The Boulder County Division of the Community Action Programs Administrative Board met in regular session on March 12, 2019 at the Sundquist Meeting Roop at CAP.

Present: Elizabeth Antus, Gina Barajas, William Benjamin, Susan Boucher, Stephanie Burke, Robin Chavez, Mariana Grosz, Bhola Katuwal, & Melanie McGinn

Absent: Brittney Wilburn

Staff Present: Elicia Goodsoldier, Maciel Leon & Magdalena Ruiz

Maciel began the meeting at 6:15 p.m.

Quorum Present: 9 out of 10

Public Comment: No public comment.

February Minutes: Motion to approve minutes – Stephanie Burke 2nd – Gina Barajas

Directors Report:
Maciel welcomed new board members and asked that the group go around to introduce themselves.

Maciel mentioned that she would be announcing the phasing out of Circles USA to Circles Leaders on Wednesday, March 13th and begin the notification process to funders, stakeholders, etc.

Open Discussion:

• Elicia Goodsoldier, PERL Coordinator presented on what it means to be a board member, what the individuals responsibilities consist of when serving on a board, and best practices. Elicia offered to share her power point with the group. A copy of “Ten basic Responsibilities of NonProfit Boards” was distributed to the board.

• After the presentation the board requested that the minutes be sent ahead of time so that everyone had a chance to review them before the meeting; save board meeting time by doing so.

• There was also some discussion around the phasing out of Circles. Questions and concerns regarding that decision were brought up and addressed. Questions about what will take it’s place were raised. Maciel stated that conversations addressing the ‘what’s next’ have been happening for some time now. There have been many management level conversations around what type of programming will help its participants and have an impact on long term change when it comes to issues around poverty in Boulder county.

• The board also brought up the possibility of having an advocacy component. This advocacy board would take a look at current legislative items as well as community issues; perhaps rally behind issues that are in alignment with CAP’S mission.

• Susan Boucher offered to bring big view issues to the board and help facilitate that conversation.

Adjourn: Motion to adjourn at 7:35 p.m. by Susan Boucher & 2nd by Robin Chavez

Submitted by Maciel Leon