

OFFICIAL RECORD OF PROCEEDINGS

Boulder County Board of Health (BOH) Regular Meeting Boulder County Public Health (BCPH) Auditorium March 11, 2019

BOH Members Present: President Gregg Thomas; Vice President Olga Bermudez; and Board Members Morgan McMillan, Jorge DeSantiago, and McKenzie Rieder.

Staff Members Present: Public Health Director Jeff Zayach, Director of Health Divisions Heath Harmon, Director of Strategic Initiatives Susan Motika, Administration Division Director Aaron Pratt, Budget Manager Megan Hatten, and Business Operations Manager Tammy Golden.

Meeting Called to Order.

President Thomas called the meeting to order at 5:32 p.m.

ITEM 1. Public Comments (on unscheduled agenda items).

None

ITEM 2. Consent Agenda.

The consent agenda included the following items:

- A. *Approval of January 14, 2019, Regular Board of Health Meeting Minutes.*
- B. *Approval of December 2018 Financial Statement.*

Board Member McMillan made a motion, which was seconded by Board Member DeSantiago, to approve the consent agenda, as presented. With all board members voting in favor of the motion, President Thomas declared the motion approved.

ITEM 3. Resolution 2019-01, Approving 2019 Operating Budget.

Administration Division Director Aaron Pratt introduced Budget Manager Megan Hatten, who presented and reviewed the 2019 Operating Budget. Ms. Hatten outlined new state requirements, changes that will help to ensure consistency and alignment with Boulder County's new financial software system that becomes effective May 1, and timelines for meeting budget deadlines. Ms. Hatten said the new financial software system, "System-Wide Integrated for Financial Tracking" (SWIFT) will allow for improved, time-liner, and more transparent financial reporting and self-service capability for program staff.

Ms. Hatten detailed the funding sources for the 2019 Operating Budget: 45% from Boulder County; 27% from the State of Colorado; 10% from local funding (e.g. municipalities); 9% from fees; 6% from fund balance; 2% from other; and 1% from the federal government. She said personnel expenses accounted for 78% of the expenses, and the remaining 22% included a variety of items – professional services (11%), operating (5%), property (2%), other services (3%), and other (1%).

Ms. Hatten reviewed expenses and revenues by BCPH division, noting that most BCPH divisions can generate enough revenue to cover their expenses. She then detailed 2018 actuals, as well as the 2019 Proposed and Operating Budgets.

Ms. Hatten said BCPH's financial outlook was strong, and the agency was in a healthy financial position with an unassigned fund balance at 10%.

Vice President Bermudez made a motion that was seconded by Board Member DeSantiago to approve Resolution 2019-01, adopting the 2019 Operating Budget. With all board members voting in favor of the motion, President Thomas declared the motion carried.

ITEM 4. Director's Report.

Influenza: Board Member McMillan asked if BCPH tracked the number of influenza hospitalizations; if so, how many of the patients had received the flu vaccine. Director of Health Divisions Heath Harmon said he didn't believe BCPH collected that level of data; it collected basic flu information to help the State of Colorado determine the beginning and end of flu season.

Data Sharing: Public Health Director Jeff Zayach said the Metro Area public health directors are collaborating with human service directors and community agencies to establish sharing of client data, particularly early childhood data for the 0-3 (year) population. The group has commitment from the State of Colorado to tie in with national work and explore how existing funding sources could create better outcomes for children. Their pilot project involves community service providers. Mr. Zayach said legalities and requirements about the sharing of HIPAA (Health Insurance Portability and Accountability Act) data with non-HIPAA providers must be outlined, and this has stalled the project. Another project that staff is working on with community partners is the development of a universal home visitation pilot utilizing BC (Boulder County) Connect. Mr. Zayach said Boulder County may hire special counsel to help iron out details and ensure compliance with applicable requirements.

Legislation: There is a fair amount of legislative work being done at the state level, and several BCPH staff members (including Public Health Director Zayach) have testified on several proposed bills, including a bill to bolster support for mobile home residents, a firearms bill, and a family leave bill. Board Member DeSantiago said a mental health bill that would impact Colorado is also under consideration.

Immunization Awareness: Public Health Director Zayach said there are recent efforts to increase immunization awareness and emphasize the importance of vaccinations. He said the challenge is the emergence of previously eradicated diseases (e.g. measles) and the need to protect the most vulnerable community members (e.g. very young, very old, immunocompromised, etc.).

Sugary Drink Tax: President Thomas asked if the City of Boulder's sugary drink tax has impacted the consumption of sugary drinks. Director of Strategic Initiatives Susan Motika said staff was working on an evaluation component that will help to determine the impact of the tax on the community. Staff will report back to the Board once that information becomes available.

Body Art: President Thomas asked about the status of body art in Boulder County and was told the number of licensed facilities has increased, but there haven't been many changes to program requirements, including fees. BCPH continues to subsidize the Body Art Program, as it is not at full cost recovery.

ITEM 5. Old and New Business/Announcements.

A. Discussion on Tabled Consent Agenda Items (if any).

None.

B. Old and New Business.

None.

C. Announcements.

International Peers: President Thomas said he and his employer, the City and County of Denver, are participating in a program that hosts environmental health professionals from southeast Asia, including the Philippines and Vietnam. President Thomas said he will be visiting Hanoi, Vietnam, as part of the program to work on air quality issues and meet with state officials.

New BOH Member: Public Health Director Zayach welcomed McKenzie Rieder as the newest BOH member. She was appointed by the County Commissioners to fill the unexpired term of Bobbie Watson that is expiring August 31, 2020. The Board welcomed Ms. Rieder.

ITEM 6. Adjournment.

There being nothing further to discuss, President Thomas declared the meeting adjourned at 6:28 p.m.



Gregg Thomas, President



Jeffrey J. Zayach, Public Health Director