



**OFFICE OF THE DISTRICT ATTORNEY**

20th Judicial District of Colorado

Michael T. Dougherty, District Attorney

**REQUEST FOR CRIMINAL JUSTICE RECORDS**  
**C.R.S. 24-72-301 et seq.**

PERSON REQUESTING: \_\_\_\_\_  
PHONE #: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
**EMAIL ADDRESS:** \_\_\_\_\_  
DATE OF REQUEST: \_\_\_\_\_  
\*DEFENDANT'S NAME: \_\_\_\_\_ (Must be filled out)  
\*CASE NUMBER(S): \_\_\_\_\_ (Must be filled out)

**RELATIONSHIP TO CASE AND REASON FOR REQUEST:** Be very specific, otherwise request will not be processed

**SPECIFY DOCUMENTS AND/OR MATERIALS TO BE EXAMINED:** Be very specific, court docs to include pleadings, motions and such will need to be obtained through the Court's file

SIGNATURE: \_\_\_\_\_

**ESTIMATED COSTS:**

\$25.00 FILE SEARCH FEE (depending on file)  
\$15.00 CD/DVD  
\$20.00 FLASH DRIVE  
\$30.00/hour RESEARCH, RETRIEVAL, REDACTION (after the first hour of work)

***\*\*DO NOT PRE-PAY- you will be provided an invoice upon completion of our work, due in full upon delivery of all records\*\****

**ALL AREAS MUST BE COMPLETE BEFORE PROCESSING**

1777 6th Street Boulder, Colorado 80302 (303) 441-3700