

Niwot Local Improvement District Advisory Committee

Tuesday, January 9, 2018
Mt. View Fire and Rescue Station
8500 Niwot Road
Niwot, CO

Present: Carrie Wise, Laura Skaggs, Satir DeMarco, Jim Eastman, Tony Santelli, Biff Warren, Harris Faberman

Guests: Linda Klueber, Chuck Klueber, Jocelyn Rowley

Staff: Mark Ruzzin

Call to Order:

Laura called the meeting to order at 7:30 p.m.

Approval of September Meeting Minutes:

ACTION: On a motion from Biff, second by Jim, the board voted unanimously to approve the October 3, 2017 meeting minutes as presented.

Treasurer's Report:

The board reviewed the December Treasurer's Report. The board discussed the need for all invoices and receipts to be turned into the Boulder County Finance Division by January 31. Regarding the Connectivity Project, Mark will clarify the bookkeeping step necessary to account for this project money being approved in 2017 but not spent until 2018. The board then divvied up responsibilities for collecting the necessary invoices and receipts so that expenses can be charged against the 2017 budget. Harris noted that if all remaining funding requests invoice at their approved levels, the LID will have spent \$130,000 of its \$133,000 2017 budget, on collections that should approach \$180,000.

Funding Requests:

1. Niwot Business Association – Electric Utilities – \$1,700

Chuck Klueber presented the first of three NBA funding requests. The electric utilities request covers the costs of street lighting on Second Avenue as well as other lighting needs, such as for the Christmas tree during the holidays. Anticipated costs for 2017 will be about \$1,500. With additional holiday lighting planned for 2018, the request for 2018 has been increased \$200 to \$1,700 total.

ACTION: On a motion from Jim, seconded by Satir, the board voted unanimously to APPROVE the funding request of \$1,700.

2. Niwot Business Association – Snow Removal – \$1,800

Chuck then presented the funding request for snow removal for the remainder of the 2018 winter, January-March. As it is impossible to predict the weather, Chuck is keeping this request at the same amount as was proposed for last winter.

ACTION: On a motion from Jim, seconded by Harris, the board voted unanimously to APPROVE the funding request of \$1,800.

3. Niwot Business Association – Tree Maintenance – \$2,000

Chuck presented the final NBA funding request, for tree maintenance. This includes maintenance of the trees along Second Avenue. The service includes winter watering and spring root stimulation and fertilizing, anti-desiccant, and tree wrapping so that the trees do not get sun scarred. Regarding the Christmas tree, the root structure wasn't growing properly, so more attention will be paid to it in 2018.

ACTION: On a motion from Jim, seconded by Harris, the board voted unanimously to APPROVE the funding request of \$2,000.

Old Business:

- Linda Klueber provided the board with an update on the Enchanted Evening event, to supplement her written report. The event was the most successful yet, and stayed within the proposed budget, though an invoice from the Sheriff's Office remains outstanding. Biff suggested that Linda call the office in order to get the invoice.
- Chuck Klueber provided the board with an update on the Connectivity Project. As the board remembers, the project took longer to kick off than expected. This delay resulted in Scott Deemer of Outdoor Craftsmen providing a bid, and committing the full \$20,000 cost to materials and providing the labor pro bono. Chuck walked the board through the project design, materials that will be used in the project, plants and flowers that will be included in the landscaping, etc. As part of the project, 8 areas have been designated for rotating art displays. The HOA has agreed to supply the water for the landscaping. Chuck expects to break ground on the project before the end of January, and would like to hold a groundbreaking ceremony and invite local dignitaries. Chuck will keep the board apprised of the date.

New Business:

- Mark reminded the board that back in December he had shared an email from Powder Keg Brewing, stating that while they are no longer interested in pursuing the portable patio concept that the brewery had presented to the board in September, they would be happy to share their research with the board should the board be interested in moving forward. Mark asked the board if they were interested in having Powder Keg attend the February meeting for further discussion. After discussing some of the challenges with the concept as presented in September, the board suggested that the NBA consider this concept and decide if it is the type of program they would like to develop and administer. Tony agreed to reach out to Powder Keg and have the NBA take up the proposal.
- Mark provided the board with an update on the county board and commission member recruitment process, which concludes on January 19. Four of the nine seats on the Niwot LID board are up for appointment – Tony, Satir, Laura, and Howard. The board had a wide ranging discussion about the appointment process, service on the board, and succession planning in advance of the expiration of terms. Mark described how the appointment process will work and the role the county commissioners will play.

Public Comment:

There was no public comment and the meeting was adjourned at 8:40 p.m.