

Learning Lab Application for Re-Enrollment



Workforce Boulder County



Welcome Back!

We are happy you are interested in re-engaging with our program to help you obtain your high school equivalency diploma. We know that life so often is about what happens while we are busy making other plans. We know, too, that positive change does not always happen in a straight line. This application can mark the beginning of a new opportunity for you to complete your HSED.

Please complete this application in full, reading each section carefully. Based on your current circumstances, we may be able to support you with a flexible schedule in addition to our personalized curriculum and individualized supports, all so you can feel empowered and successful in achieving this milestone event.

ENROLLMENT PROCESS

Step 1: Prior to re-acceptance into the Workforce Boulder County (WfBC) Learning Lab, you will need to update your account in our Connecting Colorado website. Please visit www.connectingcolorado.com to sign in and make sure all of your basic information is current and accurate. If you are unsure of your password or username, you can always complete this step at either Workforce location so that our staff can assist you.

Step 2: Complete this re-engagement application and return to the WfBC Learning Lab. You may scan and email to gedinfo@bouldercounty.org, or you may deliver it in person to either Workforce Boulder County location.

Boulder Location: 5755 Central Ave., Suite B, Boulder, CO 80301 **Tel:** 303.413.7555

Longmont Location: St. Vrain Community Hub, 515 Coffman St., Longmont, CO 80501 **Tel:** 720.864.6600

Important: *If you are currently working with a case manager, **they must also provide a referral** for you to attend the program.*

Step 3: Once your application and referral have been received, you will be contacted directly by a member of the Learning Lab staff to schedule a meeting and discuss next steps.

If you have any questions as you complete this application, please contact the Learning Lab directly by sending an e-mail to gedinfo@bouldercounty.org, or by calling (720) 864-6684.

Thank you very much for your interest in the learning lab at Workforce Boulder County!

Please do not leave any sections of this application blank.

First and Last Name (middle name optional)

Mailing Address

City, State, Zip Code

Primary Telephone Number

Social Security Number *(Please provide a copy of this card if you have one)*

How do you self-identify in terms of gender and gender pronouns?

Email Address

Date of Birth (xx/xx/xxxx)

Required for eligibility purposes: what is your [estimated total family income for the last 6 months?](#) Please include everyone living under the same roof as the applicant. Round to the nearest whole number.

Required for eligibility purposes: what is your [estimated total individual income for the last 6 months?](#) This should be the income of only the applicant.

How many immediate family members are currently living with you in the same household (Immediate would be yourself, your parents, siblings, and/or children)

Are there children or siblings *under the age of 18 (including yourself)* who live with you most of the time? (immediate family only)

If yes, how many? (include yourself if you are under age 18)

Yes

No

Part of what makes our learning lab unique and highly successful is our individualized approach to each learner. We thrive on getting to know each student individually, and on tailoring our approach to each person's learning style and goals as best we can. Please complete the following information to help us get to know you, the student, better.

When did you last attend the WfBC Learning Lab (month/year - estimate if you're not sure of the exact dates)

Before you begin,
do you:

What is leading you to re-engage in the Learning Lab and seek your high school equivalency diploma at this time?

Are you working with any other programs (through Boulder County or other agencies) that are encouraging you to get your High School Equivalency Diploma? If so, please write the name of both the program you are involved in and the name of your case manager.

What factors led you to leave the Learning Lab program when you were previously enrolled?

Have these factors changed for you? If not, how can we support you in changing these factors now so that you can be successful?

When you last attended the Learning Lab, did you successfully complete any individual High School Equivalency Exams in any content area? If so, please list them here:

When do you picture yourself receiving your high school equivalency diploma (3 months, a year, 30 days, unsure, can't picture it yet, etc.)?

On a scale from 1-5, with 1 being 'not at all', how confident are you *today* that you can achieve your high school equivalency diploma?

	1	2	3	4	5
Confidence Level (currently)					

Do you feel you have any challenges achieving this goal within the time frame you listed above (health challenges, anxiety/stress, learning barriers, or other issues)?

- Yes
- No

What supports do you currently have in place toward the completion of this goal? Please let us know if you would like us to actively support you in any challenges you may have reaching this goal.

What are your goals (either long or short-term) after you obtain your GED/ High School Equivalency Diploma?

Please share some details about how you learn best (your learning styles, etc.) What doesn't help you when you're trying to learn something? What DOES help you when you're trying to learn something?

Re-engaged students are expected to maintain forward progress by actively working toward their goals for **6 hours per week in the learning lab** at minimum. Variations to this requirement are at the discretion of the instructor. Instructor-supported class time is available during the following schedule:

Monday 8:00 a.m. - 1:00 p.m.
Tuesday 11:00 a.m. - 4:00 p.m.
Wednesday 8:00 a.m. - 1:00 p.m.
Thursday 11:00 a.m. - 4:00 p.m.

We offer flexible support if you need it after hours as well, though the learning lab does not encourage this as a primary form of academic preparation. The more regularly you attend and work with your instructor, the faster you can complete your goals. Please talk with your instructor if you have questions or need to incorporate working from home into your schedule.

The learning lab is designed to meet you where you are and help you achieve your goals in a time frame that works for you. We understand that each learner is different, and will do all we can to help you experience success.

In order to maintain enrollment in the learning lab, each student is asked to do their best. The GED Learning Lab measures this in the following ways:

- * By consistently maintaining attendance according to the schedule to which you committed;
- * By increasing test scores in one or more areas on the TABE test (intake test) within 90 days, if your starting test scores indicate the need for TABE retesting;
- * By successfully completing a GED Ready, content area post test, or actual GED exam in any content area within 90 days

Students who do not meet any of the above criteria without good cause will be considered for withdrawal from the learning lab. Each withdrawal from the program is evaluated on a case-by-case basis.

Your Anticipated Attendance Schedule:

Please complete the following, based upon how your schedule blends in with the learning lab class schedule outlined above:

I currently anticipate that my schedule in the learning lab will be (please list all days and times you will be coming in to the learning lab once enrolled):

Mondays, 8:00 a.m. - 1:00 p.m.

Tuesdays, 11:00 a.m. - 4:00 p.m.

Wednesdays, 8:00 a.m. - 1:00 p.m.

Thursdays, 11:00 a.m. - 4:00 p.m.

Other

By signing below, I verify the following:

I have read and agreed to all information provided in this application.

I have completed all sections of this application possible prior to my first meeting with the learning lab

The information I have provided is true to the best of my knowledge.

I understand that submitting this application does not guarantee that I will be enrolled into the Workforce Boulder County Learning Lab.

If I am under 18 years of age, my parent(s) or guardian(s) must review and sign this application providing consent for me to attend.

I have read the authorization and release of information form attached to this application, and have signed and dated it

Today's Date:

Signature of Applicant

Today's Date:

Printed Name and Signature of Parent or Legal Guardian (if applicant is under 18)