



IDD Mill Levy Advisory Council  
Meeting Minutes  
Friday, February 21, 2020  
12:00 p.m. to 2:30 p.m.

Council Members in Attendance: Katie Ashburner, Robin Bolduc, Miranda Fisher, Teresa Greene, Bob Lawhead, Julie Marshall, Timothy Maxwell, Dana Scritchfield, Anna Stewart

Absent: Deana Cairo, Robert Enderson.

Boulder County Employees: Rebecca Seiden, IDD Mill Levy Coordinator and Carrie Doyle, Assistant County Attorney

Meeting was called to order at 12:05 p.m. by Staff Liaison, Rebecca Seiden.

The purpose of the IDD Mill Levy Advisory Council and introductions of Council Members and Boulder County Staff were presented.

Council members participated in an activity to develop Container Building developed by Breñe Brown. Three questions were answered: What do you need to show up and do the work? What will get in the way of you showing up and doing the work? What does support look like? At the Advisory Council's previous retreat developing ground rules for discussions and interactions with each other during the Council process was discussed. This activity delved deeper into developing these ground rules. Each council member answered the questions. This will be further discussed at our next meeting.

Process for operationalizing values activity was completed next. Boulder County has seven values: inclusion, stewardship, service, engagement, sustainability, innovation, and excellence. A hand out of behaviors developed by Breñe Brown was handed out and each council member placed at least one behavior that would display each value on the appropriate poster. Splitting up in twos each value was discussed further in order to process the behaviors and develop behavior statements. The purpose of both activities done in the meeting is to lead towards writing a vision statement and a mission statement for the Advisory Council.

Council members with Staff Liaison and Assistant County Attorney read and proposed edits to the draft bylaws. Rebecca and Carrie will address the comments/proposed revisions in a revised draft to be discussed at the next meeting. The following comments/proposals were made:

1. Under Purpose, second sentence: “. . .community consistent with the goals established in the Boulder County Needs Assessment. . .”: changed to “. . . community consistent with the

priorities. . .”. Comment was made that the Needs Assessment had not captured the demographic diversity of Boulder County and the stats were 90% white. Council member expressed the desire of the Needs Assessment to be fluid. Council agreed that the Needs Assessment was able to identify areas and that needs of all groups could be addressed within these areas.

2. Section 1. Size Section 2 letter b change to “All members shall be appointed and reappointed to each term by the Board of County Commissioners.”
3. Article III Section 2 letter g. Much discussion occurred that this was either too narrow or should be of narrower scope. Specifically, diversity of culture and racial diversity were discussed.
4. Article III Section 2 letter h. Reasonable accommodation was discussed. A council member expressed that this is limiting in scope and stated that respite and child care should be reimbursed. Needs assessment addresses barriers to participation as a concern. Several views were expressed including not taking expense to cover respite and child care out of Mill Levy, Advisory Council is a voluntary position, and cost of addressing barriers should be Boulder County responsibility.
5. Article III Section 3. Due to staggering of Council there are some members that have one-year terms. Preference would be to have those Council Members have a priority to be able to stay in position. Carrie Doyle will be researching this and coming up with additional language.
6. Article III Section 5. Letter c. Absences was discussed. It will be changed to members having three (3) consecutive absences from regularly scheduled meetings or 4 absences within a 12-month period may be terminated. A meeting with Council member after the 4<sup>th</sup> absence was discussed. Co-chairpersons will be changed to Chairperson or Vice-Chairperson.
7. Article III Section 6 letter b. The word “of” will be added after “acceptance” and before “any gift”.
8. Article IV Section 1 letter b. “Council” will replace “AAC” before the word “members shall be . . .”
9. Council members discussed duties of Chair and Vice-Chair and it was decided that those duties could be decided later after the Council is up and running as there is a certain degree of unknown presently.
10. Article IV Section 7 letter a. Phone or Video will be added as alternatives to being present in person for meetings.
11. Public Comment-It was discussed and decided that Public Comment would be split between the beginning and end of meetings to allow the public to speak without having to sit through entire meeting. This would be an accommodation for those that could not be at the entire meeting. This will not need to go into the bylaws.
12. Article IV Section 11. Further discussion with Carrie Doyle and BCDHHS about the position of Secretary being added to Bylaws or should secretarial responsibilities go under Vice-Chairperson responsibilities.
13. Article IV Section 12 letter a. Add “for the” before BOCC and “to” before “make final funding decisions”.
14. Article IV Section 12 letter b. Change to “Liaise with Community Partners to ensure coordination and avoid unintentional duplication.”

Discussion with Council Members present to decide on selection process for Chairperson and Vice-Chairperson. Rebecca Seiden stated that she has had 3 members that have stated their interest in the

two positions. It was proposed and decided that the members would email Rebecca with their interest. With their interest they would present a short-written statement that would contain what they can bring to the position and why they are interested. Rebecca Seiden will send these out prior to next meeting. At next meeting nominations will be taken from floor and each candidate will get a short time to answer questions. Rebecca Seiden will prepare ballot and voting will take place at next meeting. Chairperson and Vice-Chairperson will take office at the end of next meeting. Anyone needing accommodations for the written statement will contact Rebecca Seiden for assistance.

Meeting adjourned at 2:30 pm.

Submitted by Rebecca J. Seiden

Approved on March 13, 2020 by IDD Advisory Council