcare Assistance, Parenting Classes, Career Counseling and Job Search Assistance, Academic Advising, Financial Aid, Transportation, Emergency Financial Help and First-time Home-buying.

Current FSS Statistics:

At the beginning of June 2013 there were **107 FSS participants**, representing Boulder County Housing Authority (BCHA) and Boulder Housing Partners:

BCHA: 76
BHP: 31

Of these 107 FSS participants, **84 are single-parent families (77%)**. The caseload demographics as of June 2013 are:

<u>Race</u>	<u>Ethnicity</u>	<u>Gender</u>	<u>Residence</u>
Caucasian: 63%	Hispanic: 29%	Male: 10%	Boulder: 28%
Multi-racial: 3%	Non-Hispanic: 71%	Female: 90%	Lafayette: 22%
African American: 7%			Longmont: 36%
Native American: 1%			Louisville: 14%
Asian: 2%			
Other: 18%			
Bi-racial: 1%			
Unreported: 6%			

The FSS program has 61 applicants on their waitlist and 11 individuals on the provisional waitlist. There is a 9-month – 1 year wait.

Escrow and Home Ownership

For the first part of the 2013 year, there were **7 FSS participants** that graduated with **\$36,230.77** in escrow funds. One (1) FSS participant moved into Habitat Housing and two (2) FSS participants purchased homes at Market Rate.

Goals to Value Class

At the beginning of January 2013, the FSS case managers started to revise the “Life Mapping” class to better fit

the needs of the FSS participants. The former “Life Mapping” class focused on S.M.A.R.T. goals, and was offered to FSS participants in the 4th year of the Program. S.M.A.R.T. goals stand for the following: Specific, Measurable, Attainable, Realistic, and Tangible. The FSS team decided that a class focusing on goals would better serve the FSS participants who were in their second year, to provide a stronger avenue towards goal setting and subsequent achievement earlier on in the program. The new “Goals to Value” program was piloted this quarter, in addition to 3 class offerings; 2 more classes are scheduled in 2013. Evaluations submitted after the classes have been positive.

Job Readiness Training

Three members of the FSS team, Katie Frye, Jessica Boselli and Ann Harris, have been involved in the planning and creation of lesson plans for the Housing and Community Education Program’s - **Job Readiness Training (JRT)**, which started on August 5, 2013. This was a great opportunity to learn more about how The Colorado Works program is designed to better meet the needs of individuals on TANF, to foster integration efforts across the department, and to strategize with coworkers on best-practice program planning to effect desired outcomes.

SSM and ETO

FSS team members, Katie Frye, Jessica Boselli and Ann Harris, have been participating on the **DHHS Integration Case Management Committee** to update the **Self-Sufficiency Matrix** used in our county-wide case management database (ETO), and have been involved in the training on its use for the broader group of DHHS case managers. Katie Frye has been involved in an ETO Users Committee, including site administrators from DHHS and non-profit programs to standardize ETO data entry practices, as well as creating a case planning tool in the ETO System. An example of the work done is developing new ETO reports to highlight program outcomes.

The FSS program is not able to pull program statistics for the April – June 2013 Board Report due to the former matrix data system being disabled. By Quarter 3, new matrix data should be available and will be submitted with this narrative.

FSS Participant Accomplishments

FSS participants continue to move forward in reaching their goals in both the educational and career fields.

- 1 participant graduated successfully and bought a house through Habitat for Humanity.
- 1 participant will graduate early, and is in the process of purchasing a home.
- 1 participant is participating in the Home Ownership Program, and plans on purchasing her first home when completed and upon graduation
- 1 participant is under contract to purchase a home after she received a \$3.00 raise at work; in addition, her husband finished HVAC School and now has a full time job
- 1 participant graduated with his PhD in International Relations from the School of Theology - University of Denver
- 1 participant received a \$20,000 scholarship and received a BHP Section 8 Voucher, and will be leaving the FSS program early

- 1 participant graduated successfully from FSS, and offered to relinquish her Section 8 voucher to support another family in the future
- 1 participant successfully graduated from FSS with \$15,766.75 in escrow
- 1 participant graduated with a BA in Healthcare Management from Metro in May 2013
- 2 participants graduated with their High School diplomas from St. Vrain Adult Education
- 2 participants graduated from cosmetology school and located employment in their careers
- 1 participant graduated with her LPN from FRCC and took her NCLEX on July 9th

Several FSS participants obtained the following employment

- Full-time employment with benefits at Napa Auto Parts
- Full-time employment at Longmont United Hospital in the housekeeping department. with a \$2.00/hour raise over her last job.
- Full-time employment as a receptionist at WP Manufacturing
- Part-time employment at King Soopers
- Full-time employment at IBM and Wellpoint

Resident Services – Casa de la Esperanza Learning Center

Carlota Loya-Hernandez, Program Coordinator

The **Casa de la Esperanza Learning Center (Casa)** is a program of the Boulder County Housing Authority and offers a variety of educational and resident support activities to foster growth and self-sufficiency opportunities for Casa residents and their children. The program is tailored to meet the needs of the first generation, Mexican immigrant students who live at Casa de la Esperanza. Currently 32 families reside at Casa de la Esperanza.

Mission: Casa de la Esperanza’s Learning Center is a state-of-the-art learning center providing opportunities and resources toward excellence and self-empowerment through collaboration and programming that nurture each individual’s potential.

Vision: The Casa vision is one of a thriving, self-sustaining community; sharing wisdom to transform society through today and tomorrow's leaders, honoring those who came before us.

The Casa de la Esperanza Learning Center (Casa) is preparing for succession planning as Carlota Loya-Hernandez, Program Coordinator will be retiring after 20-years of service in Summer 2014. In preparation for this, program leadership has been reviewing and prioritizing core programming, staffing plans, job descriptions, space utilization and budget sustainability. The 2013-14 school year will be a year of transition as Carlota begins to train a successor who is scheduled to be hired by June 2014.

The four cornerstones of Casa programming in the past have been:

1. The Early Learning Program for children 3-7 years of age;
2. The Adult Program offering the parents a variety of classes;
3. The STEM (Science, Technology, Engineering & Mathematics) Program which includes Robotics Academy for children 6-18 years of age;
4. Esperanza Scholars Program which provides essential academic support services to assist the school aged children to be successful in school, graduate from high school and pursue higher education.

In preparation for succession, the Casa staff conducted a **Resident Needs Assessment** in June 2013 to determine what programming is perceived as the most beneficial to the families and young people at Casa. The results of those resident surveys, in addition to the changing demographics of the families living at Casa, have led program leadership to the decision to focus Casa programming on the **Esperanza Scholars Program** and the **STEM & Robotics Program** beginning fall 2013.

Program Highlights & Statistics

One of the most important events at Casa is the **Annual Celebration of High School Graduates**. On Saturday, May 25, over 300 guests participated in the high school graduation dinner and dance in honor of Dulce Jimenez and Tania Gonzalez. Tania completed her diploma at St. Vrain's Global Academy. Dulce graduated with honors and received a private scholarship to Beloit College in Wisconsin. Both young women are the first in their families to earn a high school diploma. Two other youth from the Casa community also graduated in May. **In the last six years, the Casa youth average a 90%+ graduation rate which is substantially greater than Colorado's average 50-60% for Latino youth.**

Program Components

1. **Early Learning Program:** 16 children, 3-8 years received literacy & numeracy instruction
2. **Adult Program:** English classes with Intercambio- twice weekly(5 adult participants)
3. **STEM (Science, Technology, Engineering, Mathematics) Program and Robotics:**
 - JR LEGO Robotics: 15 children aged 6-9 years of age
 - LEGO Robotics: 12 children aged 9-12 years of age
 - Computer classes: 20 children in 3rd -7th grade
 - Physics science class (CU PISEC): 21 students in 3-8th grade
 - Teen Café: monthly presentations for high school youth by CU professors and scientists
4. **Esperanza Scholars- Academic and Enrichment Support:**
 - Daily academic support with 15 volunteers; 52 students, K-12 grade.
 - 4H Club- summer classes; 18 students
 - Art classes at the Firehouse Art Center; 15 students

Participant Demographics

Number of Families Served:	33
Number of Children age 3-18 years:	72
Number of Adults:	<u>41</u>
TOTAL number of individuals served by Casa Learning Center	113

Volunteer Contributions

Volunteers are essential to the program’s success and greatly enhance the part-time staff’s efforts. During the summer, they assist with the activities and Early Learning Program. They mentor the robotics teams and provide academic assistance. Casa parents are also an integral aspect of the program.

<u>Volunteer Type</u>	<u>Number</u>	<u>Hours</u>
Robotics Mentors	14	411
Tutors/Mentors	28	312
Parent Volunteers	19	144

Total of **61** volunteers provided **867** hours for a value of **\$17,340** of services (average \$20/hour rate).

Other Casa Updates: Wild Plum Center / Head Start

Since September 2000, the Wild Plum Center has provided on-site, quality pre-school services to the Casa community and south Longmont residents. For the last thirteen years, the Wild Plum Center has leased one of two wings that were built as an expansion to the Casa Community Center. Due to sequestration and budget constraints, Wild Plum Center will no longer be able to support their program at Casa de la Esperanza. Wild Plum Center has been an excellent partner and has provided early learning services to dozens of children in the Casa community throughout the years. Currently, there are less than 10 pre-school aged children at Casa, and plans have been put in place to bus these students to the Wild Plum classroom on Meeker Street in Longmont.

Casa Space Sharing

The vacancy by Wild Plum has offered an exciting new opportunity for the Casa Learning Center. Casa staff has been able to repurpose the Wild Plum space for the Casa STEM & Robotics program. Prior to this, the Casa STEM & Robotics program shared space in the Casa Community Room with the Esperanza Scholars Program. This also limited resident ability to utilize the Community Room for resident events. The result is a less cluttered Community Room, which is now available to the families for resident and community activities.

In addition, the Casa Community Room is largely available during the day (Casa programming operates 4pm – 7pm each day). Given this, the DHHS Housing and Community Education Program is currently utilizing this space for their **new** Job Readiness Training (JRT) Monday – Thursday. This has presented a creative opportunity to space challenges.

CASA FUNDING AND RESOURCE PROCUREMENT- 2013

Source	Amount	Status	Allocation
NASA grant	\$5,000	Awarded	General Operating
Boulder County Volunteer Grant	\$500	Awarded	Electric tools for Robotics Academy
Ball Aerospace	\$535	Awarded	Robotics Academy
Operational Systems, Inc.	\$1,000	Awarded	Robotics Academy
Comcast Foundation	\$1,500	Awarded	Robotics Academy
Google Community Impact Fund	\$10,000	Awarded	STEM Education
Longmont Community Foundation (LCF)	\$1,000	Awarded	Private Donor, General Operating
4-H Club STEM Program	\$5,000	Awarded	FIRST Robotics Team registration fee
Donation- Joe Gomez	\$500	Awarded	Esperanza Scholars Fund-graduation
Donation- Dr. Kathy & Dr. Manuel Escamilla	\$250	Awarded	Graduation party expenses
		\$25,285	

Casa Program Challenges

Sustainable funding for Casa programming has historically been a challenge. Approximately \$30,000 will need to be raised for the 2014 Budget. The program coordinator will commence grant-writing in July to fund the STEM & Robotics Program.

Resident Services - Senior Services Case Management

Kristin Durso, Senior Services Case Manager

The **Senior Services Case Management Program** is designed to assist individuals residing in the Boulder County Housing Authority residential units with daily living needs, social supports and assistance with aging in place. The program utilizes a strengths-based perspective to develop and implement care coordination. Each new resident is greeted upon arrival for a needs assessment, and orientation to community supports and referrals. As individual needs arise related to public benefits, medical assistance and referral linkage, the senior service case manager intervenes to ease transitions and bridge-the-gap between need and service.

The Senior Services Coordinator is responsible for assisting seniors with the following:

- Needs assessment and referral linkage
- Financial assistance to support eyeglasses, hearing aids, emergency rent assistance
- Provider resolutions (Medicare payments, billing challenges, Meals on Wheels)
- Patient / client advocacy
- Forms completion and filings (public benefits, tax forms, health care paperwork)
- Aging in place, life goals and interests

In addition, the Senior Services Coordinator establishes monthly events at each of three senior living sites. These include speakers on various educational topics. Each month the coordinator publishes a newsletter tailored specifically to each site, with resident news, listings of community events, tips for healthier living and updates pertinent to particular residents.

Number of seniors assisted Quarter 2:

Contacts through Case Management:	258 contacts for 168 clients
Contacts through Resident Lunches:	10
Contacts through Resident Meetings:	124
Contacts with family members:	6

Financial Assistance from our Senior Assistance Fund: \$ 1607

Monthly Activities provided to Senior Sites:

1. Villa West
 - Birthday Celebration, monthly

- Game/Card Activities, 2-3 times weekly
- 2. Lydia Morgan
 - Social Night, monthly
 - Exercise Class, 3 times weekly
- 3. Josephine Commons
 - Bingo, 2 times every week
 - Blood Pressure checks, weekly
 - Craft Group, weekly
 - Bridge Club, weekly
 - BananaGrams, Canasta, other games, weekly

Villa West Renovation

A good portion of work this quarter focused on preparing residents at Villa West for the renovation and their corresponding temporary relocation. Case management activities included individual and group resident meetings, relocation planning (packing assistance, mover coordination, transfer of Lifelines & Meals on Wheels, suspending Eldershare & utilities), emotional and mental health support. Adjustment and coping challenges have arisen with those tenants who are more frail and have mental health issues. Family / case management supports and referral linkages have been employed to meet emergent needs.

Child Support Services

Jim Hayen, Program Manager

Child Support Services (CSS) provides support and assistance to parents in all areas related to child support payment collection. CSS locates obligated parents, establishes paternity, establishes / enforces child support orders, provides mediation services and case management to parents who have traditionally had difficulty maintaining their obligations and need additional support.

The managers in CSS participated in the **Statewide Strategic Planning Session** to review the current statewide Child Support goals, and to establish goals for the next three years. Planning notes:

- Collection numbers for 2012 were significantly lower across the board state-wide.
- Initially, the IV-D Taskforce adjusted the collection goals for current support and arrear collection to match the 2008-2013 Statewide Strategic Plan - setting the 2012 goals at 1% above where the Statewide result ended in 2012.
- This decision was decided against by CDHS, who chose to reset the 2013 goals to mirror those of the 2012 collections goals.

Current Boulder County Goals

~Due to ACSES system migration State reports are not being run, July numbers are not available at this time~.

		Statewide Goal	BCCSS Current (May)
1)	Paternity Establishment Percentage	90%	96.5%
2)	Percent of Caseload with Orders	80%	87.2%
3)	Percent of current Support Paid	64.3%	64.9%
4)	Percent of arrears cases with a payment	63.5%	64.1%*

** As of February. Percent of arrears cases with a payment has a 70.9% cumulative goal over 12 months.*

Through intensive case monitoring of our Department of Corrections caseload, Boulder County had the largest increase in collections from inmate accounts (a 21% increase over this time last year) and the fourth highest increase in Financial Institution Data Matches (FIDM - Bank Account Seizures).

June 2013	YEAR TO DATE COLLECTIONS								
	FIDM			DOC			LOTTERY		
	YTD	YTD	%	YTD	YTD	%	YTD	YTD	%
County	June 12	June 13	Change	June 12	June 13	Change	June 12	June 13	Change
Adams	\$36,379.10	\$65,500.70	80%	\$26,367.94	\$27,428.77	4%	\$0.00	\$598.00	#DIV/O!
Arapahoe	\$63,601.12	\$71,946.10	13%	\$18,907.00	\$16,954.91	-10%	\$4,300.00	\$3,288.00	-24%
Boulder	\$25,969.95	\$36,032.51	39%	\$5,860.21	\$7,089.54	21%	\$0.00	\$0.00	#DIV/O!
Denver	\$72,058.70	\$84,372.27	17%	\$66,481.60	\$61,755.19	-7%	\$2,434.00	\$1,110.00	-54%
El Paso	\$79,079.67	\$144,388.84	83%	\$23,664.37	\$25,567.07	8%	\$0.00	\$0.00	#DIV/O!
Jefferson	\$50,657.20	\$40,676.79	-20%	\$26,071.43	\$26,179.23	0%	\$0.00	\$0.00	#DIV/O!
Larimer	\$27,980.62	\$64,042.92	129%	\$8,140.81	\$7,090.78	-13%	\$0.00	\$10,179.00	#DIV/O!
Mesa	\$34,218.99	\$21,905.01	-36%	\$13,932.79	\$12,249.90	-12%	\$0.00	\$1,000.00	#DIV/O!
Pueblo	\$25,802.25	\$10,028.14	-61%	\$14,234.48	\$13,996.48	-2%	\$600.00	\$1,420.00	137%
Weld	\$15,700.94	\$12,562.29	-20%	\$13,858.46	\$13,819.66	0%	\$0.00	\$0.00	#DIV/O!
Total Large	\$431,448.54	\$551,455.57	28%	\$217,519.09	\$212,131.53	-2%	\$7,334.00	\$17,595.00	140%

Boulder County also had the highest percent of collections from federal tax refund interception, and the second highest in state tax refund interceptions. Of note, the percentage of unemployment compensation benefit (UCB) interceptions remains lower from the prior year generally across the board, as seen below. It is difficult to determine if this is a result of more paying parents meeting an improved employment environment, or if unemployment benefits have simply been exhausted for so many individuals (a combination of the two is likely).

June 2013	YEAR TO DATE COLLECTIONS								
	I R S			STATE REVENUE			U C B		
	YTD	YTD	%	YTD	YTD	%	YTD	YTD	%
County	June 12	June 13	Change	June 12	June 13	Change	June 12	June 13	Change
Adams	\$2,114,319.18	2,198,884.07	4%	\$305,708.45	340,802.21	11%	\$840,326.02	519,096.32	-38%
Arapahoe	\$1,889,283.17	1,927,845.18	2%	\$279,019.41	310,311.54	11%	\$833,687.84	538,282.34	-35%
Boulder	\$661,803.34	736,052.21	11%	\$95,435.00	115,713.35	21%	\$203,382.06	119,930.58	-41%
Denver	\$3,203,316.01	3,214,122.90	0%	\$378,640.85	430,094.79	14%	\$1,191,107.62	748,388.13	-37%
El Paso	\$2,760,509.67	2,907,625.80	5%	\$300,631.88	334,334.64	11%	\$1,049,023.04	692,231.48	-34%
Jefferson	\$1,804,884.97	1,645,633.54	-9%	\$271,477.26	263,594.26	-3%	\$706,484.29	401,738.55	-43%
Larimer	\$1,000,100.04	1,093,224.25	9%	\$107,910.09	132,355.38	23%	\$264,959.79	216,926.04	-18%
Mesa	\$1,055,793.44	1,059,031.93	0%	\$151,078.18	131,331.62	-13%	\$309,700.26	284,707.13	-8%
Pueblo	\$955,088.79	1,010,373.48	6%	\$166,305.68	164,187.90	-1%	\$412,502.56	287,527.99	-30%
Weld	\$1,102,270.15	1,196,113.75	9%	\$171,126.96	164,695.20	-4%	\$435,923.67	312,260.17	-28%
Total Large	\$16,547,368.76	\$16,988,907.11	3%	\$2,227,333.76	\$2,387,420.89	7%	\$6,247,097.15	\$4,121,088.73	-34%

Additional Notes:

- January - June 2013, CSS collected \$5,766,219.55 directly for custodial parties.
- January - June 2013, CSS collected \$391,817.66 in reimbursements for public assistance expenditures.
- Combined collections for custodial parties and TANF arrears represent a three percent (3%) increase over this time last year.
- January -June 2013, the CSS lobby staff collected **\$111,105.70 in cash payments** .

Boulder County Child Support Services Awards

At the 2013 Annual Statewide Training Conference, the Boulder County CSS team brought home **three significant awards**.

1. “Most Improved Large County for Percent of Arrears Cases with a Payment on Arrears.” Boulder County was the only large Colorado county to show an increase in percentage (over this time last year) while all the others declined.
2. “Champion of the Creatively Collaborative Challenge” for 2012/2013. This is a new award recognizing the Responsible Payers Program (RPP), which –through intensive case management work- helps our more willing payers overcome child support payment barriers by providing intensive case management solutions with community partner agencies as well as in-county collaborations.
3. “Outstanding IV-D Administrator” - CSS Program Manager Jim Hayen won this award for exhibiting exceptional enhancement of child support programs. Additionally, our Boulder County CSS front desk program assistant Karen Lover was also nominated for the “Meritorious Achievement Award” for her tireless work assisting clients with front end service delivery.

New CSE Goal (C-Stat)

As part of the State’s ongoing process improvement program (**C-Stat**), senior management in CDHS worked with County IV-D administrators to develop a new arrears management goal, to more closely reflect the efficiency by which arrears were collected each month. This new goal **“Cases with Arrears with a payment towards arrears in the month”** measures ‘of the arrears cases collected, how many collected the required amount’ on a monthly basis. The goal was set at 41.3% beginning November 2012. Currently (June reporting) none of the large 10 Counties are meeting this goal and we are continuing to have strategy discussions with the State on the best way to continue to develop and implement appropriate goal setting methodology.

June 2013 County	CASES WITH ARREARS WITH A MONTHLY PAYMENT TOWARD ARREARS - GOAL = 41.3%									
	% of				Numerator			Denominator		
	June 12	June 13	Goal 2013	Monthly Goal Met	Cases with a Payment			Cases with Arrears Due		
	June 12	June 13	Goal 2013	Monthly Goal Met	June 12	June 13	%Change	June 12	June 13	%Change
Adams	43.1%	38.2%	41.3%	92.5%	4,445	4,128	-7%	10,313	10,805	5%
Arapahoe	42.7%	38.6%	41.3%	93.4%	4,333	4,019	-7%	10,145	10,416	3%
Boulder	39.9%	38.1%	41.3%	92.3%	1,441	1,403	-3%	3,555	3,647	3%
Denver	39.9%	38.1%	41.3%	92.3%	8,162	7,954	-3%	20,456	20,862	2%
El Paso	39.2%	36.1%	41.3%	87.3%	5,259	5,102	-3%	13,416	14,143	5%
Jefferson	40.9%	38.8%	41.3%	94.0%	3,645	3,502	-4%	8,920	9,020	1%
Larimer	40.3%	37.5%	41.3%	90.9%	1,947	1,910	-2%	4,834	5,088	5%
Mesa	39.5%	35.0%	41.3%	84.8%	1,880	1,715	-9%	4,763	4,898	3%
Pueblo	38.8%	36.1%	41.3%	87.4%	2,271	2,134	-6%	5,855	5,909	1%
Weld	40.3%	36.3%	41.3%	87.8%	1,989	1,914	-4%	4,941	5,277	7%
Total Large	40.6%	37.5%	41.3%	90.8%	35,372	33,781	-4%	87,198	90,065	3%

Boulder County Piloting new ACSES System

The ACSES data base migration was implemented in July, and the transition has been challenging. ACSES is still displays poor response times, system error messages and down time. The CSE-Tools system is negatively affected, as well. The State has been in continuous contact with County offices on systems adjustments, restarts / restores, all in an attempt to bring the system back into a consistently functional state.

Boulder County participation in Federal Demonstration Grant.

Planning on the Federal Demonstration Grant for the **Colorado Parent Employment Project (CO-PEP)** continues. This project is designed to provide intensive case management to determine “if identifying barriers and providing intervention contributes to an individual’s ability to pay child support.” State and Federal evaluators visited Boulder County and reviewed our Boulder County program approach and found it to be solid. Of great interest were the development of our **domestic violence** and abuse tracking and referral system, and the development of the **fatherhood programming**. Contracts for the fatherhood services will be complete in Q3 and we are looking forward to a simplified pilot test of the referral process in August. The preliminary case processing workflow has been mapped with the Colorado Works Case Management team for the “not-job ready” population, with referrals to the Workforce Boulder County for our “work-ready” population. The Federal office gave a demonstration of the case tracking system we will use and our case manager is already in the process of developing a process to input and track the data from our partner agencies.

Areas still under review include:

- Employment services and training.
- Financial incentives for participation.
- Personal counseling services (substance abuse, mental health)
- Domestic violence training for County staff is still planned
- Parenting and fatherhood initiatives
- Proactive case management with Colorado Works and child welfare issues

The grant participants have reduced from eight to five Counties, and the total budget allocation set aside for County use is \$1,414,929. These funds are to be divided among the five Counties over the grant 2013-2017 grant periods. Discussion still continues over program planning and development with State grant leaders.

Budget breakdown for Boulder County is as follows:

Boulder County's CO-PEP Budget Forecast

FFY	1115 Award	Program Match	Total
2012	\$ 15,103	\$ 29,319	44,422
2013	\$ 17,708	\$ 34,375	\$ 52,083
2014	\$ 12,277	\$ 23,832	\$ 36,109
2015	\$ 9,713	\$ 18,856	\$ 28,569
2016	\$ 7,004	\$ 13,596	\$ 20,600
Totals	\$ 61,806	\$ 119,977	\$ 181,783
			\$ 181,783

2012 will be carried forward into 2013

Yrs 2-4 are the years of recruitment and service

Yr 5 will allow completion of service, but no more recruitment will occur

The total may change depending upon potential unspent funds from the other demo sites

Planning should move forward with the assumption this is the budget in its entirety

Note:

Year 1: FY 12 funds start Sept 30, 2012 end Sept 29, 2013

Year 2: FY13 funds start Sept 30, 2013 end Sept 29, 2014

Year 3: FY14 funds start Sept 30, 2014 end Sept 29, 2015

Year 4: FY 15 funds start Sept 30, 2015 end Sept 29, 2016

Year 5: FY16 funds start Sept 30, 2016 end Sept 29, 2017 (90 day close out to December 29, 2017 allowed)

Health Coverage Unit: Healthy Kids, Healthy Communities, Health Coverage Mae Hsu, Program Manager

Boulder County Healthy Kids helps families enroll in Medicaid and CHP+. Outreach and eligibility workers help families to obtain documents needed to apply, complete annual renewals, access local agencies for services and access preventive health care services. Healthy Kids has created partnerships with the Boulder Valley School District, St. Vrain Valley School District, Salud Family Health Centers in Longmont, and Clinica Family Health Services in Boulder to increase access to health benefits by out-stationing county eligibility technicians at each district and clinic to help screen and enroll children and families.

Healthy Communities is a state-funded program that provides Medicaid/CHIP outreach and administrative case management for the Early and Periodic, Screening, Diagnosis and Treatment (EPSDT) and CHIP programs for county residents. Healthy Communities focuses on the "life cycle of a client" – all of the activities that must happen for the client to obtain coverage and access health care services. Healthy Kids and Healthy Communities collaborate closely to ensure families receive seamless services from application assistance to health care utilization.

The **Connect for Health Colorado - Boulder County Assistance Site** employs Health Coverage Guides to help individuals and families to enroll in health insurance through the Connect for Health Colorado marketplace.

Healthy Kids

From January to June 2013, Healthy Kids successfully enrolled 1,447 children, pregnant women, and parents for Medicaid or CHP+ benefits. Of those applicants who applied at a County office, mailed or faxed in an application, or submitted an application to a community partner, **33% were new to public benefits.**

- 37% of applicants who applied through Clinica or Salud were new to public benefits.
- 60% of applicants who applied through Boulder Valley or St. Vrain Valley School District were new to public benefits.

From April to June 2013, the Healthy Kids community-based team processed new applications in an average of 8 days and they responded to over 1000 phone calls to the Healthy Kids customer service phone number.

- 96% of calls were addressed the same day. The remainders were resolved the next business day.
- On June 24, Healthy Kids began utilizing HHS Connection to log phone calls and walk-in visits. This Customer Relationship Management tool developed by BOSS will streamline referrals and walk-ins from the Front Desk to Healthy Kids. The tool will allow us to track the reasons why clients contact Healthy Kids.

Healthy Communities

From January to June 2013, Healthy Communities made 7,558 client contacts (outreach to newly eligible Medicaid and CHP+ clients, client troubleshooting, provider troubleshooting) and 362 referrals to community partners (GENESIS, WIC, Nurse Family Partnership, housing, etc.).

Healthy Communities is collaborating with other Region 6 Healthy Communities programs to enhance our relationship with our Regional Care Collaborative Organization. Formalizing data sharing and referral relationships will result in a more coordinated outreach to newly eligible families.

Connect for Health Colorado - Boulder County Assistance Site

Boulder County received \$750,000 from Connect for Health Colorado for the Boulder County Assistance Site and Regional Hub. A Health Coverage Guide Manager and two Health Coverage Guides have been hired for the Assistance Site. Four additional Health Coverage Guides will be hired in August utilizing a combination of Connect for Health Colorado funds, and existing funds through the Colorado Health Foundation and Colorado Trust grants.

Starting 6/26, weekly emails have been sent to HHS staff and community partners about Health Care Reform, Medicaid Expansion, and the new health insurance marketplace - these newsletters are called "Expansions". The newsletters, as well as other information about Health Care Reform, are posted on the newly created Health Coverage website (www.bouldercountyhealthcoverage.org). The public can sign-up to receive more information about upcoming enrollment and education events on the website.

In Quarter 3, the Boulder County Assistance Site will begin training internal DHHS staff and community partner staff about Medicaid Expansion, the Connect for Health Marketplace, and how to appropriately refer to the team's Health Coverage Guides. The first training was held on August 15th at the Integrated Case Management team's monthly case manager meeting for Boulder County and community partner agencies. Training case managers and other client-facing staff throughout Boulder County supports the "Any Door is the Right Door" philosophy to ensure that clients receive access to a variety of services and resources at one point of entry. Community education and enrollment events will begin in October and will be held at community locations, such as city libraries.

Health Coverage Unit - Challenges

Boulder County received 26% of requested grant funds to administer the Boulder County Assistance Site for Health Care Reform and health coverage expansion efforts. As a result, the Health Coverage team will work closely with DHHS BOSS Data Analyst to ensure that outreach efforts are proactive and data-driven.

Due to pending decisions at the state-level, training for Medicaid Expansion and the Connect for Health Marketplace for Health Coverage Unit staff will not be held until September, just prior to the October 1st start date for the health insurance marketplace. The Health Coverage Unit is committed to insuring the successful implementation of Health Care Reform in Boulder County and will continue strategize with the PEAK team, Community Supports, and BOSS on how to coordinate processes despite limited information from the state.

Housing & Community Education Program (HCEP)

Tonja Ahijevych, Program Manager

The Boulder County Housing Authority – Housing and Community Education Program (BCHA-HCEP) provides individuals and families with education, resources and guidance to make smart and empowered choices on housing, financial and employment challenges to reach self-sufficiency. HCEP employs Housing & Financial Counselors and Community Education Trainers to provide 1:1 and Group Education to Boulder County residents. Staff ensures that objective and impartial options and strategies are discussed to assist customers in reaching solutions which will best impact housing, financial and emotional well-being.

During 2013, the BCHA – HCEP experienced the rising need for community education in areas beyond financial literacy and homeownership training. During quarter three (3) and quarter four (4) of 2013, the BCHA – HCE will offer **Rental Education Workshops**, a series of six (6) workshops for first-time renters and current renters with the goal of helping individuals and families successfully obtain and maintain housing. In addition, the Community Education Team recently was tasked to create and teach a **140-hour per month Job Readiness Training** to help move Colorado Works recipients toward employment and self-sufficiency. Graduates of the Job Readiness Training will leave confident, empowered, able, and equipped to thrive in an active job search, internship, or direct employment that supports their individual life goals and vision.

In 2013, the BCHA - HCE is offering upwards of **300 classes to the community**, the most classes this program has offered since its inception 27 years ago.

Top Five Program Highlights

1. Announced DHHS University
 - DHHS University brings to the community an accessible, wide-ranging continuum of education and training delivered in a supportive, empowering environment that focuses on both learning and practical application of knowledge in order to generate positive behavioral change, leading to increased confidence and self-sufficiency.
2. Job Readiness Training
 - In March 2013, the HCE was tasked to creating, implementing, and teaching a Job Readiness Training (JRT) for Colorado Works recipients
 - This worked involved coordination of 50 DHHS staff to volunteer time and expertise to curriculum ideas, lesson plan creation, structure of classes, technology support, case management interface, identification of target audience, outcomes development/measurement, “training” referring case managers, program marketing and messaging
 - This proved to be a highly successful collaboration, and an incredible workload given the 4-month implementation timeframe.
 - Programming is scheduled to begin on August 5, 2013 at the BCHA Casa de la Esperanza Learning Center in Longmont.

3. Go Sign Me Up Registration System
 - Introduced enhanced online class registration system
 - Eliminates 15 hours per week of staff time for data entry!
 - Streamlines registration process and outcomes measurements
 - Allows clients to create and manage their own account (i.e. clients can cancel their own classes)
 - Creates schedules for instructors, as well as instructor bios for clients to read prior to class
 - Generates class email reminders, client “certificates”, and client “transcripts” automatically

 4. Coordinated Case Manager Training on Dialectical Behavioral Therapy (DBT)
 - Engages Case Managers in core concepts taught during JRT
 - Serves as a tool to for Case Managers to work more effectively with clients in general
 - Provides self-care skills for Case Managers to use personally
 - Starts process development for DHHS internal training/ongoing learning modules

 5. Recruitment, hiring, and on boarding two new staff
 - Andy Coco, Education & Training Coordinator, start date June 10, 2013
 - Chelsey Ternes, Community Educator, start date July 12, 2013
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Colorado PEAK Outreach Initiative

Patrick Kelly, Program Manager

The **PEAK Outreach Initiative (PEAK)** strives to improve the quality of life for eligible Coloradans by increasing access to self-sufficiency benefits through an online system.

PEAK realizes its purpose through:

- Aiming to ensure that every eligible individual, child and family in Colorado has the opportunity to gain knowledge about, be screened for, and be enrolled in the health, food and financial self-sufficiency benefits that help them thrive.
- Empowering Coloradans to manage their case information, thereby reducing churn and improving government efficiency.
- Participating in the development of integrated technology systems and business processes that serve clients' needs and maximize government effectiveness through reduced workload.

The strategies used to achieve these goals fall into three core areas of statewide work that the PEAK Team engages in:

1. Strategy & partnership,
2. Outreach & training, and
3. System integration & enhancement

PEAK Program Updates

1. Strategy & Partnerships

- The PEAK Outreach Team continues to manage both the PEAK Steering Committee consisting of key stakeholders from the state agencies, counties and community partners and its monthly meetings where successes, issues and opportunities are discussed.
- An informal group of the ten large county PEAK Inbox supervisors has been formed to quickly address PEAK issues arising from system issues.
- Members of the PEAK Outreach Team participate in approximately 18 workgroups or coordinating committees at the state level focused on PEAK's relationship to CBMS, Connect for Health Colorado, and implementation of the Affordable Care Act.
- An initial outline of a comprehensive strategic plan was created and presented to the PEAK Steering Committee for further development outlining the goals for the next 2 years of the system.

2. Outreach & Training

- Two new trainers, Ian McMahon and Teri Slater, were successfully hired and on-boarded in Q2.
- From April – June, 544 individuals from 211 organizations attended one of 37 PEAK trainings, webinars, or conference calls delivered by the Outreach Team.

- Of these attendees, 95.2% said that they felt prepared to assist a client in completing an application for self-sufficiency benefits online after the training.
- 205 outreach toolkits and various quantities individual outreach materials (brochures, business cards, posters) were distributed, effectively depleting the current stock of materials.
- 20 training events were held in support of the June PEAK build.
- 24 of 25 respondents to a post training survey for the June 23rd build said that they understood the changes and felt comfortable with the new system.
- The redesign of the PEAK Toolkit is underway with work to enhance the current offering of materials in relation to the changes being implemented on October 1 of this year.
- The number of self-sufficiency benefit applications submitted online through PEAK grew 74% from Jan-April 2013 as compared with the same period last year.
- Over 158,000 applications have been submitted through PEAK since June, 2011 and 224,648 individuals and families have screened themselves for cash, food and medical benefits on PEAK.

3. System Integration & Enhancements

- June 23rd brought the largest build to the PEAK system since the introduction of the online application and change report function in May, 2011 and included the integration of nearly all of the nationally recognized UX2014 design recommendations for creating a client-centric online application for human service benefits.
- The PEAK Outreach Team was instrumental in advocating for and participating in the technical meetings that helped to implement the move to a new web-based platform (Sales Force) providing greater stability, compatibility and agility to the system.
- Members of the PEAK Team participated in over 36 hours of technical meetings during this period working collaboratively with HCPF, CDHS, OIT, Deloitte, counties and community partner representatives on 12 system projects improving the system and preparing for the implementation of the Affordable Care Act.
- The PEAK Team took over interim management of the consumer facing Help Desk in light of resource allocation issues at the state for the period of one month immediately following the June build.
- Two community partner focus groups were successfully executed prior to the June 23rd launch of PEAK which resulted in recommendations for several last minute changes that improved the functionality of the system.

In addition to the above activities, the PEAK Outreach Team continues to integrate into its new home within the Case Management and Community Outreach Division of DHHS. As part of this work, members of the team are working collaboratively with other Boulder County colleagues to ensure the successful implementation of the **Medicaid Expansion** on a local level and the successful implementation of a **Regional Hub** to provide training and outreach support to Connect for Health Colorado Assistance Sites across an eight county region including: Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, El Paso and Jefferson counties.

Integrated Services & Community Partnerships

Melissa Frank-Williams, Program Manager

Integrated Services & Community Partnerships is a new unit under the Case Management & Community Outreach Division. It includes the following programs and coordination efforts:

- Tenant Based Rental Assistance & Housing Stabilization CM
- Colorado Works Case Management
- Housing Continuum Coordination
- Community-Based Family Support Coordination (Temporary Safety Net (TSN) Investments)
- Integrated Case Management Project

Tenant-Based Rental Assistance (TBRA) Program

The **Tenant-Based Rental Assistance (TBRA) Program** is a transitional housing program which provides rental assistance and intensive case management for families who are homeless or are at risk of becoming homeless. Participants are referred to the program by McKinney-Vento liaisons from Boulder Valley and St. Vrain Valley School Districts. The rental assistance is provided through a housing voucher to enable families to pay a maximum of 30% of their income toward their rent and utilities.

During the two years of the TBRA program, each participant is required to commit to and comply with intensive case management to help them work toward self-sufficiency. Participants work closely with their Case Managers, who help clients connect with resources such as financial assistance, food, Medicaid and other health-related assistance, utility assistance and/or other public benefits. Participants are also required to attend the Financial Stability Class series hosted by the DHHS University, and to improve their budgeting skills. Referrals to one-on-one housing counseling services are also made by the Case Managers.

Using the Self-Sufficiency Matrix as a case management tool, case managers work with clients to identify their self-sufficiency goals and create work plans around the most pressing barriers. A newly formed collaborative case management partnership with Colorado Works is helping to support clients who are working on their employment goals and/or educational goals.

To support improved academic outcomes for children enrolled in the TBRA program, case managers support clients in increasing their interactions with their children's schools. When children are experiencing academic or behavioral challenges, the TBRA case manager supports parents in advocating for their children.

TBRA Program Updates and Successes

- **The TBRA program** will be accepting up to 10 new homeless families in order to spend to the grant allotment (\$800k) before the grant expires. TBRA also applied for additional \$180k in funds from the City of Boulder HOME program to provide another 10 homeless families with up to two years of housing assistance.

- 57 of 58 school-aged children remained enrolled and attending school during the Spring Semester of 2013. Although attendance and grade issues were experienced by some, there were also an equal number of students who excelled during the school year. Three students with high GPAs (4.0) were awarded free week-long YMCA sleep-away summer camps, and those teens who are struggling in school are all attending credit recovery classes this summer.
- 25 of 33 households have improving (15) or stable (10) household annual income. **Annual earned income for 11 adults increased by \$145k/year combined, or just over \$10k per family.** As a result of an overall rise in income for TBRA families, the average HAP amount decreased by 7% from \$1,014 to \$933 per month.

TBRA Key Outcomes and Progress

TBRA totals

Child Outcomes

# of school-aged children served	58
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1) Children will improve their School Performance

Data pending

2) Child's attendance in school will improve

% of children with improved attendance	45%
# of child with truancy	3
# of children dropping out of school	0
Percent at 85% attendance or above	76%

Children will maintain school stability

# of children remaining in same school or transitioning naturally	54
% of children with school stability	93%

Family Outcomes

# Families Served	33
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3) Families will improve overall self-sufficiency

Average baseline SSM score	31
Average SSM score for current quarter	36
Average % improvement (or decline)	16%
# HHs with improved SSM scores from Baseline	25
% HH improving	76%

4) Adults will improve their education

# of adults without a GED or HS diploma at Baseline	8
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# of adults completing GED	5
# of adults seeking higher education or trade cert	8

5) Families will improve their employment situation

% who increased employment	33%
% employed - part time	21%
% employed - full time	36%
% moving off of TANF	12%
% receiving Child Support	15%

6) Families will improve overall financial stability

Average HH Income at Baseline	\$12k
Average HH Income for current quarter	\$15k
# HH with increasing income from Baseline	15
% HH improving	45%
Total \$\$ of increased earned annual income	\$145k

7) Families will maintain stable housing 6 months post TBRA

# of graduated families who indicate still being housed	Not yet available
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Cost Savings

8) Reduced housing subsidization costs

Average HAP payment at Baseline	\$1,014
Average HAP payment in current quarter	\$933
Average \$\$ decrease in HAP	\$81
Average % decrease in HAP	8%

9) Reducing transportation costs

# of children no longer needing special bussing	9
Cost savings anticipated for district (due to move)	\$4,110

TBRA Challenges and Opportunities

The TBRA program works with higher needs families will multiple barriers to self-sufficiency. Some of the more pressing challenges are listed below.

Employment: Current activities to assist clients include:

- Coordination with Colorado Works and the DHHS University for skill development and job readiness training.

- Client participation in Bridges Out of Poverty for 10-week classes and Circles Leader opportunities.
- Clients trade schools for their CNA licenses, etc., and tuition grants from local non-profits (Realities for Children, A Woman's Work).

Transportation

- This is being addressed through partnership with CO WORKS and County Transportation Department to get bus passes.

School Attendance, particularly for high school students

- We are working with attendance advocates to support families and teens in getting more connected to their schools through extra-curricular activities and academic supports.
- We are collaborating with teachers, counselors, parents and students together in a team meeting format to identify and address issues for students on a one-on-one basis.

Colorado Works Case Management Program

Colorado's TANF Program is known as Colorado Works and is designed to assist participants to terminate their dependence on government benefits by promoting job preparation, work and marriage, and to develop strategies that focus on ensuring that participants are in work activities as soon as possible so that the State is able to meet or exceed work participation rates specified in the federal law. The **DHHS Colorado Works Case Management (CWs CM) Program** promotes investment into capacity building and prevention work to strengthen families, provide for positive youth development and healthy relationships. Case managers, provide goal oriented case management, helping individuals achieve their goal and promote life decisions and desires to self-sufficiency.

Colorado Works, provides temporary cash assistance to meet basic needs of families. It also provides education, employment and training programs to assist the family's move toward self-sufficiency. State law provides for a cumulative 60-month lifetime limit on cash aid for adults.

CWs CM Program Updates and Successes

Boulder County Works Support Unit internal Case Management Team began full implementation of the program and meeting participants on April 15, 2013. Since, participants have been involved in developing plans and addressing barriers to employment, education and self-sufficiency. With the assistance of the new Self-Sufficiency Matrix, case plans were developed helping individuals achieve goals in achievable steps that promote life decision and desires to self-sufficiency. Through a strengths-based framework, our approach empowers participants to learn from their past and celebrate their accomplishments. To date we are pleased to announce that, with this new case management model, we are seeing more participation and engagement in this goal setting system.

In addition, the Works Support Unit in conjunction with the Tenant Based Rental Assistance program is piloting a primary case manager model. Currently our two units have eight participants in common in which the two *teams are working in partnership with families to create a comprehensive goal oriented plan addressing the needs of all family members*. By working together we are seeing more collaborated efforts to serve clients and stronger client outcomes.

CWs CM Key Outcomes and Progress

195 clients served

53% of our clients are in a **countable work activity** (103 clients)

- 39 have obtained employment
- 25 are in an education component
- 39 are actively searching for employment

47% of our clients are in a **not job ready status** (92 clients)

- This number is much lower than anticipated, initial projections were that 150 clients would be Not Job Ready and supported through County paid Maintenance of Effort (MOE) funding.
- This is a clear reflection of the Colorado Works team effort to ensure clients are aware of the program requirements, engaging clients in activities, and addressing barriers to self-sufficiency.

CWs CM Challenges and Opportunities

Community Service is a countable activity in CO Works and is seen to be highly effective for providing soft skills to participants. We are currently in the process of development of a well-planned and organized “Service to Community” program to begin in late August or early September. We believe once this program is available to clients and case managers, we will see an even greater opportunity to provide valuable working skills to participants.

Housing Stabilization Case Management & Housing Continuum Coordination

The Housing Stabilization Program provides deposits and short- to medium-term full rental assistance to eligible households. The financial assistance is coupled with **intensive case management** services for families. DHHS Case Managers and case managers from various community based organizations meet with their clients each month (and even more frequently in the beginning) to ensure the participants are setting and reaching their individual goals to reach self-sufficiency. Each case manager uses the Boulder County Self-Sufficiency Matrix as a guideline to determine areas of priority and focus in each individual case plan.

HSP Program Updates and Successes

- HSP was recently awarded \$275,000 in HUD’s Emergency Solutions Grant funds. We recently received the contract from our grantors, Colorado Coalition for the Homeless, and HSP staff is working diligently to train case managers and referring caseworkers to the new eligibility and documentation requirements.
- As a result of the additional funding, which will allow HSP to help a more vulnerable population (re-housing homeless families and individuals and providing up to 24 months of rental and case management assistance), HSP will be welcoming the Bridge House Resource Center’s “Ready to Work” and Boulder Shelter for the Homeless’ “Transitions” case managers into the HSP Case Management Collaborative.
- Under the new HEARTH Act (Homeless Emergency Assistance and Rapid Transition to Housing Act), HUD requires Continuums of Care and ESG recipients to work towards a region-wide centralized intake and/or common assessment practice. As a recipient of the ESG funds, HSP has advocated successfully to pilot the revised Boulder Count Self-Sufficiency Matrix (SSM) during the current ESG award period. The County of Aurora and the balance of the ESG recipients will be piloting two other SSM’s at the same time. At the end of the pilot, determinations will be made regarding what assessment(s) should be used for the entire region.

- HSP is currently one of the main vehicles by which DHHS is able to introduce DHHS’ efforts at integrating case management practices across the county. By requiring HSP Case Managers to use the recently revised Boulder County Self-Sufficiency Matrix and the newly created ETO Case Plan that is designed to be conducive with the SSM, DHHS is able to “pilot” integrated case management via HSP.
- In the coming months, HSP will be utilized to pilot the introduction of data sharing via the Efforts to Outcomes (ETO) system. The goal is to have all HSP case managers who use ETO enter their clients’ data from their ETO site and HSP staff will then be able to view the information to determine eligibility, track client progress, and report on agency and program outcomes.

HSP Key Outcomes and Progress – Housing Continuum Coordination

Number of clients served during per agency

2 nd Quarter 4/1/2013-6/30/2013		
Referring Agency	# of Clients Served	% of Total
Adult Protective Services-HHS	3	3%
Community Supports Division-HHS	5	5%
Child Support Services – HHS	1	<1%
Community Infant Program	2	1%
EFAA	13	11%
Family & Children’s Services-HHS	29	25%
OUR Center	13 (5-1x payments)	11%
Property Management -HHS	1	<1%
SAFE Shelter	6	6%
Section 8-HHS	1	<1%
Sister Carmen	27	23%
SPAN	2	1%
TBRA – HHS	10	9%
Veterans Affairs	2	1%
TOTAL	115	HHS Total %: 43%

71% of clients received on-going assistance and 29% received one time payments in Quarter 2

HSP Outcomes (clients who have exited the “New” Program) Program to Date

Agency	Exited Clients	
HHS	27	<ul style="list-style-type: none"> • Average months of assistance: 6 months • Average monthly rental amount: \$817 • Average size of rental unit: 2.25 bedrooms • Average amount of savings accrued • Average savings at entry=\$53 At Exit=\$1147 • % of households that increased income at exit= 48%
CIP	1	
EFAA	10	
OUR Center	14	
Safe Shelter	3	
Sister Carmen	11	
SPAN	4	
Total	71	

HSP “New Program” Surveyed Outcomes (please note: case managers have just begun to collect six-month surveys for participants who exited at least six months ago. Because this is a new program, we have only a small collection of surveys for this report. In addition, those surveyed were easy to contact and eager to respond, which may skew the results. The next quarterly report will likely provide more balanced data).

HSP 6 – Month Post-Exit Survey Results <i>(11 surveys returned to date)</i>		# of Households	Percentage
Remains housed		11	100%
Type of rent	No Subsidy	9	82%
	With Subsidy (Sec. 8 & FSS)	2	18%
Current on rent	Yes	10	91%
	No response	1	
In good standing with Landlord		11	100%
Uses and maintains a budget		9	82%
Budget has a surplus or breaks even		6	67%
Has a savings account		11	100%
Average savings amount <i>(ranges from \$2 to \$600)</i>		\$205	

HSP Challenges and Opportunities

HSP continues to operate via a vast array of spreadsheets which track all financial assistance for all households. This system does not allow HSP to “talk to” the finance department, or ETO, which results in a great deal of paper payment requests to finance and multiple data entry steps. HSP staff have been consulting with MIS and exploring various options to transition HSP into a centralized grant and financial management system. In addition, when referring caseworkers can begin entering households’ demographic data in ETO, we will eliminate a great deal of the data entry requirement. A target date for completion of these system improvements in May, 2014 with incremental changes scheduled to occur as early as this fall.

Integrated Case Management Project

BCDHHS provides an agile and responsive case management service delivery model that is fundamentally consistent and flexible across all service areas, emphasizes early intervention and prevention, and designed to support families to effectively achieve self-sufficiency.

Promoting “Any Door is the Right Door”- Moving from silos to an integrated continuum.

Our current service structure and information systems have inadvertently created “silos”, thereby limiting access to services for families and information sharing by workers. In an “Any Door” approach, the majority of clients are quickly connected to some level of benefit or program. From this point of immediate assistance the individual or family can be encouraged to access case management through the most appropriate point on our continuum. Furthermore, by moving from silos to an integrated continuum, we ensure agency-wide information sharing, reduced service duplication, and access by clients to our full service array.

Universal Principals of the HHS Integrated Case Management Approach

- Break through program silos by using modern technology and coordinated agency practices characterized by standardized training for all workers, flexible staffing and workspaces, strong interagency partnerships, and strategic funding mechanisms.
- Clients will receive efficient and consistent service through our “any door” approach.
- Services will be iterative and based on client-driven goals.
- All workers will have broad-spectrum knowledge in core service areas and use standardized case management practices.
- All programs move toward “evidence-based” approaches and use best practices and models for success.
- Technology and information systems will be optimized to reduce paperwork, facilitate interdivision and inter-agency coordination and data analysis, increase access to resources and information for clients, and
- provide more targeted and appropriate services.

Integrated Case Management Committee (ICMC) Structure: Our Case Management Model Committee, consists of the CMCO and FCS Division Directors, and managers, supervisors and case managers within these divisions. Formed in November, 2012, the committee meets weekly to address key objectives on the ICMC work plan. So far, committee members have invested over 500 hours in the project and accomplishments to date have included:

- Revision of the Boulder County Self-Sufficiency Matrix and implementation of standardized use across all HHS case management programs.
- Creation and implementation of a dynamic case planning tool in ETO (Efforts to Outcomes software) that links client activities and action steps to areas of need identified on the Self-Sufficiency Matrix.
- Creation and implementation of client-level and program-level reporting mechanisms to inform management decisions and demonstrate progress toward outcomes.

- Piloting of primary case manager model between CO Works and Tenant-based Rental Assistance program (to be replicated throughout the Department).

Integrated Case Management Goals for next quarter include:

- Creation and implementation of core competency training modules for case managers in Boulder County and partner agencies.
- Expansion of the primary case manager model to additional DHHS case management programs.
- Pilot enterprise data sharing and reporting across DHHS programs and with select community partners.

Community-Based Family Support Coordination - Temporary Safety Net (TSN) Investments

Currently, BCDHHS has \$2.5 million dollars invested community-based programming to provide front-end, early intervention and emergency services to individuals and families. These programs, founded in evidence-based and best practice research, address the core community priorities identified through the multiple community forums.

The following agencies are funded to partner with DHHS to provide services in one or more of these areas: Boulder Shelter for the Homeless, Boulder Outreach for the Homeless Overflow, Bridge House, City of Boulder – Family Resource Center, City of Longmont- Children and Youth Resources, Clinica, Dental Aid, EFAA, Mental Health Partners, OUR Center, Parenting Place, Safehouse Progressive Alliance for Non-violence, and Sister Carmen Community Center.

TSN Staffing

Oversight of the TSN investments was previously the responsibility of two DHHS Management Analysts. With the recent re-organization of DHHS, primary oversight of these contracts will rest with the newly created Inter-Government Coordinator (IG1) positions which are now being supervised by the Integrated Case Management Program Manager, Melissa Frank-Williams (who was previously in one of the Management Analyst positions). Currently one of the IG1 positions has been filled by Sarah Buss, who previously supervised the HSP Program. The second IG1 position is vacant which we anticipate filling by August 1.

TSN Outcomes and Outputs

Below is a snapshot of data from 2012. Data for the first half of 2013 is currently being analyzed and will be available for the third quarter board report. Please note, for sake of efficiency, this report does not include all data for all TSN funded programs. This is available upon request.

Family Resource Centers	
Sister Carmen Community Center serving Lafayette, Superior, Louisville	
Reporting period: January 1, 2012-December 31, 2012	
Outputs	<u>Total individuals served agency-wide</u> = 11,504 (6,034 adults, 5,470 children) <u>Total households provided case management</u> = 1,967 <u>Case management hours</u> = 3,081 <u>Total number receiving counseling</u> (via Mental Health Partners, MHP)= 64 (started in July, 2012) <u>Counseling hours</u> = 181 (est.) 173 PEAK applications were completed
Outcomes	<ul style="list-style-type: none"> • 21% increased their food stability • 23% improved their housing situation

	<ul style="list-style-type: none"> • 34% improved their financial situation • 34% of clients built trusting relationships with others
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City of Boulder - Family Resource Center @ Manhattan Middle School
Reporting Period: January 1, 2012 – December 31, 2012

Outputs	<u>Total number of individuals served</u> = 1,532 (815 adults, 717 children) <u>Total households provided case management</u> = 145 (303 adults, 308 children) <u>Case management hours</u> = 1,342 <u>Number receiving counseling (via MHP)</u> = 81 (started in February, 2012) <u>Counseling hours</u> = 404 (est.) 90% of clients needing public benefits applied.
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Outcomes	<p>The program started collecting Self-Sufficiency Matrix (SSM) data in June, 2012. Data reported reflects scores of 66 families who completed a baseline and follow up measurement in 2012. Results from areas where the most participants showed the greatest need (i.e. were “in-crisis” or “vulnerable” at baseline and increased scores) were as follows:</p> <ul style="list-style-type: none"> • 80% have increased their awareness of community services and ability to access them, • 46% increased food stability, • 68% improved their housing situation, • 63% improved their income, and • 31% improved their employment situation.
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Community-based Behavioral Health Services

Mental Health Partners
Mental Health Partners has two programs that are funded through the TSN: *Community Partner Co-Location* and *Senior Reach*. These programs serve the communities of Boulder, Lafayette, and Longmont.

Reporting period: January 1, 2012-December 31, 2013
Program reported quarterly, with all reports submitted to date.

Community Partner Co-location

Outputs	Program	Number of Clients Served
	Bridge House	139
	Boulder Shelter	135
	Manhattan/FRC	81
	OUR Center (started 6.1.12)	58
	Sister Carmen (started 7.1.12)	64
	Total clients served	477*

*does not include one-time contacts

Outcomes	MHP began reporting outcome data in 2013.
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Senior Reach Program

Outputs	<u>Total number of individuals provided case management</u> = 164 <u>Total who received counseling services</u> = 80 <u>Total number of counseling hours provided</u> =238
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Outcomes	MHP began reporting outcome data in 2013.
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Parent Education

Parenting Place

Parenting Place is providing the evidence-based Parents as Teachers program to 70 families across Boulder County. Emphasis is in eastern Boulder County, particularly Longmont, with primary referrals coming from FCS.

Reporting period: July 1, 2012- December 31, 2012

Outputs

Total number of families enrolled = 40 (40 adults and 61 children)

*program began seeing families in mid-August

- Longmont= 21
- Boulder = 4
- Lafayette/Louisville/Superior = 15

Total number of visits = 172

Total number of groups provided = 2

Number of families who attended = 18

Outcomes

The program is currently collecting data and will have their first outcomes report in August 2013.

Note: The Housing Stabilization Program is also a part of the TSN Investments; please see detailed data in that program section above.

Boulder County Human Services

Financial Report as of June 2013

June actuals mark the halfway point of the County's calendar year and the end of the State's fiscal year 2012-13. With this significant reporting period, we are at a prime point to both evaluate our current financial position and to analyze and plan our path going forward.

- **Calendar year revenues and expenditures** are running under budget, at 45.9% and 43.3% respectively, six months into the year. The rate of revenues slightly exceeds the rate of expenditures, primarily because of the early receipt of property tax revenues, which are 73% collected as of June. Strategic initiatives planned in the second half of 2013 will reduce or eliminate both lags. Additionally, the State withholds reimbursements to counties who have overspent their annual allocations in June, and then settles, or returns, some of the withheld funds once surplus distribution and pass-through amounts are calculated and distributed to the counties. These SFY13 closeout adjustments will be reflected in the July financial reporting.
- Boulder County Human Services completed an **IGA with Boulder County Housing Authority** that provided \$1.5M of Fund 012 fund balance in support of helping low-income families gain education and job skills, moving them towards self-sufficiency. The July payment will be reflected in the July financial reporting.
- **TSN spending** is at 39% of budget through June. While some budgeted areas are expected to underspend – such as personnel, expended 45% of budget halfway through the year – we anticipate that the entire appropriation will be spent as we are actively pursuing new opportunities for investing the funds in our community.
- Turning to June's **State fiscal year 2012-13 close:** with the exception of County Administration, spending for the other major programs – TANF, Child Care, Child Welfare and Core - approximated previously reported projections. The pre-close overage of \$2.8M in County Admin was \$1M less than our most recent projection of \$3.8M over because of our June decision to retroactively allocate RMS to IV-D Child Support. This increased that program's expenditures by \$1.1M, and equally decreased RMS to other programs, primarily County Administration. This election should be beneficial we expect that the 66% IV-D reimbursement rate will be significantly higher than the federal pass-through rate that the \$1.1M would have been reimbursed at. One unanticipated post-close outcome of the SFY13 settlement is that our Child Welfare overspend will likely not be covered by surplus distribution. TANF reserves and Fund 012 balance will cover the final overage.

Human Services Finance Updates:

2012 Single Audit

The Human Services Single Audit was clean for Human Services and there were no issues to resolve. However, to be better prepared for next year's audit, Finance will have processes and procedures to update. A focus will be to improve our process for reconciliations between IFAS and the State's accounting system, CFMS.

Boulder County Sustainability Initiative

There are several Finance projects that embrace the County's sustainability initiative by creating electronic processes to replace manual paper work processes. Using the new payroll software, BC Time, to reimburse and electronically approve employees for mileage and phone stipends. Human Services is also enhancing the accounting software so that accounts payable invoices are routed and approved electronically. Human Services will be the first agency to use the functionality within the Banking Pcard software so that the purchases are coded in the software and then easily uploaded to the accounting software.

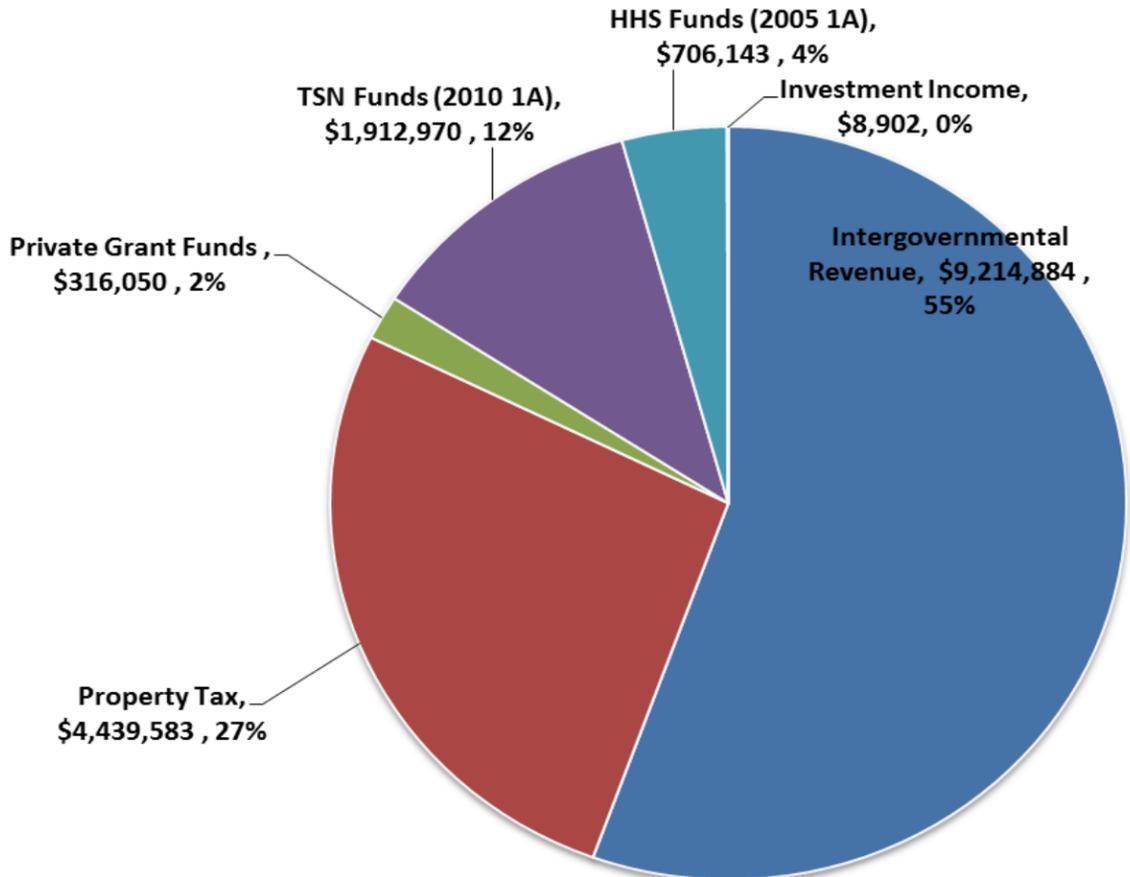
IFAS Budget Module

Human Services has spent a number of months preparing business requirements for the HS budgeting process, meeting with Sungard and recently met with County Finance and Sungard to demonstrate for County Finance team the capabilities of the module. The test environment is running and Human Services lead financial team members are exploring the module, through August 31. In September we will engage Sungard to review reporting and determine if customized reports are needed. If Sungard is able to respond to our requests, we hope to load the 2014 budget data in the module as history in parallel with the routine budget process and test the update features.

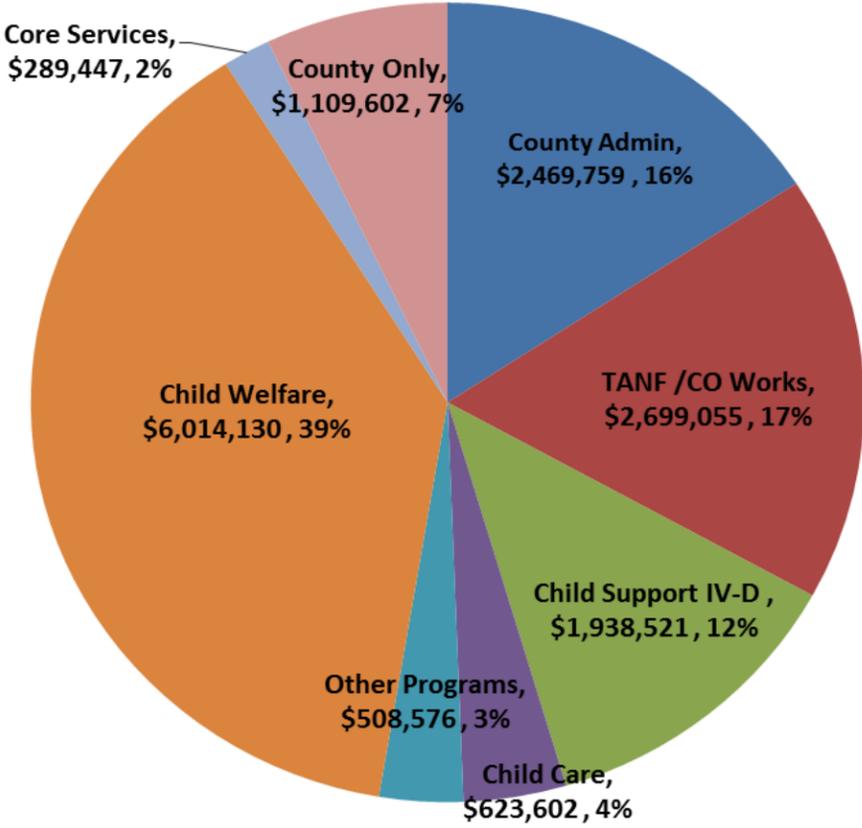
2014 Human Services Budget

The current budget process is on track, all required due dates have been met and documents provided to Budget Office. The next meeting date to review this budget with Budget Office is September 18.

**Human Services: Sources of Funds
For Six Months Ending June 2013
Total 2013 Sources = \$16,598,532**



**Human Services: Uses of Funds
For Six Months Ending June 2013
Total 2013 Uses = \$15,652,692**



**Boulder County Human Services
Comparison of County Budget to Actuals
For Six Months Ending June 2013**

I. FUND 012 BALANCE AT 1-1-2013

\$ 11,394,115

	Current 2013 Budget	(A) YTD Actuals 6/30/2013	% Spent 50% Thru Year	(B) Encumbered 6/30/2013	(A) + (B) Actuals+Encum 6/30/2013	% Spent + Encmb 50% Thru Year	Remaining / Unenc budg @ 6/30/2013	(C) YTD Budget at 6/30/2013	(C) - (A) YTD Actuals (+)/- YTD Budget
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II. SOURCES OF FUNDS (Source: IFAS GL5438)

Intergovernmental Revenue	\$ 21,737,468	\$ 9,214,884	42.4%	n/a	\$ 9,214,884	42.4%	\$ 12,522,584	\$ 10,868,734	\$ 1,653,850
Property Tax	6,100,327	\$ 4,439,583	72.8%	n/a	4,439,583	72.8%	1,660,744	3,050,164	(1,389,419)
Private Grant Funds	-	\$ 316,050	n/a	n/a	316,050	n/a	(316,050)	-	(316,050)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ 706,143	50.0%	n/a	706,143	50.0%	706,143	706,143	-
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 1,912,970	38.2%	n/a	1,912,970	38.2%	3,094,957	2,503,964	590,993
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	509,860	509,860
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	423,411	423,411
Interest Income Investments	-	\$ 8,902	n/a	n/a	8,902	n/a	(8,902)	-	(8,902)
Total Sources of Funds	\$36,124,548	\$16,598,532	45.9%		\$ 16,598,532	45.9%	\$ 19,526,016	\$ 18,062,274	\$ 1,463,742

III. USES OF FUNDS (Source: IFAS JL9107)

County Admin	\$ 8,859,233	2,469,759	27.9%	294,304	\$ 2,764,063	31.2%	\$ 6,095,170	\$ 4,429,617	\$ 1,959,857
TANF /CO Works	4,107,868	2,699,055	65.7%	1,536,272	4,235,326	103.1%	(127,458)	2,053,934	(645,121)
Child Support IV-D	1,767,276	1,938,521	109.7%	45,637	1,984,158	112.3%	(216,882)	883,638	(1,054,883)
Child Care	2,321,342	623,602	26.9%	-	623,602	26.9%	1,697,740	1,160,671	537,069
LEAP	121,978	72,175	59.2%	-	72,175	59.2%	49,803	60,989	(11,186)
Child Welfare	13,369,804	6,014,130	45.0%	377,937	6,392,067	47.8%	6,977,737	6,684,902	670,772
Old Age Pension Admin	211,603	77,836	36.8%	-	77,836	36.8%	133,767	105,802	27,966
Core Services	926,762	289,447	31.2%	-	289,447	31.2%	637,315	463,381	173,934
ILA/Chafee	130,309	53,702	41.2%	-	53,702	41.2%	76,607	65,155	11,453
PSSF (actuals include match; budget does not)	111,689	65,460	58.6%	-	65,460	58.6%	46,229	55,845	(9,616)
IMPACT	250,623	122,703	49.0%	97,009	219,712	87.7%	30,911	125,312	2,609
SNAP	145,320	116,700	80.3%	-	116,700	80.3%	28,620	72,660	(44,040)
County Only	3,800,741	1,109,602	29.2%	1,052,318	2,161,920	56.9%	1,638,821	1,900,371	790,769
Total Uses of Funds by Program	\$ 36,124,548	\$ 15,652,692	43.3%	\$ 3,403,478	\$ 19,056,169	52.8%	\$ 17,068,379	\$ 18,062,274	\$ 2,409,582

(Budget and actuals include RMS redistributions)

(D)

IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE

\$ 945,841

V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS

\$ 12,339,956

VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.

	Year-to-date as of 6/30/2013		Year-to-date as of 6/30/2013		Year-to-date as of 6/30/2013
Colorado Works Block	\$593,692	Low Energy Assistance Program	\$ 577,630	Food Assistance Benefits	\$ 11,140,190
Child Care Block	1,237,554	Aid To Needy Disabled	251,816	Other Programs	-
Child Welfare Block	1,431,144	Home Care Allowance	110,211	Medicaid Benefits	69,435,523
Core Services Block	598,376	Old Age Pension	2,242,226		
				Total Fed/State Portion of EBT/EFT (E)	87,618,364
				Total authorized expenditures (D) + (E)	\$103,271,055

Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Six Months Ending June 2013

	2013 Appropriated Budget	Jan-2013 Actuals	Feb-2013 Actuals	Mar-2013 Actuals	Apr-2013 Actuals	May-2013 Actuals	Jun-2013 Actuals	YTD Actuals	Projected (Over)/Under Appropriated Budget
TSN Administration	94,000	1,040	1,014	2,370	2,238	1,994	4,156	12,812	68,377
Omni Consulting	6,000	-	-	-	-	-	-	-	-
Non-Profit Contracts & Other Programs									
TBD	298,232	-	-	-	-	-	-	-	-
Mental Health Partners - IMPACT	40,590	-	-	-	-	-	-	-	-
Parent Education Services of Longmont	170,000	-	-	-	-	-	-	-	-
Parenting Place	146,192	-	-	12,088	7,993	12,613	25,740	58,434	-
Non-Profit Contracts - Round II									
Boulder Shelter for the Homeless	65,000	-	-	4,778	8,676	-	8,770	22,224	-
City of Boulder - FRS	170,000	-	-	-	-	-	48,914	48,914	-
Dental Aid	35,000	-	-	2,970	5,940	2,970	2,970	14,850	-
Mental Health Partners - Community Based	320,000	-	-	20,173	21,483	21,531	21,478	84,665	-
Mental Health Partners - Senior Reach	80,000	-	-	5,404	6,351	5,165	8,305	25,226	-
Sister Carmen Community Center, Inc.	200,327	-	-	13,625	29,921	14,804	11,850	70,201	-
Emergency Services 2013									
Boulder Outreach for Homeless Overflow	20,000	-	-	5,333	2,667	-	-	8,000	-
Boulder Shelter for the Homeless	75,000	-	-	6,500	12,278	-	13,464	32,243	-
Bridge House	20,000	-	1,523	1,655	-	3,268	1,634	8,080	-
Emergency Family Assistance Association	75,000	-	11,365	-	4,738	12,006	7,106	35,216	-
Outreach United Resource Center, Inc.	75,000	-	3,675	3,894	-	15,323	5,723	28,615	-
Safehouse Progressive Alliance for Nonviolence	75,000	-	6,969	-	6,326	12,927	7,880	34,101	-
Sister Carmen Community Center, Inc.	75,000	-	-	6,370	12,286	6,412	4,352	29,420	-
RFP 5693-12 Local Health Funding									
Clinica Family Health Services	150,000	-	-	150,000	-	-	-	150,000	-
Mental Health Partners	26,915	-	-	26,915	-	-	-	26,915	-
Other Programs									
Emergency Hotel Vouchers	15,000	120	-	-	434	3,032	420	4,007	-
Heating Plus 2012-13 season	200,000	23,749	11,519	5,073	3,954	4,633	386	49,313	-
The Work Number (Talx Corp)	63,250	-	-	4,250	8,500	4,250	8,500	25,500	-
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	35,051	269,028	131,547	118,935	177,493	755,923	-
Administrative Benefits Access									
Personnel (Salary & Benefits)	2,332,140	174,091	187,981	171,573	170,601	167,322	170,483	1,042,052	248,036
Child Care	1,200,000	74,032	67,040	58,927	114,975	139,343	66,945	521,261	-
Total	6,027,646	273,031	291,087	501,897	419,362	427,594	419,077	2,332,048	316,412

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
For Twelve Months Ending June 2013 - Pre-SFY13 Close

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Actual Expenditures								YTD Expenditures as of June 2013	Remaining Allocation as of June 2013	% Expended Thru Year	Projected (Over)/Under State Year-end
		3Q12	4Q12	Jan	Feb	Mar	Apr	May	Jun				
Child Welfare													
CDHS allocation	14,144,156	3,832,509	4,108,067	1,277,262	1,208,431	1,284,509	1,327,200	1,262,002	1,402,007	15,701,988	(1,557,832)		
Medicaid allocation	665,091	96,251	131,106	37,245	32,878	24,263	37,170	32,847	29,548	421,307	243,784		
Total Child Welfare	14,809,247	3,928,759	4,239,173	1,314,507	1,241,308	1,308,772	1,364,370	1,294,850	1,431,555	16,123,295	(1,314,048)	108.9%	n/a
Notes on Projected Overspend: Boulder spent \$1.3M over its SFY13 allocation. As of the time of this note, the State is still closing out Child Welfare and there may be a small reduction to the deficit. At the State's request regarding use of TANF reserves to cover year-end overages, Boulder requested that \$1M of this over-spend be covered by TANF reserves and that the balance be funded as county (Fund 012) dollars.													
Colorado Works / TANF	Allocation	3Q12	4Q12	Jan	Feb	Mar	Apr	May	Jun	YTD	Remaining	% Expended	Projected
Administration and Contracts		511,804	1,083,008	165,990	152,465	224,063	360,101	467,780	780,627	3,745,836			
Benefits and Support Services		511,985	554,120	177,342	170,051	170,559	172,557	193,601	172,664	2,122,878			
Total Colorado Works / TANF	5,662,486	1,023,789	1,637,128	343,331	322,516	394,621	532,658	661,381	953,291	5,868,714	(206,228)	103.6%	n/a
Notes on Projected Overspend: In taking strategic steps to reduce our TANF reserve balance, Boulder overspent SFY13 allocation by \$206k. In addition to this reduction, we have requested that \$1M of our Child Welfare overage be covered by TANF reserve balance. With these two draws, the \$2,150,947 as of the SFY13 close will decrease to approximately \$945k for SFY14.													
Child Care Assistance Program	Allocation	3Q12	4Q12	Jan	Feb	Mar	Apr	May	Jun	YTD	Remaining	% Expended	Projected
Administration		68,954	328,154	86,207	70,028	67,666	132,504	67,123	76,104	896,740			
Programs		796,600	897,280	262,426	271,761	265,863	254,585	346,822	265,916	3,361,253			
Total Child Care Assistance Program	3,229,232	865,554	1,225,434	348,634	341,790	333,529	387,089	413,945	342,020	4,257,993	(1,028,761)	131.9%	n/a
Notes on Projected Overspend: As of the June close, we overspent our Child Care allocation by \$1.029M. As had occurred in the SFY12 Child Care closeout, it is expected that the entire overage will be covered by surplus distribution in the State closeout.													
County Admin and Food Assist Fraud	Allocation	3Q12	4Q12	Jan	Feb	Mar	Apr	May	Jun	YTD	Remaining	% Expended	Projected
County Administration	3,592,997	1,923,688	1,902,186	621,216	568,635	591,036	583,382	581,842	(416,645)	6,355,341	(2,762,344)	176.9%	n/a
Notes on Projected Overspend: The overspend at 6/30/13 of \$2.762M is significantly less than the previously projected overspend of \$3.863M due to our election to allocate RMS to IV-D Child Support funding at 66%. This action decreased County Admin expenditures by \$1.1M. Additionally, the \$2.7M overspend does not reflect anticipated year-end pass-through funding, which if conservatively estimated at 30%, reduces the projected overage to \$1.9M. Using the most recent three year historical rates which average about 55%, our estimated reduced projected overage is \$1.2M. In addition to pass-through funding, Fund 012 fund balance is available to cover overages.													
Core Services	Allocation	3Q12	4Q12	Jan	Feb	Mar	Apr	May	Jun	YTD	Remaining	% Expended	Projected
80/20 & 100% Funding	1,685,326	439,205	322,611	109,716	108,235	122,547	121,545	113,702	112,101	1,449,662	235,664		
Mental Health	396,351	130,798	118,661	44,444	38,705	42,722	38,943	40,247	41,893	496,412	(100,061)		
Alcohol & Drug Abuse/Family Issues	57,776	43,546	43,546	14,515	14,515	14,515	14,515	14,515	14,515	174,184	(116,408)		
Special Economic Assistance	18,000	6,031	6,998	1,352	1,150	919	-	687	670	17,808	192		
Total Core Services	2,157,453	619,581	491,817	170,027	162,605	180,703	175,003	169,152	169,179	2,138,066	19,387	99.1%	n/a
Notes on Projected Overspend: As of the June close, Core spent over 99% of its allocation, leaving approximately \$19k in unspent funds. It is possible the State will be able to make closeout entries that will allow us to use the remaining funds against other eligible expenditures.													
Summary: Preliminary (pre-close) SFY13 actuals indicate that four of the five major programs overspent their allocations. Those overages do not reflect possible surplus distributions and/or use of TANF reserves (for Child Welfare and TANF), which are alternatives to county funding.													

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
For Twelve Months Ending June 2013 - Pre-SFY13 Close

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMS	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 26,601,111	\$ 26,601,111	\$ -
Old Age Pension	5,463,173	5,463,173	-
IV- D Child Support Enforcement Admin	3,029,434	1,910,264	1,119,170
Low-income Energy Assistance Program	1,077,380	997,661	79,719
Non-allocated Programs	268,058	127,799	140,260
Non-reimbursables in Cnty Adm, Ch Wlf & Ch Care	17,485	-	17,485
Aid to Needy Disabled	820,465	656,372	164,093
Home Care Allowance/SSI HCA	302,229	287,118	15,111
IV-B Promoting Safe and Stable Families	138,233	95,035	43,197
IV-E Independent Living	129,450	129,450	-
Foster Care/Adoption Recruitment	1,875	1,500	375
Automated Data Processing Pass-Through	855,557	282,334	573,223
Colorado Works / TANF Collections	(37,702)	(30,162)	(7,540)
Total State Incentives	-	167,126	(167,126)
Total Federal Incentives	-	44,478	(44,478)
Excess Parental Fees SB-94	21,256	21,256	-
IV-D Child Support - TANF Collections	(423,423)	(338,738)	(84,685)
Medicaid Collections	(16,524)	(16,524)	-
Other Local Sources/Expenditures	3,488,031	-	3,488,031
Integrated Care Management Incentive	390,615	390,615	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 42,126,703	\$ 36,789,867	\$ 5,336,836
Cost Allocation Plan (see note)	\$ 2,901,979	\$ 957,653	\$ 1,944,326

Summary: Through June 2013, Boulder County spent \$42.1M on non-major and non-allocated programs and received revenue of \$36.8M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

Boulder County Dept. of Housing and Human Services #5714-12

Proprietary and Confidential

Timeline

Phase	Category	Scope of Work Tasks	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
Phase 1 - Assessment	Market Research	Obtain and review any current DHHS survey or demographic data												
		Discuss available research on nonprofit partners, DHHS staff, DHHS-eligible county population												
		Conduct up to 3 nonprofit partner interviews/directors												
		Conduct up to 4 DHHS department head interviews <i>(personal interview with dept. head or similar position)</i>												
		Develop and conduct brief DHHS staff survey <i>(electronic survey)</i>												
		Summarize and discuss findings with DHHS												
	Website Research and Optimization	Web Kickoff Meeting with DHHS												
	Public Relations Outreach	Research current PR resources/capabilities												
	Internal Communications Program	Research current internal communications channels and structure												
	Partner Communication Strategy	Assess current strategy with DHHS												
Phase 2 - Development	Website Research and Optimization	Conduct keyword research												
		Conduct similar HHS agency practices research												
		Develop proposed content and navigation strategy based on DHHS meeting and research conducted												
	Public Relations Outreach	Assist with developing key messages and talking points												
		Develop bank of story ideas/pitches												
		Develop case studies/profiles												
		Develop boilerplate presentation for community speaking opportunities												
	Internal Communications Program	Develop internal communications program												
		Develop internal collateral to support launch												
	Partner Communication Strategy	Develop/refine partner communication strategy												
	Paid Media Strategy	Research paid media outlets												
		Develop paid media strategy												
		Present to DHHS and obtain approval												
		Negotiate media buys												

Boulder County Dept. of Housing and Human Services #5714-12

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Timeline

Phase	Category	Scope of Work Tasks	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Phase 2 - Development (Cont.)	Marketing Tool Kit	Develop creative strategy, key ideas and messages, and creative concepts											
		Visualization of creative concepts											
		Presentation of messaging and creative concepts											
		Revisions and final approval											
		Logo refresh/redesign (3 concepts)											
		Brochure templates (2)											
		Flyer templates (2)											
		Card templates (2)											
		Mailer templates (2)											
		Door hanger templates (2)											
		PPT templates (2)											
		Banner options (2)											
		Utility Bill stuffer											
		Collateral rack holder options											
		Print-Ready versions of collateral											
		Staff training guide and training seminars											
		Coordination (other meetings, etc.)											
	Spanish translation for all templates and print-ready pieces												
	"Clip art" folder for staff usage/graphics, etc.												
	Print and Electronic Ads	Print ad single concept <i>(design, review, approval)</i>											
		Electronic-delivery ad single concept <i>(design, review, approval)</i>											
	Focus Groups	Coordination time for setup and invites (5 groups)											
		Conduct final logo option group											
		Conduct Marketing tool kit group											
		Conduct Collateral group											
		Conduct Lobby/Public Space enhancements group											
		Conduct Bus billboard group											
	Post-group reports (5 groups)												
	Lobby/Public Space Enhancement	Develop poster-type wall hangings <i>(design, 2 revs, approval)</i>											
		Develop seasonal window clings (4) <i>(design, 2 revs, approval)</i>											
		Coordination (meetings, approvals, etc.)											
	Outdoor Media	Research outdoor media options <i>(including RTD, HOP and other city-based bus lines, bus station benches, etc.)</i>											
		Negotiate outdoor media buys											
		Design, review, approval Outdoor media											

Boulder County Dept. of Housing and Human Services #5714-12

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Timeline

Phase	Category	Scope of Work Tasks	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Phase 3 - Implementation	Website Research and Optimization	Implement content optimization strategy <i>(for clarity, destigmatization, and keyword-richness)</i>											
		Implement navigation optimization strategy (site map) <i>(if this is done in conjunction with Boulder County web team, hours may change based on access, etc.)</i>											
	Public Relations Outreach	Media outreach activities associated with campaign											
	Internal Communications Program	Implement (and ongoing) communications internal program											
	Paid Media Strategy	Coordination of ad insertions											
	Results/Metrics	Monthly reports <i>(Progress, results to date, billing)</i>											
Annual Report <i>(campaign overview, recommendations, results and metrics)</i>													

DHHS Logo and Campaign Rollout Plan

Monday, Aug. 19

- SLT presentation
 - o Provide some background and preview logo and campaign launch for SLT

Tuesday, Sept. 3

- Internal Logo Launch
 - o Internal announcements go out (incl. video)
 - o Staff posters go up in break rooms and hallways

Thursday, Sept. 5

- Internal Campaign Launch
 - o Internal announcements go out
 - o Community partner announcements go out
 - o Press release sent
 - o Lobby items start to go up

Sunday, Sept. 8

- Ad Campaign Begins
 - o Daily Camera and Times-Call full-page ad with Frank's letter runs

Monday, Sept. 9

- Public Campaign Launch
 - o PR begins
 - o Social media begins (*this was removed from Scope of Work, but we highly recommend – should be discussed*)
 - o Grassroots efforts begin
 - o Community partner giveaways baskets and collateral delivered
- Internal Campaign Launch continues
 - o Frank's letter full-page ad printed and hung up in same locations as staff posters

Tuesday, Sept. 10 – this date was moved

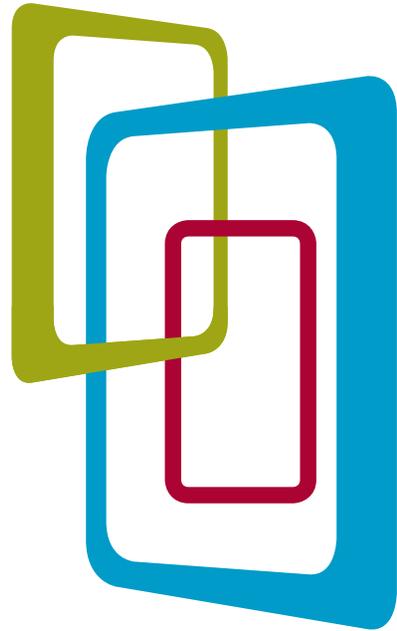
- Internal Campaign Launch Activity
 - o Campaign-branded cakes in HHS lobbies
 - o T-shirt samples in HHS lobbies for staff to see
 - o Giveaways and swag available for staff (pads, pens, etc.)
 - o Collateral available for staff

September

- Primary PR push (to be ahead of election season)
 - o Press release/Guest columns/Editorial Board meetings/Pitches
 - o PSAs
 - o Community presentations
 - o Photo advisory opportunities
 - o Community tables
 - o Etc.

September – November

- Ad Campaign continues
 - o KBJD Radio Luz 30-second radio spots
 - o 50 Plus Marketplace ads
 - o Boulder County bus interiors and exteriors
 - o Transit station panels in Longmont
 - o HOP bus interiors
 - o Daily Camera ads
 - o Times-Call ads
 - o El Comercio de Colorado ads
 - o La Prensa de Colorado ads
 - o Colorado Hometown Weekly print and digital ads
 - o Boulder County Kids ad
 - o Colorado Parent ad
 - o Facebook ads
- PR efforts continue as opportunities arise



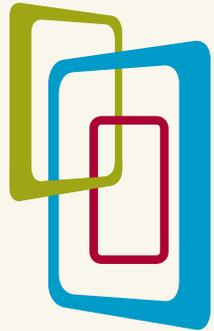
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Logo Launch – Video



Logo Launch – Break Room Poster & Giveaways



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**HOUSING
& HUMAN
SERVICES**

Hope for the future, help when you need it.

It's us.

Thanks to everyone who had a role in developing our new logo. Staff, community partners and clients all contributed. What we heard - and what we designed - is a logo that reflects our focus on integrated services and our open door philosophy. Our colors, typeface, and new symbol support our vision to give our clients hope for the future, and help when they need it. Together, we make our community strong.



Campaign Launch - Icons



Family & Children Services

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Hope for the future, help when you need it.



Food Assistance

Lorem ipsum dolor sit amet,

ipsum

Hope for the future, help when you need it.



Elder Services

We can help you or someone

ipsum

Hope for the future, help when you need it.



Housing

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh ut magna aliquam

Hope for the future, help when you need it.



Health Coverage

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Hope for the future, help when you need it.



Financial Assistance

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Hope for the future, help when you need it.



Education & Skill Building

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Hope for the future, help when you need it.



Campaign Launch - Apparel



Black



Front Detail View



Pepper

Front



Back



Back Detail View



Deep Forest



Front Detail View



Blue Spruce

Front



Back



Back Detail View



Lt Blue



Front Detail View



Neon Blue

Front



Back



Back Detail View



Cardinal



Front Detail View



Crimson

Front



Back



Back Detail View

Campaign Launch -Sample Brochure



Everyone has the right to food that's nutritious and healthy.

In Boulder County, just like everywhere else, some people are unable to buy nutritious, healthy food for themselves and their families.

Among other things, Food Assistance can help lift individuals and families out of poverty, and improve access to healthy food. Submitting an application is easy, and we'll walk you through the process.

Hope for the future, help when you need it.

It's not just a phrase, it's who we are. Boulder County Housing & Human Services works to strengthen individuals and families while promoting human dignity and hope for the future.



Food Assistance

Let us help you provide food

Do you have questions for us? Contact us:

(Please mention you saw this brochure)

Email: hhsfrontdesk@bouldercounty.org

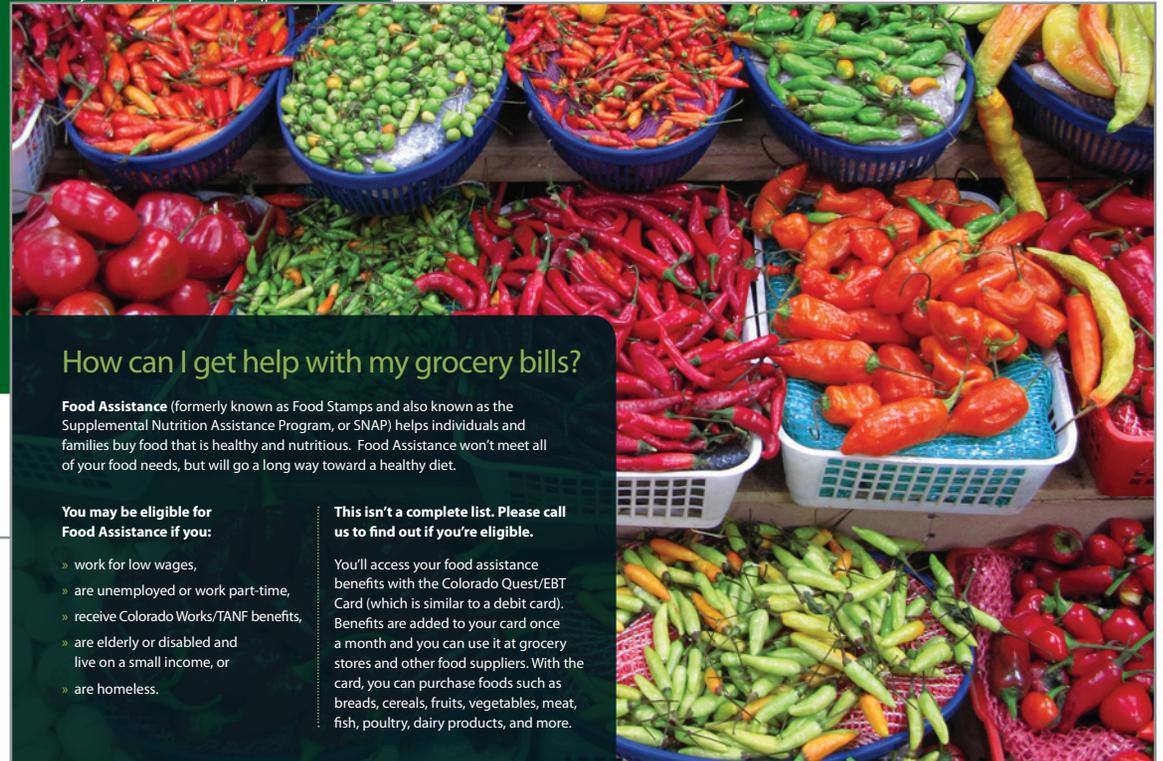
Phone: 303-441-1000

Benefits: 3460 Broadway, Boulder
1921 Corporate Center Circle,
Suite 3-F, Longmont

Housing: 2525 13th St. Suite 204, Boulder

Hours: 8 a.m. - 4:30 p.m. M-F

www.BoulderCountyHHS.org



How can I get help with my grocery bills?

Food Assistance (formerly known as Food Stamps and also known as the Supplemental Nutrition Assistance Program, or SNAP) helps individuals and families buy food that is healthy and nutritious. Food Assistance won't meet all of your food needs, but will go a long way toward a healthy diet.

You may be eligible for Food Assistance if you:

- » work for low wages,
- » are unemployed or work part-time,
- » receive Colorado Works/TANF benefits,
- » are elderly or disabled and live on a small income, or
- » are homeless.

This isn't a complete list. Please call us to find out if you're eligible.

You'll access your food assistance benefits with the Colorado Quest/EBT Card (which is similar to a debit card). Benefits are added to your card once a month and you can use it at grocery stores and other food suppliers. With the card, you can purchase foods such as breads, cereals, fruits, vegetables, meat, fish, poultry, dairy products, and more.

"If you really want to make a friend, go to someone's house and eat with him... the people who give you their food give you their heart." – Cesar Chavez

Campaign Launch -Sample Collateral



Food Assistance

Let us help you provide food for yourself and your family so you can live a healthy life and stretch your income further.

Hope for the future, help when you need it.



Brochure



Food Assistance

Let us help you provide food for yourself and your family so you can live a healthy life and stretch your income further.

Hope for the future, help when you need it.



Door Hanger

Food Assistance

Hope for the future, help when you need it.



More food for you and your family

Your link to food assistance

Everyone needs help now and then. When you need us, we're here to help you apply for and receive Food Assistance benefits.

You may qualify for food assistance if your family earns less than the following amounts each month:

Household size	Max. gross monthly income
1	\$1,180
2	\$1,594
3	\$2,008
4	\$2,422
5	\$2,836
6	\$3,249
7	\$3,663
8	\$4,077
Each addl.	+\$414



Documentation such as social security numbers, copies of birth certificates, proof of income, verification of identity of head of household, rent or mortgage and utility bills and banking account may be needed to determine eligibility.

IMPORTANT INFORMATION: This is only a guide and does not guarantee that someone is or is not eligible for assistance. Only a trained specialist can determine if you or your family qualify for any of the above benefits by verifying information about your household, income, rent or mortgage, utility bills and/or bank account.

For more information:

www.bouldercountyhhs.org
(303)441-1000



Flyer

Campaign Launch - Print Ads

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-  Family & Children Services
-  Housing
-  Food Assistance
-  Financial Assistance
-  Elder Services
-  Health Coverage
-  Education & Skill Building

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Campaign Launch - Transit Station Panels

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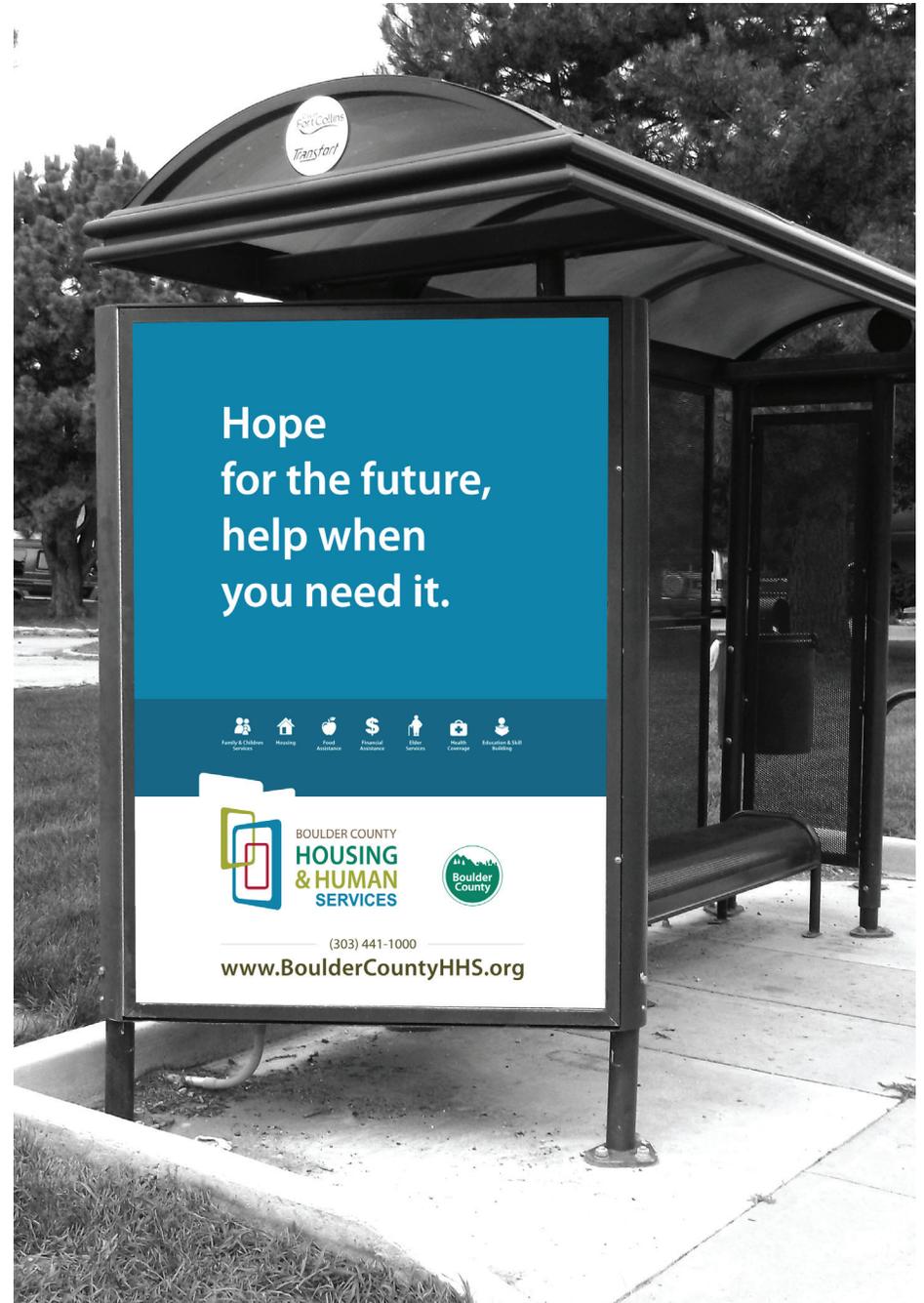


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Campaign Launch - Bus Ads

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Family & Children
Services



Housing



Food
Assistance



Financial
Assistance



Elder
Services



Health
Coverage



Education &
Skill Building



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Publication	Ad Specs	Internal Due Date
KBJD Radio Luz	Translated 30-second spot	Friday, Aug. 9
50 Plus Marketplace	Black and white 7 3/8" w x 5 1/8" h	Friday, Aug. 9
Bus Interior	28" x 11" (9" w/ trim) See specs in "Spec" folder for Bus – Interior	Thurs. Aug. 15
Transit Station Panels	See specs in "Spec" folder for Bus – Shelter	Thurs, Aug. 15
Colorado Parent	Full Color 3.5" w x 4.75" h	Wed., Aug. 14
HOP Interiors	10.5" h x 17" w See Bus-HOP specs	Mon., Aug. 19
Daily Camera – full page	4-color 10.45" wide x 19.5" tall	Thurs., Sept. 5
Times-Call – full page	4-color 10.45 inches wide by 19.5 inches high.	Wed., Sept. 4
El Comercio	CMYK 5.03" x 7.54"	Tues., Aug. 27
Bus Kings	"live" 27" h x 141" w See "Bus – King" specs for trims <i>No need to create proofs – I send the .indd files.</i>	Tues., Aug. 27
Bus Tails	"live" 18" h x 69" w See "Bus – Tails" specs for trims <i>No need to create proofs – I send the .indd files.</i>	Tues, Aug. 27
Colo. Hometown Weekly – print	5.17" wide x 6" tall	Friday, Aug. 30
Facebook ads		Friday, Aug. 30
La Prensa	Color 6.85" tall by 4.6" wide	Mon., Sept. 9
Daily Camera – ¼	5.17" wide x 10" tall	Tues., Sept. 10
Times-Call – ¼	5.17" wide x 10" tall	Tues., Sept. 10
Colo. Hometown Weekly – digital	300 x 250 File size 60k or less	Mon., Sept. 30
Boulder County Kids	CMYK 8.75" x 6.25"	Tues., Oct. 8



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Family & Children Services

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Housing

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Food Assistance

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Financial Assistance

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Senior Services

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Health Coverage

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Education & Skill Building

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Contacts

Housing & Human Services
 P.O. Box 471
 Boulder, CO 80306
 Phone: 303-441-1000
 Fax: 303-441-1523
[Submit a question or comment](#)

Boulder
 Benefits: 3460 Broadway
 Housing: 2525 13th St, Suite 204
 Hours: 8 a.m.-4:30 p.m. M-F

Longmont
 529 Coffman St, Suite 100
 Hours: 8 a.m.-4:30 p.m. M-F



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- [Town of Ward \(no official website\)](#)

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- Sheriff
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- Treasurer



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- News
- Public Information



Family & Children Services

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Headline Number Two

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Section Two Sub-Headline

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- Bullet Point Number One
- Bullet Point Number Two
- Bullet Point Number Three

Popular Links

- Alcohol Diversion
- Child Abuse or Neglect
- Healthy Youth Alliance
- Immunizations (Vaccinations)
- LGBTIQ Youth (OASOS)
- Pregnant & Parenting Teens (GENESIS)
- Pregnancy Prevention (GENESISTER)
- Substance Use & Addiction
- Support at School (Prevention & Intervention Program)
- Teen Mentoring Program
- Tobacco Prevention
- Youth Risk Behavior Survey (YRBS)



Family & Children Services



Housing



Food Assistance



Financial Assistance



Senior Services



Health Coverage



Education & Skill Building

Contacts

Housing & Human Services
 P.O. Box 471
 Boulder, CO 80306
 Phone: 303-441-1000
 Fax: 303-441-1523
[Submit a question or comment](#)

Boulder
 Benefits: 3460 Broadway
 Housing: 2525 13th St, Suite 204
 Hours: 8 a.m.-4:30 p.m. M-F

Longmont
 529 Coffman St, Suite 100
 Hours: 8 a.m.-4:30 p.m. M-F



Hope for the future, help when you need it.

Boulder County

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- Employee Access
- Office Locations
- Jobs & Volunteer

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- Events
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Local Governments

- City of Boulder
- City of Lafayette
- City of Longmont
- City of Louisville
- Unincorporated Towns and Communities

- Town of Erie
- Town of Jamestown
- Town of Lyons
- Town of Nederland
- Town of Superior
- Town of Ward (no official website)

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Department of Housing & Human Services

Housing Office: 2525 13th Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax: 720.564.2283
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax 303.441.1289
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000

www.bouldercountyhhs.org

**Human Services Board
MONTHLY BOARD MEETING
Tuesday, October 29, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) Call to Order
- 2) Financial Report
 - a) Hiring of new Finance Division Director, Will Kugel
 - b) 2014 Budget presentation
 - c) Review of Financials through August 2013
- 3) Update on flood recovery and response
 - a) Recovery work plan overview
- 4) Health care reform update
 - a) Outreach efforts
 - b) Enrollment
- 5) Matters from members of the Board
- 6) Matters from members of the Public**
- 7) Next Meeting is Tuesday, December 10, 2013 at 2:00 p.m. **Note, no meeting in November.
- 8) Adjourn

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

Boulder County Human Services
 Comparison of CY2013 and CY2014 Budgeted Revenues, Expenditures and Use of Fund Balance

	2013	2014	% incr/(decr)
REVENUES:			
Property Taxes	\$ 6,100,327	\$ 6,100,327	0.0%
HHS Fund (1A) (Transfer In)	\$ 1,412,286	\$ 1,412,286	0.0%
TSN Funds (Transfer In)	\$ 5,007,927	\$ 5,007,927	0.0%
Private Grant Funding	\$ -	\$ 1,408,679	n/a
TSN Funds - Use of TSN Fund Balance (Transfer In)	\$ 1,019,719	\$ -	-100.0%
Intergovernmental Revenue			
Revenue Generation:			
Child Support Retained	\$ 92,097	\$ 84,865	
State Incentives	\$ 122,652	\$ 167,126	
Federal Incentives	\$ 30,115	\$ 44,478	
TANF Collections	\$ 4,675	\$ 7,562	
Program Reimbursement:	\$ 249,539	\$ 304,030	21.8%
Colorado Works	\$ 3,284,284	\$ 3,325,628	
Child Care	\$ 635,768	\$ 630,422	
Child Welfare	\$ 10,246,252	\$ 10,528,399	
County Administration	\$ 3,184,795	\$ 3,554,689	
Core Services	\$ 562,090	\$ 345,828	
Child Support Enforcement	\$ 1,166,402	\$ 1,185,746	
Old Age Pension	\$ 198,886	\$ 188,457	
ADP Pass Thru	\$ 485,311	\$ 308,589	
County-Only Pass Thru	\$ 968,261	\$ 882,688	
ILA/Chafee	\$ 130,309	\$ 117,404	
PSSF	\$ 111,689	\$ 128,938	
IMPACT	\$ 250,623	\$ 137,216	
Other Grant Funds	\$ 116,256	\$ 59,310	
LEAP	\$ 147,000	\$ 140,293	
	\$ 21,487,928	\$ 21,533,606	0.2%
TOTAL REVENUES:	\$ 35,277,726	\$ 35,766,856	1.4%
EXPENDITURES:			
County Administration	\$ 7,237,091	\$ 7,149,119	
TANF	\$ 4,107,868	\$ 5,391,269	
Child Support	\$ 1,767,276	\$ 1,796,585	
Child Care	\$ 2,321,342	\$ 2,143,591	
LEAP	\$ 121,978	\$ 167,801	
Child Welfare	\$ 13,369,804	\$ 13,774,736	
Old Age Pension/Home Care Allowance/SSI	\$ 211,603	\$ 202,985	
Core Services	\$ 926,762	\$ 653,512	
ILA/Chafee	\$ 130,309	\$ 117,404	
PSSF	\$ 111,689	\$ 128,938	
ADP Pass Thru	\$ 1,470,639	\$ 935,118	
IMPACT	\$ 250,623	\$ 137,216	
Grant Funding	\$ 145,320	\$ 79,080	
County Only/General Assistance	\$ 3,800,741	\$ 3,649,880	
Aid to Needy Disabled	\$ 151,501	\$ 166,128	
TOTAL EXPENDITURES:	\$ 36,124,548	\$ 36,493,362	1.0%
REVENUES LESS EXPENDITURES:	\$ (846,821)	\$ (726,507)	-14.2%
DETAIL OF USE OF FUND BALANCES:			
USE OF FUND 012 BALANCE:	\$ (846,821)	\$ (726,507)	-14.2%
USE OF TSN RESERVES:	\$ (1,019,719)	\$ -	-100.0%

2014 SOURCES AND USES

Amts in purple boxes are from the EBT pmts Darker purple = local EBT/EFT share

Amounts in yellow boxes are I/G revenues Gray boxes are Fed/State EBT/MOE amounts

Amounts in grey are Federal MOE/EBT

Amounts in red boxes are allocations

Description	Local Share	Federal/State Share(2)	Component Spending	Total Spending	Notes:	Allocations
SOURCES:						
Mill Levy Revenues	not final \$ 6,100,327					
Local Initiative Funds	\$ 1,412,286				same amount every year	
Temporary Safety Net	not final \$ 5,007,927					
Child Support Retained	\$ 84,865					
State Incentives	\$ 167,126					
Federal Incentives	\$ 44,478					
TANF Collections	\$ 7,562					
Private Grant Revenues	\$ 1,408,679					
TOTAL	\$ 14,233,249					
USES:						
Colorado Works				\$ 6,657,035		\$ 5,379,362
Administrative Costs	\$ 831,407	\$ 3,325,628	\$ 4,157,035	local share at 20%	Cnty share of Admin (\$942k) is GT est MOE amt of \$788k (EBT tab cell C72)	
Basic Cash Asst/St Divrsn (lower limit at \$0)	\$ -	\$ 2,500,000	\$ 2,500,000			
Adj to allocation; overspend to county (new)	\$ 1,234,234	\$ (1,234,234)			adj moves overexpend to Local Share	
Child Care				\$ 4,288,027		\$ 3,087,117
Administrative Costs	\$ 157,605	\$ 630,422	\$ 788,027	local share at 20%		
CCAP Provider Payments	\$ 312,259	\$ 3,187,741	\$ 3,500,000			
Adj to allocation; overspend to county (new)	\$ 1,043,305	\$ (1,043,305)			10/15/13: \$500k of 2014 TSN reallocated to cover CCAP overspend	
Child Welfare				\$ 17,400,895	adj moves overexpend to Local Share	\$ 15,060,983
100% Admin	\$ -	\$ 1,169,210	\$ 1,169,210			
80/20 Admin	\$ 2,339,797	\$ 9,359,189	\$ 11,698,986	local share at 20%		
Vendor pmts via Trails:						
Child Welfare Child Care	\$ 75,000	\$ 300,000	\$ 375,000	local share at 20%		
Case Services	\$ 20,214	\$ 80,854	\$ 101,068	local share at 20%		
OOH Placement	\$ 377,622	\$ 1,510,487	\$ 1,888,109	local share at 20%		
Subsidized Adoption	\$ 348,436	\$ 1,393,745	\$ 1,742,181	local share at 20%		
TRCCF	\$ 23,661	\$ 94,645	\$ 118,307	local share at 20%		
PRTC/Fee for Services/CHRP	\$ 61,607	\$ 246,428	\$ 308,035	local share at 20%		
Total Child Welfare	\$ 3,246,337	\$ 14,154,558	\$ 17,400,895			
County Administration ⁽¹⁾	\$ 894,861	\$ 3,554,689 ⁽¹⁾		\$ 4,474,307	\$4.4M reimbursed @ 80%; assumes 11.7% surplus distribution; adtl overage reimbursed @ pass thru rate	\$ 4,007,081
Non-Allocated Programs	\$ 24,757		\$ 24,757		County share of EBT issuance cost, 100% county (F300.4011)	
Core Services						
Administrative Costs	\$ 86,457	\$ 345,828	\$ 432,285	local share at 20%		
Vendor Payments through TRAILS	\$ 221,227	\$ 2,091,242	\$ 2,312,469		Assumes available funds to be spent on Core contracts	\$ 2,555,466
Child Support Enforcement	\$ 610,839	\$ 1,185,746		\$ 1,796,585		
SSI HCA	\$ 7,696	\$ 146,230		\$ 153,926		
Aid to Needy Disabled	\$ 166,128	\$ 687,012		\$ 853,140		
Old Age Pension						\$ 322,179
Administrative Costs	\$ -	\$ 188,457	\$ 188,457			\$ (275,000)
Benefit Payments	\$ 6,832	\$ 5,419,348	\$ 5,426,180			
ADP Pass-thru	\$ 626,529	\$ 308,589		\$ 935,118	local share at 67%	
County Only Pass-thru (Cnty Adm ⁽¹⁾)	\$ 1,792,124	\$ 882,688		\$ 2,674,812	Assumes 33% pass thru rate	
ILA/Chafee	\$ -	\$ 117,404		\$ 117,404		
PSSF	\$ -	\$ 128,938		\$ 128,938		
Other Federal Grant Funds (Tit XX for PRT)	\$ 19,770	\$ 59,310		\$ 79,080	Tit XX Trng (PRT coord) at 75% Fedl	
LEAP	\$ 27,508	\$ 140,293	\$ 167,801			
Administrative and Outreach Costs		\$ 973,472	\$ 973,472			
Benefit Payments						
IMPACT	\$ -	\$ 137,216	\$ 137,216			
General Assistance/County-only	\$ 3,149,880			\$ 3,149,880	Includes TSN and non-TSN county-only spending	
County only - TSN CCAP overage	\$ 500,000			\$ 500,000	Reflects \$500k in 2014 TSN funds allocated for CCAP (10/15/13)	
TOTAL LOCAL SHARE	\$ 14,959,756					
SURPLUS/(DEFICIT)	\$ (726,507)					
REVENUE TO COUNTY	\$ 14,233,249	\$ 21,533,606		\$ 35,766,856		
BUDGETED EXPENDITURES				\$ 36,493,362		
INCR / (DECR) IN FUND BALANCE				\$ (726,507)	due to RMS rounding (LT .01%)	

⁽¹⁾ - Remaining deficits in County Administration following closeout are recorded as spending under County Only Pass Thru, where they are budgeted to be reimbursed at 33%.

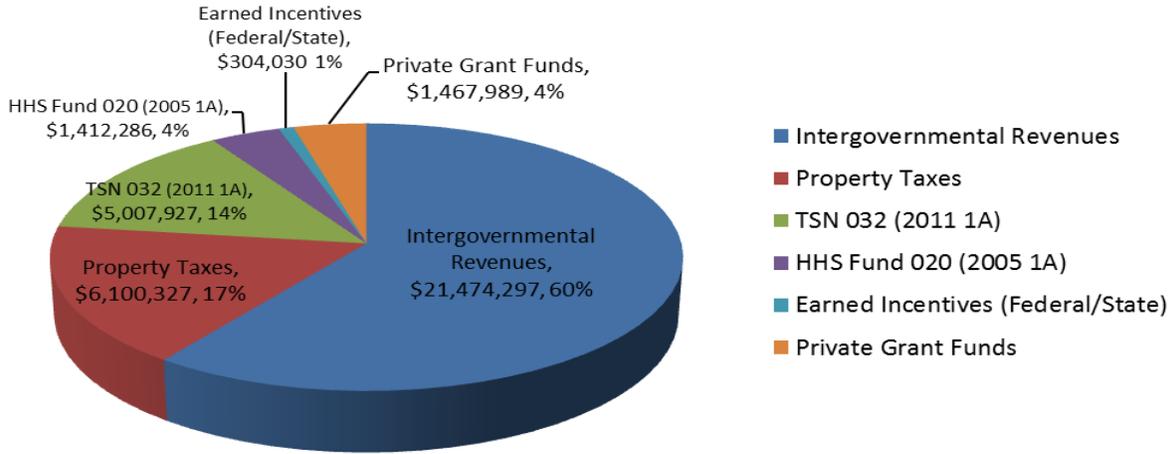
⁽²⁾ - Amounts highlighted in yellow indicate expected Fed/State revenue (\$21.5M total). Grey amounts in the Federal/State Revenue column are the expected Federal/State share of EBT transactions that do not pass thru the county.

Boulder County Human Services Temporary Safety Net / TSN Fund
2014 1A/TSN Budgeted Spending
October 17, 2013

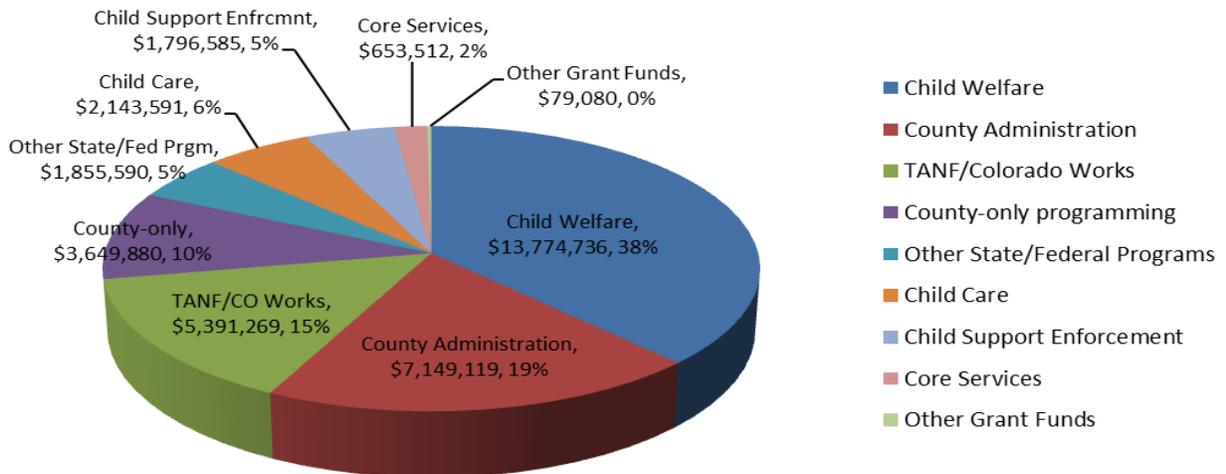
Expenditure Type	Expense				Revenue	
	County Admin Pass-thru	Child Care	Child Support	County Only	2014 Projected 1A/TSN	2014 Projected 1A/TSN
Personnel	1,993,906	66,282	51,004		2,111,192	2,111,192
Child Care		500,000			500,000	500,000
TSN Contracts					-	-
TBD				186,255	186,255	186,255
Emergency Services 2014				-	-	-
Boulder Outreach for Homeless Overflow				20,000	20,000	20,000
Boulder Shelter for the Homeless				75,000	75,000	75,000
Bridge House				20,000	20,000	20,000
Emergency Family Assistance Association				75,000	75,000	75,000
Outreach United Resource Center, Inc.				75,000	75,000	75,000
Safehouse Progressive Alliance for Nonviolence, Inc.				75,000	75,000	75,000
Sister Carmen Community Center, Inc.				75,000	75,000	75,000
City of Longmont Parent Education				49,534	49,534	49,534
Parents as Teachers (program)				114,186	114,186	114,186
Boulder Shelter for the Homeless - Benefits Acquisition				65,000	65,000	65,000
City of Boulder - Cnty wide child care resource & referral line				30,000	30,000	30,000
City of Boulder - Family Resource Center				170,000	170,000	170,000
Early Childhood Council				60,000	60,000	60,000
Mental Health Partners - Community based				320,000	320,000	320,000
Mental Health Partners - IMPACT				68,078	68,078	68,078
Mental Health Partners - Prevention Intervention Program				89,682	89,682	89,682
Mental Health Partners - Senior Reach				80,000	80,000	80,000
Sister Carmen Community Center, Inc.				200,000	200,000	200,000
Emergency Hotel Vouchers				15,000	15,000	15,000
Heating Plus 2013-14 season				200,000	200,000	200,000
Housing Choice Vouchers				110,000	110,000	110,000
Housing Stabilization Program				124,000	124,000	124,000
Contracts Total	-	-	-	2,296,735	2,296,735	2,296,735
TSN Admin	100,000				100,000	100,000
Cuts in Federal/State Funding ⁽¹⁾				-	-	-
Total TSN Spending in 2014	2,093,906	566,282	51,004	2,296,735	5,007,927	5,007,927
2014 Temporary Safety Net					5,007,927	5,007,927
Use of 2013 TSN Fund Balance					-	-

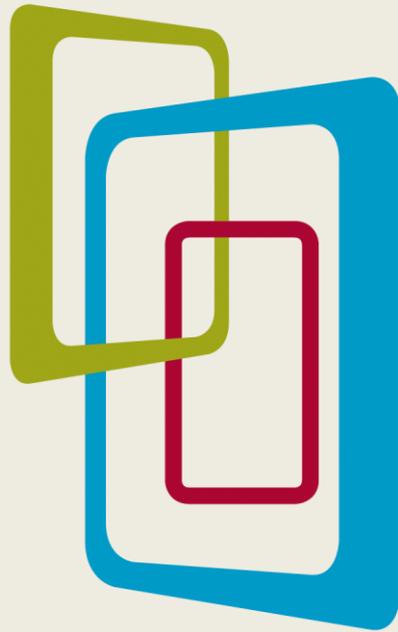
⁽¹⁾ - Potential use of TSN reserve balance is a contingency/non-budgeted item for now.

Human Services - 2014 Sources Sources Totaling \$35,766,856



Human Services - 2014 Uses Uses Totaling \$36,493,362





BOULDER COUNTY
HOUSING
& HUMAN
SERVICES

Hope for the future, help when you need it.

Boulder County DHHS
2014 Budget

Boulder County Human Services

Comparison of CY2013 and CY2014 Budgeted Revenues, Expenditures and Use of Fund Balance

	2013	2014	% incr/(decr)
REVENUES:			
Property Taxes	\$ 6,100,327	\$ 6,100,327	0.0%
HHS Fund (1A) (Transfer In)	\$ 1,412,286	\$ 1,412,286	0.0%
TSN Funds (Transfer In)	\$ 5,007,927	\$ 5,007,927	0.0%
Private Grant Funding	\$ -	\$ 1,408,679	n/a
TSN Funds - Use of TSN Fund Balance (Transfer In)	\$ 1,019,719	\$ -	-100.0%
Intergovernmental Revenue			
Revenue Generation:			
Child Support Retained	\$ 92,097	\$ 84,865	
State Incentives	\$ 122,652	\$ 167,126	
Federal Incentives	\$ 30,115	\$ 44,478	
TANF Collections	\$ 4,675	\$ 7,562	
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Colorado Works	\$ 3,284,284	\$ 3,325,628	
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Other Grant Funds	\$ 116,256	\$ 59,310	
LEAP	\$ 147,000	\$ 140,293	
	<u>\$ 21,487,928</u>	<u>\$ 21,533,606</u>	0.2%
TOTAL REVENUES:	<u>\$ 35,277,726</u>	<u>\$ 35,766,856</u>	1.4%
EXPENDITURES:			
County Administration	\$ 7,237,091	\$ 7,149,119	
TANF	\$ 4,107,868	\$ 5,391,269	
Child Support	\$ 1,767,276	\$ 1,796,585	
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Grant Funding	\$ 145,320	\$ 79,080	
County Only/General Assistance	\$ 3,800,741	\$ 3,649,880	
Aid to Needy Disabled	\$ 151,501	\$ 166,128	
TOTAL EXPENDITURES:	<u>\$ 36,124,548</u>	<u>\$ 36,493,362</u>	1.0%
REVENUES LESS EXPENDITURES:	<u>\$ (846,821)</u>	<u>\$ (726,507)</u>	-14.2%
DETAIL OF USE OF FUND BALANCES:			
USE OF FUND 012 BALANCE:	<u>\$ (846,821)</u>	<u>\$ (726,507)</u>	-14.2%
USE OF TSN RESERVES:	<u>\$ (1,019,719)</u>	<u>\$ -</u>	-100.0%



Hope for the future, help when you need it.

Boulder County Human Services

2014 Sources and Uses: Local and Fed/State Allocations

		Amts in purple boxes are from the EBT pmts Darker purple = local EBT/EFT share		Amounts in yellow boxes are I/G revenues Gray boxes are Fed/State EBT/MOE amounts		Amounts in grey are Federal MOE/EBT		Amounts in red boxes are allocations	
2014 SOURCES AND USES									
Description		Local Share	Federal/State Share(2)	Component Spending	Total Spending	Notes:		Allocations	
SOURCES: Mill Levy Revenues		not final \$ 6,100,327							
Local Initiative Funds		\$ 1,412,286					same amount every year		
Temporary Safety Net		not final \$ 5,007,927							
Child Support Retained		\$ 84,865							
State Incentives		\$ 167,126							
Federal Incentives		\$ 44,478							
TANF Collections		\$ 7,562							
Private Grant Revenues		\$ 1,408,679							
TOTAL		\$ 14,233,249							
USES:									
Colorado Works					\$ 6,657,035				\$ 5,379,362
Administrative Costs		\$ 831,407	\$ 3,325,628	\$ 4,157,035			Cnty share of Admin (\$942k) is GT est MOE amt of \$788k (EBT tab cell C72)		
Basic Cash Asst/St Divrsn (lower limit at \$0)		\$ -	\$ 2,500,000	\$ 2,500,000					
Adj to allocation; overspend to county (new)		\$ 1,234,234	\$ (1,234,234)				adj moves overspend to Local Share		
Child Care					\$ 4,288,027				\$ 3,087,117
Administrative Costs		\$ 157,605	\$ 630,422	\$ 788,027					
CCAP Provider Payments		\$ 312,259	\$ 3,187,741	\$ 3,500,000					
Adj to allocation; overspend to county (new)		\$ 1,043,305	\$ (1,043,305)				10/15/13: \$500k of 2014 TSN reallocated to cover CCAP overspend		
Child Welfare					\$ 17,400,895		adj moves overspend to Local Share		\$ 15,060,983
100% Admin		\$ -	\$ 1,169,210	\$ 1,169,210					
80/20 Admin		\$ 2,339,797	\$ 9,359,189	\$ 11,698,986			local share at 20%		
Vendor pmts via Trails:									
Child Welfare Child Care		\$ 75,000	\$ 300,000	\$ 375,000			local share at 20%		
Case Services		\$ 20,214	\$ 80,854	\$ 101,068			local share at 20%		
OOH Placement		\$ 377,622	\$ 1,510,487	\$ 1,888,109			local share at 20%		
Subsidized Adoption		\$ 348,436	\$ 1,393,745	\$ 1,742,181			local share at 20%		
TRCCF		\$ 23,661	\$ 94,645	\$ 118,307			local share at 20%		
PRTC/Fee for Services/CHRP		\$ 61,607	\$ 246,428	\$ 308,035			local share at 20%		
Total Child Welfare		\$ 3,246,337	\$ 14,154,558	\$ 17,400,895					
County Administration ⁽¹⁾		\$ 894,861	\$ 3,554,689	\$ 4,474,307			surplus distribution; adtl overage reimbursed @ pass thru rate		\$ 4,007,081
Non-Allocated Programs		\$ 24,757		\$ 24,757			County share of EBT issuance cost, 100% county (F3004011)		
Core Services									
Administrative Costs		\$ 86,457	\$ 345,828	\$ 432,285			local share at 20%		
Vendor Payments through TRAILS		\$ 221,227	\$ 2,091,242	\$ 2,312,469			contracts		\$ 2,555,466
Child Support Enforcement		\$ 610,839	\$ 1,185,746		\$ 1,796,585				
SSI HCA		\$ 7,696	\$ 146,230		\$ 153,926				
Aid to Needy Disabled		\$ 166,128	\$ 687,012		\$ 853,140				
Old Age Pension									\$ 322,179
Administrative Costs		\$ -	\$ 188,457	\$ 188,457					\$ (275,000)
Benefit Payments		\$ 6,832	\$ 5,419,348	\$ 5,426,180					
ADP Pass-thru		\$ 626,529	\$ 308,589		\$ 935,118		local share at 67%		
County Only Pass-thru (Cnty Adm ⁽¹⁾)		\$ 1,792,124	\$ 882,688		\$ 2,674,812		Assumes 33% pass thru rate		
ILA/Chafee		\$ -	\$ 117,404		\$ 117,404				
PSSF		\$ -	\$ 128,938		\$ 128,938				
Other Federal Grant Funds (Tit XX for PRT)		\$ 19,770	\$ 59,310		\$ 79,080		Tit XX Trng (PRT coord) at 75% Fedl		
LEAP		\$ 27,508	\$ 140,293	\$ 167,801					
Administrative and Outreach Costs			\$ 973,472	\$ 973,472					
Benefit Payments			\$ 137,216	\$ 137,216					
IMPACT		\$ -	\$ 137,216	\$ 137,216					
General Assistance/County-only		\$ 3,149,880			\$ 3,149,880		Includes TSN and non-TSN county-only spending		
County only - TSN CCAP overage		\$ 500,000			\$ 500,000		Reflects \$500k in 2014 TSN funds allocated for CCAP (10/15/13)		
TOTAL LOCAL SHARE		\$ 14,959,756							
SURPLUS/(DEFICIT)		\$ (726,507)							
REVENUE TO COUNTY		\$ 14,233,249	\$ 21,533,606		\$ 35,766,856				
BUDGETED EXPENDITURES					\$ 36,493,362				
INCR / (DECR) IN FUND BALANCE					\$ (726,507)		Comparison due to RMS rounding (LT .01%)		

⁽¹⁾ - Remaining deficits in County Administration following closeout are recorded as spending under County Only Pass Thru, where they are budgeted to be reimbursed at 33%.

⁽²⁾ - Amounts highlighted in yellow indicate expected Fed/State revenue (\$21.5M total). Grey amounts in the Federal/State Revenue column are the expected Federal/State share of EBT transactions that do not pass thru the county.



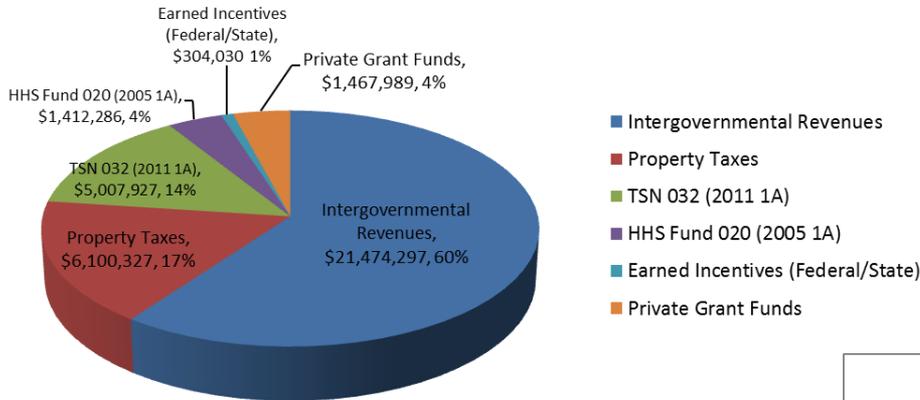
BOULDER COUNTY
HOUSING
& HUMAN
SERVICES



Hope for the future, help when you need it.

Boulder County Human Services 2014 Sources and Uses

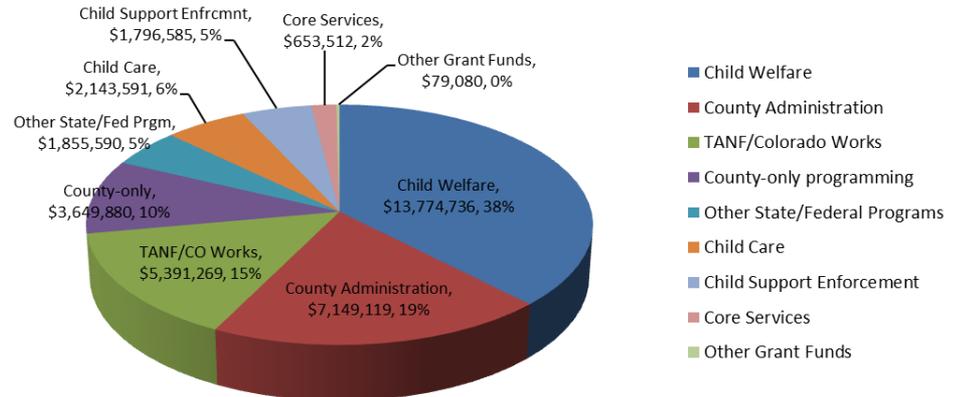
Human Services - 2014 Sources
Sources Totaling \$35,766,856



Budgeted 2014 expenditures exceed budgeted 2014 revenues by \$726,506. This excess of expenditures over revenues is reflected as use of 2014 Fund 012 balance.

Local mill, TSN Fund 032 and HHS Fund 020 revenues comprise 35% of budgeted 2014 revenues.

Human Services - 2014 Uses
Uses Totaling \$36,493,362



Boulder County Human Services Temporary Safety Net / TSN Fund 2014 1A / TSN Budgeted Spending

Expenditure Type	Expense				Revenue	
	County Admin Pass-thru	Child Care	Child Support	County Only	2014 Projected 1A/TSN	2014 Projected 1A/TSN
Personnel	1,993,906	66,282	51,004		2,111,192	2,111,192
Child Care		500,000			500,000	500,000
TSN Contracts					-	-
TBD				271,030	271,030	271,030
Emergency Services 2014					-	-
Boulder Outreach for Homeless Overflow				20,000	20,000	20,000
Boulder Shelter for the Homeless				75,000	75,000	75,000
Bridge House				20,000	20,000	20,000
Emergency Family Assistance Association				75,000	75,000	75,000
Outreach United Resource Center, Inc.				75,000	75,000	75,000
Safehouse Progressive Alliance for Nonviolence, Inc.				75,000	75,000	75,000
Sister Carmen Community Center, Inc.				75,000	75,000	75,000
City of Longmont Parent Education				49,534	49,534	49,534
Parents as Teachers (program)				114,186	114,186	114,186
Boulder Shelter for the Homeless - Benefits Acquisition				65,000	65,000	65,000
City of Boulder - Cnty wide child care resource & referral line				30,000	30,000	30,000
City of Boulder - Family Resource Center				170,000	170,000	170,000
Early Childhood Council				60,000	60,000	60,000
Mental Health Partners - Community based				320,000	320,000	320,000
Mental Health Partners – IMPACT				68,078	68,078	68,078
Mental Health Partners - Prevention Intervention Program				89,682	89,682	89,682
Mental Health Partners - Senior Reach				80,000	80,000	80,000
Sister Carmen Community Center, Inc.				200,000	200,000	200,000
Emergency Hotel Vouchers				15,000	15,000	15,000
Heating Plus 2013-14 season				115,225	115,225	115,225
Housing Choice Vouchers				110,000	110,000	110,000
Housing Stabilization Program				124,000	124,000	124,000
Contracts Total	-	-	-	2,296,735	2,296,735	2,296,735
TSN Admin	100,000				100,000	100,000
						0
Cuts in Federal/State Funding					-	-
						0
Total TSN Spending in 2014	2,093,906	566,282	51,004	2,296,735	5,007,927	5,007,927
2014 Temporary Safety Net					5,007,927	5,007,927
Use of 2013 TSN Fund Balance					-	-



Boulder County Human Services 2014 Budget Assumptions

- Mill Levy revenues same as 2013
- TSN property tax mill revenues same as 2013
- DHHS unbudgeted reserves for potential cuts in federal funding
- DHHS unbudgeted reserves for disaster emergency operations
- Use of Human Services Fund 012 balance
- No or minimal available TSN Fund 032 balance

Boulder County Human Services 2014 Budget Risks

- Potential cutbacks to state non-entitlement funds caused by Federal impasse or funding-adverse actions
- Block grant funding levels changes made through allocation committees
- Increases in caseloads for self-sufficiency programs due to increasing need, Medicaid expansion and pace of economic recovery
- Child Care requirements exceed expanded funding opportunities
- Disaster that may require community response

Boulder County Human Services 2014 Budget Opportunities

- Flexible use of existing funding through passage of HB 1196 and IV-E Waiver that expand the range of human services programming to clients
- Implementation of expanded access to and funding for healthcare coverage through HB 1293 and the Affordable Care Act
- Availability of Boulder County 1A TSN funds to continue to provide resources for a larger community impact of services to clients through community partnerships



**Boulder County Human Services
Comparison of County Budget to Actuals
For Eight Months Ending August 2013**

I. FUND 012 BALANCE AT 1-1-2013									
	\$ 11,394,115								
	Original 2013 Budget	(A) YTD Actuals 8/31/2013	% Spent 67% Thru Year	(B) Encumbered 8/31/2013	(A) + (B) Actuals+Encum 8/31/2013	% Spent + Encmb 67% Thru Year	Remaining / Unenc budg @ 8/31/2013	(C) YTD Budget at 8/31/2013	(C) - (A) YTD Actuals (+)/- YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438)									
Intergovernmental Revenue	\$ 21,737,468	\$ 14,388,994	66.2%	n/a	\$ 14,388,994	66.2%	\$ 7,348,474	\$ 14,491,645	\$ 102,651
Property Tax	6,100,327	\$ 5,993,036	98.2%	n/a	5,993,036	98.2%	107,291	4,066,885	(1,926,151)
Private Grant Funds	-	\$ 332,066	n/a	n/a	332,066	n/a	(332,066)	-	(332,066)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ 941,524	66.7%	n/a	941,524	66.7%	470,762	941,524	-
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 2,730,641	54.5%	n/a	2,730,641	54.5%	2,277,286	3,338,618	607,977
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	679,813	679,813
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	564,547	564,547
Interest Income Investments	-	\$ 8,902	n/a	n/a	8,902	n/a	(8,902)	-	(8,902)
Total Sources of Funds	\$36,124,548	\$24,395,164	67.5%		\$ 24,395,164	67.5%	\$ 11,729,384	\$ 24,083,032	\$ (312,132)
III. USES OF FUNDS (Source: IFAS JL9107)									
County Admin	\$ 8,859,233	3,856,862	43.5%	288,171	\$ 4,145,033	46.8%	\$ 4,714,200	\$ 5,906,155	\$ 2,049,293
TANF /CO Works	4,107,868	3,446,082	83.9%	1,432,178	4,878,260	118.8%	(770,392)	2,738,579	(707,503)
Child Support IV-D	1,767,276	2,237,645	126.6%	42,226	2,279,871	129.0%	(512,595)	1,178,184	(1,059,461)
Child Care	2,321,342	815,807	35.1%	-	815,807	35.1%	1,505,535	1,547,561	731,755
LEAP	121,978	78,915	64.7%	-	78,915	64.7%	43,063	81,319	2,404
Child Welfare	13,369,804	8,042,823	60.2%	416,479	8,459,302	63.3%	4,910,502	8,913,203	870,379
Old Age Pension Admin	211,603	100,643	47.6%	-	100,643	47.6%	110,960	141,069	40,425
Core Services	926,762	400,433	43.2%	-	400,433	43.2%	526,329	617,841	217,408
ILA/Chafee	130,309	71,116	54.6%	-	71,116	54.6%	59,193	86,873	15,757
PSSF (actuals include match; budget does not)	111,689	82,020	73.4%	-	82,020	73.4%	29,669	74,459	(7,561)
IMPACT	250,623	105,392	42.1%	86,351	191,743	76.5%	58,880	167,082	61,690
SNAP	145,320	123,902	85.3%	-	123,902	85.3%	21,418	96,880	(27,022)
County Only	3,800,741	2,909,412	76.5%	982,350	3,891,762	102.4%	(91,021)	2,533,827	(375,584)
Total Uses of Funds by Program	\$ 36,124,548	\$ 22,271,053	61.7%	\$ 3,247,754	\$ 25,518,807	70.6%	\$ 10,605,741	\$ 24,083,032	\$ 1,811,979
(Budget and actuals include RMS redistributions)		(D)							
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE		\$ 2,124,112							
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS		\$ 13,518,227							
Note: Two Fund 012 budget supplementals have been added in 2013, the first appropriated in June for \$1.5M for an IGA with BCHA and the second in September for \$.5M for emergency flood relief.									
VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of	8/31/2013		Year-to-date as of	8/31/2013		Year-to-date as of	8/31/2013	
Colorado Works Block	\$1,040,538		Low Energy Assistance Program	\$ 575,065		Food Assistance Benefits	\$ 17,725,424		
Child Care Block	2,075,484		Aid To Needy Disabled	404,322		Other Programs	-		
Child Welfare Block	2,289,717		Home Care Allowance	180,259		Medicaid Benefits	94,439,527		
Core Services Block	986,116		Old Age Pension	3,595,008					
						Total Fed/State Portion of EBT/EFT (E)	123,311,460		
						Total authorized expenditures (D) + (E)	\$145,582,513		

**Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Eight Months Ended August 2013**

	2013 Appropriated Budget	Jan-2013 Actuals	Feb-2013 Actuals	Mar-2013 Actuals	Apr-2013 Actuals	May-2013 Actuals	Jun-2013 Actuals	Jul-2013 Actuals	Aug-2013 Actuals	YTD Actuals	Projected (Over)/Under Appropriated Budget
TSN Administration	94,000	1,040	1,014	2,370	2,238	1,994	4,156	739	295	13,845	73,232
Omni Consulting	6,000	-	-	-	-	-	-	-	6,000	6,000	-
Non-Profit Contracts & Other Programs											
TBD	350,237	-	-	-	-	-	-	-	-	-	-
Mental Health Partners - IMPACT	40,590	-	-	-	-	-	-	-	-	-	-
Mental Health Partners - PIP	79,529	-	-	-	-	-	-	-	-	-	-
City of Longmont - parent education	38,466	-	-	-	-	-	-	-	-	-	-
Parenting Place	146,192	-	-	12,088	7,993	12,613	25,740	-	13,562	71,996	-
Non-Profit Contracts - Round II											
Boulder Shelter for the Homeless	65,000	-	-	4,778	8,676	-	8,770	4,161	-	26,385	-
City of Boulder - FRS	170,000	-	-	-	-	-	48,914	-	-	48,914	-
Dental Aid	35,000	-	-	2,970	5,940	2,970	2,970	2,970	-	17,820	-
Mental Health Partners - Community Based	320,000	-	-	20,173	21,483	21,531	21,478	32,321	20,876	137,862	-
Mental Health Partners - Senior Reach	80,000	-	-	5,404	6,351	5,165	8,305	8,385	6,016	39,627	-
Sister Carmen Community Center, Inc.	200,327	-	-	13,625	29,921	14,804	11,850	14,120	-	84,321	-
Emergency Services 2013											
Boulder Outreach for Homeless Overflow	20,000	-	-	5,333	2,667	-	-	-	4,000	12,000	-
Boulder Shelter for the Homeless	75,000	-	-	6,500	12,278	-	13,464	6,073	-	38,315	-
Bridge House	20,000	-	1,523	1,655	-	3,268	1,634	1,643	1,634	11,357	-
Emergency Family Assistance Association	75,000	-	11,365	-	4,738	12,006	7,106	5,922	-	41,137	-
Outreach United Resource Center, Inc.	75,000	-	3,675	3,894	-	15,323	5,723	13,177	10,946	52,739	-
Safehouse Progressive Alliance for Nonviolence	75,000	-	6,969	-	6,326	12,927	7,880	7,076	-	41,177	-
Sister Carmen Community Center, Inc.	75,000	-	-	6,370	12,286	6,412	4,352	4,342	-	33,762	-
RFP 5693-12 Local Health Funding											
Clinica Family Health Services	150,000	-	-	150,000	-	-	-	-	-	150,000	-
Mental Health Partners	26,915	-	-	26,915	-	-	-	-	-	26,915	-
Other Programs											
Emergency Hotel Vouchers	15,000	120	-	-	434	3,032	420	588	-	4,595	-
Heating Plus 2012-13 season	200,000	23,749	11,519	5,073	3,954	4,633	386	-	-	49,313	-
Housing Stabilization Program	-	-	-	-	-	-	-	-	-	-	(413,410)
The Work Number (Talx Corp)	63,250	-	-	4,250	8,500	4,250	8,500	-	6,380	31,880	-
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	35,051	269,028	131,547	118,935	177,493	100,776	63,415	920,114	(413,410)
Administrative Benefits Access											
Personnel (Salary & Benefits)	2,332,140	174,091	187,981	171,573	170,601	167,322	170,483	168,434	157,191	1,367,678	280,623
Child Care	1,200,000	74,032	67,040	58,927	114,975	139,343	66,945	67,342	171,693	760,297	59,555
Total	6,027,646	273,031	291,087	501,897	419,362	427,594	419,077	337,292	398,594	3,067,933	-

Boulder County Human Services

Comparison of Major State Allocations and County Expenditures

SFY13-14: For Two Months Ending August 2013

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Actual Expenditures						YTD Expenditures as of Aug 2013	Remaining Allocation as of Aug 2013	% Expended 16.7% Thru Year	Projected (Over)/Under State Year-end
	(preliminary)	Jul	Aug	Sep	Oct	Nov	Dec				

Total Child Welfare	15,060,983	1,195,087	1,291,309	-	-	-	-	2,486,396	12,574,587	16.5%	(2,339,000)
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Notes on Spending to Date: Two months into the SFY13-14, we are trending close to our estimated preliminary allocation, with 16.5% of the estimated and preliminary amount spent 16.7% into the State fiscal year. The projected overage of \$2.3M is based on the submitted 2014 budget as of 10/2013. Child welfare child care and subsidized adoption are spending close (within 3%) to budget. Case Services is running over at 111% of prorated budget. Whereas, Out of Home, 100% and 80/20 are trending under, between 75% to 88% of prorated budget. TRCCF and PRTF/CHRP reflect significant budget under-runs, but the State did not post August actuals and are expected to do so in September. In other areas of increase, merit bonus for January to July was paid in August, thus causing a straight-line over-projection. The estimated over-projection as of August is \$277k. The projection does not reflect potential surplus distribution funding at year-end closeout.

Colorado Works / TANF		Jul	Aug	Sep	Oct	Nov	Dec	YTD	Remaining	% Expended	Projected
Administration and Contracts		288,271	301,598					589,869			
Benefits and Support Services		169,493	182,993					352,485			
Total Colorado Works / TANF	5,379,362	457,764	484,591	-	-	-	-	942,355	4,437,007	17.5%	(1,475,000)

Notes on Spending to Date: TANF spending at 17.5% of budget is outpacing prorated year at 16.7%. At this rate, the program would closeout over allocation by approximately \$275k. Timing differences that affect a straight-line projection include that there have not been any SFY13-14 payments on the WorkForce contract, which if July and August were paid, would add another \$1.2M to the straight-line projection. Going the other direction, projected staffing costs are slightly overstated (at about \$30k) as year-to-date merit and bonus payments were reflected in the August expenditures. The projected overage of \$1.4M is based on straight-line plus the addition of expected WorkForce payments not included in the projection. This approximates the 2014 budgeted average of \$1.278M.

Child Care Assistance Program		Jul	Aug	Sep	Oct	Nov	Dec	YTD	Remaining	% Expended	Projected
Administration		64,904	76,585					141,489			
Programs		265,405	358,882					624,288			
Total Child Care Assistance Program	3,087,117	330,309	435,468	-	-	-	-	765,777	2,321,340	24.8%	(1,321,000)

Notes on Spending to Date: At 24.8% spent 16.7% through the State fiscal year, straight-line projection of child care expenditures to date yields expenditures over SFY14 allocation of \$1.5M, which is \$300k greater than budgeted. However, August is one of four SF14 months with five payrolls - whereas the other eight months have only four - so a projection based on two months actuals is inflated. An adjusted projection, assuming nine of 52 payrolls have processed, yields a projected over expenditure of \$1.3M. The projection does not reflect potential surplus distribution funding at year-end closeout.

County Admin and Adult Protective Services		Jul	Aug	Sep	Oct	Nov	Dec	YTD	Remaining	% Expended	Projected
County Administration/Food Asst Fraud	3,417,215	508,329	581,582					1,089,911			
Adult Protective Services	589,866	56,360	70,906					127,266			
Total County Admin & APS	4,007,081	564,689	652,488	-	-	-	-	1,217,177	2,789,904	30.4%	(3,007,357)

Notes on Spending to Date: A straight-line projection of two months' actuals indicates that County Admin would be \$3.122M overspent at State year-end and Adult Protective Services would be \$174k overspent, for a combined overspend of \$3.296M. This is 5% above the 2014 calendar year budgeted average of \$3.142M. However, adjusting for the one-time August bonus payment reduces the County Admin and APS projections by \$275k and \$14k, respectively, for an adjusted overall overspend of \$3.0M. The projection doesn't incorporate possible year-end surplus distribution or pass-through funding on uncovered over expenditures.

Core Services		Jul	Aug	Sep	Oct	Nov	Dec	YTD	Remaining	% Expended	Projected
80/20 & 100% Funding	1,620,591	121,939	125,124					247,063	1,373,528		
Mental Health	665,503	44,254	43,482					87,736	577,767		
Alcohol & Drug Abuse/Family Issues	244,143	14,515	14,515					29,031	215,112		
Special Economic Assistance	25,229	710	775					1,485	23,745		
Total Core Services	2,555,467	181,418	183,896	-	-	-	-	365,314	2,190,152	14.3%	-

Notes on Spending to Date: Two months into SFY13-14, we are trending under prorated allocation, yielding a straight-line projection that would be \$364k under allocation. At the services level, Administrative 100% and 80/20 is spending at 91% of prorated budgeted allocation, Mental Health at 79%, ADAD at 71% and Special Economic Assistance (which notably, is less than 1% of the total budget) is at 35% of prorated budget. The 2014 budget indicates that \$250k of contracts previously funded by Child Welfare will instead be funded by Core, and these are not yet reflected in actuals. Additionally, there may be more ways to cover budget Child Welfare expenditures using Core dollars. The projection of coming in at budget is based on the 2014 budget as of 10/2013.

Summary: Two months into SFY14, three of the five major programs are overspending their allocations, and in adjusting for known timing issues and one-time items, we project all programs except Core to overspend. These projected overages **do not** reflect year-end county pass-through (County Admin), possible surplus distributions (all programs but TANF) and/or use of TANF reserves (available to Child Care, Child Welfare and TANF), which may be alternatives to county funding. The TANF reserve balance as of the SFY13 close is \$1.94M, which is \$325k under the \$2.265M cap.

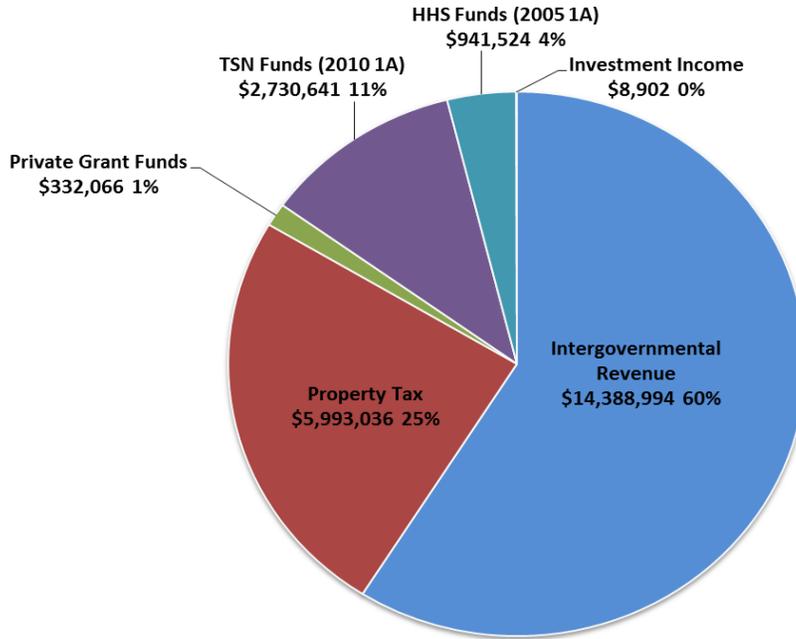
Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
SFY13-14: For Two Months Ending August 2013

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMS	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 4,371,784	\$ 4,371,784	\$ -
Old Age Pension	923,716	923,716	-
IV- D Child Support Enforcement Admin	356,835	218,181	138,654
Low-income Energy Assistance Program	6,739	6,739	-
Non-allocated Programs	19,413	11,468	7,945
Non-reimbursables in Cnty Adm, Ch Wif & Ch Care	5,221	-	5,221
Aid to Needy Disabled	106,669	85,335	21,334
SSI-Home Care Allowance	21,444	20,372	1,072
Home Care Allowance	27,207	25,847	1,360
IV-B Promoting Safe and Stable Families	17,693	13,761	3,932
IV-E Independent Living	17,414	17,414	-
Foster Care/Adoption Recruitment	-	-	-
Automated Data Processing Pass-Through	185,713	61,285	124,428
Colorado Works / TANF Collections	(5,488)	(4,391)	(1,098)
Total State Incentives	-	3,022	(3,022)
Total Federal Incentives	-	7,141	(7,141)
Excess Parental Fees SB-94	-	-	-
IV-D Child Support - TANF Collections	(48,569)	(38,856)	(9,714)
Medicaid Collections	(4,002)	(4,002)	-
Other Local Sources/Expenditures	293,772	-	293,772
Integrated Care Management Incentive	(17,310)	(17,310)	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 6,278,251	\$ 5,701,507	\$ 576,743
Cost Allocation Plan (see note)	\$ -	\$ -	\$ -

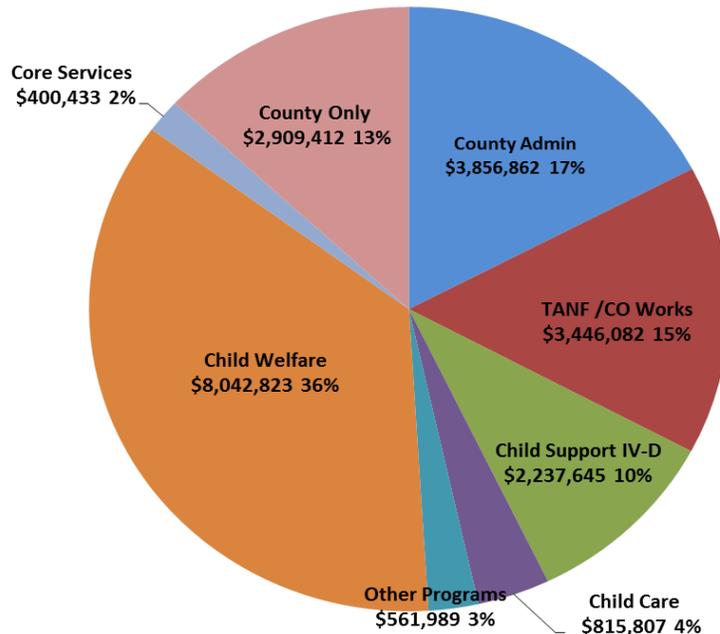
Summary: Through August 2014, Boulder County spent \$6.3M on non-major and non-allocated programs and has received revenue of \$5.7M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services. The estimated SFY14 revenue is \$251,512/quarter.

**Human Services: Sources of Funds
For Eight Months Ending August 2013
Total 2013 Sources = \$24,395,164**



**Human Services: Uses of Funds
For Eight Months Ending August 2013
Total 2013 Uses = \$22,271,053**



DHHS Flood Recovery Work Plan



Family & Children
Services



Housing



Food
Assistance



Financial
Assistance



Elder
Services



Health
Coverage



Education &
Skill Building



BOULDER COUNTY
**HOUSING
& HUMAN
SERVICES**



DHHS Recovery Phase Structure

Benefits / Emergency Assistance

LEAD: Lorraine Archuleta

DHHS Community Support

Food

Cash Cards

Medical Care Access

Flood Recovery Resource Navigation

LEAD: Sarah Buss

DHHS Case Management / Community Outreach

FEMA TSA Coordination & Operations Liaising

Flood HSP Referrals & Temporary CM

Mountain Community Coordination

Housing Location Services

Front Desk On-call

Housing Rehabilitation Needs

Flood Rehabilitation

LEAD: Chris Viegard (DHHS Housing)

Emergency Weatherization / CIP Ops

LEAD: Aaron Martinez (DHHS Housing)

Short-term Planning & Developing Housing Structures

Flood Rehabilitation

LEAD: DHHS Rep TBD

Emergency Weatherization / CIP Ops

LEAD: Aaron Martinez (DHHS Housing)

Long-Term Housing Planning & Development

LEAD: Jeremy Durham, Norrie Boyd

(DHHS Housing)

Land Acquisition

Accelerated Development Projects

Funding Planning

New Project Construction

Recovery Objectives & Assignments		1. Incident Name	2. Date Prepared	3. Time Prepared
		9/11/2013 Boulder Flood	10/14/2013	8:00
4. Operational Period (Date and Time)				
14-Oct-13 until 21-Oct-13				
5. General Control Objectives for the Incident (include Alternatives)				
1	<i>Maintain an ongoing common operating picture from which all partners can operate.</i>	Lead Staff		Marcelo Ferreira
2	<i>Continue to provide on-going emergency services to residents impacted by the flood.</i>	Lead Staff		Angela Lanci-Macris/Lorraine Archuleta
3	<i>Establish a Housing Task Force to coordinate the transition to long-term and short-term housing and convene a kick-off meeting the week of October 21, 2013.</i>	Lead Staff		Jeremy Durham/Suzie Strife
4	<i>Develop a standardized case management, referral and resource linkage plan that incorporates all partners conducting case management.</i>	Lead Staff		Sarah Buss
5	<i>Establish a coordinated financial plan to meet assessed needs of the community once a comprehensive assessment becomes available.</i>	Lead Staff		Frank Alexander
6	<i>Establish a Long-Term Recovery Committee that unites efforts from all local jurisdictions within Boulder County and community partners.</i>	Lead Staff		Frank Alexander/Robin Bohannan
6. Work Assignments				
1	<i>Maintain an ongoing common operating picture from which all partners can operate.</i>	Completed (Yes, No, In-Progress)	Staff	
Tasks	Gain access to consolidated damage assessment and needs assessment and recovery data by Wednesday, October 16, 2013	In-Progress	Frank Alexander	
	Determine a common operating framework that includes damage assessments, needs assessments, financial assistance and DAC and community support	In-Progress	Marcelo Ferreira	
	Communicate and work with all relevant agencies and departments	On-going	All-staff	

2	<i>Continue to provide on-going emergency services to residents impacted by the flood.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Continue to provide emergency food assistance, cash cards for donation, medical care access.	In progress	Lorraine Archuleta, Angela Lanci Macris
	Maintain awareness of current FEMA TSA program status and status of proposed programs (i.e. Mobile Housing Units)	In progress	Angela Lanci Macris, Marcelo Ferreira, Sarah Buss
	Determine current and future needs and allocations for charity, financial and food assistance, and provisions, such as tools and cleaning supplies		
	Continued support for emergency mitigation		
3	<i>Establish a Housing Task Force to coordinate the transition to both short-term and long-term housing and convene a kick-off meeting the week of October 21, 2013.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Develop objectives and tasks and task force membership list		Jeremy Duram, Norrie Boyd. Erin Ganser, Suzie Strife
	Create short-term and long-term plans for addressing housing needs: Projects--land acquisition, acceleration of current development project pipeline, funding planning, new projects for construction	In progress	
	Possible developments: Alkonis in Louisville Lyons Jamestown Nederland North Boulder		
4	<i>Develop a standardized case management, referral and resource linkage plan that incorporates all partners conducting case management within one month.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Assess, prioritize and develop a plan for implementing case management, while incorporating partners (i.e. Red Cross & FEMA & Community Partners)	In progress	
	Identify case management gaps and solidify existing resources.	In progress	
	Establish liaisons to impacted communities		Jocelyn (Lyons)

5	<i>Identify mutually shared funds and establish a coordinated financial plan to meet assessed needs of the community once a comprehensive assessment becomes available.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Communicate and work with all relevant agencies and departments	On-going	All-staff
6	<i>Establish a Long-Term Recovery Committee that unites efforts from all local jurisdictions within Boulder County and community partners.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Determine membership of committee	In-Progress	Frank Alexander, Chris Campbell, Sarah Buss, Marcelo Ferreira
	Determine common vision, goals, and objectives	In-Progress	
	Establish an information sharing system	In-Progress	Jason McRoy, Marcelo Ferreira
	Determine, coordinate and execute mechanism for communicating with residents		Jim Williams
	Communicate and work with all relevant agencies and departments	On-going	All-staff

7. General Situation Summary

<i>Description</i>	<i>Link</i>
FEMA Update	http://www.fema.gov/disaster/4145
FEMA Evac Hotel List	http://www.femaevachotels.com/
FEMA Housing Portal	http://asd.fema.gov/inter/hportal/home.htm
Volunteer & Donations	http://www.helpcoloradonow.com/

8. Resource Links

<i>Description</i>	<i>Link</i>
Boulder County Flood Information	http://www.bouldercounty.org/flood/pages/default.aspx
How Do I Help After A Disaster	http://www.fema.gov/help-after-disaster
FEMA - Housing Needs FAQ	http://www.fema.gov/do-i-qualify-housing-needs-assistance
FEMA - TSA Fact Sheet"	http://www.fema.gov/public-assistance-local-state-tribal-and-non-profit/recovery-directorate/transitional-shelter
SBA - Assistance Fact Sheet	http://www.sba.gov/sites/default/files/CO%2013768%20Fact%20Sheet%20w%20amendment%203%20%28Presidential%29.pdf
SBA - Loan Navigation	http://www.sba.gov/category/navigation-structure/loans-grants/small-business-loans/disaster-loans
CDBG Toolkit	https://www.onecpd.info/resource/2853/cdbg-dr-toolkits/

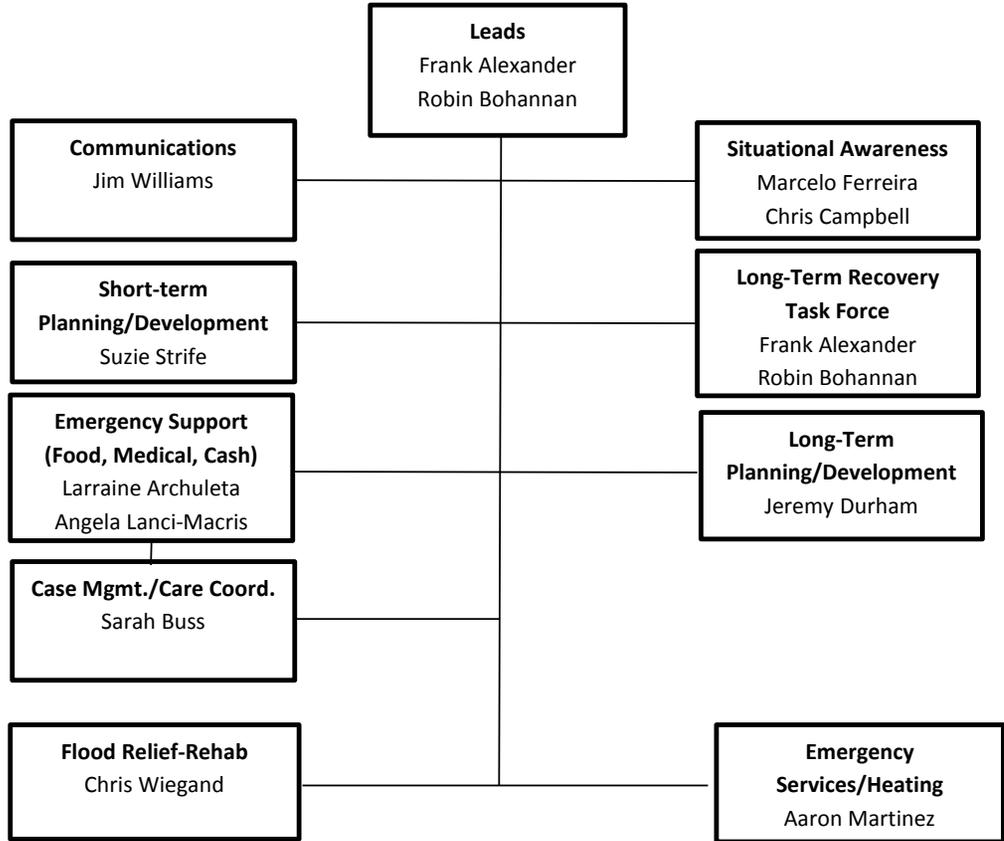
9. Attachments (check if attached)

- Communications List
- Situation Status
- Organizational Chart

Recovery Objectives & Assignments

Organization Chart	1. Incident Name 9/11/2013 Boulder Flood	2. Date Prepared 10/14/2013	3. Time Prepared 8:00
4. Operational Period (Date and Time) 14-Oct-13 until 21-Oct-13			

Organizational Chart
Leads in Key Areas



Initial Damage Assessment

Over \$10 k in damage	Estimate	Total Cost	Cost Per House
Boulder	216	\$4.6 million	\$21,297
Jamestown	21	\$1.068 million	\$50,857
Longmont	162	\$2.97 million	\$17,784
Lyons	94	\$3.503 million	\$37,265
	493		
	524 (assessors #, accelera database)		



You may qualify for free or lower-cost health insurance.

Because of new health care laws, there are more options for lower and middle-income Coloradans in need of health coverage.

IF YOU ARE an individual making...

IF YOU ARE a family of 4 making...

LESS THAN
\$ 15,000

You may qualify for free health insurance through Medicaid*

ABOUT
\$15,000 - \$28,500

You may qualify for up-front financial help from the federal government to lower the cost of your premium, deductibles and co-pays**

LESS THAN
\$31,000

You may qualify for free health insurance through Medicaid*

ABOUT
\$31,000 - \$58,500

You may qualify for up-front financial help from the federal government to lower the cost of your premium, deductibles and co-pays**

To find out if you qualify for Medicaid or to get financial help buying private health insurance through Connect for Health Colorado, please contact:



Hope for the future, help when you need it.

Call 303-441-1000 to make an appointment with a Health Coverage Guide.

www.BoulderCountyHealthCoverage.org
healthcoverage@bouldercounty.org

**Under Medicaid, you may have to pay a small part of the cost for some medical services.*

***You must enroll through Connect for Health Colorado to be eligible for financial help. Individuals with incomes up to about \$46,000 and families of four with incomes up to about \$94,000 may qualify for financial help to pay for the cost of health insurance.*

THE PITON FOUNDATION





Department of Housing & Human Services

Housing Office: 2525 13th Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax: 720.564.2283
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • Tel: 303.441.1000 Fax 303.441.1289
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000

www.bouldercountyhhs.org

**Human Services Board
MONTHLY BOARD MEETING
Tuesday, December 10th, 2013 2:00 p.m.
Dickey Lee Hullinghorst Conference Room – 3rd Floor
Boulder County Courthouse, Boulder, Colorado**

Agenda:

- 1) Call to Order
- 2) Financial Report
 - a) Review of Financials through October 2013
- 3) Update on DHHS Flood Recovery Plan activities
- 4) Implementation of Differential Response
- 5) Health care reform update
 - a) Outreach efforts
 - b) Enrollment
 - c) MOAPD with HCPF and CMS
- 6) Matters from members of the Board
- 7) Matters from members of the Public**
- 8) Next Meeting is Tuesday, January 28, 2014 at 2:00 p.m.
- 9) Adjourn

****Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algún formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si Ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

For the record: August – November 2013 DHHS business meeting items

August 2013

1. *Tuesday, August 6, 2013:* Human Services Division: Grant application to the Colorado Department of Human Services for the Colorado Infant and Toddler Quality and Availability Grant project (\$150,000)

ACTION: Approved

2. *Tuesday, August 13, 2013:* Human Services Division: Contract renewal with Scott Brown Ph.D., P.C. (therapeutic and psychological evaluation services, not to exceed \$40,000)

ACTION: Approved

3. *Tuesday, August 13, 2013:* Human Services Division: Contract with Mental Health Center of Boulder County, Inc. dba Mental Health Partners (Family Integrated Treatment Court Services NTE \$75,000), with attached bid-waiver

ACTION: Approved

4. *Tuesday, August 27, 2013:* Human Resources: Frank Alexander, Director of Housing & Human Services for full-time grant-funded requests (2 Program Specialist I with 12-month term; 3 Program Specialist I & 3 Program Specialist III term expires 12-31-14)

ACTION: Approved

September, 2013

5. *Thursday, September 5, 2013:* Human Resources: Request from Frank Alexander, Director of Housing & Human Services, to extend the funding for Temporary Safety Net positions (seven FTEs through 12-31-15 and thirty-six FTEs through 12-31-14)

ACTION: Approved

6. *Thursday, September 26, 2013:* Human Services: MOU with the Colorado Department of Human Services for implementation of Title IV-E Waiver Demonstration Projects as required by CRS 26-5-105.4 (\$301,444)

ACTION: Approved

October, 2013

7. *Tuesday, October 8, 2013:* Human Services Division: Contract with the City of Longmont (provide the Parent, Education, Nurturing Parenting program services \$38,466)

ACTION: Approved

8. *Tuesday, October 15, 2013:* Human Services Division: Contract renewal (6-1-13 to 5-31-14) with The Mental Health Center of BoCo dba Mental Health Partners (home-based, day treatment services & adoption counseling NTE \$1,377,667)

ACTION: Approved

9. *Tuesday, October 29, 2013:* Human Services Division: Contract renewal with Boulder County Public Health (substance abuse treatment through the Family Integrated Treatment Court not to exceed \$75,000)

ACTION: Approved

10. *Tuesday, October 29, 2013:* Human Services Division: Contract with Boulder Shelter for the Homeless (additional services due to the 2013 Front Range Flood, \$50,000 with attached bid waiver)

ACTION: Approved

November, 2013

11. *Tuesday, November 5, 2013:* Human Services Division: Intergovernmental Agreement (IGA) with the Colorado Department of Human Services (CORE Services Program \$2,563,230 revenue)

ACTION: Approved

12. *Thursday, November 7, 2013:* Human Services Division: Agreement with Boulder Valley Women's Health Center, Inc. (employ an Eligibility Technician at the Center. County will be reimbursed \$38,400)

ACTION: Approved

13. *Thursday, November 21, 2013:* Human Services Division: Contract with the Colorado Parent & Child Foundation (fund the Parent As Teachers (PAT) program \$25,159.77 revenue)

ACTION: Approved

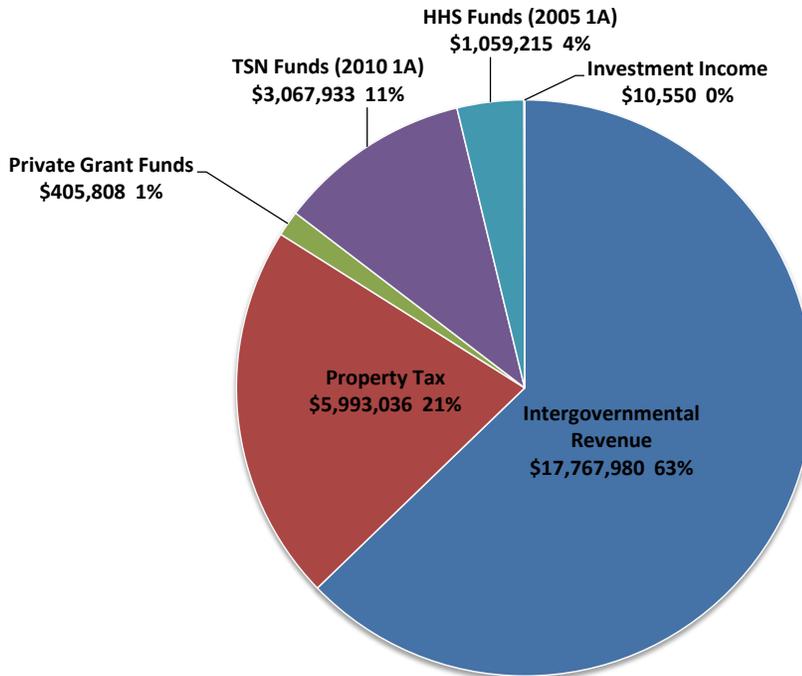
Boulder County Human Services

Financial Report as of October 2013

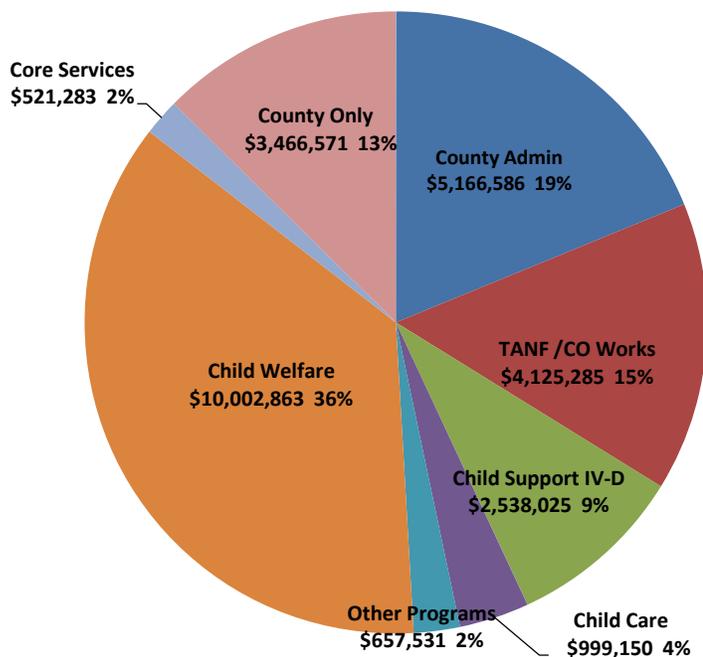
Through October, we are ten months into the County calendar fiscal year and have completed the first trimester of the new State fiscal year 2013-14. The ten month milestone is significant in that we have a good gauge on expenditures and year-end forecast. Whereas the State fiscal year ahead still has some significant uncertainties, including receiving our final Child Welfare allocation, establishing a firmer picture of enhanced Medicaid funding opportunities, and understanding the fiscal impacts of related Welfare Reform initiatives, such as Connect for Health Colorado.

- **County fiscal year 2013:** 83% into the calendar year, **sources** are running slightly under budget at 80%, which includes adjustments for October TSN Fund 032 and HHS Fund 020 revenues that posted in November and are not reflected in our October actuals. At 82% of budget, intergovernmental revenue is on pace. Property tax revenues are 98% collected, whereas TSN, adjusted for the late-posted October revenue, is only 70% invoiced and collected. **Uses of funds** are running under budget at 76%. The primary reason that the rate of revenues exceeds the rate of expenditures is due to the accelerated receipt of property tax revenues. Year-end capture of lagging contract payments and rollout of strategic initiatives planned in the final months of 2013 will reduce our apparent underspend. We are also expecting county-only expenditures to post in December stemming from the September flood, including approximately \$2.8M in flood relief contracts that will draw on TSN and Fund 012 balance sources.
- **TSN budget** is 61% spent through October. While administration, personnel and Child Care are projected to underspend, there are significant housing stability needs stemming from the September floods that strategically align with TSN objectives. These are expected to utilize any available TSN balance.
- **State fiscal year 2013:** Four months into SFY14, four of the five major programs are overspending prorated allocations. Adjusting for known timing issues and one-time items, we project all programs except Core to overspend. These projected overages do not reflect year-end county pass-through (County Admin), possible surplus distributions (for all programs but TANF) and/or use of TANF reserves (available to Child Care, Child Welfare and TANF), which may be alternatives to county funding. These projected overages are in relation to the SFY14 allocations – the programs are running at or under 2014 budget amounts. Program-specific notes are included on the “Comparison of Major State Allocations and County Expenditures” report in this package.
- **Additional notes:** At \$1.94M, our current TANF reserve balance is at 85.5% of our \$2.27M cap. It is likely we will make significant draws on the reserve at SFY14 closeout as TANF, Child Care and Child Welfare are projecting a collective overage of \$4.6M. This amount does not take into account potential partial coverage in Child Care and/or Child Welfare via surplus distribution at closeout. There is also possibility that some TANF-eligible expenditures that were not originally charged to TANF will be reclassified to TANF funding before State year-end.

**Human Services: Sources of Funds
For Ten Months Ending October 2013
Total 2013 Sources = \$28,304,522**



**Human Services: Uses of Funds
For Ten Months Ending October 2013
Total 2013 Uses = \$27,477,294**



**Boulder County Human Services
Comparison of County Budget to Actuals
For Ten Months Ending October 2013**

I. FUND 012 BALANCE AT 1-1-2013									
		\$ 11,394,115							
	Original 2013 Budget	(A) YTD Actuals 10/31/2013	% Spent 83% Thru Year	(B) Encumbered 10/31/2013	(A) + (B) Actuals+Encum 10/31/2013	% Spent + Encmb 83% Thru Year	Remaining / Unenc budg @ 10/31/2013	(C) YTD Budget at 10/31/2013	(C) - (A) YTD Actuals (+)/- YTD Budget
II. SOURCES OF FUNDS (Source: IFAS GL5438)									
Intergovernmental Revenue	\$ 21,737,468	\$ 17,767,980	81.7%	n/a	\$ 17,767,980	81.7%	\$ 3,969,488	\$ 18,114,557	\$ 346,577
Property Tax	6,100,327	\$ 5,993,036	98.2%	n/a	5,993,036	98.2%	107,291	5,083,606	(909,430)
Private Grant Funds	-	\$ 405,808	n/a	n/a	405,808	n/a	(405,808)	-	(405,808)
HHS Funding (2005 1A ballot initiative)	1,412,286	\$ 1,059,215	75.0%	n/a	1,059,215	75.0%	353,072	1,176,905	117,691
TSN Funding (2010 1A ballot initiative)	5,007,927	\$ 3,067,933	61.3%	n/a	3,067,933	61.3%	1,939,994	4,173,273	1,105,339
Other Sources : Use of 2011 TSN Fund Balance	1,019,719	\$ -	0.0%	n/a	-	0.0%	1,019,719	849,766	849,766
Other Sources : Use of 012 Fund Balance	846,821	\$ -	0.0%	n/a	-	0.0%	846,821	705,684	705,684
Interest Income Investments	-	\$ 10,550	n/a	n/a	10,550	n/a	(10,550)	-	(10,550)
Total Sources of Funds	\$36,124,548	\$28,304,522	78.4%		\$ 28,304,522	78.4%	\$ 7,820,026	\$ 30,103,790	\$ 1,799,268
III. USES OF FUNDS (Source: IFAS JL9107)									
County Admin	\$ 8,859,233	5,166,586	58.3%	459,809	\$ 5,626,395	63.5%	\$ 3,232,838	\$ 7,382,694	\$ 2,216,108
TANF /CO Works	4,107,868	4,125,285	100.4%	1,022,438	5,147,724	125.3%	(1,039,856)	3,423,223	(702,062)
Child Support IV-D	1,767,276	2,538,025	143.6%	38,803	2,576,828	145.8%	(809,552)	1,472,730	(1,065,295)
Child Care	2,321,342	999,150	43.0%	-	999,150	43.0%	1,322,192	1,934,452	935,302
LEAP	121,978	107,510	88.1%	-	107,510	88.1%	14,468	101,648	(5,862)
Child Welfare	13,369,804	10,002,863	74.8%	356,427	10,359,289	77.5%	3,010,515	11,141,503	1,138,641
Old Age Pension Admin	211,603	127,868	60.4%	-	127,868	60.4%	83,735	176,336	48,468
Core Services	926,762	521,283	56.2%	-	521,283	56.2%	405,479	772,302	251,018
ILA/Chafee	130,309	89,384	68.6%	-	89,384	68.6%	40,925	108,591	19,207
PSSF (actuals include match; budget does not)	111,689	105,472	94.4%	-	105,472	94.4%	6,217	93,074	(12,398)
IMPACT	250,623	103,464	41.3%	86,351	189,815	75.7%	60,808	208,853	105,388
SNAP	145,320	123,834	85.2%	-	123,834	85.2%	21,486	121,100	(2,734)
County Only	3,800,741	3,466,571	91.2%	1,225,649	4,692,220	123.5%	(891,479)	3,167,284	(299,287)
Total Uses of Funds by Program	\$ 36,124,548	\$ 27,477,294	76.1%	\$ 3,189,478	\$ 30,666,772	84.9%	\$ 5,457,776	\$ 30,103,790	\$ 2,626,496
									(b)
IV. NET INCREASE/(DECREASE) TO FUND 012 BALANCE		\$ 827,227							
V. FUND 012 BALANCE ADJUSTED TO YTD ACTUALS		\$ 12,221,343							
Note: Two Fund 012 budget supplementals have been added in 2013, the first appropriated in June for \$1.5M for an IGA with BCHA and the second in September for \$.5M for emergency flood relief.									
VI. NON-COUNTY PORTION OF EBT/EFT PAYMENTS: Reflects Federal and State portion of electronic benefit/fund transfers not included in the expenditures in section III.									
	Year-to-date as of	10/31/2013		Year-to-date as of	10/31/2013		Year-to-date as of	10/31/2013	
Colorado Works Block	\$1,359,105		Low Energy Assistance Program	\$ 575,065		Food Assistance Benefits	\$ 22,156,118		
Child Care Block	2,560,065		Aid To Needy Disabled	490,540		Other Programs	-		
Child Welfare Block	2,858,108		Home Care Allowance	231,452		Medicaid Benefits	119,635,906		
Core Services Block	1,291,387		Old Age Pension	4,500,601					
						Total Fed/State Portion of EBT/EFT (E)	155,658,348		
						Total authorized expenditures (D) + (E)	\$183,135,642		

**Boulder County Human Services Temporary Safety Net (TSN)
Comparison of Budget to Actuals
For Ten Months Ended October 2013**

	2013 Appropriated Budget	Jan-2013 Actuals	Feb-2013 Actuals	Mar-2013 Actuals	Apr-2013 Actuals	May-2013 Actuals	Jun-2013 Actuals	Jul-2013 Actuals	Aug-2013 Actuals	Sep-2013 Actuals	Oct-2013 Actuals	YTD Actuals	Projected (Over)/Under Appropriated Budget
TSN Administration	94,000	1,040	1,014	2,370	2,238	1,994	4,156	739	295	1,842	3,480	19,168	70,999
Omni Consulting	6,000	-	-	-	-	-	-	-	6,000	-	-	6,000	-
Non-Profit Contracts & Other Programs													
TBD	350,237	-	-	-	-	-	-	-	-	-	-	-	350,237
Mental Health Partners - IMPACT Continuum of Svcs	40,590	-	-	-	-	-	-	-	-	-	-	-	40,590
Mental Health Partners - PIP	79,529	-	-	-	-	-	-	-	-	-	-	-	-
City of Longmont - parent education	38,466	-	-	-	-	-	-	-	-	-	-	-	-
Parenting Place	146,192	-	-	12,088	7,993	12,613	25,740	-	13,562	-	21,408	93,404	30,442
Non-Profit Contracts - Round II													
Boulder Shelter for the Homeless	65,000	-	-	4,778	8,676	-	8,770	4,161	-	-	8,787	35,172	-
City of Boulder - FRS	170,000	-	-	-	-	-	48,914	-	-	-	40,692	89,606	-
Dental Aid	35,000	-	-	2,970	5,940	2,970	2,970	2,970	-	-	8,910	26,730	-
Mental Health Partners - Community Based	320,000	-	-	20,173	21,483	21,531	21,478	32,321	20,876	-	-	137,862	-
Mental Health Partners - Senior Reach	80,000	-	-	5,404	6,351	5,165	8,305	8,385	6,016	-	-	39,627	-
Sister Carmen Community Center, Inc.	200,327	-	-	13,625	29,921	14,804	11,850	14,120	-	16,300	29,987	130,607	-
Emergency Services 2013													
Boulder Outreach for Homeless Overflow	20,000	-	-	5,333	2,667	-	-	-	4,000	-	-	12,000	-
Boulder Shelter for the Homeless	75,000	-	-	6,500	12,278	-	13,464	6,073	-	-	12,814	51,129	-
Bridge House	20,000	-	1,523	1,655	-	3,268	1,634	1,643	1,634	-	3,268	14,626	-
Emergency Family Assistance Association	75,000	-	11,365	-	4,738	12,006	7,106	5,922	-	14,998	-	56,135	-
Outreach United Resource Center, Inc.	75,000	-	3,675	3,894	-	15,323	5,723	13,177	10,946	-	9,417	62,156	-
Safehouse Progressive Alliance for Nonviolence	75,000	-	6,969	-	6,326	12,927	7,880	7,076	-	10,915	6,643	58,734	-
Sister Carmen Community Center, Inc.	75,000	-	-	6,370	12,286	6,412	4,352	4,342	-	6,751	11,876	52,389	-
RFP 5693-12 Local Health Funding													
Clinica Family Health Services	150,000	-	-	150,000	-	-	-	-	-	-	-	150,000	-
Mental Health Partners	26,915	-	-	26,915	-	-	-	-	-	-	-	26,915	-
Other Programs													
Emergency Hotel Vouchers	15,000	120	-	-	434	3,032	420	588	-	-	-	4,595	-
Heating Plus 2012-13 season	200,000	23,749	11,519	5,073	3,954	4,633	386	-	-	-	-	49,313	107,687
Housing Stabilization Program	-	-	-	-	-	-	-	-	-	-	-	-	(1,079,723)
The Work Number (Talx Corp)	63,250	-	-	4,250	8,500	4,250	8,500	-	6,380	-	12,760	44,640	-
SubTotal: Non-Profit Contracts & Other Programs	2,395,506	23,869	35,051	269,028	131,547	118,935	177,493	100,776	63,415	48,964	166,563	1,135,641	(550,767)
Administrative Benefits Access													
Personnel (Salary & Benefits)	2,332,140	174,091	187,981	171,573	170,601	167,322	170,483	168,434	157,191	134,757	140,358	1,642,793	360,789
Child Care	1,200,000	74,032	67,040	58,927	114,975	139,343	66,945	67,342	171,693	19,397	121,157	900,851	118,979
Total	6,027,646	273,031	291,087	501,897	419,362	427,594	419,077	337,292	398,594	204,959	431,559	3,704,452	-

Boulder County Human Services
Comparison of Major State Allocations and County Expenditures
SFY13-14: For Four Months Ending October 2013

MAJOR STATE PROGRAM AREA	Full Year State Allocation	Actual Expenditures						YTD Expenditures as of Oct 2013	Remaining Allocation as of Oct 2013	% Expended 33.3% Thru Year	Projected (Over)/Under State Year-end
	(near final)	Jul	Aug	Sep	Oct	Nov	Dec				
Child Welfare											
Total Child Welfare	14,623,990	1,195,087	1,291,309	1,184,510	1,244,871	-	-	4,915,776	9,708,214	33.6%	(2,776,000)
Notes on Spending to Date: Four months into SFY14, Child Welfare is trending slightly over the expected final allocation, with 33.6% spent 33.3% into the State fiscal year. The projected overage is based on our submitted 2014 <u>budget</u> of \$17.4M as of 11/2013 and expected allocation of \$14.9M. Through October, we're trending at 85% of 2014 calendar budget (not allocation). Focusing on budgeted program areas: Case Services is running over at 109%. Child Welfare Child Care and Subsidized Adoption are spending slightly under, with both at 97% of prorated budget. Out of Home and 80/20 are trending at 84% and PRTF/CHRP, 100% and TRCF are trending more under, between 52% to 79% of prorated budget. The projection does not reflect potential year-end surplus distributions.											
Colorado Works / TANF											
Administration and Contracts		288,271	301,598	320,459	220,203			1,130,532			
Benefits and Support Services		169,493	182,993	184,446	196,918			733,850			
Total Colorado Works / TANF	5,379,362	457,764	484,591	504,906	417,122	-	-	1,864,382	3,514,980	34.7%	(512,000)
Notes on Spending to Date: At 34.7% of allocation, TANF is trending 1.4% over prorated year of 33.3%. At this rate, the program would closeout about \$214k over allocation. Timing differences that affect a straight-line projection include a one month lag in WorkForce payments. However, as the actuals include two one-time payments to BCHA totaling \$70k, the impact on the straightline projection approximately offsets one month WorkForce lag. The adjusted projection of \$512k over allocation reflects average four months administration and budgeted EBT/program expense of \$2.5M.											
Child Care Assistance Program											
Administration		64,904	76,585	62,810	63,894			268,193			
Programs		265,405	358,238	217,068	320,433			1,161,144			
Total Child Care Assistance Program	3,087,117	330,309	434,824	279,878	384,327	-	-	1,429,337	1,657,780	46.3%	(1,264,000)
Notes on Spending to Date: At 46.3% spent 33.3% through the State fiscal year, straight-line projection of Child Care expenditures to date yields annualized expenditures of \$4.29M. This exceeds SFY14 allocation by \$1.26M and approximates (is < 1% greater than) our 2014 calendar year budget. This projection includes increases in provider rates effective 2014 at \$10.5k/month. It does not reflect possible surplus distribution at year-end closeout.											
County Admin and Adult Protective Services											
County Administration/Food Asst Fraud	3,417,215	508,329	581,582	499,623	541,516			2,131,051			
Adult Protective Services	563,473	56,360	70,906	31,881	71,575			230,722			
Total County Admin & APS	3,980,688	564,689	652,488	531,504	613,092	-	-	2,361,772.86	1,618,915	59.3%	(3,018,000)
Notes on Spending to Date: Assuming a straight-line projection of four months' actuals, County Administration would be \$2.98M overspent at State year-end and Adult Protective Services would be \$127k overspent, for a combined overspend of \$3.10M. This is about \$42k less than the 2014 calendar year budgeted overage of \$3.142M. However, adjusting for the one-time August bonus payment reduces the County Admin and APS projections by \$86.6k, for an adjusted overall overspend of \$3.02M. The projection doesn't incorporate possible year-end surplus distribution or pass-through funding on uncovered overexpenditures.											
Core Services											
80/20 & 100% Funding	1,620,591	121,939	125,124	160,129	145,918			553,110	1,067,481		
Mental Health	665,503	44,254	43,482	44,203	38,793			170,731	494,772		
Alcohol & Drug Abuse/Family Issues	244,143	14,515	14,515	14,515	14,515			58,061	186,082		
Special Economic Assistance	25,229	710	775	785	1,385			3,655	21,575		
Total Core Services	2,555,467	181,418	183,896	219,632	200,610	-	-	785,557	1,769,910	30.7%	-
Notes on Spending to Date: Four months into SFY14, Core is trending under prorated allocation, yielding a straight-line projection of \$2.356M, or \$200k under allocation at year-end. At the administrative and services levels, Administrative 100% and 80/20 is spending slightly over (within 4% of) prorated budgeted allocation, Mental Health is at 77%, ADAD at 71% and Special Economic Assistance (which notably, is less than 1% of the total budget) is at 44% of prorated budget. The 2014 budget indicates that \$250k of contracts previously funded by Child Welfare will instead be funded by Core, and these are not yet reflected in actuals. Additionally, there may be more ways to cover budget Child Welfare expenditures using Core dollars. The projection of coming in at budget is based on the 2014 budget as of 11/2013.											
Summary: Four months into SFY14, four of the five major programs are overspending prorated allocations, and in adjusting for known timing issues and one-time items, we project all programs except Core to overspend. These projected overages do not reflect year-end county pass-through (County Admin), possible surplus distributions (for all programs but TANF) and/or use of TANF reserves (available to Child Care, Child Welfare and TANF), which may be alternatives to county funding. The TANF reserve balance as of the SFY13 close is \$1.94M, which is \$328k under the \$2.265M cap.											

Boulder County Human Services
Non-major Allocated and Non-allocated State Program Expenditures
SFY13-14: For Four Months Ending October 2013

NON-MAJOR ALLOCATED AND NON-ALLOCATED STATE PROGRAMS	YTD Expenditures including EBTs/EFTs	Federal and State Portion	County Portion
Food Assistance Benefits (net of collections)	\$ 8,799,871	\$ 8,799,871	\$ -
Old Age Pension	1,853,475	1,853,475	-
IV- D Child Support Enforcement Admin	662,689	410,233	252,456
Low-income Energy Assistance Program	35,047	35,047	-
Other Programs (non-major or non-allocated)	94,567	78,836	15,731
Non-reimbursables in Cnty Adm, Ch Wlf & Ch Care	9,492	-	9,492
Aid to Needy Disabled	214,442	171,553	42,888
SSI-Home Care Allowance	48,070	45,666	2,403
Home Care Allowance	54,479	51,755	2,724
IV-B Promoting Safe and Stable Families	46,501	34,491	12,010
IV-E Independent Living	35,247	35,247	-
Foster Care/Adoption Recruitment	-	-	-
Automated Data Processing Pass-Through	381,420	125,869	255,551
Colorado Works / TANF Collections	(10,699)	(8,559)	(2,140)
Total State Incentives	-	43,870	(43,870)
Total Federal Incentives	-	11,951	(11,951)
Excess Parental Fees SB-94	-	-	-
IV-D Child Support - TANF Collections	(105,356)	(84,285)	(21,071)
Medicaid Collections	(6,864)	(6,864)	-
Other Local Sources/Expenditures	985,517	-	985,517
Integrated Care Management Incentive	(19,238)	(19,238)	-
County-only Pass-thru (at year-end closeout only)	-	-	-
Total Non-major/Non-allocated State Programs	\$ 13,078,659	\$ 11,578,917	\$ 1,499,742
Cost Allocation Plan (see note)	\$ 697,221	\$ 230,083	\$ 467,138

Summary: Through October 2013, Boulder County spent \$13.1M on non-major and non-allocated programs and has received revenue of \$11.6M from Federal and State sources.

Note: The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services. The estimated SFY14 revenue is \$251,512/quarter.

DHHS Flood Recovery Work Plan



Family & Children
Services



Housing



Food
Assistance



Financial
Assistance



Elder
Services



Health
Coverage



Education &
Skill Building



BOULDER COUNTY
**HOUSING
& HUMAN
SERVICES**



www.bouldercounty.org/hhs

303.441.1000

DHHS Flood Recovery Phase High-Level Project Structure

Benefits / Emergency Assistance

LEAD: Lorraine Archuleta
DHHS Community Support
Food
Cash Cards
Medical Care Access

Call Center Support

LEAD: Chris Saunders
DHHS Business Operations & Systems Support
Portal to all DHHS Programs/Services

Foreclosure Prevention

LEAD: Tonja Ahijevych
Counseling services

Flood Recovery Resource Navigation

LEAD: Angela Lanci-Macris, Sarah Buss, Joycelyn Fankhouser
DHHS Case Management / Community Outreach
FEMA Coordination & Operations Liaising
Flood HSP Referrals & Temporary CM
Mountain Community Coordination
Housing Location Services

Housing Rehabilitation Needs

Flood Rehabilitation
LEAD: Chris Wiegand & Aaron Martinez (DHHS Housing)

Emergency Winterization/CIP Ops

LEAD: Aaron Martinez (DHHS Housing)

Long-Term Housing Planning & Development

LEAD: Frank Alexander, Jeremy Durham, Norrie Boyd (DHHS Housing)
Land Acquisition
Accelerated Development Projects
Funding Planning
New Project Construction

DHHS Flood Recovery Work Plan



Hope for the future, help when you need it.

Recovery Objectives & Assignments		1. Incident Name	2. Date Prepared	3. Time Prepared
		9/11/2013 Boulder Flood	10/14/2013	8:00
4. Operational Period (Date and Time)				
		14-Oct-13	until needs are met	
5. General Control Objectives for the Flood Recovery				
1	Maintain an ongoing common operating picture from which all partners can operate. This includes the latest data associated with FEMA and other damage assessments, coordinated with DAC data, land use and other County entities	Lead Staff		
		Chris Campbell/Jim Williams/Jason McRoy		
2	Continue to provide on-going emergency and stabilization services to residents impacted by the flood, including rental assistance, hotel vouchers, food, medical care, mental health services, etc.	Lead Staff		
		Angela Lanci-Macris/Lorraine Archuleta		
3	Maintain Lead Housing Team to coordinate the transition to long-term and short-term housing development and rehabilitation	Lead Staff		
		Frank Alexander/Jeremy Durham/Norrie Boyd		
4	Develop a standardized case management, referral and resource linkage plan that incorporates all partners conducting case management through community collaboratives	Lead Staff		
		Sarah Buss/Angela Lanci-Macris		
5	Establish a coordinated financial funding plan to meet assessed needs of individuals and the community as damage assessments become more detailed and community plans coalesce.	Lead Staff		
		Frank Alexander		
6	Establish and Participate in a Long-Term Recovery Group Committee that unites efforts from the private, nonprofit, and governmental sectors within Boulder County	Lead Staff		
		Frank Alexander/Angela Lanci-Macris		
6. Work Assignments				
1	<i>Maintain an ongoing common operating picture from which all partners can operate.</i>	Completed (Yes, No, In-Progress)		Staff
Tasks	Develop, update, and work from a consolidated damage assessment and needs assessment and recovery data	In-Progress		Frank Alexander
	Determine a common operating framework that includes damage assessments, needs assessments, financial assistance and DAC and community support.	In-Progress		Marcelo Ferreira (OEM) and Jason McRoy

DHHS Flood Recovery Work Plan



	Communicate and work with all relevant agencies and departments	In-Progress	All-staff
	Continue to train DHHS Call Center staff on resource referral options	In-Progress	Chris Saunders/Jason Mcroy, Sarah B, Joycelyn F.
2	<i>Continue to provide on-going emergency services to residents impacted by the flood.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Continue to provide emergency food assistance, cash cards for donation, medical care access.	In progress	Lorraine Archuleta, Angela Lanci Macris
	Maintain awareness of current FEMA TSA program status and status of proposed programs (i.e. Mobile Housing Units) and coordinate any additional needed rental assistance or hotel vouchers.	In progress	Angela Lanci Macris, Sarah Buss
	Determine current and future needs and allocations for charity, financial and food assistance, and provisions, such as tools and cleaning supplies	In progress	LTRG representatives
	Continued support for emergency mitigation		
3	<i>Establish a Lead Housing Team to coordinate the transition to long-term housing needs</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Develop objectives and tasks		
	Create short-term and long-term plans for addressing housing needs: Projects--land acquisition, acceleration of current development project pipeline, funding planning, new projects for construction	In progress	Frank Alexander, Jeremy Durham, Norrie Boyd
	1. Current projects underway to add to housing stock: Aspinwall--95 units of rehab, 72 new construction (absorption beginning May 2013)	In progress	Norrie Boyd, Erin Ganser, Jim Wilson
	2. Current DHHS Pipeline: new development to meet post-flood housing need: Alkonis in Louisville 3. Flood-affected mountain areas replacement housing Lyons Jamestown Nederland	In progress: Alkonis and Lyons To Be Determined: Jamestown and Nederland	Lead on Alkonis: Norrie and Erin Leads on Lyons: Frank and Jeremy

DHHS Flood Recovery Work Plan



4	CIP, Emergency Winterization, and Expansion of Housing Rehab program. 1. Define scope of program expansion (Aaron/Chris). 2. Define eligibility parameters (Aaron/Chris) 3. Determine funding (Frank/Aaron)	In progress	Aaron Martinez, Chris Wiegand, Frank Alexander
	<i>Develop a standardized case management, referral and resource linkage plan that incorporates all partners conducting case management</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Assess, prioritize and develop a plan for implementing case management, while incorporating partners (i.e. Red Cross & FEMA & Community Partners)	In progress	Angela Lanci Macris, Sarah Buss
	Identify case management gaps and solidify existing resources.	In progress	
	Establish liaisons to impacted communities	In progress	
	Hire, train, and deploy DHHS Resource Coordinator and Navigator(s)	In progress	
5	<i>Identify mutually shared funds and establish a coordinated financial plan to meet assessed needs of the community once a comprehensive assessment becomes available.</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Communicate and work with all relevant agencies and departments	In-Progress	All-staff
6	<i>Establish and Participate in a Long-Term Recovery Group Committee that unites efforts from the private, nonprofit, and governmental sectors within Boulder County</i>	Completed (Yes, No, In-Progress)	Staff
Tasks	Determine DHHS membership on committee	In-Progress (Frank and Angela)	Frank Alexander, Chris Campbell, Sarah Buss, Angela Lanci Macris, Marcelo Ferreira (OEM)
	Determine common vision, goals, and objectives for DHHS to participate in the LTRG	In-Progress (Frank and Angela)	

DHHS Flood Recovery Work Plan



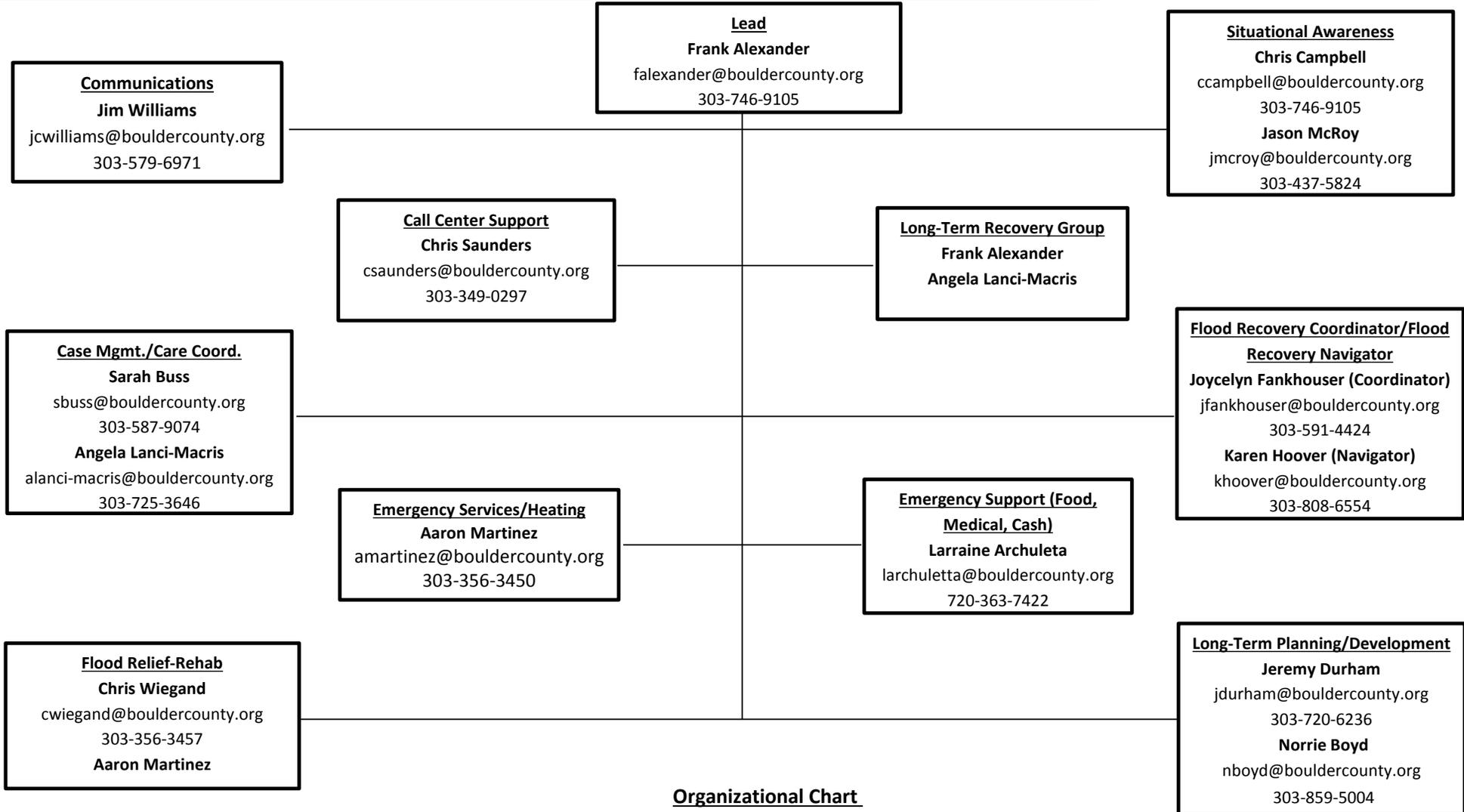
	Establish an information sharing system amongst OEM and within DHHS	In-Progress	Jason McRoy (SharePoint site), Marcelo Ferreira (OEM, LTRG), Angela, Sarah (DHHS)
	Determine, coordinate and execute mechanism for communicating with residents	In-Progress	Jim Williams
	Communicate and work with all relevant agencies and departments	In-Progress	All-staff
7. General Situation Summary			
<i>Description</i>	<i>Link</i>		
FEMA Update	http://www.fema.gov/disaster/4145		
FEMA Evac Hotel List	http://www.femaevachotels.com/		
FEMA Housing Portal	http://asd.fema.gov/inter/hportal/home.htm		
Volunteer & Donations	http://www.helpcoloradonow.com/		
8. Resource Links			
<i>Description</i>	<i>Link</i>		
Boulder County Flood Information	http://www.bouldercounty.org/flood/pages/default.aspx		
How Do I Help After A Disaster	http://www.fema.gov/help-after-disaster		
FEMA - Housing Needs FAQ	http://www.fema.gov/do-i-qualify-housing-needs-assistance		
FEMA - TSA Fact Sheet"	http://www.fema.gov/public-assistance-local-state-tribal-and-non-profit/recovery-directorate/transitional-shelter		
SBA - Assistance Fact Sheet	http://www.sba.gov/sites/default/files/CO%2013768%20Fact%20Sheet%20w%20amendment%203%20%28Presidential%29.pdf		
SBA - Loan Navigation	http://www.sba.gov/category/navigation-structure/loans-grants/small-business-loans/disaster-loans		
CDBG Toolkit	https://www.onecpd.info/resource/2853/cdbg-dr-toolkits/		
9. Attachments (check if attached)			
x	Communications List		
x	Situation Status		
x	Organizational Chart		

DHHS Flood Recovery Work Plan



Hope for the future, help when you need it.

Organization Chart	1. Incident Name 9/11/2013 Boulder Flood	2. Date Prepared 10/14/2013	3. Time Prepared 8:00
4. Operational Period (Date and Time) 14-Oct-13 until needs are met			



Organizational Chart
Leads in Key Areas

DHHS Flood Recovery Work Plan



Hope for the future, help when you need it.

Initial Damage Assessment

Over \$10 k in damage	Estimate	Total Cost	Cost Per House
Boulder	216	\$4.6 million	\$21,297
Jamestown	21	\$1.068 million	\$50,857
Longmont	162	\$2.97 million	\$17,784
Lyons	94	\$3.503 million	\$37,265
	493		
	524 (assessors #, accelera database)		



December 2, 2013

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Boulder County to Implement Differential Response

(Boulder) – Boulder County has joined five other Colorado counties to utilize a technique in child welfare known as Differential Response (DR). The evidence-based, best practice model works to strengthen families with wrap-around services following reports of possible child abuse or neglect.

DR provides two distinct investigative procedures. In high-risk cases, county caseworkers follow a traditional approach to investigate allegations of child abuse and/or neglect.

A second option for caseworkers through DR provides support services such as counseling, health check-ups, and other assessments to determine if the child is safe and whether a full-scale investigation is needed.

In both approaches, caseworkers monitor and track families to make certain there are no risks to children.

“Differential Response has given us a wonderful tool to partner with families to keep children safe,” said Julie Krow, director, Office of Children, Youth & Families, CDHS. “Boulder County has already demonstrated significant success in child welfare, and we’re pleased to be able to support them in this initiative.”

For the past few months, CDHS has provided assistance to Boulder County in the form of DR training, coaching, and technical assistance. The department also will help the county provide family support services.

“This represents a significant step forward in child welfare,” said Boulder County Commissioner Cindy Domenico. “Every family needs help now and then, and Differential Response will boost our ability to be there when our families need crucial support.”

Arapahoe, Fremont, Garfield, Jefferson, and Larimer began piloting DR in 2010. Since the pilot counties began using DR, the initiative has helped support and protect 10,000 children from 5,000 families.

CDHS is expecting eight more counties to implement DR by spring 2014.

####



Esperanza
y
ayuda

Family Assessment Response

(Evaluación familiar en respuesta a un reporte de abuso o negligencia)

Una nueva manera de trabajar con familias

Nuestro trabajo es ayudarle a mantener a sus niños sanos y salvos. Sabemos que no todas las familias son iguales, y que las preocupaciones a que Ud. enfrenta son diferentes a las de sus vecinos, amistades y otras familias.

También sabemos que muchas veces la mejor manera de empezar a trabajar con Ud. y con sus niños es escuchándolo, platicar de su situación particular, ayudarle a identificar soluciones, y encontrar recursos apropiados a sus necesidades.

Con el proceso **Family Assessment Response** (FAR, por sus siglas en inglés), estamos trabajando para mantener a los niños más seguros, haciendo las familias más fuertes más pronto.

En el proceso FAR, el trabajador social no estará investigando el reporte recibido. No se hará una determinación sobre si hubo o no abuso o negligencia. En cambio, el trabajador platicará con Ud. sobre la situación que Ud. y su familia están enfrentando, identificando situaciones y acciones que contribuyeron a la situación, y trabajará directamente con Ud. para crear un plan para resolver la situación para que Ud. pueda mantener a sus niños seguros.

Queremos ponerlo en contacto con los recursos que Ud. pueda necesitar.

Esperanza para el futuro, ayuda cuando Ud. la necesite.



Servicios para familias y niños



Vivienda



Asistencia Alimentaria



Ayuda Económica



Servicios para Envejecientes



Cobertura Médica



Educación y desarrollo de habilidades



CONDADO DE BOULDER
VIVIENDA & SERVICIOS HUMANOS

Su trabajador social: _____

Teléfono: _____

Recursos para su familia: _____

Family Assessment Response aborda las preocupaciones acerca del abuso y negligencia de niños:

- Asegurándose que los niños estén seguros
- Apoyándose en las fortalezas y recursos de los padres y de la comunidad
- Asociándose con los padres para identificar las necesidades de la familia
- Evitando asignar culpa y etiquetas negativas
- Proporcionando servicios y recursos adecuados a las necesidades de la familia

Ud. puede elegir participar en el proceso Family Assessment Response (FAR). Si Ud. prefiere no participar en el proceso, entonces tenemos que investigar el reporte recibido.

Cuando hay una investigación, se llegará a una determinación y se documentará si hubo abuso o negligencia. Por favor hable con su trabajador social si tiene preguntas.

Habrà veces en que los padres no pueden mantener a sus niños seguros. Es en estas instancias es cuando tenemos que llevar a cabo una investigación completa en lugar del proceso FAR para asistir a mantener la seguridad del niño.



Esperanza para el futuro, ayuda cuando Ud. la necesite.



CONDADO DE BOULDER
**VIVIENDA &
SERVICIOS
HUMANOS**



Hope
& help

Family Assessment Response

A new approach to working with families

Our job is to help you keep your children safe and secure. We know that not all families are alike, and that the concerns you face are different from those of your neighbors, friends, and other families.

We also know that often the best way to begin working with you and your children is to listen to you, discuss your family's situation, help identify solutions, and find resources that will meet *your* needs.

With **Family Assessment Response (FAR)**, we're working toward children being safer sooner and families being strengthened.

In FAR, the caseworker will not be conducting an investigation of the report. A determination (or "finding") of whether abuse or neglect occurred will not be made. Instead, your caseworker will discuss with you the situation you and your family are facing, identify events and actions that may have contributed to it, and work directly with you to create a solution-based plan so you can keep your children safe.

We want to help connect you with resources you may need.

Hope for the future, help when you need it.



Family & Children
Services



Housing



Food
Assistance



Financial
Assistance



Elder
Services



Health
Coverage



Education &
Skill Building



BOULDER COUNTY
**HOUSING
& HUMAN
SERVICES**

Your caseworker: _____

Phone number: _____

Resources for your family: _____

Family Assessment Response addresses concerns about child abuse and neglect by:

- Ensuring children are safe
- Building on parents' and communities' strengths and resources
- Partnering with parents to identify families' needs
- Avoiding negative labels for parents and setting aside fault
- Providing services and resources matched to families' needs

You can choose to participate in the Family Assessment Response (FAR) process. If you'd prefer not to take part in FAR, we will need to conduct an investigation of the report.

With investigation, a decision will be made and documented about whether or not abuse or neglect occurred. Please talk with your caseworker if you have questions.

In some instances, parents are unable to keep their children safe. That is when we may need to conduct a thorough investigation instead of a FAR to assist in maintaining child safety.



Hope for the future, help when you need it.



BOULDER COUNTY
**HOUSING
& HUMAN
SERVICES**