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## CCCAP Attendance Tracking System

**Wonderful News!** On April 23, 2018 CCAP eliminated the POS machines and replaced it with the new Attendance Tracking System (ATS), an internet based program. Overall the transition went smoothly with most providers reporting minimal issues.

ATS training materials are available on the Colorado Office of Early Childhood website [www.ColoradoOfficeofEarlyChildhood.com](http://www.ColoradoOfficeofEarlyChildhood.com) CCAP providers click on the “For Providers” tab and then click on the left side “Colorado Child Care Assistance Program”, then scroll down to “Attendance Tracking System Information and Resources”. CCAP parents click on the “For Families” tab, then “Colorado Child Care Assistance Program” on the left and then scroll down to “Use the Attendance Tracking System (ATS)”.

If you need additional assistance please contact the Boulder County CCAP team by email [ccap@bouldercounty.org](mailto:ccap@bouldercounty.org) or phone 303-678-6014. We are here to help!



## Summer Field Trip Tips!

1. Choose places that are kid friendly with things to touch, do, hear and see.
2. Obtain written consent from parents prior to each field trip & post reminders.
3. Do your research to be sure your destination is safe and appropriate for young children. If possible visit the site in advance.
4. Know where the restrooms and water sources are located. Keep kids hydrated!
5. Be aware of potential safety hazards such as bodies of water, crowds, poisonous plants or loose animals.
6. Have kids wear identifying apparel, colored tee shirts or a sticker with the program name and trip leader’s cell phone number.
7. Maintain staffing requirements and recruit extra adults to go along whenever possible.
8. Bring emergency contact information, first aid kit and cell phone.
9. Do a head count every time you change locations. Leave no child behind!
10. Schedule time for rest, bathroom and water breaks. Go slowly, try not to rush, enjoy!
11. See Center Rule 7.702.58.C for complete Office of Early Childhood expectations.

### Quick Links!

- [Click here](#) to watch PSSP and ATS recorded training videos.
- BCFCCA website [BCFCCA.org](http://BCFCCA.org)
- Early Childhood Council of Boulder County [ECCBoulderCounty.org](http://ECCBoulderCounty.org)
- CCAP Waitlist Form [BoulderCountyChildCare.org](http://BoulderCountyChildCare.org)
- Qualistar Grants [Qualistar Capital Grants](#)
- Kid Connects [KidConnects.org](http://KidConnects.org)



### Professional Development Program

ECCBC sponsored trainings include EQIT and FLIP IT. A [monthly professional development training calendar](#) and financial assistance for college courses are also available.

Contact Emily Robbins 303-895-3425

### Quality Improvement Program

Colorado Shines QRIS and PDIS support and quality improvement grants.

Contact Nicole Malone at 303-895-3419

### CCR&R at the Council

As the Child Care Resource & Referral agency for Boulder County ECCBC provides technical assistance, pre-licensing training for new family child care providers, coordination of emergency preparedness training, and help with Colorado Shines provider profile updates.

Contact Robin Pennington at 303-895-3430

[ECCBoulderCounty.org](http://ECCBoulderCounty.org)

## CCAP Provider Tips & Tricks

### Sign In & Out Sheets

Remember in addition to ATS licensing still requires a sign in/out that captures the signature of the person who drops off and picks up the child and is available for review.

### Please Post Your Closure Dates!

And make sure to remind families repeatedly! CCAP families can request alternate care for closure dates.

Remind them to start early! It can take up to 10 days to get alternate care authorized by CCAP.

Families can contact the CO Shines Child Care Referral at 877-338-2273 to receive a customized referral list.

Once they find a program, they need to request authorization, by emailing the names of the children, the name of the center or provider, their provider ID number, the dates, days of the week, and times they need care to:

[CCAP@BoulderCounty.org](mailto:CCAP@BoulderCounty.org)

**R.A.T. Fees** Please remember as part of your CCAP Fiscal Agreement you have agreed not to charge CCAP families any Registration, Activity or Transportation fees. If all the children are going on a field trip for which all families are being charged a fee you can request CCAP parents pay the fee but if they can't afford it you must either allow the child to go without paying the fee or provide an equivalent activity at the school for any CCAP children who will not be attending.

**Please Notify CCAP** about parent fees, both when they have NOT been paid the prior month AND also when the parent makes a payment. This follow up assures their case does not close for an unpaid parent fee.

**Please Notify CCAP** if you hear there has been a change in the family such as a job loss, car problems, etc. that might affect their ability to pay the parent fee so we can connect them to additional resources.

## Bridges Out of Poverty

In this series of six evening sessions we will explore economic class and how the hidden rules of class impact teachers and other helping professional who work with children and families living in poverty. Together we will examine the hidden rules of poverty, middle class and wealth and gain a deeper understanding of the challenges and strengths of people from poverty. We will explore ways in which we can better partner with the families we serve to create opportunities for success for both children and parents. Highly recommended for Directors and teachers serving CCAP families.

Tuesday July 10, 17, 24, 31 August 7, 14  
6:15 to 8:30 p.m.

St. Vrain Community Hub  
515 Coffman Street, Longmont  
Room 112 North

Cost: \$15.00 for the Bridges Workbook  
(collected on the first night of class)  
12 hours | Individual & Cultural Diversity  
(extra points in PDIS)

To Register [Click Here](#)

Please register by July 6 at 4:00pm.

For Information: contact Annette  
303-441-3544 or [ACrawford@bouldercounty.org](mailto:ACrawford@bouldercounty.org)

## CCAP Provider 101 Best Practices

Join Boulder County CCAP staff for a full menu of CCAP related topics specifically designed for current and potential CCAP providers! For example: what's new with CCAP, developing partnerships with your CCAP families, the importance of CCAP policies, PSSP refresher and what to expect when you are expecting (a site review). There will be lots of time for questions and answers.

**FREE!**

Saturday, July 21st  
8:15 to 11:45 a.m.

Aspinwall @ Josephine Commons  
Community Building  
771 Excelsior Place, Lafayette

Includes Continental Breakfast  
3.5 hours | Professionalism

To Register:

[Click Here](#)

Questions?

Contact Annette at 303-441-3544  
or [ACrawford@BoulderCounty.org](mailto:ACrawford@BoulderCounty.org)

# Summer Training Opportunities

**June 6 Longmont**  
Emergency Preparedness  
[Click Here to Register](#)

**June 9 Lafayette**  
Bringing FLIP-IT to  
Your Classroom  
[Click Here to Register](#)

**June 18 Longmont**  
My First Garden: Growing  
Plants with Young Children  
[Click Here to Register](#)

**June 25 Lafayette**  
ECCBC Quality Nights  
Promoting Your Early  
Childhood Program  
[Click Here to Register](#)

**July 10, 17, 24, 31**  
**August 7 & 14 Longmont**  
Bridges Out of Poverty  
See page 2 for details

**July 21 Longmont**  
CCAP Provider 101  
See page 2 for details

**June 21 & 22**  
Boulder Journey School  
Summer Conference  
[Click Here to Register](#)

**T.E.A.C.H. Scholarships**  
[Click Here to Apply](#)  
Apply now for fall!

**September 10 - December 18**  
Fall Pyramid Plus Approach  
For information contact  
L.J. Werner 303-330-8277 or  
[kidzwithease@gmail.com](mailto:kidzwithease@gmail.com)



## Quality Improvement Resources

**The Family Child Care Quality Certificate** For more information or to register [Click Here](#)



**Moving from Level 1 to Level 2 in Colorado Shines** is the first step to achieving a high quality Level 3-5 rating and includes a modest increase in your CCAP reimbursement rates. To begin the process [Click Here](#) In the upper right hand corner click on **Log In/QRIS**, log in or create your QRIS account. When you enter your account you will see the 4 steps to achieve Level 2. Once your program has achieved Level 2 you will be eligible for the Quality Improvement Program offered by ECCBC.

## Recognizing Programs That Have Increased Their Rating!

Congratulations to those CCAP family child care providers, preschools and child care centers that increased their Colorado Shines Rating Level! And welcome to the rated programs that became CCAP providers during the winter and spring! Thank you for caring for our CCAP children and their families!

**Level 2**  
JillMarie La Croix  
Longmont Christian Preschool  
Marie-Pierre Nicoletti  
Niwot Elementary Preschool

**Level 3**  
Take-A-Break

**Level 4**  
YWCA Children's Alley  
Meadowlark

**Level 5**  
Susan Callaghan - Third Avenue Preschool

To learn more about  
becoming a quality rated program please contact  
Caitlin Zimmer  
at the Early Childhood Council of Boulder County  
[CZimmer@ECCBoulderCounty.org](mailto:CZimmer@ECCBoulderCounty.org) or 303-895-3430



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1-877-338-2273



# Community Spotlight

**Congratulations to YWCA Children's Alley** for achieving a Colorado Shines Level 4 rating! For 40 years, Children's Alley has served as Boulder County's only drop-in childcare center with sliding scale fees providing a safe, nurturing, and stimulating environment that encourages children's social-emotional, physical, behavioral, and cognitive development. The program serves children ages 6 weeks to 12 years old and offers extended hours including evenings and Saturdays.

Families turn to Children's Alley when they have a sudden and temporary need for childcare, **such as when their regular childcare provider is unavailable**, when parents have a class, a job interview, doctor's appointment, etc., when parents simply need a break from the stress of childcare.

In addition the YWCA offers low cost parenting classes such as Love and Logic: Early Childhood Parenting Made Fun! and The Incredible Years in both English and Spanish.

Children's Alley is located in the YWCA Boulder County facility at 2222 14th Street, Boulder, CO 80302. For more information visit their website at [www.ywcaboulder.org/childrens-alley](http://www.ywcaboulder.org/childrens-alley) or call 303-449-1951



HELLO  
  
Summer



**Kid Connects**, a program of Mental Health Partners has provided integrated health and mental health consultation to licensed early care and education settings in Boulder and Broomfield Counties since 1997. The program is free of charge and supports children age birth – 6 and their caregivers.

**The Goals of Kid Connects:** To improve health, developmental and mental health outcomes for young children. Improve capacity of caregivers to respond to the social and emotional needs of young children. Create a mentally healthy classroom environment for young children and their caregivers. Reduce suspension and expulsion rates of young children from early care and education settings. Reduce the stigma of mental health.

**The Kid Connects Theory Change:** Through the experience of a supportive, dependable and trusting relationship with an early childhood consultant and the establishment of a shared language, perspective and vision, educators will be better equipped to adapt a sense of: Curiosity about the meaning of children's behavior. Flexibility in thinking about young children's needs. Emotional availability to the children in their care. Openness to new information. Respect for self as parent and/or professional.

To learn more about the Kid Connects program  
303-247-8752 or visit [www.KidConnects.org](http://www.KidConnects.org)

Your Boulder County  
Early Childhood Team!

## CCAP

Terri Albohn

Team Manager

Jennifer Panicco

Team Lead

Christy Steele

Eligibility Technician

Dawn Reed

Eligibility Technician

Julie Irwin

Eligibility Technician

Daphne Duck

Eligibility Technician

## Provider Support

Elizabeth Groneberg

Bilingual Outreach Coordinator

Annette Crawford

Provider Services Program Specialist



Contact Us!

3460 Broadway  
Boulder, CO 80304

or

515 Coffman Street  
Longmont, CO 80501

303-678-6014

[CCAP@BoulderCounty.org](mailto:CCAP@BoulderCounty.org)  
[BoulderCountyChildCare.org](http://BoulderCountyChildCare.org)

CCAP Provider Services  
303-441-3544

[ACrawford@BoulderCounty.org](mailto:ACrawford@BoulderCounty.org)

CCAP Billing  
[CCAPBilling@BoulderCounty.org](mailto:CCAPBilling@BoulderCounty.org)