Introductions, Identify Note-taker and Review Agenda

Attendees: Garry Sanfacon, Jamie Feld, Denise Vincioni, Audrey Schroer, Arielle Gross, Seth Johnson, Doree Newberry, Marco Prospero, Scot Williams, Carol Helwig, Kristen Daly, Jackie Blachman-Forshay, Michele Ryan, Trina Faatz, Jim Adams-Berger, Chris Urbina

Update on hiring for hourly and full-time staff (Carol)
- Completed interviews and made offer for hourly facilitator position
- Full time Opioid Specialist Lead position is open and posted on BCPH website
- RFP: systems building for referral to treatment
  - will be funded Jan/Feb through end of grant period (around August)
  - Need at least 2 volunteers from treatment sector to review RFP job description/responsibilities
    - Michele, Doree, Denise volunteered to do so

Concerns/Questions about the transition

Discuss the BJA Comprehensive Opioid Abuse Site-based Program and role of Steering Group (Jim)
- BJA grant #1:
  - $860,000 over 3 years
  - 6 month planning process
  - Cost assessment
  - Universal screenings
  - Target high frequency utilizers in multiple systems
  - 3 positions: Project coordinator, health reentry coordinator, pretrial behavioral health opioid navigator
- BJA grant #2:
  - Start date January, duration 2 years
  - $346,532 federal, $86,633 match
  - Tying work from grant into Narcan distribution in jail?
- Which group would like to participate in a more focused ‘planning group’ working across the two grants?
  - Would involve commitment over span of 6 months
- Looking across system during planning process; aim will be the best use of staff with current capacities
- How can we incorporate/disseminate this information out to our large group?
- Maybe we meld RFP responsibilities with these grant responsibilities?
Consultant will have to work with all of the same partners (implementing BJA grants within realm of larger system)

- Identify folks meeting regularly as part of ‘planning group’ (include people to really think about broader system)—have those people report to consultant

- Jim: Anyone in attendance who feels that they want to be part of a ‘steering group’ for BJA planning?
  - Group should be up and running mid-January
  - Description needed for responsibilities and commitment of serving on ‘steering group’ for BJA grant planning
    - Jim will draft this and bring to next large group
    - Will be brought up at large group meeting; participants should be identified

- How do we pour our resources into the BJA and consultant grants?
  - Opportunity for OAG to have big impact in helping to implement these objectives
  - to talk about with large group along with Jim addressing BJA grants

Review draft agenda for 12/19 large group meeting

- Incorporating meth into our scope of work?
  - Housing issues, regulatory, policy, impacting the community
  - And other substances?
  - Uptick in methadone use (meth and cocaine)
    - All trying to withdraw off of synthetic opioids

- Can move discussion of meth to January agenda?
  - Yes- aim will be to discuss in January large group

- Add Harm Reduction Rep (Jackie) to list of ‘Focus Area Representatives’

- Adding agenda item to discuss calendar/future meetings for the year
  - In December initially plug dates, get group feedback through some email voting forum and follow up in January?
  - Need to iron out where steering meetings will fit in calendar (no dates set)

- Should acknowledgement of this time of year be addressed in the group?
  - How you would take care of yourselves? (self-care)
  - Coordinate with Michele and Kristen about creating some kind of honoring/recognition of this time of year for large group meeting

Reflect on 2018 Priority Goals and begin discussion for process of setting 2019 Goals (Jamie/Arielle)
- Worksheet with work group breakout sessions to acknowledge/assess our scope of work
- Use 2017 measurements as progress measures?
- PowerPoint/representative share out
- Free resource through consortium to plan/evaluate each focus group area
  - Could be used in this coming year if people are in favor
- As a group: should one overarching goal be established?
  - Having overarching goal to unite all our work, directives
  - Include this topic at next meeting, and including area for responses through email forum?