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**Boulder County Commissioners’ Office**

**1325 Pearl Street, Boulder CO 80302**

**Sustainable Food and Agriculture Funding 2020**

**APPLICATION SUMMARY FORM**

Use this form as a reference before inputting the information on Wufoo. Remember to also attach your Project/Program budget when submitting your application through Wufoo.

FORM A – Applicant + Project Information

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| **Applicant:** | | |
| **Project name:** | | |
| **Category you are applying for: (check one box only)**  **□** Regenerative Agriculture/ Soil  **□** Education and Workshops  **□** Infrastructure **□** Local Food and Crop Production  **□** My single project covers more than one category (if you choose this, you will need to indicate how the categories are interconnected). | | **Type of Business:**  **□** Registered business  **□** Official non-profit  **□** Governmental entity |
| **Year organization was established:** | | **Tax ID#: \_ \_ - \_ \_ \_ \_ \_ \_ \_** |
| **State and date of incorporation:** | | |
| **Address:** | | **City:** |
| **State:** Colorado | **Zip code:** | |
| **Project coordinator name & title:** | **Project coordinator phone number:** | |
| **Project coordinator email address:** | | |

**Form B – Project Summary + Narrative**

Please provide detailed answers to the following questions.

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| 1. **AGENCY OR BUSINESS OVERVIEW:**   Please describe the purpose and primary activities of your organization or business, your geographic area of operations and the primary source of financial support for your organization. |
| 1. **STATEMENT OF NEED**   Identify the issue or need your project seeks to address. |
| 1. **PROJECT DESCRIPTION**   Please write a project narrative that addresses the following criteria:  1) Impact - The extent of contribution to implementation of sustainable food and agriculture in Boulder County and the extent of changes in farm practices; transferability of the program/project to other farmers. For example, awareness, policy impact, skills gained, interest developed, and etc.  2) Outputs - Objectives clearly stated, specific, realistic and measurable; project monitoring and evaluation strategies are thoughtfully planned. For example, GHG reduced, crops yielded, cattle raised, poundage of compost produced, farmers educated, etc.  3) Organizational Capacity - Applicants are qualified to implement project and achieve stated objectives.  4) Financial Viability - Applicants demonstrate sound fiscal management: project budget is realistic and cost effective.  5) Additional Evaluation Factors - Assessment of applications may also include consideration of such issues as geographic distribution of services, demographic diversity, degree of collaborative effort, community support and public education potential. |
| 1. **TIMELINE**   Please present an implementation schedule for the project. Indicate probable start and end dates and significant milestones. |