

OFFICIAL RECORD OF PROCEEDINGS

Boulder County Board of Health (BOH) Regular Meeting Boulder County Public Health (BCPH) Auditorium November 19, 2018

BOH Members Present: President Gregg Thomas; Vice President Olga Bermudez; and Board Member Morgan McMillan (arrived at 6:10 p.m.). Absent: Board Members Jorge DeSantiago and Bobbie Watson.

Staff Members Present: Public Health Director Jeff Zayach, Director of Strategic Initiatives Susan Motika, Budget Manager Megan Hatten, and Administrative Assistant Rita Mangeyn.

Meeting Called to Order.

President Thomas called the meeting to order at 5:36 p.m.

ITEM 1. Public Comments (on unscheduled agenda items).

None

ITEM 2. Consent Agenda.

A. Approval of September 10, 2018, Board of Health Meeting Minutes.

Board Member McMillan made a motion, which was seconded by Vice President Bermudez, to approve the consent agenda, as presented. With all Board Members present voting in favor of the motion, President Thomas declared the motion approved. Absent: Board Members DeSantiago and Watson.

ITEM 3. Resolution 2018-06, Adoption of Revised 2018 Operating Budget.

Budget Manager Megan Hatten presented Resolution 2018-06, which would approve a revised 2018 Operating Budget that decreased from \$16,581,883 to \$16,290,491 (net decrease of \$291,392) and increased the unrestricted/undesignated fund balance from \$1,148,773 to \$1,310,142 (net increase of \$161,369). She said the changes would result in a revised Reserve Fund balance of 8.1%.

Ms. Hatten detailed the end-of-year adjustments made, most notably for programming in Health Policy and Systems, Built Environment and HEAL (Healthy Eating and Active Living), Air Quality, and the Family Health Division. She said this would be the second and final budget amendment for 2018. The 2018 Proposed Budget of \$16,106,087 was adopted in July 2017; the 2018 Operating Budget of \$16,587,323 was adopted in March 2018; and the only other time the 2018 Operating Budget was revised was in July 2018, when the Board approved a revised 2018 Operating Budget in the amount of \$16,581,883.

President Thomas said he thought the resulting Reserve Fund balance of 8.1% was a healthy and adequate reserve balance. He asked if carryover of Air Quality funding could be used for additional work in 2019, and Public Health Director Zayach confirmed that the Board of County Commissioners (BOCC) approved continuation of work for approximately 18 months.

Ms. Hatten said staff was continuing to develop the 2019 Operating Budget for Board approval in March 2019. Staff is also continuing to revise internal budget and financial processes for improved alignment with Boulder County processes and SWIFT (System-wide Integrated for Financial Tracking), the new electronic financial system that's being implemented by the County. Mr. Zayach added that staff and the SWIFT developer were currently in the "sprint" testing phase. Admittedly, there has been some staff burnout, but a great deal of collaboration is occurring throughout the County, and the conversion continues to be on schedule for a "go-live" date in May. SWIFT will result in greater efficiency, transparency, and real-time self-service capacity for program staff.

The 2020 Proposed Budget will be presented for adoption by the Board in July 2019, but SWIFT will now require the 2020 Operating Budget to be adopted in December 2019 rather than March 2020, the timeline that's been followed in the past. It will also provide for the 2020 Operating Budget to become effective on January 1, 2020, whereas previously the operating budget wasn't adopted until March. Vice President Bermudez asked if the new timeline would affect grants, and Ms. Hatten said most grants won't be affected since they align with the State of Colorado fiscal year, which ends June 30.

President Thomas asked if the BOCC approved the 2019 budget requests submitted by BCPH. Staff said the requests were all approved and included a \$30,000 pay increase for bilingual staff; extension of a Business Sustainability Team lead position through 2020; and funding for some information technology (IT) projects.

Board Member McMillan asked if any of the budget adjustments included in Resolution 2018-06 were unexpected. Ms. Hatten said they were not; the carryovers were also expected, with the exception of the Boulder Maternal Child Coordinated Services System that was unexpected but was also approved.

Vice President Bermudez made a motion, which was seconded by Board Member McMillan, to approve Resolution 2018-06. With all Board Members present voting in favor of the motion, President Thomas declared the motion approved. Absent: Board Members DeSantiago and Watson.

ITEM 4. Election of BOH President and Vice President.

Public Health Director Zayach said per the Board of Health's bylaws, the annual election of Board of Health (BOH) president and vice president was to occur at the October BOH meeting; however, since the October 2018 BOH meeting was canceled, the election of officers was tabled to November.

President Thomas and Vice President Bermudez both said they'd be happy to continue serving in their current capacities as President and Vice President. ***Board Member McMillan made a motion to nominate Gregg Thomas for another term as Board of Health President and Olga Bermudez to serve another term as Vice President. With all Board Members present voting in favor of the motion, President Thomas declared the motion carried. Absent: Board Members DeSantiago and Watson.***

ITEM 5. Director's Report.

Universal Home Visitation Grants: Mr. Zayach said the Universal Home Visitation Program received two grants – one from the City of Boulder and the other from the State of Colorado, which will allow the universal home visitation work to now fully proceed.

21st Century Child Welfare System Meeting: Mr. Zayach said he and a few community leaders, including Boulder County Housing and Human Services Director Frank Alexander, BCPH Family Health Division Manager Andrea Pruet, and Dr. Bill Burman from Denver Public Health were recently invited to partici-

pate at a Casey Family Foundation (CFF) meeting in Los Angeles on child welfare. The group met in late October to brainstorm and discuss how to build a framework where funding could shift to a primary prevention focus. The consortium of 50 leaders from criminal justice, human services, and public health was tasked with figuring out a system that would move early childhood funding upstream to build solid protective factors so fewer children ended up in the abuse cycle. Mr. Zayach stressed that the project would not jeopardize existing funding. He noted that CFF has focused on this work for some time but has been unable to make significant transformative change, and so funding remained siloed. He said the meeting was solution-focused and was an exciting first step in the process. More updates will be provided to the Board after the group's next meeting in March 2019.

Air Quality: Mr. Zayach commended Air Quality Program staff for their involvement in getting California's low-emission vehicle standards adopted in Colorado. The team was led by Air Quality Specialist Cindy Copeland, who testified two days before the Colorado Air Quality Control Commission (AQCC). He said staff's involvement helped to secure a huge win for the protection of environmental health in Colorado. President Thomas said the next phase in March 2019 will require an even larger effort due to the standards rising to zero emission. The Board joined Mr. Zayach in praising staff on the important victory.

Mobile Home Parks: Director of Strategic Initiatives Susan Motika gave an update on Sans Souci Mobile Home Park, one of two mobile home parks located in unincorporated Boulder County in south Boulder. She said Sans Souci recently changed ownership, which resulted in rough transitioning for residents. The new owner imposed several new regulations that severely impacted how the residents could live and play within their own community, which caused them anxiety, confusion, and fear of eviction.

A team led by BCPH staff members Susan Motika, Rachel Arndt, and Amelia Hulbert has been actively working to assist the mobile home residents. Due to income disparity and power dynamic between the park owners and residents, it's become a very taxing situation, so the team secured a team of outside legal counsel to help residents with potential evictions cases and review the updated regulations. As a result of that teamwork, the mobile home park's new regulations are being rescinded, residents have formed a homeowners association (HOA), and they continue to actively work with legal counsel. Although the new regulations were rescinded, many challenges continue, which includes failing and aging infrastructure issues.

BCPH is seeking assistance from the BOCC to potentially secure funding for community-organizing staff for the greater community, comprised of 4 developments that totaled 350-400 units. President Thomas asked what the end goal was, and Ms. Motika said lower-income units were being replaced with units warranting higher rent, which owners could then charge a number of "cafeteria" expenses (e.g. utilities, trash, water, etc.). Once higher-income individuals moved in, the parks can be sold and inevitably razed to build luxury housing. It was noted that the local zoning in Boulder County prohibits that.

President Thomas thanked staff for their work in supporting mobile home residents.

Personnel Change: President Thomas asked about the recent departure of BCPH Epidemiologist Jamie Feld. Mr. Zayach said Ms. Feld left BCPH to join the Colorado Consortium for Prescription Drug Abuse Prevention. He said she was an excellent fit for the position, given Ms. Feld's vast knowledge and expertise in opioid work.

ITEM 6. Old and New Business/Announcements.

A. Discussion on Tabled Consent Agenda Items (if any).

None.

B. Old and New Business.

None.

C. Announcements.

Center for Disease Control (CDC) Immunization (IZ) Award: Mr. Zayach extended his appreciation to Board Member McMillan, who has agreed to introduce Lindsay Diamond at an award ceremony on December 11, 2018, when she will receive an award from the Centers for Disease Control and Prevention (CDC) to honor her work in immunizations.

City and County of Denver Grant Award: President Thomas announced that his team at the City and County of Denver recently received a Bloomberg Mayors Challenge grant for \$1,000,000 to deploy air quality monitors at various Denver schools. The monitors will provide real-time data to show pollution exposure levels in the air. He said it's often a challenge to translate scientific data into meaningful information for the lay audience, so his team was striving to develop useful and easily understandable messaging for school administration, students, and parents.

President Thomas said one example the monitors would demonstrate improvement on was pickup locations at schools where parents continue running their cars while waiting on their children. The monitors would capture the impacts of that practice by showing real-time results and helping to motivate drivers and schools to change the practice. President Thomas said his team utilized focus groups of school nurses and non-English speakers to help understand and explain the most effective ways to share the scientific data with the intended audience. He said it was a 3-year grant, and 40 monitors will be deployed. Staff and the Board congratulated President Thomas on receiving the award.

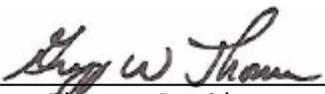
Board of Health Member Resignation: Mr. Zayach announced that Board Member Bobbie Watson has announced her resignation from the Board of Health. President Thomas asked if a current pool of candidates was available, and Mr. Zayach said there were applicants during the last BOH recruitment cycle, and one of those applicants could be selected by the BOCC to replace Ms. Watson. Mr. Zayach offered the Board an opportunity to participate in the review and recommendation process, but President Thomas said he was satisfied with the current process, and Mr. Zayach should continue making recommendations to the BOCC without any further input necessary.

Call-in Option: Mr. Zayach said Board Member McMillan requested a call-in option for attending Board of Health meetings. He said the current bylaws didn't allow that, but the Board could make recommendations for amending the bylaws to provide for remote participation. He said the County Attorney's Office would consult on the matter, which could be scheduled for consideration at a future Board meeting.

New County Attorney Representation: Mr. Zayach announced the new County Attorney representatives for BCPH were Casie Stokes and Kate Heywood, who will be invited to attend a Board meeting in the near future.

ITEM 7. Adjournment.

There being nothing further to discuss, President Thomas declared the meeting adjourned at 6:25 p.m.



Gregg Thomas, President



Jeffrey J. Zayach, Public Health Director