



Boulder County Surveyor

2045 13th Street • PO Box 471 • Boulder, Colorado 80302
 Phone: 303-441-3930
 Email: planner@bouldercounty.org
 Web: www.bouldercounty.org/lu
 Office Hours: 8 a.m. to 4:30 p.m. M, W, TH, F
 10 a.m. to 4:30 p.m. Tuesday

Office Use Only	File Number	
Date Received:	Receipt Number:	
	Fee per Survey	\$10.00
	Fee per Sheet	\$10.00
	Additional Sheets	
	Total Paid	\$

Land Survey Deposit Form

Parcel Address			
¼ Section	Section	Township	Range
Survey Description			

Note: Surveyor signing the plat must be a licensed Professional Land Surveyor (PLS) in the State of Colorado.

Surveyor Name		Colorado Registration Number	Date of Survey
Company Name		Surveyor's Drawing Number (optional)	Number of Sheets in Survey
Mailing Address		Phone	
City	State	Zip Code	Email

Fees

The fees are **\$10.00 per deposited survey** with an additional charge of **\$10.00 per sheet**. Example: a 1 sheet survey = \$20.00; a 2 sheet survey = \$30.00; etc. Copies of deposited surveys are \$6.00 per sheet. Please write all checks payable to the Boulder County Treasurer.

Determination of when to Submit a Land Survey Plat (from C.R.S. §38-51-107)

Every professional land surveyor who accepts a monument while performing a monumented land survey shall prepare a plat if such monument is not of record either in the clerk and recorder's office of the county in which the monument lies or in the public office designated by the county commissioners or if such monument is set pursuant to Section §38-51-104. No (survey) plat shall be required to be prepared or deposited if the monuments accepted or set are within a platted subdivision that was filed at the clerk and recorder's office within the previous twenty years).

Requirements for Media Submittal

- Title description including reference to ¼ Section, Section, Township, Range, and P.M. (C.R.S. §38-50-101(b))
- Original signature and seals
- Non-fade permanent ink, photographic or Diazo reproduction
- Dimensionally stable polyester sheet (such as Cronar or Mylar), with thickness of 3 mils or greater
- Size: 24 by 36 inches (preferred) or 18 by 24 inches. Borders should be a minimum of an ½ inch on all sides

Content of Land Survey Plat (refer to C.R.S. §38-51-106)

- A. A scale drawing of the boundaries of the land parcel;
- B. All recorded and apparent rights-of-way and easements and/or statement regarding;
- C. All dimensions necessary to establish the boundaries in the field;
- D. A statement by the professional land surveyor that the survey was performed by such surveyor or under such surveyor's responsible charge.
- E. A statement by the professional land surveyor explaining how bearings, if used, were determined;
- F. A description of all monuments, both found and set, which mark the boundaries of the property, and a description of all control monuments used in conducting the survey;
- G. A statement of the scale or representative fraction of the drawing and a bar-type or graphical scale;
- H. A North arrow;
- I. A written property description;
- J. Signature and seal of the land surveyor;
- K. Any conflicting boundary evidence.
- L. A statement defining the lineal units used including but not limited to meters, chains, feet, and U.S. Survey feet. If a conversion factor is necessary, it shall be a function of the meter as defined by US Dept. of Commerce, NIST.

Note: The acceptance of a survey plat for filing does not constitute approval of a subdivision or subdivision exemption by Boulder County. If you have questions regarding survey plats, please contact the Boulder County Land Use Department at 303-441-3930.