

Open/Reopen Checklist for Child Care Programs During COVID-19 Pandemic

| | | Y/N | Comments |
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| 1 | We have a drop-off and pick-up procedure that prevents anyone other than staff and children from entering the facility. | | |
| 2 | We have a staggered drop-off and pick-up schedule to prevent large number of parents from congregating outside the facility. | | |
| 3 | We have a health check station at the entrance of the program for implementing and documenting daily health checks for children and staff. | | |
| 4 | We are excluding staff and children who have COVID-19 related symptoms and are consulting with Boulder County Public Health for additional guidance. HealthECECOVID@bouldercounty.org | | |
| 5 | We have a way to quickly contact families in the case of ill child pickup or necessary closure. | | |
| 6 | We have discontinued onsite tours and outside visitors are not allowed in the facility. | | |
| 7 | All classrooms have easy access to hand wash sinks and handwash sinks are stocked with soap and paper towels. | | |
| 8 | We have the capacity to high heat launder bedding and other items daily. | | |
| 9 | There is a location to isolate sick children until their parents can arrive to pick them up. | | |
| 10 | We have enough sanitizer, disinfectant, soap, paper towels, toilet paper, etc. for approximately 2-4 weeks and have access to more when needed. | | |
| 11 | We have the capacity to keep 6-foot distance (including nap mats) between children in the classroom as much as possible. Nap mats will be arranged in a head-to-foot configuration. | | |

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| 12 | Different groups of children are kept separate and do not share common areas at the same time. | | |
| 13 | We only provide easily cleanable materials/toys in the classroom so that they all can be cleaned, disinfected and rinsed easily and daily. | | |
| 14 | We have discontinued family style meals, use of drinking fountains and use of sensory play tables. | | |
| 15 | We have established a connection with Boulder County Public Health to notify them regarding staff, child, or family with COVID-19 related symptoms. HealthECECOVID@bouldercounty.org | | |
| 16 | Staff are required to wear face coverings when caring for children and interacting with parents. | | |
| 17 | We have 2 facial coverings for all staff. Used facial coverings are washed and dried on high heat daily. | | |
| 18 | Children under the age of 3 within the child care <u>do not</u> wear masks and <u>no</u> child should wear a mask while napping. Masks for children over 3 who are not napping are recommended but not required. | | |
| 19 | Parents dropping off and picking up children are asked to wear masks while they are at the facility. | | |

Revised June 8, 2020