



**PUBLIC HEALTH Vital Records**  
**Application for Certified Copy of Death Certificate**  
[www.BoulderCountyDeathCertificates.org](http://www.BoulderCountyDeathCertificates.org)

Number of Copies \_\_\_\_\_ VA \_\_\_\_\_ Total Fee \_\_\_\_\_  
**FEE: \$20.00 for one copy \$13.00 for each additional copy of same record when ordered at the same time.**

Exchange \$13.00 each \_\_\_\_\_

Cost of Legal death certificate \$20 \_\_\_\_\_  
 (all legal and no medical information)

Cost of Verification of death \$20 \_\_\_\_\_  
 (limited legal information and no medical information)

Make checks or money orders payable and send to:

**Boulder County Public Health**  
 3450 Broadway  
 Boulder, CO 80304  
 303-441-1100

**Boulder County Public Health**  
 515 Coffman Suite 200  
 Longmont, CO 80501  
 303-678-6166



**Requirements:**

- This request **must** be completed in **full**.
- Enclose a copy of a current driver's license, passport or State identification
- **(See below for complete list of approved primary and secondary ID's)**
- Enclose appropriate fees
- **Person requesting to receive a Death certificate must sign below**

Information about person whose death certificate is being requested

<b>Full name of the deceased</b>	First	Middle	Last		
<b>Date of death</b>	Month	Day	Year	Age at death	<b>Reason for request</b>
<b>Place of death</b>	City	County	State	<b>COLORADO</b>	
<b>E-mail address ^ (optional)</b>			<b>^ I consent for communication via e-mail</b>		
Pursuant to Colorado Revised Statutes §25-2-117 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year, or both such fine and imprisonment (CRS §25-2-118).					
<b>PLEASE RETURN THIS APPLICATION WITH A COPY OF YOUR DRIVER'S LICENSE, STATE ID, PASSPORT, OR OTHER APPROVED IDENTIFICATION.</b>					
<b>Signature</b> (by signing below, I have read and understood that there are penalties for obtaining a record under false pretenses).			<b>Relationship to Decedent</b>	<b>Date of Request</b>	
<b>Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>Daytime Phone</b>

**All requests for death certificates must be accompanied by a legible copy of the requestor's identification before processing.**

**\*Please note that proof of relationship (e.g. marriage certificates, birth certificates, court orders, release of information, etc.) is required.**

**Certified copies of death certificates may be issued to:**

- Parents
- The Informant
- Grandparents and great grandparents\*
- Stepparents\*
- Siblings\*
- Spouse\*
- Adult children, stepchildren or grandchildren of the registrant\*
- Legal guardian\*
- Legal representatives of any of the above\*
- Genealogists representing family members\*

**Approved Identity Verification Documents Listing**

<b>Primary Listing (at least one)</b>	<b>Secondary Listing (at least two)</b>	
<ul style="list-style-type: none"> <li>• Alien Registration Receipt or Permanent Resident Card (INS I-151 or I-551)</li> <li>• Certificate of US Citizenship (N-560-561)</li> <li>• City of Denver/Denver County Jail Temporary Inmate ID</li> <li>• CO Department of Corrections ID Card</li> <li>• CO Temporary Driver's License; MUST be within 30 days period, MUST be issued by Colorado DMV</li> <li>• Department of Human Services Youth Corrections ID</li> <li>• Employment Authorization Card (I-766)</li> <li>• Foreign Passport</li> <li>• Government Work ID</li> <li>• Job Corps ID card</li> <li>• Photo Driver License</li> <li>• Photo ID card (DMV)</li> <li>• School, University, or College ID card</li> <li>• Temporary Resident Card (I-688, I668A, or I-688B)</li> <li>• US B1/B2 Visa Card <b>PLUS</b> I-94</li> <li>• US Certificate of Naturalization N-550/570</li> <li>• US Citizenship ID card (I-197)</li> <li>• US Military Identification Card</li> <li>• US Passport or Card</li> </ul>	<ul style="list-style-type: none"> <li>• Acknowledgement of Paternity document</li> <li>• US Birth certificate of the applicant</li> <li>• Court order for adoption or name change</li> <li>• Craft or trade license</li> <li>• DD-214</li> <li>• Divorce decree</li> <li>• Colorado Gaming License</li> <li>• Hospital Birth Worksheet</li> <li>• Hunting or fishing license</li> <li>• IRS-TIN Card</li> <li>• Marriage License</li> <li>• Medicare Card</li> </ul>	<ul style="list-style-type: none"> <li>• Merchant Mariner Card</li> <li>• Mexican Voter Registration Card</li> <li>• Motor Vehicle Registration or Title</li> <li>• Pilot License</li> <li>• State, Territorial, or Federal prison ID or correction card</li> <li>• US Selective Service card</li> <li>• Social Security Card</li> <li>• Weapon or gun permit</li> <li>• Work ID, Paycheck Stub, Pay Statement, or W-2</li> </ul>