



SAFER AT HOME Guidance

Public Facilities

Note: Please review applicable public health orders for requirements for facial coverings (masks) that may apply to employees and visitors of public facilities. This guidance is intended for local governmental entities. While it may include guidance applicable to businesses, it may not include all restrictions and requirements applicable to businesses.

Government Buildings

Follow guidelines for Critical Government Functions and/or [Non-Critical Office-Based Businesses and Offices](#), depending on the nature of the building.

Recreation Centers & Gyms

- These facilities are closed to the public and are only permitted to host personal training sessions and classes.
- Personal training sessions/classes are limited to members of a single household, or a mixed group of 4 or fewer persons (including the instructor) that do not use shared equipment and comply with Social Distancing Requirements as set forth in the Safer-At-Home order.
- Sharing equipment with non-household members is strictly prohibited.
- Only 1 personal training session or class per setting at any given time. “Setting” refers to a space with 4 walls and a door, or the outdoors.
- Personal training sessions/classes may take place indoors or outdoors. Indoors and outdoors are considered separate settings.
- Within a single building, separate settings (each requiring 4 walls and a door) can hold separate personal training sessions/classes so long as social distancing is maintained and all other public health order requirements can be met.
- Social distancing must be maintained at entrances and exits, which may require staggered start/end times.
- ALL common areas in the building must be closed, except for bathrooms. This includes break rooms, lounges, waiting rooms, locker rooms, steam rooms, snack counters.
- The facility must make arrangements for appointment-only sessions and classes; no walk-ins.
- The building must remain closed to the general public at all times.
- Bathrooms must be regularly [cleaned and disinfected](#) with increased frequency, including all surfaces. Loose items in bathrooms should be removed. Boulder County Public Health recommends cleaning and disinfecting bathrooms as frequently as possible.
- Individuals must maintain six feet distance from others as they move through the hallways and cannot congregate.
- *Same standards, restrictions, and guidance also apply to private Gyms, as defined in the Safer-At-Home Order (CDPHE PHO 20-28).*

Indoor Pools

- Closed for all purposes.
- Like all other activities, personal training sessions/classes in pools are prohibited.



Libraries

Library buildings are closed to the public but curbside delivery is permitted. Libraries must comply with [requirements for Non-Critical Retail](#).

- No in-person events.
- Social distancing of at least six feet distance between all persons must be maintained at all times.
- Staff cannot come to work if they are sick or exhibiting any signs or symptoms of COVID-19.
- Sanitize the covers/outside cases of all returned materials.
- All common areas must be closed, except for bathrooms.
- Conduct regular cleaning in the building. Focus on sanitizing surfaces and high use areas.
- Schedule staff in a manner that minimizes contact and overlap of teams within the building (library staff, facilities, IT, etc.).
- Limit or prohibit volunteers.
- Provide clear guidance to staff on symptom screening requirements and protocols, including signage and guidance documents; refer to CDPHE or CDC websites for resources.
- Conduct daily health screening temperature checks of staff at all facilities.
- If an employee tests positive for COVID-19, their entire team must isolate at home for 14 days and the building should be deep cleaned prior to any additional staff arrivals. Contact Boulder County Public Health for further instructions.
- To encourage appropriate hygiene among staff, which should be maintained at all times:
 - Conduct hand washing training with all staff prior to reopening.
 - Encourage frequent hand-washing and use of hand sanitizer.
 - Ensure all staff wear masks and gloves at all times, except for lunch when staff are maintaining social distancing.
 - Train staff on proper fit of cloth mask (<https://covid19.colorado.gov/mask-guidance>) and proper removal of gloves
- All surfaces must be regularly wiped down with approved cleaner (<https://covid19.colorado.gov/cleaning-guidance>). Surfaces to be cleaned include:
 - Book carts when emptied of materials.
 - Counters, phones, computers, and tables at the end of each shift.
 - Use keyboard covers and replace regularly.
- Quarantine returned materials in bins for seven days prior to staff sorting and shelving them. ([CDC guidance](#) indicates that if **seven days or more has passed** since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.)
- Leave interior doors and cabinets open where possible to minimize touching of knobs and keypads.
 - Encourage staff to wash hands after touching knobs and keypads. Boulder County Public Health recommends that hand sanitizer be made available.
- Increase ventilation to the greatest extent possible.
 - HVAC balance to allow more fresh air.
 - Open doors every morning before start of service.

Recommended process for curbside service to library patrons:

1. Reserve spots for curbside delivery/pick-up.
2. Block off alternate spots to increase distance between cars.
3. Encourage patrons to schedule a pick-up time. Require drop-ins to call from the parking lot and request their holds.



4. Post signs in pick-up location or parking lot with instructions for patrons: Stay in Car if Library Staff are Outside
5. Place holds in a paper bag with patron's last name.
6. Place bag on cart or table under protected location near the pick-up area.
7. Instruct patrons to stay in car while employee is delivering books to designated cart/table.
8. Patrons pick up bag of holds from the cart or table after employee has returned to the building.

Senior Centers

Senior centers must be closed to the public. They may open only for the limited purpose of:

- Personal training and classes of a mixed group of four or fewer individuals.
 - Social distancing requirements of maintaining at least six feet distance between people must be complied with at all times.
 - Sharing equipment is prohibited.
- Providing food, shelter, social services, and other necessities of life for economically disadvantaged, persons with access and functional needs, or otherwise needy individuals.

Senior centers should comply with restrictions and requirements for businesses set forth in Section II(I) of the [Safer-At-Home order](#).

Under the state Safer-At-Home order, Vulnerable Individuals, including individuals 65 years and older, are urged to stay in their residence at all times except as necessary to seek medical care.

NOTE: These guidelines are subject to change or to be extended upon further evaluation, or in response to further guidance or orders from the Governor or Colorado Department of Public Health and Environment. Please note that Boulder County Public Health cannot provide legal advice, and compliance with all applicable public health orders remains the responsibility of each individual/business. If you have legal questions, consider consulting an attorney.

