



MCAB MEETING MINUTES

Meeting Description: Boulder County Mosquito Control Citizen's Advisory Board

Results Desired: Information Sharing/Action

Date: Tuesday, April 10, 2018

Location: BCPH - Auditorium
3450 Broadway
Boulder, CO 80304

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
6:00 PM	7:30 PM	1.5	6:00	7:15	1.25
Persons Attending					
MCAB	Martin, Rick, Brian, Elizabeth, Michael, Sheri, Dawn				
BCPH	Lane, Marshall				
VDCI	Mel Kyer				
Guests					
Ground Rules					
1	Each member will share responsibility to facilitate meetings [See Facilitation Schedule]				
2	Agenda will be distributed the Friday before the meeting. Facilitator of meeting will solicit agenda items one week prior to the agenda distribution date				
3	Use email to share information and important updates prior to meetings				
4	Start meetings on time. 6:00-6:15pm will be reserved for dinner, social time, and round table discussions.				
5	Follow time limits and items on agenda				
6	Listen, respect others, contribute, and speak up if discussion gets off topic				
7	Contractor shall attend only the first half of the meeting provide updates, reports, and answer operational questions unless invited to remain for entire meeting.				
8	Wrap up meetings with clear statements of next steps				
9	Finish on time.				
10	Meeting minutes sent to members by the Friday following the meeting.				
Discussion Items					Mins
1	Dinner				10
2	VDCI Show and Tell – Mel/All				10
3	Larval Control 101 – Marshall				20
4	VDCI Update – Mel				10
5					10
6					5
	Next Meeting: May 8, 2018				

Minutes

Location: BCPH

Facilitation Schedule 2018

March	Marshall
April	Martin
May	Rick
June	Brian
July	Michael
August	Elizabeth
September	Sheri
October	Marshall

MINUTES:

VDCI Update:

- Returning field employees will start April 23rd
- Inspection focus on early and late season breeding sites
- Training of all new employees during third week of May

Larval Control 101

- Marshall and Mel presented on challenges of field larval inspections and larviciding techniques

VDCI Show and Tell

- Mel brought larval control product samples and equipment