

Summary of COVID-19 Vaccine Planning for Federal Agencies

The purpose of this document is to provide information about COVID-19 vaccination planning efforts for federal agencies. Below is a list of federal agencies that will receive a direct allocation of COVID-19 vaccine and the populations each federal agency will cover. Also included are answers to frequently asked questions.

Agency	Population Included
Federal Bureau of Prisons (BoP)	<ul style="list-style-type: none"> • All BoP-managed facilities: facility staff and inmates • Not included: private contracted facilities and contracted residential reentry centers (RRCs)
Department of Defense (DoD)	<ul style="list-style-type: none"> • Active duty and their dependents • Retirees (does not include dependents of retirees) • US Coast Guard • Reserves and National Guard (including those not activated); <i>this is subject to approval so suggest including in jurisdictional awardee plans, too</i> • DoD civilian and contractor employees (those who regularly receive care through DoD as well as those who don't)
Department of State (DoS)	<ul style="list-style-type: none"> • All personnel under Chief of Mission eligible to receive care through DoS • Stateside civil service employees
Veterans Health Administration (VHA)	<ul style="list-style-type: none"> • VHA staff (including volunteers and trainees) and veterans regularly receiving care at VHA facilities • Not included: State Veterans Homes • Relatively small number of location-dependent, mission-critical Department of Homeland Security employees
Indian Health Service (IHS)	<ul style="list-style-type: none"> • Tribal nations to choose best route for vaccine allocation (awardee jurisdiction or IHS) • Potentially includes IHS/Tribal/Urban Health facility staff and individuals served

Frequently Asked Questions

What type of agreement do federal agencies have to sign to receive COVID-19 vaccine?

Federal agencies must sign a Memorandum of Agreement (MOA) with CDC to receive COVID-19 vaccine. The MOA outlines the requirements for receiving the vaccine as well as requirements for reporting data to CDC. The requirements included in the MOA are similar to those in the Provider Agreement for providers enrolled through jurisdictions. Federal entities may require that their affiliated, individual provider locations sign a provider agreement for internal purposes.

How will awardee jurisdictions know how many people are included in the federal agency plans?

Once we have the final population estimates from the agencies, we will share the information with the awardee jurisdictions. We are also exploring ways to display this information in an accessible dashboard such as Tiberius.

How will the federal agency allocation work?

The allocation process is yet to be determined. Once more information is available, it will be shared with awardee jurisdictions.

Will federal agencies follow ACIP recommendations for prioritization?

Yes, federal agencies are planning to implement ACIP recommendations.

Will federal agencies receive vaccine in phase 1A?

Yes, federal agencies, like jurisdictions, will be included in phase 1A vaccine allocation and distribution.

How will federal agencies order vaccine?

Federal agencies will order vaccine through VTrckS. Each agency is responsible for determining how it will distribute its daily allocation of vaccine to its affiliated facilities. Vaccine will be shipped directly to the location where it will be administered by the manufacturer (for ultra-cold vaccine) or by McKesson (for all other vaccine products).

What data are the federal agencies required to report?

Federal agencies are subject to the same reporting requirements as the jurisdictions. They will be reporting on vaccine administration, safety (through VAERS), vaccine inventory, vaccine returns, and wastage.

How will vaccine administration data be reported to CDC?

CDC is working with each agency to determine the best solution for transmitting data. Most of the agencies do not report directly to an immunization information system (IIS) but do use an electronic health record (EHR). We anticipate that until connections to an IIS can be made, each agency will extract data from its EHR and submit directly to the Data Clearinghouse. Work is being done to connect to the IZ Gateway, but that is a long-term solution and will likely not be in place at the beginning of the COVID-19 Vaccination Program.

How will jurisdictions know how many people were vaccinated by the federal agencies?

We are in the process of developing federal agency metrics that can be displayed in an accessible dashboard such as Tiberius. At a minimum, we plan to provide awardee jurisdictions with information on the total population covered by a federal agency and the number of people who received vaccine.

What about federal agencies that are not included in the table above?

Federal agencies that are not included in the table above should work with the awardee jurisdictions to ensure their staff is included in the plans for vaccination.