

East Lafayette Advisory Committee **Initiated June 2018**

Background on the Planned Community of Affordable Homes

The Boulder County Housing Authority is in the planning stages for a new community of below-market-rate homes in Lafayette to help address the region's increasing lack of affordable housing. The housing site is a 24-acre parcel located just southwest of the intersection of 120th and East Emma streets. Through an intergovernmental agreement, the land is dedicated for the creation of deed-restricted, permanently-below-market-rate homes, to include both rental and ownership options.

The Boulder County Housing Authority (BCHA) is the housing authority for the City of Lafayette, and is committed to undertaking a listen-then-draw approach for the planned community of affordable homes. As part of this commitment, BCHA is creating the East Lafayette Advisory Committee (ELAC). ELAC will serve as both the primary entity for advisory guidance on the project and as a means to communicate additional information to the public. BCHA will also work with adjacent neighborhoods in a more traditional format—providing updates and presentations as the development progresses in the planning process.

The purpose of the East Lafayette Advisory Committee is to engage in shared learning about the issues and interests behind the planned community of affordable homes, as well as understanding the needs of and impacts to the immediate and broader communities. Boulder County Housing Authority staff and team members are fully committed to taking all advisory opinions and recommendations into consideration. While not bound to honor all recommendations from the group, they will review them and give due consideration and discussion. Additional community meetings will be held in 2018 to begin envisioning the design of the property and how best to ensure it integrates into the surrounding neighborhoods.

Guiding Principles

BCHA is committed to engaging with neighbors and others with an interest in this community of affordable homes in a productive conversation around how to meet the community's broader needs around diverse housing, environmental sustainability, transportation, infrastructure, and more.

The East Lafayette Advisory Committee is a community group of citizens and others who want to help advise Boulder County Housing Authority staff in implementing an inclusive and effective community engagement plan and ensuring the creation of affordable homes at East Emma and 120th streets is a true community enhancement. Advisory in nature, the ELAC will meet regularly and provide honest constructive feedback to BCHA and their partners.

Purpose

East Lafayette Advisory Committee members will work with Boulder County Housing Authority staff to help evaluate potential aspects of the development and provide feedback on how best to encourage public participation throughout the planning and development processes.

Each ELAC member shall:

- provide constructive input toward continuous improvement for the plan
- strive to make the best use of member time and resources
- serve as community ambassadors to help in the dissemination of important information regarding the planned community of affordable homes
- share input, feedback and concerns expressed by representative community interests

Membership and Alternates

The East Lafayette Advisory Committee is comprised of approximately 11 community members that represent the diverse community interests of Lafayette. The committee will select by consensus an ELAC Chairperson who will run the meetings and work with the BCHA team on meeting agendas and presentation topics, and who will also collaborate with the BCHA team to make sure questions are answered and community input is tracked.

Each member organization will self-select a representative and an alternate to serve on the ELAC. The At-Large member of the ELAC will be selected from community members who contact the Boulder County Housing Authority (jcwilliams@bouldercounty.org) with their stated interest to serve on the ELAC. The work of the ELAC is planned to end on December 31, 2019 but may ultimately be extended depending on the project timeline.

East Lafayette Advisory Committee members will represent their member organizations’ perspectives in the discussions. Committee members will meet with their respective members, leadership, and/or community member liaisons to ensure they are providing effective representation and to share information on the planned community of affordable homes.

Member Organizations	Representative + Alternate
Emma Street Neighbors	
Old Town Lafayette	
Flagg Drive Neighbors	
Arbordale Acres	
Southern Edge Neighbors	
Peak to Peak School	

Local Business
Senior Community
Livable Lafayette
Non-Profit
At-Large Representative

Public Meetings

The ELAC will meet monthly on a date and time chosen by the Committee. All meeting locations, agendas and finalized meeting summaries will be posted on the Boulder County Housing Authority website (www.BoulderCountyHousing.org). The ELAC will advise on methods of communicating with the larger community. All meetings are public and interested neighbors are encouraged to attend and observe.

Meetings will be facilitated in a consistent open manner that encourages productive discussion related to the planned community of affordable homes at East Emma and 120th streets. Periodically there will be advisory decisions made by the committee. For fair and fruitful consideration the following process will be in place for these decisions:

- Presentation of the proposed issue
- Questions from the ELAC members to the presenter
- Discussion amongst the ELAC
- Comments and/or recommendations from the appropriate Agency or Department
- Committee provide inputs for consideration

Agency Roles

BCHA and City of Lafayette staff are expected to participate in ELAC meetings as informational resources, but are not party to discussions. City and County staff will work with the facilitators to ensure appropriate technical, policy, and planning information and documents are made available to the group. While staff may also provide the facilitator with suggestions for processes, the facilitator and the stakeholder group will ultimately determine the processes that are used.

Subcommittees

The East Lafayette Advisory Committee may create subcommittees to examine particular areas that may require additional time and resources. Subcommittee membership may include additional subject matter experts and neighbors who may be particularly impacted or interested. Subcommittees will have a clear directive from the ELAC and will not have advisory opinion authority on behalf of or in lieu of the Advisory Committee.

Media Interaction

East Lafayette Advisory Committee members may speak to the media to express their own perspectives, but will not represent the opinions of the Committee as a whole or any of the other members.

Transparency

If an event noteworthy or impactful to this process occurs outside of the meeting time, ELAC members will share that information with each other to foster a trusting environment. Members can share any pertinent information during meeting time or email it to the facilitator for dissemination. Requests for information from the City of Lafayette or Boulder County Housing Authority should be streamlined whenever possible.