



Transportation Department

Special Events

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Mailing Address: P.O. Box 471 • Boulder, Colorado 80306 • www.bouldercounty.org

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What are the insurance requirements for Special Events?

General Requirements

- Proof of current insurance must be provided in the form of a certificate of insurance
- Submit Certificate of Insurance: No sooner than 30 days prior to date of event
- Insurance not required for block parties

Minimum Coverage and Limits

- Commercial General Liability
 - Minimum \$1 million –Per Occurrence
 - Minimum \$2 million—General Aggregate
- Workers Compensation required with paid employees
 - Minimum \$1 million
- Note that the above insurance amounts are the minimum required
- If you require a waiver of insurance requirements (e.g. Workers' Compensation and sole proprietorships) you may request one in your response with an explanation.

Name Boulder County as additionally insured

- Name the County of Boulder, State of Colorado, a Body Corporate and Politic as additionally insured in “Description” section of Certificate of Insurance

Certificate Holder section shall show:

Boulder County
Attn: Risk Management
P.O. Box 471
Boulder, CO 80306