

## **BOULDER COUNTY OPIOID ADVISORY GROUP**

### **STEERING COMMITTEE MEETING NOTES, SEPTEMBER 11, 2017**

**Facilitator:** Alison Harvey

**Notes:** Carol Helwig

**Present:** Jamie Feld, Kristen Daly, Kat Daily, Marco Prospero, Melanie Dreiling, Chris Urbina, Scot Williams, Carol Helwig, Michelle Ryan, Alison Harvey, James Gould

#### **Roles, responsibilities and expectations for Steering Committee**

A draft proposal with Guidance, Vision and Oversight; Leadership; and Process was circulated before the meeting and reviewed by all members. Feedback included:

- Use evidence based practices where applicable, align with available data, and also allow for agility and innovation.
- Ensure that this group is dovetailing with other work groups that are coordinating on related issues.
- That we align and be inclusive with other groups that are working on the same or related issues.
- Our group is part of a tree that branches out.
- We need a mission statement.
  - We're connecting to lots of other issues out in the community. We need to narrow down our focus.
- This group could support honing in on the data sources that we'd like to focus on.
- There seems to be agreement that this group sees itself as an enabling body, providing data scaffolding.
- This is a dynamic group and a dynamic issue, so we can modify as needed when situations arise.
- Serve as a vocal champion:
  - We may call upon people to be a speaker on a public stage on behalf of the work.
  - Being transparent with the community.
  - General champions, not just vocal.
- Monthly meetings sound good to folks and offer people that can't meet in person a conference call.
- Need to report back transparently to the wider group.
- If someone can't make it to the group, perhaps send a proxy.
- Are we going to assign a chair, vice chair? Sometimes when we have issues there's a need for votes, and if there is conflict we should have a chair or vice chair to make final decisions. Perhaps it's too soon at the moment to do so, but perhaps in the future.

#### **Decision-making**

- Decisions during meetings: those in attendance plus email feedback?
- Between Steering Committee meetings: are we comfortable with ad-hoc conference calls, with chance to provide feedback by email as well?
- Are there decisions the larger OAG might need to make between meetings? How?
  - Identified the need to bring someone from MHP on the group.
  - At this point it's less about decisions and more so about advising.

- **Action item:** Everyone should review the website and the mission statement to ensure it reflects the work of the group.

**Update: policy and grant opportunities:**

- Tomorrow is the interim study committee and they are deciding legislative items. Jamie submitted three ideas:
- Naloxone in schools
- Diversion funnel
- OAG advisory group with all strategies
- Coalition building and provider education for opioids grant is coming up. There will be a request for letters of support forthcoming.

**Upcoming 9/20 OAG meeting:**

- Civic Canopy objectives and agenda
- Policy focus? Invite Singer?
- Action item: Kristen Daly will share back from the steering committee meeting.

**Tabled items that were not discussed:**

- Summary of Drug Diversion Systems Mapping meeting
- Agenda items and note-taker for next Steering Committee meeting