Boulder County Board of Health (BOH) Regular Meeting
Boulder County Public Health (BCPH) Auditorium
March 12, 2018

BOH Members Present: President Gregg Thomas, Vice President Olga Bermudez, and Board Members Jorge DeSantiago and Bobbie Watson. Absent: Board Member Morgan McMillan.

Staff Members Present: Public Health Director Jeff Zayach, Director of Health Divisions Heath Harmon, Director of Administrative Services Aaron Pratt, Director of Strategic Initiatives Susan Motika, Family Health Division Manager Andrea Pruett, Acting Community Health Division Manager Jody Scanlon, Budget and Human Resources Manager Megan Hatten, Communicable Disease Control Program Coordinator Carol Helwig, Health Built Environment and HEAL Coordinator Rachel Arndt, Communications and Marketing Manager Chana Goussetis, Biostatistician Talia Brown, Health Planning and Evaluation Specialist Megan Noel, and Business Operations Manager Tammy Golden.

Meeting Called to Order.
President Thomas called the meeting to order at 5:30 p.m.

ITEM 1. Public Comments (on unscheduled agenda items).
None.

ITEM 2. Consent Agenda.
A. Approval of February 12, 2018, Board of Health Meeting Minutes.
B. Approval of December 2017 Financial Statement.

Vice President Bermudez made a motion, which was seconded by Board Member DeSantiago, to approve the consent agenda, as presented. With all board members present voting in favor of the motion, President Thomas declared the motion approved. Absent: Board Member McMillan.

Director of Administrative Services Aaron Pratt and Budget and Human Resources Manager Megan Hatten presented and reviewed the 2018 operating budget. They highlighted the differences between the 2018 proposed budget adopted in July 2017 for $16,106,087 and the current 2018 operating budget outlined in Resolution 2018-01 in the amount of $16,587,323. The 3% increase ($481,236) was primarily due to additional personnel expenses, supplemental requests presented to and approved by the Board of County Commissioners (BOCC), increased expenses related to the new Boulder County building in Lafayette, and additional professional and technical services resulting from new and increased grant revenue.

The 2018 operating budget includes $683,680 from the Reserve Fund, or $386,122 to balance the budget deficit and $297,558 to fund additional expenses approved by the BCPH Directors Team not included
in the 2018 proposed budget, including several SWIFT (i.e. system-wide integrated financial tracking, the county’s new financial software being implemented beginning in 2018) objectives and personnel expenses. Public Health Director Zayach noted that BCPH also allocated $200,000 to help fund the agency’s established priorities, health equity and mental health.

Mr. Pratt acknowledged Ms. Hatten, who worked diligently to draft the 2018 operating budget after only being on the job a few months.

Vice President Bermudez asked if any loss of grant funding significantly impacted the agency’s final budget. She was told staff had drafted the budget conservatively, so lost grant funding minimally impacted the final budget. She was also told BCPH did receive additional funding from other grants, and the BOCC approved all of the supplemental budget requests that were submitted by BCPH.

*Board Member Watson made a motion, which was seconded by Board Member DeSantiago, to approve Resolution 2018-01, adopting the 2018 Operating Budget. With all board members present voting in favor of the motion, President Thomas declared the motion approved. Absent: Board Member McMillan.*

**ITEM 4. Director’s Report.**
No additional comments.

**ITEM 5. Old and New Business/Announcements.**
A. Discussion on Tabled Consent Agenda Items (if any).
None.

B. Old and New Business.
None.

C. Announcements.
None.

**ITEM 6. Adjournment.**
There being nothing further to discuss, President Thomas declared the meeting adjourned into a strategic planning study session at 5:47 p.m.