The Boulder County Division of the Community Action Programs Administrative Board met in regular session on April 16, 2019 in the Baltic Conference room.

**Present:** Elizabeth Antus, Gina Barajas, William Benjamin, Susan Boucher, Stephanie Burke, Robin Chavez, Mariana Grosz, Bhola Katuwal

**Absent:** Melanie McGinn & Brittney Wilburn

**Staff Present:** Maciel Leon and Magdalena Ruiz

Maciel called the meeting to order at 6:10 p.m.

**Quorum Present** (8 out of 10 board members present)

**Public Comment:** Susan would like help with mobile home park eviction extensions to help low income families. She asked that the board review HB 19-1309 Mobile Home Park Act Oversight.

**March Minutes:** Susan motioned to accept March board minutes and Stephanie seconded the motion.

**Directors Report:**

1. Maciel advised the board of Elicia’s departure.

2. CAP Board potitions. Gina would like to be secretary. Susan will chair and Stephanie will co-chair.

3. MCAB in progress. Discussion about moving MCAB awards to September in 2020. Maciel spoke about forming a committee to review applications for the MCAB awards. Can the CAP board take on this task? Staff that is interested in participating would be included. Maciel would also like to invite the CADC board to participate. If we are all in agreement, June’s board meeting will be used to review award nominations. Maciel will send out application info in May. Sponsor info should be ready this month.

4. MCAB scholarships will still happen. Scholarships are not open to high school graduates but there is room for discussion about this. CADC can be invited to one of the board meeting to discuss the future of MCAB scholarships.

5. May meeting moved from May 21st to May 14th in the Salon.

6. THRIVE conference in progress along with Poverty Simulation and they are both in need of volunteers on April 27th. If anyone is interested in volunteering, please let Maciel know. The poverty sim will have a natural disaster component this time around.

7. PERL coordinator resigned. PERL will continue and the hiring of a new coordinator will happen in the next few months.
8. July will be the time to move forward with the planning of new programming. CAP may collaborate with other agencies.

Adjourn: Robin motioned to adjourn at 7:05 pm and Gina seconded the motion. The board approved.

Submitted by Magdalena Ruiz